



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

January 4, 2021

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll**
 - 5.2 Division of Fire Protection and Control – Annual Operating Plan, Danny Chavez**
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS



December 28th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	John Hostetler	Member
	Jim Baldwin	Member
	Amy White-Tanabe	Admin
	Lynda Scott	Clerk

Guests in attendance via phone: Anne Boswell, Marty Lee, Christian Burney, Trish Leone, Adrian Hart, and Sharon Ghilarducci. In Person: Lex Nichols.

Chr. Goodwin called the meeting to order and requested approval of the minutes from December 21st, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

Lex Nichols presented the HUTF milage for the year. Signature is being asked for. About 65% of the Road and Bridge budget comes from the HUTF tax dollars. There are 3 changes one is the dirt road from La Junta to Cheraw was taken off and given to the City of La Junta. The DD.5 road and 30.5 road in the industrial park, the City of La Junta will also be taken care of those. County will still chip seal them, City of La Junta will pay for the service. A total of 3.9 miles was given to the City. A question was asked about snow removal, Mr. Nichols stated that emergency routes are first and then it branches out from there. Co. Baldwin motioned to approve signing the HUTF form. Co. Hostetler seconded. Motion carried.

Trish Leone asked about the stand of the County on closures due to COVID since cases were dropping. Mr. Ritter put out a press release that Otero County reached a peak rate on December 11th and is hoping that the numbers will keep declining. Chr. Goodwin talked about the 5-Star program the CDPHE has implemented, and the hope that we will be able to take advantage of it.

Lex Nichols the Public Works Director noted that the address for Public Works has changed. The new address is: 411 N. 10th St., Rocky Ford, CO 81067. Land Use meetings will start taking place in the new building after the 1st of the year. He is excited to be in the new building. Danny Chavez will continue to be at the Courthouse address.

Co. Hostetler mentioned that it is a short week, he attended a OPI meeting and he hopes everyone had a Merry Christmas.

Admin. White-Tanabe presented that Otero County has applied for the Small Business Relief Program, to get restaurants, bars, and other small business help. Some of the criteria is they had to be founded prior to January 6, 2020, they must have at least one employee unless it is a sole proprietorship, and they have to have a reduced revenue by 20% because of the public health order. They are hoping to help as many businesses as they possibly can. All monies from the program must be dispensed by February 12th, 2021.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, January 4th, 2021 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
DECEMBER 16 THROUGH DECEMBER 31, 2020

Check #	Vendor	Description	Department	Amount
121402	COLORADO BANK & TRUST	SPECIAL PROJECTS	ADMIN	1,730.00
121526	KITCHEN TUNE-UP	DOLA COVID-19 - RF ANNEX	RF ANNEX	6,149.80
121527	ALAN M WADLEIGH	TRAVEL	NEMT	8.00
121528	AMAZON CAPITAL SERVICES, INC	MEDICAL SERVICES	JAIL	26.48
121529	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN/R&B	185.07
121530	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	HEALTH	84.10
121531	BARBARA E WHITE	MEDICAL SERVICES	JAIL	54.69
121532	BLACK HILLS ENERGY	UTILITIES	HEALTH/R&B/CSBG	1,362.96
121533	BLUE TARP FINANCIAL, INC. (NORTHERN TOOL)	BUILDING MAINT/REPAIRS	G&B/R&B	399.00
121534	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	359.66
121535	BRIGITTE BROWN	MED TRANS - OTERO	CSBG	39.00
121536	BROS' CONSTRUCTION	SHOP MAINTENANCE	R&B/CAP IMP	2,300.00
121537	CENTURYLINK	TELEPHONE	SHERIFF	59.76
121538	CHARITY MARKUS	MED TRANS - OTERO	CSBG	328.00
121539	CITY OF LA JUNTA	DOLA COVID-19 - CVRF LA JUNTA	COVID-19	49,286.60
121540	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
121541	CITY OF LA JUNTA - UTILITIES	UTILITIES	VARIOUS	8,950.71
121542	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	954.31
121543	CITY OF ROCKY FORD	DOLA COVID-19 - CVRF ROCKY FORD	COVID-19	33,962.05
121544	CITY OF ROCKY FORD	UTILITIES	EXTENSION/HEALTH	227.57
121545	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	813.00
121546	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	643.25
121547	COMMUNITY DENTAL HEALTH NPO	AAA GENERAL FUND	AAA	1,052.10
121548	CONSTANCE L BRASE	MEDICAL SERVICES	JAIL	166.75
121549	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
121550	CREATIVE FORMS & CONCEPTS, INC	OFFICE SUPPLIES	ADMIN/TREASURER	499.88
121551	DEAN W CHASE	TRAVEL	CSBG/NEMT	306.00
121552	DEEP ROCK	MISCELLANEOUS	ADMIN	137.42
121553	DIGITCOM ELECTRONICS, INC	PARTS/SERVICE	R&B	658.90
121554	ELIZABETH GRIESSE	CTC GRANT	HEALTH	326.21
121555	FALCON INDUSTRIES INC	PARTS/SERVICE	R&B	10.00
121556	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	462.00
121557	GAYLE LANGAN	TRAVEL	CSBG/NEMT	208.00
121558	GOBIN'S INC	CONTRACT SERVICES	CLERK/R&B	92.30
121559	GRAINGER, INC	PARTS/SERVICE	R&B	210.15
121560	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
121561	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	45.00
121562	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	24,640.16
121563	INDUSTRIAL HEALTH SERVICE, INC	DRUG TESTING & DOT PHYSICALS	R&B	44.40
121564	J&A TRAFFIC PRODUCTS	SIGNS	R&B	1,375.00
121565	JACK'S BODY SHOP	REPAIR/MAINT-MOTOR VEHICLES	TRANSPORT	65.00
121566	JACKSON AWARDS & DESIGN LTD	OPERATING SUPPLIES	SHERIFF	300.00
121567	JAMESTREE CONSULTING, LLC	BUILDING MAINT/REPAIRS	G&B	95.00
121568	JOHN DEERE FINANCIAL	PARTS/SERVICE	G&B/R&B	243.09
121569	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	240.00
121570	KEITH GOODWIN	DUES & MEETINGS	COMMISSIONERS	37.90
121571	KITCHEN TUNE-UP	DOLA COVID-19 - RF ANNEX	RF ANNEX	1,537.45
121572	KRISTIN CARPENTER	CTC GRANT	HEALTH	20.07
121573	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	481.08
121574	LEDS, INC.	ELECTRONIC RECORDING TECHNOLOGY GRANT	CLERK	17,088.79
121575	LEWIS BOLT & NUT COMPANY	PROPERTY TAX INCENTIVE PROGRAM	ECONOMIC DEVELOPMENT	12,706.77
121576	LOCK MONKEY INC	DOLA COVID-19 - RF ANNEX	RF ANNEX	148.50
121577	LYLE & SONS PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL	134.95
121578	MASTER'S TOUCH LLC, THE	POSTAGE, BOX RENT, ETC	TREASURER	4,250.00
121579	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	106.00
121580	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	64.00
121581	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	260.07

Check #	Vendor	Description	Department	Amount
121582	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
121583	OTERO COUNTY COMMISSIONERS	RENT/COVID	ADULT SERVICES	11,391.55
121584	OTERO COUNTY SHERIFF DEPT -PETTY CASH	REPAIR/MAINT-MOTOR VEHICLES	JAIL	1.25
121585	OTERO COUNTY SOCIAL SERVICES	OPERATING SUPPLIES	ADULT SERVICES	1,344.70
121586	OTERO COUNTY TREASURER	MISCELLANEOUS	TREASURER	82.05
121587	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
121588	PITNEY BOWES, INC	MAINTENANCE CONTRACTS	VARIOUS	180.00
121589	PROFORCE LAW ENFORCEMENT	TRAINING	SHERIFF/JAIL/TRANSPORT	429.00
121590	PROWERS MEDICAL CENTER	MEDICAL SERVICES	JAIL	1,007.54
121591	PUEBLO COUNTY COMMISSIONERS	CONTRACT SERVICES	ATTORNEY	90.00
121592	QUILL CORPORATION	OFFICE SUPPLIES	R&B/ADMIN	444.41
121593	RACINE'S LOCKSMITHING & SECURITY, INC	BUILDING MAINT/REPAIRS	G&B	65.00
121594	RESERVE ACCOUNT	POSTAGE	ASSESSOR	1,000.00
121595	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,560.91
121596	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
121597	ROCKY MOUNTAIN EYE CENTER	AAA GENERAL FUND	AAA	250.00
121598	RUBEN'S BODY SHOP & TOWING	PARTS/SERVICE	RF ANNEX/R&B	1,020.86
121599	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	LAND USE	230.00
121600	SOUTH DAKOTA AGRICULTURAL LABORATORIES	MANAGING IRRIGATION EFFLUENT	STATE GRANTS	315.00
121601	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	795.69
121602	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/SHERIFF/RF ANNEX	957.69
121603	THOMSON REUTERS - WEST	DOLA GRAY & BLACK MARIJUANA GRANT	STATE GRANTS	294.38
121604	TOTAL CONCEPT	CDBG - TRI COUNTY HOUSING	STATE GRANTS	8,726.11
121605	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	58.00
121606	TOWN OF CHERAW	DOLA COVID-19 - CVRF CHERAW	COVID-19	6,639.95
121607	TOWN OF MANZANOLA	CSBG COVID UTILITIES	CSBG	435.33
121608	TOWN OF SWINK	UTILITIES	R&B	108.85
121609	TRIAD COMPUTER SERVICES, INC	PARTS/SERVICE	R&B	7.00
121610	US POST OFFICE	OFFICE SUPPLIES	R&B	110.00
121611	VERITRACE	OPERATING SUPPLIES	HEALTH	486.40
121612	VIAERO WIRELESS	TELEPHONE	VARIOUS	2,213.67
121613	WALMART COMMUNITY BRC	DUES & MEETINGS	EMERGENCY MGMT	264.95
121614	WALMART COMMUNITY BRC	AAA GENERAL FUND	AAA	484.00
121615	WALMART COMMUNITY BRC	OPERATING	HEALTH	892.19
121616	WALMART COMMUNITY BRC	OPERATING SUPPLIES	SHERIFF/JAIL	82.56
121617	WARRIOR KIT	BULLETPROOF VESTS	SHERIFF	2,398.66
121618	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	9,135.00
121619	ROCKY FORD RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - AURORA	INTERGOVERNMENTAL	1,951.77
121620	USDA - APHIS	PREDATOR CONTROL-PROF SVC	RODENT CONTROL	1,750.00
1001	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
1002	MICHAEL PEREZ	DUES & MEETINGS	CORONER	350.00
1003	ZELMA NOVAK	MED TRANS - OTERO	CSBG	161.10
			TOTAL	<u>235,317.68</u>

Fund Summary

010 - GENERAL FUND	168,950.71
012 - CAPITAL IMPROVEMENT FUND	1,450.00
020 - ROAD & BRIDGE FUND	16,258.81
040 - AAA FUND	27,160.53
070 - GENERAL HUMAN SERVICES	16,971.84
080 - HEALTH FUND	3,425.10
085 - CONSERVATION TRUST FUND	269.00
090 - CLERK HIRE FUND	<u>831.69</u>
	<u>235,317.68</u>

Mon 1/4

Tue 1/5

Wed 1/6

Thu 1/7

Fri 1/8

7 am

8 am

9 am

10 am

11 am

12 pm

1 pm

2 pm

3 pm

4 pm

5 pm

6 pm

Administration / JH, KG, JB
Room 212
8am - 9am

Emergency Management / JH,
Public Works / JH, KG, JB, LN
Room 212, 9:15am - 10am

County Attorney / JH, JB, KG,
AT, NS
Room 212
10am - 11am

Department of Human Services
/ JH, KG, JB, DR
Room 212
11am - 12pm

Otero County Board of
Commissioners Public Hearing /
JH, KG, JB
Room 107
1:30pm - 3pm

Economic Development
Coordinator / JH, KG, DB, 3pm -

Health Dept Briefing, 9am - 9:
30am

STAC / JB
CDOT HQ, 4201 E Arkansas
Ave, Denver
9am - 12pm

BOCC & Fire Districts
Zoom - Virtual Meeting
1:30pm - 3pm

CCI - BOH
1pm - 2pm

Work Session / JH, KG, JB
Room 212
2pm - 5pm