



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

November 23, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Memorandum of Understanding, OPI
 - 5.2 Memorandum of Understanding, SBDC
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 Courthouse and County offices will be closed 11/26 & 11/27 for Thanksgiving Holiday
 - 10.2 11/30 Public Hearing Cancelled

SEE ATTACHMENTS

THOUGHT FOR THE DAY: *"When you know better, you do better."* -Maya Angelou



November 16th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Admin
	Lyn Scott	Clerk

Guests in attendance were: In person: Adrian Hart, Dennis Smith, Steve Anderson, and Darryl Johnson.
On phone: Marty Lee, Anne Boswell, and Christian Burney.

Chr. Goodwin called the meeting to order and requested approval of the minutes from November 9th, 2020. Co. Hostetler motioned to approve. Co. Baldwin seconded. Motion carried.

Steve Anderson wanted to talk to the Commissioners about the separation of church and State. He would like to have them follow the example of other Colorado counties to exempt churches from the requirements of the restrictions now in place.

Darryl Johnson also wanted to talk about the separation of church and State. He would like to have the County exempt the churches from the requirements of the restrictions now in place.

County Treasurer Dennis Smith updated the Board on the tax sale that would have normally taken place on the 16th. The tax sale has been rescheduled for Monday the 23rd of November by phone. The registration date is Wednesday to be included in the sale. They are projecting that there will be between 200 to 250 people on this call.

Chr. Goodwin called for approval of the bills from Nov. 1st to Nov. 15th, 2020. Co. Baldwin motioned to approve the bills. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the sales tax report. We are doing well. The cumulative change is 13.27%, compared to last year.

Admin. White-Tanabe presented that the DA building will be getting a new roof, because there was a \$100,000.00 grant awarded. The project may take some time, they are looking at possibly 5 years. Very excited about this restoration project. She has been working on time efficiency with all the departments. She has also been working with CCI on the cares act and meeting the federal guidelines.

Co. Hostetler presented that he has been meeting with Bent and Crowley Counties to help keep the private prisons open. If these are closed that will affect all of Southeastern Colorado.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, November 23rd, 2020 at 1:30pm.

Clerk

Chairman

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into this ____ day of _____, 2020, by and between the following parties:

1. The Board of County Commissioners of Otero County, Colorado, a body politic and corporate, hereinafter referred to as “Otero County”;
2. The Town of Cheraw, a statutory municipal corporation, hereinafter referred to as “Cheraw”;
3. The Town of Fowler, a statutory municipal corporation, hereinafter referred to as “Fowler”.
4. The City of La Junta, a home rule municipal corporation, hereinafter referred to as “La Junta”;
5. The Town of Manzanola, a statutory municipal corporation, hereinafter referred to as “Manzanola”;
6. The City of Rocky Ford, a statutory municipal corporation, hereinafter referred to as “Rocky Ford”;
7. The Town of Swink, a statutory municipal corporation, hereinafter referred to as “Swink”;
8. Otero Partners, Inc., a Colorado non-profit corporation, hereinafter referred to as “OPI”.

WHEREAS, through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local and Tribal governments navigating the impact of the COVID-19 outbreak; and

WHEREAS, the County of Otero and the above-referenced municipalities were allocated funds from the United States Treasury’s Coronavirus Relief Fund; and

WHEREAS, businesses throughout Otero County have been hard hit as a result of the still-emerging health and economic implications of the COVID-19 crisis; and

WHEREAS, Otero County and the above-referenced municipalities realize that businesses in the County may continue to experience a decline in business activity and revenue; and

WHEREAS, Otero County and the above-referenced municipalities have established a grant program (i.e., the COVID Relief Grant for Otero County Businesses)

wherein businesses located in Otero County will have the opportunity to apply for relief and receive funding, via the CARES Act, to address the COVID-19 emergency; and

WHEREAS, the County of Otero and the above-referenced municipalities are desirous of utilizing OPI for assistance with the application process and to handle the receipt and disbursement of the funds received by the County of Otero and the above-referenced municipalities through the CARES Act that have been earmarked for small businesses in the sum of \$156,801.70; and

WHEREAS, this agreement is to provide an understanding on the manner in which OPI shall assist Otero County and the above-named municipalities in this process.

NOW THEREFORE, in consideration of their mutual promises to each, stated below, the parties hereto agree as follows:

1. The County of Otero and the above-referenced municipalities will provide information to OPI concerning the COVID Relief Grant for Otero County Businesses.
2. OPI will create an application form for use with this grant process.
3. OPI will provide said application form to the Southeast Colorado Small Business Development Center ("SBDC") for marketing purposes pursuant to a separate Memorandum of Understanding between the County of Otero, the above-referenced municipalities and the SBDC.
4. OPI will assist the SBDC in marketing the COVID Relief Grant.
5. OPI will assist interested businesses located in Otero County, Colorado, through the application process.
6. OPI will assist the Otero County Administrator in forming a review committee for the purpose of reviewing all completed applications.
7. OPI acknowledges receipt of the sum of \$156,801.70 representing funds received by the County of Otero and the above-referenced municipalities through the CARES Act that have been earmarked for small businesses and agrees to disburse said grant funds upon approval of said grant applications as mentioned above.
8. OPI agrees to provide a Grant Award notification to all applicants receiving grant funds following approval of the grant applications and shall provide a copy of said notifications to the Otero County Administrator.
9. OPI may submit an invoice to the County of Otero for its operational costs associated with this grant process, and payment will be made within 30 days.

10. That OPI understands that said operational costs may not exceed \$5,000.00.

This Memorandum of Understanding may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The persons who sign and execute this Memorandum of Understanding represent that they are duly authorized to execute the same in their individual or representative capacity.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding on the day and year first above written.

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, COLORADO

TOWN OF CHERAW

By _____

By _____

TOWN OF FOWLER

CITY OF LA JUNTA

By _____

By _____

TOWN OF MANZANOLA

CITY OF ROCKY FORD

By _____

By _____

TOWN OF SWINK

OTERO PARTNERS, INC.

By _____

By _____

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4. The City of La Junta, a home rule municipal corporation, hereinafter referred to as “La Junta”;
5. The Town of Manzanola, a statutory municipal corporation, hereinafter referred to as “Manzanola”;
6. The City of Rocky Ford, a statutory municipal corporation, hereinafter referred to as “Rocky Ford”;
7. The Town of Swink, a statutory municipal corporation, hereinafter referred to as “Swink”;
8. The Southeast Colorado Small Business Development Center, hereinafter referred to as the “SBDC”.

WHEREAS, through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local and Tribal governments navigating the impact of the COVID-19 outbreak; and

WHEREAS, the County of Otero and the above-referenced municipalities were allocated funds from the United States Treasury’s Coronavirus Relief Fund; and

WHEREAS, businesses throughout Otero County have been hard hit as a result of the still-emerging health and economic implications of the COVID-19 crisis; and

WHEREAS, Otero County and the above-referenced municipalities realize that businesses in the County may continue to experience a decline in business activity and revenue; and

WHEREAS, Otero County and the above-referenced municipalities have established a grant program (i.e., the COVID Relief Grant for Otero County Businesses)

wherein businesses located in Otero County will have the opportunity to apply for relief and receive funding, via the CARES Act, to address the COVID-19 emergency; and

WHEREAS, the County of Otero and the above-referenced municipalities are desirous of utilizing the SBDC for marketing purposes as concerns the above-mentioned grant program as well as for assistance with the application process; and

WHEREAS, this agreement is to provide an understanding on the manner in which the SBDC shall assist Otero County and the above-named municipalities in this process.

NOW THEREFORE, in consideration of their mutual promises to each, stated below, the parties hereto agree as follows:

1. The County of Otero and the above-referenced municipalities will provide information to the SBDC concerning the COVID Relief Grant for Otero County Businesses.
2. The SBDC will handle the marketing of the COVID Relief Grant for Otero County Businesses.
3. The SBDC will launch the marketing of the COVID Relief Grant for Otero County Businesses by no later than Wednesday, November 25, 2020.
4. The SBDC will assist interested businesses located in Otero County, Colorado, through the application process.
5. The SBDC, upon the receipt of a completed application, will forward the same to Otero Partners, Inc., pursuant to a separate Memorandum of Understanding between the County of Otero, the above-referenced municipalities and Otero Partners, Inc., for review of said application and the disbursement of grant funds.
6. That the SBDC may submit an invoice to the County of Otero for its operational costs associated with this grant process, and payment will be made within 30 days.
7. That the SBDC understands that said operational costs may not exceed \$5,000.00.

This Memorandum of Understanding may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

The persons who sign and execute this Memorandum of Understanding represent that they are duly authorized to execute the same in their individual or representative capacity.

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OF OTERO COUNTY, COLORADO

TOWN OF CHERAW

By _____

By _____

TOWN OF FOWLER

CITY OF LA JUNTA

By _____

By _____

TOWN OF MANZANOLA

CITY OF ROCKY FORD

By _____

By _____

TOWN OF SWINK

SOUTHEAST COLORADO SMALL
BUSINESS DEVELOPMENT
CENTER

By _____

By _____

Commissioners , Holidays in United States

Mon Nov 23, 2020

8am - 9am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

Calendar: ocw@oterogov.org

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

Calendar: ocw@oterogov.org

10:30am - 1:30pm Budget Work Session

Calendar: ocw@oterogov.org

1:30pm - 2pm Land Use / JH, KG, JB, LN

Where: Room 107

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue Nov 24, 2020

9:30am - 10:30am Courthouse Security

Where: Room 107

Calendar: ocw@oterogov.org

10:30am - 11am Census Thank You Phase

Where:

Calendar: ocw@oterogov.org

2pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed Nov 25, 2020

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

9am - 12pm SE TPR / JB

Where: SECED 112 W Elm, Lamar CO

Calendar: ocw@oterogov.org

Commissioners , Holidays in United States

Thu Nov 26, 2020

All day Courthouse Closed - Thanksgiving

Thu Nov 26, 2020 - Fri Nov 27, 2020

Calendar: ocw@oteroaov.org

All day Thanksgiving Day

Thu Nov 26, 2020

Calendar: Holidays in United States

Fri Nov 27, 2020

All day Courthouse Closed - Thanksgiving

Thu Nov 26, 2020 - Fri Nov 27, 2020

Calendar: ocw@oterogov.org

All day Native American Heritage Day

Fri Nov 27, 2020

Calendar: Holidays in United States