



Keith Goodwin - Commissioner Dist. 1
John Hostetter - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

JANUARY 06, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll
 - 5.2 Resolution 2020-01 Chairman and Chairman Pro Tem Designations
 - 5.3 Resolution 2020-02 Depositories
 - 5.4 Resolution 2020-03 Appointments, Assignments, Designations, Office Hours and Meeting Times.
 - 5.5 Tobacco License Renewal Request
- 6.0 Other Business**
- 7.0 Departmental Reports**
 - 7.1 Bid Opening, Weed Spraying – Darren Garcia
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: “Do not worry about whether or not the sun will rise; be prepared to enjoy it..” The Spice of Life



December 30th, 2019

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lyn Scott	Clerk

Guests in attendance were: Marty Lee, Shawn Mobley, Jolly Rose, Anne Boswell and Donna Rohde.

Chr. Goodwin called the meeting to order and to approve the minutes from December 23rd, 2019. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

Donna Rohde presented a supplemental budget request for \$197,000.00 in Fund 89 as there were additional funding monies that had become available. Co. Baldwin motioned to approve the supplemental budget request. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a supplemental budget request for the Insurance Fund in the amount of \$30,000. There were above normal insurance claims in 2019 due to hail damage to the La Junta Shop and minor auto accidents. Co. Hostetler motioned to approve the supplemental budget request. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2019-16 A Resolution Amending the Personnel Management Handbook. Made the handbook more employee friendly. Discussion was held. Co. Baldwin motioned to approve the Resolution 2019-16. Co. Hostetler seconded. Motion carried.

Sheriff Mobley wanted to thank the Commissioners for supporting the Otero County Sheriff's office on the Red Flag law and the position that is being taken by the sheriffs of Otero, Bent and Crowley as to how to enforce or not on a case-by-case basis. Discussion was held.

Donna Rohde reported that the DHS is implementing the Federal Family First Act which will change the way child services is handled. This new act will also change the eligibility for child welfare and child support. Discussion was held.

Co. Hostetler reported that he helped serve at Jay's Christmas Dinner. There were approximately 800 people who attended the dinner. He also had a ride along with Undersheriff Matt Wallace. He was very impressed with the reaction times of law enforcement and how they react to changing conditions and situations. That was the highlight of his week.

Chr. Goodwin reported that the Commissioners along with the Commissioners from Bent and Crowley met with the 16th Judicial District Attorney to go over the budget.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, January 6th, 2020 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
DECEMBER 16 THROUGH DECEMBER 31, 2019

Check #	Vendor	Description	Department	Amount
118614	FIRST NATIONAL BANK LAS ANIMAS	REVOLVED LOANS	SMALL BUSINESS DEV.	32,446.80
118615	OTERO COUNTY CLERK	MISCELLANEOUS	SMALL BUSINESS DEV.	23.00
118616	CHECK VOIDED			
118617	OTERO COUNTY TREASURER	REVOLVED LOANS	SMALL BUSINESS DEV.	9,506.00
118618	BARISTA	SPECIAL PROJECTS	ADMIN	1,604.00
118619	BART MENDENHALL	GRAVEL	R&B	41.25
118620	BENITA GONZALES	CONSUMABLES	SENIOR CENTERS	21.99
118621	BENT COUNTY COMMISSIONERS	HMA PLANNING GRANT MATCH	EMERGENCY MGMT	2,000.00
118622	BLACK HILLS ENERGY	UTILITIES	HEALTH	450.87
118623	CHRISTY BOWMAN	EMS	AMBULANCE SERVICE	1,100.00
118624	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
118625	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/R&B/SHERIFF	5,580.31
118626	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	262.50
118627	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	736.00
118628	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
118629	DAINA MEDINA	TRAVEL/TRAINING	SEP	84.74
118630	DEAN W CHASE	MED TRANS - OTERO	CSBG	8.00
118631	EL PASO COUNTY CORONER	AUTOPSY	CORONER	4,200.00
118632	FLOYD R WARD JR	LOCAL TRAVEL	RSVP/CSBG	97.00
118633	FORD-USTICK FUNERAL HOME	AUTOPSY	CORONER	185.00
118634	GAYLE LANGAN	MED TRANS - OTERO	CSBG	13.00
118635	GOBIN'S INC	MAINTENANCE CONTRACTS	LAND USE/HEALTH	328.94
118636	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	30.00
118637	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	19,058.81
118638	HUFF'S FIRE EXTINGUISHER SERVICE	BUILDING MAINT/REPAIRS	VARIOUS	1,422.00
118639	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
118640	JIM COLLINS	TRAVEL	AAA	1,004.67
118641	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B	59.99
118642	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
118643	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
118644	LA JUNTA TRIBUNE-DEMOCRAT	ADVERTISING/SUBSCRIPTION	CLERK/ADMIN/R&B	528.55
118645	MARDONA L MORELAND	LOCAL TRAVEL	RSVP/CSBG	249.00
118646	MARGARET A BRIDEWELL	OMBUDSMAN ACTIVITIES SERV	AAA	10.35
118647	MICHELLE GRASMICK	TRAVEL	ADRC/SEP	94.50
118648	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
118649	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	ADMIN/TREASURER	24.00
118650	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	89.91
118651	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
118652	OTERO COUNTY COMMISSIONERS	RENT	ADULT SVCS/HEALTH	2,501.00
118653	OTERO COUNTY SOCIAL SERVICES	SALARIES/BENEFITS/OPERATING	ADULT SERVICES	5,750.00
118654	NOT A CHECK			
118655	OTERO COUNTY TREASURER	MISCELLANEOUS	TREASURER	97.27
118656	OTERO JUNIOR COLLEGE	STEPP GRANT/CDPP	HEALTH	94.77
118657	PATRICIA F CLAUNCH	MED TRANS - OTERO	CSBG	20.00
118658	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	485.00
118659	PETER DAMON TRUJILLO	LOCAL TRAVEL	RSVP/CSBG	221.00
118660	PITNEY BOWES, INC	MAINTENANCE CONTRACTS	VARIOUS	180.00
118661	QUILL CORPORATION	OFFICE SUPPLIES	ATTORNEY/CH SECURITY	133.17
118662	RESERVE ACCOUNT	POSTAGE	ASSESSOR	2,500.00
118663	ROCKY FORD FAMILY HEALTH CENTER LLC	CDPP	HEALTH	8,500.00
118664	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL/R&B	2,985.89
118665	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
118666	RYAN T ANDERSON, DDS	DENTAL	CSBG	77.00
118667	SANTA FE SENIOR CITIZENS	RECREATIONAL/REPAIRS & MAINTENANCE	SENIOR CENTERS	665.00
118668	SARA LEWIS	TRAVEL	VDC/SEP/HCA	109.80
118669	SOCO FURNITURE, INC	STEPP GRANT	HEALTH	2,581.00

118670	TERESA WADLEIGH	MED TRANS - OTERO	CSBG	20.00
118671	THE HOME DEPOT PRO	OPERATING SUPPLIES	JAIL	150.34
118672	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
118673	TRIAD COMPUTER SERVICES, INC	PARTS/SERVICE	R&B	34.95
118674	VALLEY PLUMBING & HEATING, INC	SHOP MAINTENANCE	R&B	80.00
118675	VALLEY-WIDE HEALTH SYSTEMS, INC	MATERIAL AID	AAA	50.00
118676	VANESSA ROMERO	TRAVEL/TRAINING	SEP	117.45
118677	VIAERO WIRELESS	TELEPHONE	VARIOUS	2,355.99
118678	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
118679	WALMART COMMUNITY BRC	OPERATING SUPPLIES/FOOD	SHERIFF/JAIL/HEALTH	1,626.57
118680	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	318.14
118681	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
118682	WORLD DATA CORPORATION	BOOKS	CLERK	220.00
118683	ZELMA NOVAK	MED TRANS - OTERO	CSBG	213.30
118684	ZOLTON JOHN ZELENAK	LOCAL TRAVEL	RSVP/CSBG	458.00
118685	MATTHEWS & SONS ELECTRIC	REVOLVED LOANS	SMALL BUSINESS DEV.	110.00
118686	OTERO COUNTY CLERK	MISCELLANEOUS	SMALL BUSINESS DEV.	5.00
118687	OTERO COUNTY TITLE, INC	MISCELLANEOUS	SMALL BUSINESS DEV.	452.00
118688	MASTER'S TOUCH LLC, THE	POSTAGE/PRINTING	TREASURER	5,200.00
			TOTAL	121,436.14

		Fund Summary		
		010 - GENERAL FUND		31,290.24
		011 - SMALL BUSINESS DEVELP RLF		42,542.80
		020 - ROAD & BRIDGE FUND		2,515.08
		040 - AAA FUND		20,675.14
		070 - GENERAL HUMAN SERVICES		9,490.01
		080 - HEALTH FUND		14,552.32
		085 - CONSERVATION TRUST FUND		211.00
		090 - CLERK HIRE FUND		159.55
				121,436.14

The image shows a large grid representing a spreadsheet. It consists of many rows and columns. The grid is mostly empty, with only a few faint lines visible. There are two distinct horizontal sections of the grid. The top section has a few vertical lines indicating column boundaries. The bottom section also has a few vertical lines. The grid is bounded by a thin black line on the right side.

STATE OF COLORADO)
) ss.
County of Otero)

At a Regular Meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta, Colorado, on the 6th day of January, A.D., 2020, there were present:

- Keith Goodwin, Chairman
- John Hostetler, Commissioner
- Jim Baldwin, Commissioner
- Lyn Scott, Clerk to the Board
- Amy White Tanabe, County Administrator

when the following proceedings were had and done, to-wit:

Resolution #2020-01

WHEREAS, Section 30-10-307, C.R.S., provides that at the first meeting of the Board of County Commissioners following election, the Board shall choose one of its number as Chairman, who shall preside at the meetings, if present, but in his absence, one of the members shall be chosen to serve as “temporary chairman” or “Chairman Pro Tem”;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Otero, Colorado, that:

1. Keith Goodwin shall serve as Chairman of the Board of County Commissioners of Otero County, State of Colorado, until the first meeting of the Board of County Commissioners held in January, 2021, or as otherwise replaced as allowed by law.
2. In Keith Goodwin’s absence from any meeting of the Board of County Commissioners of Otero County, State of Colorado, during his term as Chairman, Jim Baldwin shall serve as Temporary Chairman or Chairman Pro Tem.

Adopted this 6th day of January, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF
OTERO COUNTY, STATE OF COLORADO:

Clerk & Recorder

Keith Goodwin, Chairman

John Hostetler

Jim Baldwin

STATE OF COLORADO)
) ss.
County of Otero)

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- Keith Goodwin, Chairman
- John Hostetler, Commissioner
- Jim Baldwin, Commissioner
- Lyn Scott, Clerk to the Board
- Amy White Tanabe, County Administrator

when the following proceedings were had and done, to-wit:

Resolution #2020-02

WHEREAS, the Board of County Commissioners authorize the following depositories for Otero County for FY2020:

Colorado Bank & Trust
Community Bank of Rocky Ford
The State Bank – La Junta/Rocky Ford
U.S. Bank
Fowler State Bank
Multi-Bank Securities, Inc.

ColoTrust
First National Bank of Las Animas/
La Junta/Fowler/Rocky Ford
U.S. Treasury and Agencies
Morgan Stanley Smith Barney
TBK Bank

BE IT FURTHER RESOLVED that the terms and provisions of the Otero County Investment Policy adopted June 8, 2009, and amended October 5, 2015 shall apply with regard to said financial institution.

Adopted this 6th day of January, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, STATE OF
COLORADO:

Clerk & Recorder

Keith Goodwin, Chairman

John Hostetler

Jim Baldwin

STATE OF COLORADO)
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- John Hostetler, Commissioner
- Lyn Scott, Clerk to the Board
- Amy White-Tanabe, County Administrator

when the following proceedings were had and done, to-wit:

Resolution #2020 – 03

BE IT RESOLVED that the following appointments and actions were taken, and that said appointees shall serve at the pleasure of the Board of County Commissioners:

1. Appointments

- | | |
|---|-------------------------|
| County Administrator: | Amy White-Tanabe |
| County Attorney: | Nathan Shultz |
| Human Services Attorney: | Phillip F. Malouff, Jr. |
| Human Services Director: | Donna Rohde |
| Land Use Administrator: | Lex Nichols |
| Public Works Director: | Lex Nichols |
| Commissioner to Convey: | Dennis Smith |
| Emergency Management Coordinator: | Danny Chavez |
| Veteran’s Service Officer: | Jay Scott |
| Budget Officer: | Tina Mascarenas |
| CDBG Certifying Environmental Official: | Danelle Berg |
| Building Official: | Lex Nichols |
| CDBG Grant, Responsible Administrator: | Danelle Berg |
| Colorado Oil and Gas Designee: | Lex Nichols |
| Designated Agent for Notice of Claim: | Amy White-Tanabe |

2. **Board Assignments/Representation**

RESADA:	John Hostetler Donna Rohde
SE Trans Planning Region:	Jim Baldwin
SCEDD:	Keith Goodwin Danelle Berg
Enterprise Zone:	Danelle Berg
Otero County Landfill, Inc.:	John Hostetler Jim Baldwin, 1 st alternate
Otero Partners, Inc.:	Jim Baldwin, John Hostetler, 1 st alternate
Community Corrections:	John Hostetler
Health Board:	John Hostetler (<i>ex-officio position</i>) Amy White-Tanabe (<i>ex-officio position</i>)
SAGE:	John Hostetler
SEBREA:	Keith Goodwin
Ark River Basin Roundtable:	Jim Baldwin
E911 Authority:	Danny Chavez
Tri-County Housing:	Danelle Berg
STAC:	Jim Baldwin
SECOG:	Jim Baldwin Danelle Berg
SECED:	Jim Baldwin Danelle Berg
Broadband Deployment Board:	Keith Goodwin
Section 106 Administrator:	Rebecca Goodwin

3. **Designations**

Newspaper-Bills Payable:	Rocky Ford Daily Gazette
Newspaper-Delinquent Real Estate:	La Junta Tribune Democrat
Newspaper-Delinquent Personal Property:	Rocky Ford Daily Gazette
Newspaper-Salaries:	Rocky Ford Daily Gazette
Newspaper-Semi-Annual Reports:	La Junta Tribune Democrat
Official Notice:	Commissioners' Bulletin Board/Website

4. Office Hours

Commissioners' Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Clerk's Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Treasurer's Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Assessor's Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Human Services' Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
District Attorney:	8:00 a.m. – 5:00 p.m., Monday - Friday
Public Works Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Health Department:	8:00 a.m. – 5:00 p.m., Monday - Friday
Veterans' Office:	8:00 a.m. – 5:00 p.m., Monday - Friday
Extension Office:	7:30 a.m. – 4:30 p.m., Monday - Friday
Otero County Landfill:	8:00 a.m. – 4:00 p.m., Monday - Saturday
Manzanola Landfill:	8:00 a.m. – 4:00 p.m., M, W & Saturday

5. Meeting Times

Regular Commissioners Meeting	Every Monday of the month following Human Services/Planning Review
Planning Review	Every 4 th Monday of the month
Human Services	Every Monday except the 4th Monday

Adopted this 6th day of January, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, STATE OF
COLORADO:

Clerk & Recorder

Keith Goodwin, Chairman

Jim Baldwin

John Hostetler

ocw@otero.gov

Mon Jan 6, 2020

8am - 9am County Attorney / JH, JB, KG, AT, NS

Where: Room 212

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

10am - 10:30am Administration / JH, KG, JB

Where: Room 212

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Tue Jan 7, 2020

9am - 5pm FEMA/ KG, JH, JB

1pm - 3pm DA MOU

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Wed Jan 8, 2020

11am - 2pm RESADA / JH, DR

Where: Las Animas

12:30pm - 4pm Ark River Basin Roundtable / JB

Where: Pueblo

4pm - 5pm Historic Preservation

Where: Room 110A

Thu Jan 9, 2020

11:30am - 1pm Gallagher / JB, JH, KG, AT

Fri Jan 10, 2020

9am - 12pm STAC / JB