



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

November 9, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
 - 2.1 Arkansas Valley Hospice
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 2019 Audit Presentation
 - 5.2 3rd Quarter Public Trustee Report
 - 5.3 Approval of Bills and Payroll
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: "America's democracy is not guaranteed. It is only as strong as our willingness to fight for it, to guard it and never take it for granted." -Kamala Harris



November 2nd, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Admin
	Lyn Scott	Clerk

Guests in attendance were: In person: Adrian Hart, Lex Nichols, Danelle Berg and Mollie Brown.
On phone: Marty Lee, Anne Boswell, and Christian Burney.

Chr. Goodwin called the meeting to order and requested approval of the minutes from October 13th, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

Chr. Goodwin called for approval of bills from the October 13th, 2020, meeting, they were discussed but not approved. Co. Baldwin motioned to approve the bills. Co. Hostetler seconded. Motion carried.

Mollie Brown with the Commissioner's Office presented a Peace Officers Mental Health Support Grant Application for ratification. Undersheriff Matthew Wallace helped with the grant. The grant is for \$7,800.00. This is to provide specialized support help to law enforcement. Co. Hostetler motioned to approve the ratification. Co. Baldwin seconded. Motion carried.

Mollie Brown presented another grant application to the Board for ratification, The Underfunded Courthouse Grant Application. The amount is for \$151,273.00 with a 50% match from other sources. It will be used to do a partial remodel on the west side of the courthouse and a single-entry atrium. Admin. White-Tanabe and the Commissioners wanted to also at that time thank her for all her hard work for the County. Co. Baldwin motioned to approve the ratification. Co. Hostetler seconded. Motion carried.

Chr. Goodwin presented the bills from Oct. 1 to Oct. 15, 2020. Co. Hostetler motioned to approve the bills. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented the sales tax report. Cumulatively we are up 13.04%. The monthly change is 9.75%. The County is doing well.

Clerk Scott presented a ERTB grant application that was approved by State for signature. Co. Baldwin motioned to approve. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a letter to the Arkansas Basin Roundtable Executive Committee on behalf of Otero County to appoint Amber Weber to the Arkansas Basin Roundtable Board. The appointment would be effective on December 1st, 2020. She will be presenting a monthly report as well as a quarterly report. Co. Hostetler motioned to approve the appointment. Co. Baldwin seconded. Motion carried.

Lex Nichols, The Public Works Director presented a supplemental budget request to the Board. He is asking for an increase of \$340,000.00, because of the need of a Cat road reclaimer, chip seal for 27 miles of road, paved RR crossings, and other things that were needed to be done. Co. Baldwin motioned to approve the supplemental request. Co. Hostetler seconded. Motion carried.

Danelle Berg presented that she is working on an ECO-Strong project. This project is to develop a website that will allow county businesses, home based or otherwise to be able to advertise their business. There will be a campaign to help get businesses interested in the website.

Admin. White-Tanabe reported that she has been working on the budget. She has also been working on the staff evaluation project. She has also been looking at the health program.

Lex Nichols has taken advantage of the moisture to blade the roads and getting ready for winter. Mr. Nichols also gave a report on the new annex building, it is almost ready to move into. He is planning on a open house so people can come take a look at the building.

Co. Hostetler reported that he along with Admin. White-Tanabe met with Gallagher/health provider. He also met with Concord.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, November 9th, 2020 at 1:30pm.

Clerk

Chairman

PUBLIC TRUSTEE REPORT
3RD QUARTER REPORT
2020

INCOME

RELEASES:

Manual	67 @ \$	15.00	\$	1,005.00
Electronic	118 @ \$	15.00	\$	1,770.00

FORECLOSURES

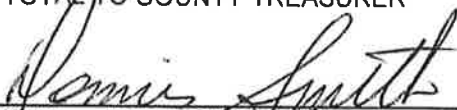
New	2 @ \$	150.00	\$	300.00
Redemptions	0 @ \$	50.00	\$	-
Restarts	0 @ \$	75.00	\$	-
Deeds Issued	1 @ \$	30.00	\$	30.00
Withdrawals	1 @ \$	35.00	\$	35.00
Postage & Copies	2		\$	81.00
E File Recording	2 @ \$	20.00	\$	40.00
E-Fee	2 @ \$	90.00	\$	180.00
Publishing	1 @ \$	220.00	\$	220.00
Publishing	0 @ \$	88.00	\$	-
Publishing	0 @ \$	44.00	\$	-
Savings credit			\$	-
Interest Earned	@		\$	1.55
Interest Earned Savings Account deposit from savings to balance			\$	-
TOTAL INCOME				\$ 3,662.55

EXPENSES

Publishing	0 @ \$	44.00	\$	-
Publishing	0 @ \$	88.00	\$	-
Publishing	1 @ \$	220.00	\$	220.00
P.T. Fees	\$	-	\$	3,000.00
Legal Fees			\$	-
E-Fee	2 @ \$	90.00	\$	180.00
E-file Recording	2 @ \$	20.00	\$	40.00
Envelopes & Postage	0 bx \$	314.15	\$	-
Newspaper Subscription 1 yr	@ \$	-	\$	-
Public Trustee Dues	0 @ \$	-	\$	-
Misc Newspaper				0
Savings Debit			\$	222.55
TOTAL EXPENSES				\$ 3,662.55

TOTAL TO COUNTY TREASURER

\$


DENNIS SMITH PUBLIC TRUSTEE

<u>Law Firm Name</u>	<u>Foreclosure</u>	<u>Trans Date</u>	<u>Attorney File</u>	<u>Fee Type</u>	<u>Chg Amt</u>	<u>Pay. Amt</u>
Randall S Miller & Associates PC	20-005	09/09/2020	20CO00007-1	COP Clerk	\$38.00 \$38.00	\$0.00
Janeway Law Firm, P.C.	20-006	09/21/2020	20-024365	Cure Fee or Wdrl	\$35.00 \$35.00	\$0.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/07/2020 08/31/2020	mal-001 C0200053	DEPOSIT DEPOSIT	\$0.00 \$0.00	\$500.00 \$600.00 \$1,100.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/07/2020 08/31/2020	mal-001 C0200053	e Fee e Fee	\$90.00 \$90.00	\$0.00 \$0.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/07/2020 08/31/2020	mal-001 C0200053	E-file Recording E-file Recording	\$20.00 \$20.00 \$40.00	\$0.00 \$0.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/08/2020 08/31/2020	mal-001 C0200053	NED Clerk NED Clerk	\$18.00 \$18.00 \$36.00	\$0.00 \$0.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/07/2020 08/31/2020	mal-001 C0200053	Postage & Copies Postage & Copies	\$35.00 \$46.00 \$81.00	\$0.00 \$0.00
Mendenhall & Malouff, R.L.L.P. the Sayer Law Group, P.C.	20-009 20-010	07/07/2020 08/31/2020	mal-001 C0200053	PT Fee PT Fee	\$150.00 \$150.00 \$300.00	\$0.00 \$0.00
Randall S Miller & Associates PC Randall S Miller & Associates PC	20-005 20-005	09/29/2020 09/29/2020	20CO00007-1 20CO00007-1	PTD CLERK PTD FEE	\$18.00 \$30.00 \$48.00	\$0.00 \$0.00
Janeway Law Firm, P.C.	20-006	07/08/2020	20-024365	Publishing-RF	\$220.00 \$220.00	\$0.00
Barrett Frappier & Weisserman Janeway Law Firm, P.C. Janeway Law Firm, P.C.	20-007 19-034 20-006	09/24/2020 09/24/2020 09/24/2020	000900089087 19-022747 20-024365	REFUND REFUND REFUND	\$137.00 \$71.00 \$69.00 \$277.00	\$0.00 \$0.00 \$0.00
Janeway Law Firm, P.C.	20-006	09/21/2020	20-024365	WDRL Clerk	\$13.00 \$13.00	\$0.00

OTERO COUNTY PAYMENTS
OCTOBER 16 THROUGH OCTOBER 31, 2020

Check #	Vendor	Description	Department	Amount
120917	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	1,722.40
120918	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN	155.96
120919	BLACK HILLS ENERGY	UTILITIES	G&B/R&B/CSBG	639.99
120920	BLUE TARP FINANCIAL, INC. (NORTHERN TOOL)	PARTS/SERVICE	R&B	958.99
120921	BOB BARKER COMPANY, INC	JAIL COMMISSARY EXPENSE	JAIL	278.37
120922	BRIGITTE BROWN	TRAVEL	CSBG	108.00
120923	BROS' CONSTRUCTION	DOLA COVID-19 - RF ANNEX	RF ANNEX	650.00
120924	CENTURYLINK	TELEPHONE	SHERIFF	59.76
120925	CHARITY MARKUS	TRAVEL	NEMT/CSBG	200.00
120926	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ADMIN	750.00
120927	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/R&B/CSBG/SHERIFF	7,676.55
120928	CITY OF LA JUNTA TRANSIT	MED TRANS - PUBLIC TRANSPORATION	CSBG	8.00
120929	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	209.74
120930	CITY OF ROCKY FORD	UTILITIES	EXTENSION/HEALTH/CSBG	379.56
120931	COLORADO ASSESSOR ASSOCIATION	DUES, MEETINGS & TRAINING	ASSESSOR	400.00
120932	COLORADO BANK & TRUST	OPERATING SUPPLIES	HEALTH	735.00
120933	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	853.00
120934	COLORADO DEPT LABOR & EMPLOYMENT	SALARIES & WAGES	SHERIFF	3,271.41
120935	COLORADO DEPT OF PUBLIC HEALTH	GRAVEL	R&B	216.00
120936	COLORADO DEPT OF PUBLIC HEALTH	OWTS SURCHARGE	LAND USE	380.00
120937	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	581.25
120938	COLORADO STATE UNIVERSITY EXTENSION	SALARIES/OPERATING/TRAVEL	EXTENSION	7,907.88
120939	COMMUNITY DENTAL HEALTH NPO	MATERIAL AID	AAA	200.00
120940	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
120941	DAMON NICHOLS	DOLA COVID-19 - RF ANNEX	RF ANNEX	1,000.00
120942	DEAN W CHASE	TRAVEL	NEMT/CSBG	247.00
120943	DEEP ROCK	MISCELLANEOUS	ADMIN	57.72
120944	DONNA STARCK	BT GRANTS	HEALTH	118.70
120945	EL PASO COUNTY CORONER	AUTOPSY	CORONER	10,500.00
120946	FASTENAL COMPANY	OPERATING SUPPLIES	G&B/R&B/SHERIFF	260.06
120947	FLOYD R WARD JR	TRAVEL	CSBG	553.00
120948	GALLS, LLC	UNIFORMS	SHERIFF/JAIL/TRANSPORT	604.54
120949	GAYLE LANGAN	TRAVEL	NEMT/CSBG	68.00
120950	GOBIN'S INC	MAINTENANCE CONTRACTS	LAND USE/HEALTH/R&B	276.25
120951	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
120952	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	54,704.30
120953	NOT A CHECK			-
120954	HIGH PLAINS AUDIOLOGY LLC	MATERIAL AID	AAA	2,400.00
120955	HINKLE & COMPANY, PC	AUDIT	ADMIN	9,600.00
120956	I CARE MEDICAL	MEDICAL SERVICES	JAIL	55.00
120957	INDUSTRIAL HEALTH SERVICE, INC	PRE-EMPLOYMENT COSTS	ASSESSOR/SHERIFF/HEALTH	222.00
120958	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
120959	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	309.93
120960	JOHNETTE SUE FULLER	TRAVEL	NEMT/CSBG	169.00
120961	KAMAN INDUSTRIAL TECHNOLOGIES CORP.	PARTS/SERVICE	R&B	7,030.82
120962	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
120963	LA POLICE GEAR, INC	UNIFORMS	SHERIFF	97.96
120964	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	452.00
120965	LEDS, INC.	PRINTING/POSTAGE	ELECTIONS	2,635.51
120966	LOWER ARKANSAS VALLEY AAA	AAA ADMINISTRATION FUNDING	INTERGOVERNMENTAL	8,231.00
120967	MARDONA L MORELAND	TRAVEL	NEMT/CSBG	361.00
120968	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	1,808.36
120969	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	389.00
120970	MICHELLE GRIEGO	STEPP GRANT	HEALTH	56.39
120971	MITCHELL 1	PARTS/SERVICE	R&B	3,112.39
120972	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	52.00
120973	MORGAN & SONS GLASS INC	DOLA COVID-19 - RF ANNEX	RF ANNEX	12,461.47

Check #	Vendor	Description	Department	Amount
120974	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	460.95
120975	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF/JAIL	59.76
120976	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
120977	OTERO COUNTY COMMISSIONERS	RENT	ADULT SERVICES	1,885.00
120978	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	785.00
120979	QUADIENT FINANCE USA, INC	POSTAGE, BOX RENT, ETC	SHERIFF	141.21
120980	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	386.91
120981	RACINE'S LOCKSMITHING & SECURITY, INC	PARTS/SERVICE	G&B/R&B	210.50
120982	RICHARD L COX	TRAVEL	NEMT/CSBG	242.00
120983	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL/CSBG	1,732.31
120984	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
120985	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	274.90
120986	SIGNS & DESIGNS	SIGNS	R&B/RF ANNEX	210.00
120987	SKYLINE STEEL	CULVERTS	R&B	3,697.38
120988	SOILWORKS, LLC	GRAVEL	R&B	6,978.00
120989	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	378.34
120990	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	651.41
120991	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B/RF ANNEX	661.94
120992	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
120993	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK	417.99
120994	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	58.00
120995	TRIAD COMPUTER SERVICES, INC	OPERATING SUPPLIES	VARIOUS	2,555.87
120996	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	2,384.45
120997	UNITED REPROGRAPHIC SUPPLY, INC	OPERATING SUPPLIES	LAND USE	322.88
120998	USDA - APHIS-WS	PREDATOR CONTROL-PROF SVC	RODENT CONTROL	4,509.25
120999	VALLEY PAINTERS	BUILDING MAINT/REPAIRS	G&B/R&B	556.94
121000	VERITRACE	OPERATING SUPPLIES	HEALTH	243.20
121001	VIAERO WIRELESS	DOLA COVID-19 - ADMINISTRATION	HEALTH	9,506.55
121002	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,945.05
121003	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
121004	WALMART COMMUNITY BRC	OPERATING/SHOP SUPPLIES	R&B	265.91
121005	WALMART COMMUNITY BRC	OFFICE SUPPLIES	SHERIFF	31.30
121006	WALMART COMMUNITY BRC	OPERATING SUPPLIES	HEALTH	713.95
121007	WALMART COMMUNITY BRC	MATERIAL AID	AAA	238.00
121008	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
121009	WARRIOR KIT	BULLETPROOF VESTS	SHERIFF	2,929.82
121010	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
1000	ZELMA NOVAK	TRAVEL	CSBG	207.45
			TOTAL	<u>192,943.06</u>

Fund Summary

010 - GENERAL FUND	93,899.27
020 - ROAD & BRIDGE FUND	28,810.59
040 - AAA FUND	58,571.83
070 - GENERAL HUMAN SERVICES	5,285.80
080 - HEALTH FUND	5,455.16
085 - CONSERVATION TRUST FUND	269.00
090 - CLERK HIRE FUND	<u>651.41</u>
	<u>192,943.06</u>

Commissioners

Mon Nov 9, 2020

8am - 9am County Attorney -- KG, JB, JH, NS

Where: Room 212

Calendar: ocw@oterogov.org

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

Calendar: ocw@oterogov.org

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

Calendar: ocw@oterogov.org

10am - 11am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

11am - 12pm Audit Presentation to the BOCC

Where: <https://us02web.zoom.us/j/82980862423?pwd=Ky9BSHJlcTMxcGRpakhKREpteEJxdz09>

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue Nov 10, 2020

12pm - 1pm DA Budget Discussion

Where: <https://us02web.zoom.us/j/89643459101?pwd=UlllRGxlOWFEQ3BDV0pTVllsWGtjdz09>

Calendar: ocw@oterogov.org

2pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed Nov 11, 2020

All day Courthouse Closed -- Veteran's Day

Wed Nov 11, 2020

Calendar: ocw@oterogov.org

All day Veterans Day

Wed Nov 11, 2020

Calendar: Holidays in United States

8am - 5pm Veterans Day - Courthouse, Court's and Landfill's Closed

Calendar: ocw@oterogov.org

Commissioners

9 am - 9:30am Health Dept Briefing

Calendar: ocw@otero.gov

10:30am - 12pm RESADA / JH, DR

Where: Las Animas

Calendar: ocw@otero.gov

12:30pm - 4pm Ark River Basin Roundtable / KG, JB

Where: Pueblo

Calendar: ocw@otero.gov

4pm - 5pm Historic Preservation

Where: Room 110A

Calendar: ocw@otero.gov

Fri Nov 13, 2020

9 am - 12pm STAC / JB

Where: CDOT HQ, 4201 E Arkansas Ave, Denver

Calendar: ocw@otero.gov

12pm - 1pm CCI - COVID Discussion

Calendar: ocw@otero.gov