



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

November 16, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
 - 4.1 Tax Sale – Dennis Smith, Treasurer
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll
 - 5.2 Sales Tax Report
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 Online Prison Discussions 11/30 and 12/1, 5:30 pm

SEE ATTACHMENTS

THOUGHT FOR THE DAY: “What we know matters but who we are matters more.” Brené Brown



November 9th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	John Hostetler	Member
	Amy White-Tanabe	Admin
	Lyn Scott	Clerk

Guests in attendance were: In person: Adrian Hart, Danelle Berg, Jolly Rose, Jay Scott, Tara Castaneda, and Dennis Smith. On phone: Marty Lee, and Anne Boswell. On zoom: Timothy Ahopelto.

Chr. Goodwin called the meeting to order and requested approval of the minutes from November 2nd, 2020, with corrections. Co. Hostetler motioned to approve the minutes. Chr. Goodwin seconded. Motion carried.

The correction is in the 11th paragraph, first sentence; ECO-Strong should read: SECO Strong. Second sentence reads; The project is to develop a website that will allow county businesses, home based or otherwise to be able to advertise their business. It should read: SECO-Strong will be offering a \$25.00 gift certificate for purchase to people who go on the website, at no cost to the business, in support of small businesses.

Jay Scott the County VSO and Tara Castaneda with Arkansas Valley Hospice came before the board to ask that a Veteran's Christmas tree once again be put up in the hall by the elevator. The tree is to Honor Veteran's with ribbons and ornaments. There are several price points and the money raised goes to help Veteran's in need. Co. Hostetler motioned to approve the tree. Chr. Goodwin seconded. Motion carried.

Timothy Ahopelto with Hinkle & Company presented via Zoom the 2019 Audit for the County. The audit process starts with getting to know the County, personnel and what we need to focus on. They also do testing, for controls on operating effectiveness, as well as single-audit work that they can do without final numbers. They look for evidence to support balances and transaction made through out the year. They will help the County prepare the financial statements. The Certification was done on September 30, because the single audit requirement states that it must be submitted 9 months after the end of the fiscal year. There were no disagreements with management. Hinkle & Company would like to thank the County, especially Tina Mascarenas. The County Commissioners also thanked Hinkle & Company on the work done. There is an audit book on the website and in the Commissioners office, people can look at if they so choose.

County Treasurer/Public Trustee Dennis Smith presented the 3rd Quarter Public Trustee report. There were 67 manual and 118 electronic Deed of Trust releases, totaling \$2,775.00. There were 2 new foreclosures, totaling \$300.00. The tax sale set for November 16th, has been postponed, at this time it is not sure when it will be rescheduled. Co. Hostetler motioned to approve the report. Chr. Goodwin seconded. Motion carried.

Chr. Goodwin called for approval of the bills for Oct. 16 to Oct. 31, 2020. Co. Hostetler motioned to approve the bills. Chr. Goodwin seconded. Motion carried.

Danelle Berg reported that SECO-Strong is going well and the website will be up and running by Nov. 20th, 2020. They are putting together a signup sheet for the businesses. The SDBC will be reusing their swap program, their consultants help set up the website and they will pay the fees for the 1st year. She also wanted to congratulate Cynthia Nieb on being named Main Street Coordinator of the year for The City of La Junta.

County VSO Jay Scott reported that the Veteran's Day celebration has been canceled. They will be doing a flag raising at the Middle School at 10.00 am.

Admin. White-Tanabe is working on Cares Act. Continuing with the projects that were outlined for the last quarter. The Annex in Rocky Ford is moving right along, talking about a possible open house. She is working on the employee appreciation list.

Co. Hostetler reported that he along with the other Commissioners and Admin. White-Tanabe have been working on the budget. He attended the Health Department COVID briefing.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, November 16th, 2020 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
NOVMEBER 1 THROUGH NOVEMBER 15, 2020

Check #	Vendor	Description	Department	Amount
121011	LEONARD VENEGAS	DOLA COVID-19 - RF ANNEX	RF ANNEX	7,200.00
121012	TURNER ROOFING, LLC	DOLA COVID-19 - RF ANNEX	RF ANNEX	13,608.84
121013	KELLY FLOORING	DOLA COVID-19 - RF ANNEX	RF ANNEX	26,028.00
121014	LPZ CONSTRUCTION GROUP, LLC	BUILDING MAINT/REPAIRS	INSURANCE/G&B	3,000.00
121015	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	39,546.80
121016	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	G&B/JAIL	128.00
121017	ALAN M WADLEIGH	NEMT TRAVEL	NEMT	8.00
121018	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	1,280.80
121019	AMAZON CAPITAL SERVICES, INC	UNIFORMS	SHERIFF	785.03
121020	AMERICAN ELECTRIC COMPANY	BUILDING MAINT/REPAIRS	G&B	108.00
121021	ARKANSAS VALLEY ACCUMED	MEDICAL SERVICES	JAIL	454.30
121022	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	831.12
121023	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS & SERVICES	RF ANNEX/R&B	529.69
121024	AUTO TRUCK GROUP LLC	PARTS/SERVICE	R&B	77.34
121025	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	900.00
121026	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	71.40
121027	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	918.59
121028	BARBARA E WHITE	MEDICAL SERVICES	JAIL	1,313.96
121029	BART MENDENHALL	GRAVEL	R&B	609.95
121030	BENT COUNTY COMMISSIONERS	BENT COUNTY	AAA	2,189.86
121031	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	23,216.70
121032	BLACK HILLS ENERGY	UTILITIES	VARIOUS	1,329.53
121033	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	83.99
121034	BRIGITTE BROWN	NEMT TRAVEL	NEMT	40.00
121035	CENTURYLINK	PURCHASED SERVICES-COMM	E911	264.60
121036	CENTURYLINK	OPERATING	AAA	4.61
121037	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	726.80
121038	CHARITY MARKUS	TRAVEL	CSBG/NEMT	86.00
121039	CITY OF LA JUNTA	RENT	HEALTH	500.00
121040	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL/CSBG	2,944.27
121041	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	303.00
121042	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	192.86
121043	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	159.21
121044	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MEDICAL TRUST	2,620.80
121045	CONTROL SOLUTIONS	OPERATING SUPPLIES	HEALTH	1,592.00
121046	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
121047	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	525.68
121048	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	21.53
121049	DEAN W CHASE	TRAVEL	NEMT	17.00
121050	DEE ANN LYONS	MEDICAL SERVICES	JAIL	2,615.90
121051	DEEP ROCK	MISCELLANEOUS	TREASURER/SHERIFF/JAIL	169.41
121052	DIGITCOM ELECTRONICS, INC	RADIO REPAIR	SHERIFF	40.00
121053	ERIC'S ELECTRIC OF LA JUNTA	DOLA COVID-19 - RF ANNEX	RF ANNEX	7,854.72
121054	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	535.00
121055	GAYLE LANGAN	TRAVEL	NEMT	141.00
121056	GCR TIRES & SERVICE	TIRES	R&B/LANDFILL	2,059.98
121057	GERALDINE CAHILL	TRAVEL	ELECTIONS	10.80
121058	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	578.50
121059	HOLLY HUERTA	TRAVEL	ELECTIONS	148.50
121060	INDUSTRIAL HEALTH SERVICE, INC	REGIONAL HEALTH CONNECTOR	HEALTH	44.40
121061	J&A TRAFFIC PRODUCTS	SIGNS	R&B	3,125.00
121062	JACK'S BODY SHOP	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	231.00
121063	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	356.00
121064	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	670.47
121065	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	883.36
121066	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL SERVICES	AAA	542.00
121067	LINDA TEMPLETON	BUILDING MAINT/REPAIRS	G&B	87.00

Check #	Vendor	Description	Department	Amount
121068	LPZ CONSTRUCTION GROUP, LLC	HOUSING		1,000.00
121069	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	606.00
121070	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	39.60
121071	MEDICAL SYSTEMS OF DENVER, INC	LABORATORY SERVICES	HEALTH	300.12
121072	MEDINA'S TIRE SERVICE, LLC	EQUIPMENT R & M	LANDFILL	200.00
121073	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B/LANDFILL	1,963.04
121074	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B	3,269.80
121075	MOBILE RECORD SHREDDERS	MISCELLANEOUS	TREASURER	12.00
121076	MOTOROLA SOLUTIONS, INC.	LEASE PURCHASE	E911	90,581.00
121077	NINE HEALTH SERVICES, INC	III-B SERVICES	AAA	1,871.95
121078	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	170.97
121079	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF/JAIL	100.05
121080	ORCUTT POLICE DEFENSIVE SYSTEMS INC	POST EXPENDITURES	SHERIFF	1,271.00
121081	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	474.84
121082	OTERO COUNTY COMMISSIONERS	COMMUNICATIONS	ADULT SERVICES	666.88
121083	OTERO COUNTY HEALTH DEPT	DOLA COVID-19 - ADMINISTRATION	ADMIN	25,000.00
121084	OTERO COUNTY ROAD & BRIDGE	BUILDING MAINT/REPAIRS	VARIOUS	438.70
121085	OTERO COUNTY SHERIFF DEPT -PETTY CASH	RADIO REPAIR	SHERIFF	43.16
121086	OTERO COUNTY SOCIAL SERVICES	SALARY/POSTAGE/TRAVEL	ADULT SERVICES	8,499.97
121087	NOT A CHECK			-
121088	OTERO TRUE VALUE	PARTS/SERVICE	R&B	121.87
121089	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	R&B	120.00
121090	PERKINS CHRYSLER DODGE JEEP RAM LJ	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	49.70
121091	PETERSEN AC & REFRIG	BUILDING MAINT/REPAIRS	G&B/JAIL	310.00
121092	PRECISION HYDRAULICS, INC	PARTS/SERVICE	R&B	270.23
121093	PRI MANAGEMENT GROUP	TRAINING	SHERIFF	464.98
121094	PROFORCE LAW ENFORCEMENT	TRAINING	SHERIFF/JAIL/TRANSPORT	3,670.72
121095	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,033.15
121096	PUEBLO BRAKE AND CLUTCH, INC	PARTS/SERVICE	R&B	469.50
121097	REDSTONE PRINT & MAIL	PRINTING/POSTAGE	ELECTIONS	18,653.02
121098	REILLY JOHNSON ARCHITECTURE	DOLA JUSTICE CENTER GRANT	STATE GRANTS	3,250.00
121099	RESERVE ACCOUNT	POSTAGE	VARIOUS	2,157.00
121100	RICHARD L COX	TRAVEL	CSBG	96.00
121101	ROBERT BLAIR	CSBG COVID FOOD	CSBG	58.05
121102	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	40.72
121103	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN/ELECTIONS	568.80
121104	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	1,161.28
121105	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	274.90
121106	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	69,761.50
121107	SBDC	SBDC (SMALL BUSINESS DEVELOPMENT CENTER)	INTERGOVERNMENTAL	3,000.00
121108	SE CO WATER ACTIVITY ENTERPRISE	EXCESS CAPACITY	INTERGOVERNMENTAL	1,928.53
121109	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,233.14
121110	NOT A CHECK			-
121111	SECOM (911)	SECOM CIRCUIT	E911	513.00
121112	SHANNON CASILLAS	TRAVEL	ELECTIONS	26.10
121113	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	5,150.00
121114	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	142.70
121115	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	565.37
121116	STEIR FUEL & OIL	FLUIDS	R&B	71.22
121117	THE HOME DEPOT PRO	OPERATING SUPPLIES	R&B/RF ANNEX	1,009.66
121118	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	ELECTIONS	117.05
121119	TOWN OF FOWLER	UTILITIES	R&B	102.48
121120	TOWN OF SWINK	UTILITIES	R&B	106.82
121121	TRANS-WEST TRUCKS, INC	PARTS/SERVICE	R&B	982.23
121122	TRIAD COMPUTER SERVICES, INC	DOLA COVID-19	ADMIN/R&B	1,504.90
121123	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	62.88
121124	TRISPOKE TECHNOLOGIES, LLC	CIVIL PROCESS FEES	SHERIFF	61.38
121125	UNITED REPROGRAPHIC SUPPLY, INC	OPERATING SUPPLIES	LAND USE	326.99
121126	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	769.85
121127	VALLEY PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL/CSBG	1,822.00
121128	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	20.00

Check #	Vendor	Description	Department	Amount
121129	VAL-U-MED HEALTH MART	MEDICAL SERVICES	JAIL	177.32
121130	VERONICA MATA	TRAVEL	ELECTIONS	53.10
121131	VIAERO WIRELESS	TELEPHONE	EXTENSION	226.30
121132	VISA	DUES & MEETINGS/SUPPLIES/TRAVEL	VARIOUS	19,972.75
121133	NOT A CHECK			
121134	VISA-SHERIFF OFFICE	DUES & MEETINGS/TRAINING/UNIFORMS	SHERIFF/JAIL	2,541.74
121135	WALLACE OIL COMPANY	FLUIDS/GAS	R&B/CSBG	115.99
121136	WALMART COMMUNITY BRC	BUILDING MAINT/REPAIRS	G&B	30.76
121137	WARRIOR KIT	UNIFORMS	SHERIFF	985.94
121138	WAXIE SANITARY SUPPLY	BUILDING MAINT/REPAIRS	G&B	1,573.82
121139	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	295.28
121140	WEX BANK	DIESEL	LANDFILL	132.29
121141	WEX BANK	GAS & OIL	SHERIFF/TRANSPORT	3,508.43
121142	WEX BANK	GAS	R&B	264.89
121143	WEX BANK	OCHD VEHICLE	HEALTH	141.59
121144	WEX BANK	FUEL	LAND USE	244.68
121145	WINSUPPLY OF PUEBLO (PUEBLO WINNELSON)	BUILDING MAINT/REPAIRS	G&B	212.50
121146	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	74.42
121147	GREAT AMERICAN LEASING CORP	MAINTENANCE CONTRACTS	ASSESSOR	147.00
			TOTAL	<u>447,666.90</u>

Fund Summary

010 - GENERAL FUND	213,051.27
011 - SMALL BUSINESS DEVELP RLF	180.00
020 - ROAD & BRIDGE FUND	18,751.34
025 - MEDICAL TRUST FUND	2,620.80
040 - AAA FUND	85,413.82
045 - INSURANCE FUND	3,000.00
070 - GENERAL HUMAN SERVICES	16,150.23
080 - HEALTH FUND	15,116.60
085 - CONSERVATION TRUST FUND	14.87
090 - CLERK HIRE FUND	1,282.57
095 - E-911 FUND	<u>92,085.40</u>
	<u>447,666.90</u>

OTERO COUNTY SALES TAX REPORT
SEPTEMBER 2020



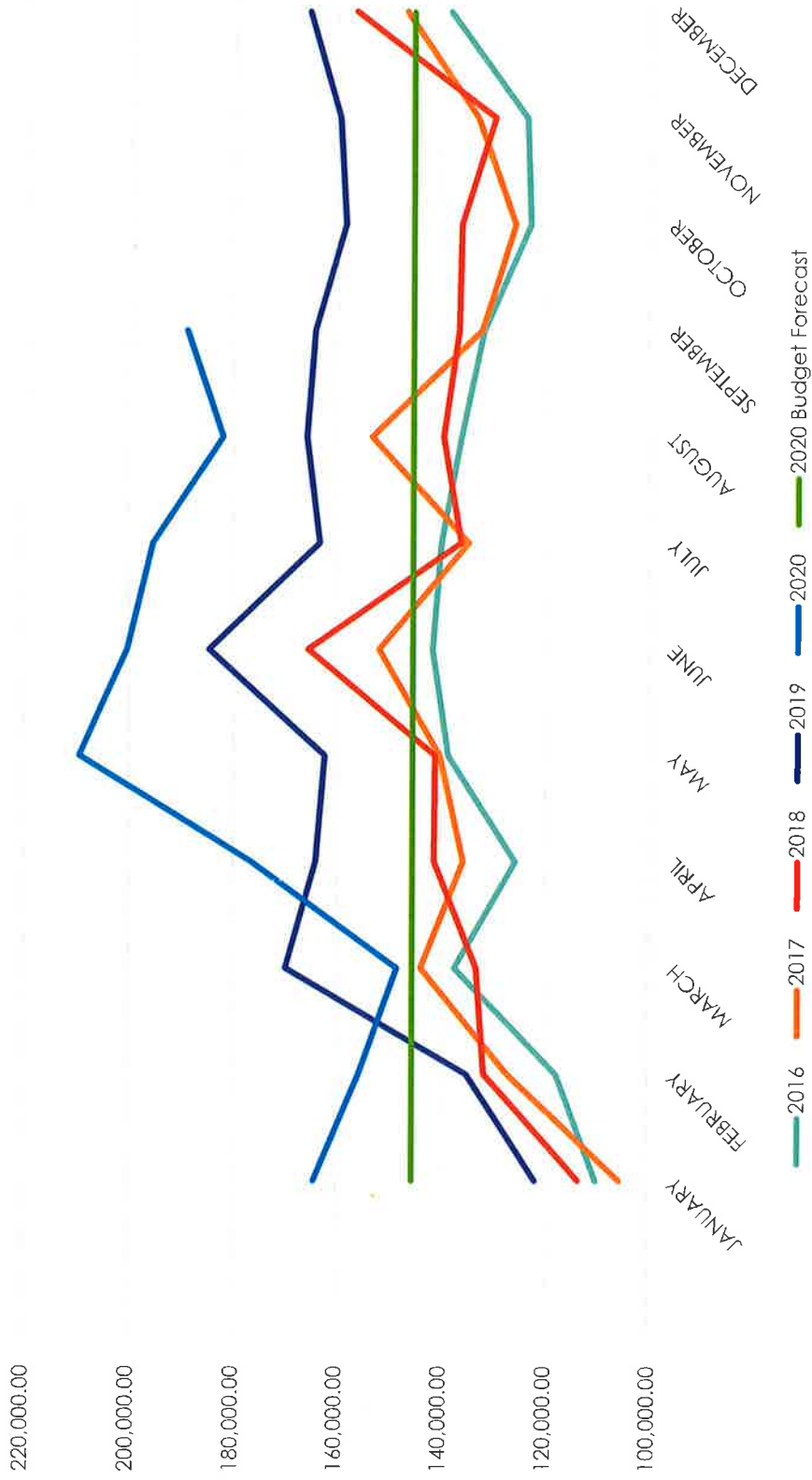
COLLECTED BY COUNTY \$ 25,187.23

COLLECTED BY STATE \$ 163,305.92

TOTAL COLLECTED \$ 188,993.15 Received in November 2020

	BUDGET:					FY2019 vs FY2020		
	2016	2017	2018	2019	2020	(+/-)	Monthly % of Change	Cumm. % of Change
JANUARY	110,044.41	105,503.70	113,459.79	121,756.16	164,204.75	42,448.59	34.86%	34.86%
FEBRUARY	117,725.29	127,099.50	131,577.49	134,870.23	155,565.19	20,694.96	15.34%	24.61%
MARCH	137,223.95	143,664.30	133,034.88	169,740.89	148,242.14	(21,498.75)	-12.67%	9.77%
APRIL	125,664.43	135,538.61	141,116.64	163,970.82	176,369.71	12,398.89	7.56%	9.15%
MAY	138,519.09	140,089.23	140,994.71	162,242.55	209,430.39	47,187.84	29.08%	13.45%
JUNE	141,573.47	151,779.74	165,524.40	184,727.31	200,329.36	15,602.05	8.45%	12.46%
JULY	139,936.53	134,639.90	136,107.09	163,345.65	195,467.90	32,122.25	19.67%	13.53%
AUGUST	136,146.91	153,261.78	139,538.23	165,871.93	182,047.91	16,175.98	9.75%	13.04%
SEPTEMBER	131,856.97	132,195.69	136,567.68	164,321.69	188,993.15	24,671.46	15.01%	13.27%
OCTOBER	122,953.34	125,887.10	136,145.07	158,386.93				
NOVEMBER	123,689.65	133,063.60	129,733.81	159,523.44				
DECEMBER	138,217.02	146,721.18	156,427.85	165,446.96				
Adjustment								
Totals	1,563,551.06	1,629,444.33	1,660,227.64	1,914,204.56	1,620,650.50	189,803.27	XXXXX	XXXXX

Otero County Sales Tax Report



Commissioners

Mon Nov 16, 2020

8:30am - 11am OPI

Where: Room 107

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

Tue Nov 17, 2020

2pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed Nov 18, 2020

All day SECAHB -- DC

Wed Nov 18, 2020

Calendar: ocw@oterogov.org

8am - 11:30am Lower Arkansas Valley Water Conservancy District / KG

Where: Rocky Ford

Calendar: ocw@oterogov.org

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

12pm - 2pm SEBREA / DB, KG

Where: OJC, McDonald Hall

Calendar: ocw@oterogov.org

1:30pm - 2:15pm DOLA Regional Meeting

Calendar: ocw@oterogov.org

2pm - 3pm SAGE / JH, DR

Where: OJC

Calendar: ocw@oterogov.org

Thu Nov 19, 2020

1pm - 2pm Trail Discussion

Where: Commissioners Office

Calendar: ocw@oterogov.org