



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

November 28, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
5. Old Business
6. New Business
 - a. Nunn Construction Contract
 - b. Acceptance of Security Camera Bid
7. Departmental Reports
 - a. Sales Tax Report
8. Commissioners Report
9. Discussion
10. Announcements
 - a. December Public Hearings will be moved to the 1st & 3rd Mondays to accommodate the CCI Winter Conference and observance of Christmas.

November 14, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Holly Huerta-Hudak	Deputy Clerk

Guests in attendance in person: Bette McFarren, Adrian Hart, Danny Chavez, Tim Knabenshue, Anne Boswell, Chad Penner, and Jennifer Rife

Chr. Baldwin called the regular meeting to order.

Chr. Baldwin asked for public comment.

County Commissioners thanked all the Veterans in attendance for their service to our Country. There were two veterans in attendance: Chad Penner and John Hostetler.

Chr. Baldwin called for approval of the consent agenda. The agenda includes approval of the minutes from October 24, 2022; bills and payroll for the October 16-31, 2022, period. The board also ratified the Resolution of Participation for the Area Agency on Aging. Co. Oquist motioned to approve the agenda. Co. Hostetler seconded. Motion carried.

Danny Chavez spoke about the mass care shelter plan for the Ports to Plains Corridor, (Mostly highway 287). He spoke about where shelters were to help travelers during emergency situations and natural disasters. Chavez requested the board to adopt the plan and Chr. Baldwin signed the signature page.

Chr. Baldwin asked the board to appoint him to the Arkansas Basin round table. Co. Hostetler motioned. Co Oquist seconded. Motion Carried

Deputy Clerk Huerta-Hudak, spoke about the successful November 8, 2022, General Election and how proud she was of Otero County for voting. This was one of the highest voter turnouts in the past few elections.

Co. Oquist and Chr. Baldwin both had nothing to report.

Co. Hostetler stated the RESADA building/fiber line was almost complete, and the Courthouse security entrance is looking good.

Chr. Baldwin announced the closure of State and County offices along with the Landfill on November 24-25, 2022, for the Thanksgiving holiday.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, November 28th, 2022, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
NOVEMBER 1 THROUGH NOVEMBER 15, 2022

Check #	Vendor	Description	Department	Amount
125702	COLORADO BANK & TRUST	CTC GRANT	HEALTH	1,220.00
125703	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	117.13
125704	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	G&B/EXTENSION/JAIL	179.00
125705	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	221.00
125706	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	8,459.30
125707	AMERICAN ELECTRIC COMPANY	COURTHOUSE BUILDING	CAPITAL IMPROVEMENTS	275.25
125708	AMERICAN ENVIRONMENTAL CONSULTING, LLC	PARTS/SERVICE	R&B	3,213.00
125709	ARKANSAS VALLEY COOP	OPR / SHOP SUPPLIES	R&B	107.10
125710	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	G&B	15.99
125711	ARKANSAS VALLEY SEED, INC	GRAVEL/SHALE SALES	R&B	1,021.00
125712	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	235.06
125713	BARBARA E WHITE	JAIL BASED SERVICES (JBBS)	STATE GRANTS	400.00
125714	BENT COUNTY COMMISSIONERS	BENT COUNTY GATS	AAA	2,411.02
125715	BLACK HILLS ENERGY	UTILITIES	VARIOUS	4,294.31
125716	CAPITAL ONE TRADE CREDIT	PARTS/SERVICE	R&B	664.96
125717	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,513.32
125718	CHERRYROAD MEDIA, INC	PRE-EMPLOYMENT COSTS	SHERIFF/JAIL/TRANSPORT	180.00
125719	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	654.71
125720	CITY OF LA JUNTA	CTC GRANT	RENT	500.00
125721	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	2,042.00
125722	CITY OF ROCKY FORD	BLDG UTIL/MAINT - RF	HEALTH	112.26
125723	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	406.50
125724	COLORADO DEPT OF LABOR & EMPLOYMENT	PARTS/SERVICE	R&B	210.00
125725	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,462.40
125726	CONSULTING WITH A HART LLC	ADVERTISING/LEGAL NOTICES	ELECTIONS	50.00
125727	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
125728	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	526.67
125729	DEEP ROCK	OPERATING SUPPLIES	SHERIFF/JAIL	162.34
125730	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	JAIL/HEALTH/CAP IMPROVE	1,837.76
125731	EXPRESS TOLL	TRAVEL/MEALS	TRANSPORT	13.45
125732	FASTENAL COMPANY	OPERATING SUPPLIES	SHERIFF/JAIL/R&B	499.58
125733	FULLER ENGINE SERVICE	PARTS/SERVICE	R&B	135.97
125734	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	505.63
125735	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B	284.22
125736	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
125737	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	15.00
125738	HAT & SPUR HARDWARE, LLC	HOUSING	CSBG	1,669.97
125739	INDUSTRIAL HEALTH SERVICE, INC	HIRING EXPENSE	VARIOUS	133.20
125740	INTEGRATED VOTING SOLUTIONS	PRINTING/POSTAGE	ELECTIONS	21,496.10
125741	JOHN DEERE FINANCIAL	PARTS/SERVICE	SHERIFF/R&B	761.81
125742	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	722.00
125743	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B	468.30
125744	LAWRENCE LUCERO	HOUSING	CSBG	2,965.00
125745	LEDS, INC.	PRINTING/POSTAGE	ELECTIONS	2,304.29
125746	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	335.00
125747	LORENE MAREZ	LINKAGES	CSBG	95.40
125748	LOWER ARKANSAS VALLEY AAA	AAA ADMINISTRATION FUNDING	INTERGOVERNMENTAL	8,493.00
125749	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	240.00
125750	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	4,481.95
125751	MOBILE RECORD SHREDDERS	MISCELLANEOUS	TREASURER	12.00
125752	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/HEALTH	266.83
125753	O'REILLY AUTO PARTS	PARTS/SERVICE	SHERIFF/TRANSPORT/R&B	1,350.24
125754	OTERO COLLEGE	POST EXPENDITURES	SHERIFF	2,928.95
125755	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	704.35
125756	OTERO COUNTY HEALTH DEPT	PETTY CASH	HEALTH	13.36
125757	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	G&B/SHERIFF/ADMIN	389.19
125758	OTERO COUNTY SHERIFF POSSE	UNIFORMS	SHERIFF	105.00
125759	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	857.15

Check #	Vendor	Description	Department	Amount
125760	OTERO TRUE VALUE	PARTS/SERVICE	R&B	42.46
125761	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
125762	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	123.19
125763	RANCHERS SUPPLY OF LA JUNTA, INC	PARTS/SERVICE	R&B	10.36
125764	RESERVE ACCOUNT	POSTAGE	VARIOUS	994.00
125765	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	76.90
125766	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ASSESSOR/ADMIN	390.00
125767	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	5,497.60
125768	SAFARILAND, LLC	OPERATING SUPPLIES	SHERIFF	499.50
125769	SECOM	CTC GRANT	HEALTH	104.40
125770	SIGNS & DESIGNS	SIGNS	R&B	380.00
125771	SMILEMAKERS, INC	OPERATING SUPPLIES	HEALTH	101.42
125772	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	203.37
125773	TASCOSA OFFICE MACHINES, INC	OPERATING	ADULT SERVICES	156.77
125774	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	327.22
125775	TOWN OF FOWLER	TOWN OF FOWLER	R&B	102.48
125776	TOWN OF SWINK	UTILITIES	R&B	107.30
125777	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF/JAIL	60.00
125778	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	285.68
125779	UPPER ARKANSAS VALLEY WILDFIRE FOUNDATION	WILDLAND	SHERIFF	97.50
125780	UPS FREIGHT	PARTS/SERVICE	R&B	12.39
125781	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	546.52
125782	VALLEY PLUMBING & HEATING, INC	OPERATING SUPPLIES	ADMIN	206.92
125783	VANESSA ROMERO	TRAVEL/TRAINING	SEP	89.52
125784	VIAERO WIRELESS	TELEPHONE	EXTENSION	177.52
125785	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	13,040.54
125786	NOT A CHECK			-
125787	VISA-SHERIFF OFFICE	DUES & MEETINGS/TRAINING/OPERATING	SHERIFF/JAIL/TRANSPORT	2,871.98
125788	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	164.77
125789	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	52.54
125790	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	2,347.93
125791	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	98.34
1934	RANDY LOSEY	HOUSING	CSBG	1,699.98
1935	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	40,067.20
1936	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	VARIOUS	2,064.03
1937	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	STATE GRANTS/HEALTH	1,615.60
1938	ARKANSAS VALLEY HOSPICE, INC	III-B SERVICES	AAA	3,000.50
1939	BACA COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	1,231.00
1940	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	3,858.00
1941	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	12,239.62
1942	CENTURYLINK	TELEPHONE	SHERIFF/E911/AAA	360.56
1943	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
1944	CONTROL SOLUTIONS	OPERATING SUPPLIES	HEALTH	410.00
1945	DEAN W CHASE	TRAVEL	ADULT SERVICES	610.00
1946	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	3,680.00
1947	DIGITCOM ELECTRONICS, INC	CAPITAL OUTLAY/MAINT. CONTRACTS	CAP IMPROVEMENT/E911	15,012.23
1948	EMBROIDERY PLUS - QUICK PRINT, INC	SPECIAL PROJECTS	ADMIN	35.00
1949	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	360.00
1950	GAYLE LANGAN	TRAVEL	ADULT SERVICES	121.00
1951	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	36,516.00
1952	INTELLICHOICE, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF/STATE GRANTS	12,902.43
1953	INTERSTATE BILLING SERVICE	PARTS/SERVICE	R&B	77.40
1954	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	208.00
1955	JAMESTREE CONSULTING, LLC	BUILDING MAINT/REPAIRS	G&B	125.00
1956	LAMAR AREA HOSPICE	AAA GENERAL FUND	AAA	1,817.75
1957	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	417.00
1958	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B/R&B	39.00
1959	MCCANDLESS INTERNATIONAL	PARTS/SERVICE	R&B	211.46
1960	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	632.00
1961	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	1,998.51
1962	PETERSEN AC & REFRIG	SHOP MAINTENANCE	R&B	325.00
1963	PSA WORLDWIDE CORP	STEPP GRANT	HEALTH	2,152.50

Check #	Vendor	Description	Department	Amount
1964	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	447.94
1965	ROBERT BLAIR	LINKAGES	CSBG	54.59
1966	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	40.00
1967	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,105.81
1968	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	47,321.70
1969	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	982.00
1970	SHELLY R BAUER	TRAVEL	ADULT SERVICES	13.00
1971	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	1,348.50
1972	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	391.67
1973	TOTAL CONCEPT	CDBG - TRI COUNTY HOUSING	STATE GRANTS	26,625.78
1974	TYLA T HIATT	TRAVEL	ADULT SERVICES	113.00
1975	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	22.00
1976	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B	1,414.64
1977	WEX BANK	FUEL	VARIOUS	6,163.01
1978	WINSUPPLY OF PUEBLO (PUEBLO WINNELSON)	BUILDING MAINT/REPAIRS	G&B	1,450.07
				349,713.84

Fund Summary

010 - GENERAL FUND	163,246.37
011 - SMALL BUSINESS DEVELP RLF	468.92
012 - CAPITAL IMPROVEMENT FUND	2,310.21
013 - AMERICAN RESCUE PLAN	281.42
020 - ROAD & BRIDGE FUND	32,730.31
025 - MEDICAL TRUST FUND	2,462.40
040 - AAA FUND	100,072.77
065 - INTERNAL SERVICES FUND	9,732.23
070 - GENERAL HUMAN SERVICES	12,635.29
080 - HEALTH FUND	14,437.06
085 - CONSERVATION TRUST FUND	206.92
090 - CLERK HIRE FUND	383.99
095 - E-911	10,745.95
349,713.84	

OTERO COUNTY SALES TAX REPORT

September 2022



COLLECTED BY COUNTY \$ 37,477.27

COLLECTED BY STATE \$ 186,202.68

TOTAL COLLECTED \$ 223,679.95 Received in November 2022

	2017	2018	2019	2020	2021	2022	2022 Budget Forecast	FY2021 vs FY2022			FY2021
								(+/-)	Monthly % of Change	Cumm. % of Change	Cumm. % of Change
JANUARY	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	191,666.67	13,011.60	7.66%	7.66%	3.51%
FEBRUARY	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77	192,215.64	191,666.67	20,011.87	11.62%	9.65%	7.01%
MARCH	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68	210,892.24	191,666.67	(30,106.44)	-12.49%	0.50%	24.61%
APRIL	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31	214,762.34	191,666.67	(7,869.97)	-3.53%	-0.61%	25.05%
MAY	140,089.23	140,994.71	162,242.55	209,430.39	222,410.14	224,855.77	191,666.67	2,445.63	1.10%	-0.24%	20.43%
JUNE	151,779.74	165,524.40	184,727.31	200,329.36	239,552.28	216,892.60	191,666.67	(22,659.68)	-9.46%	-1.99%	20.27%
JULY	134,639.90	136,107.09	163,345.65	195,467.90	208,403.20	219,463.46	191,666.67	11,060.26	5.31%	-0.96%	18.13%
AUGUST	153,261.78	139,538.23	165,871.93	182,047.91	212,061.07	224,779.73	191,666.67	12,718.66	6.00%	-0.08%	17.92%
SEPTEMBER	132,195.69	136,567.68	164,321.69	188,993.15	203,686.69	223,679.95	191,666.67	19,993.26	9.82%	0.98%	16.74%
OCTOBER	125,887.10	136,145.07	158,386.93	172,509.80	216,642.84		191,666.67		0.00%		17.59%
NOVEMBER	133,063.60	129,733.81	159,523.44	172,425.63	203,386.19		191,666.67		0.00%		17.62%
DECEMBER	146,721.18	156,427.85	165,446.96	209,094.53	216,380.83		191,666.67		0.00%		16.26%
ACTUAL:	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	2,528,329.85	1,910,525.18	2,300,000.00	18,605.19			

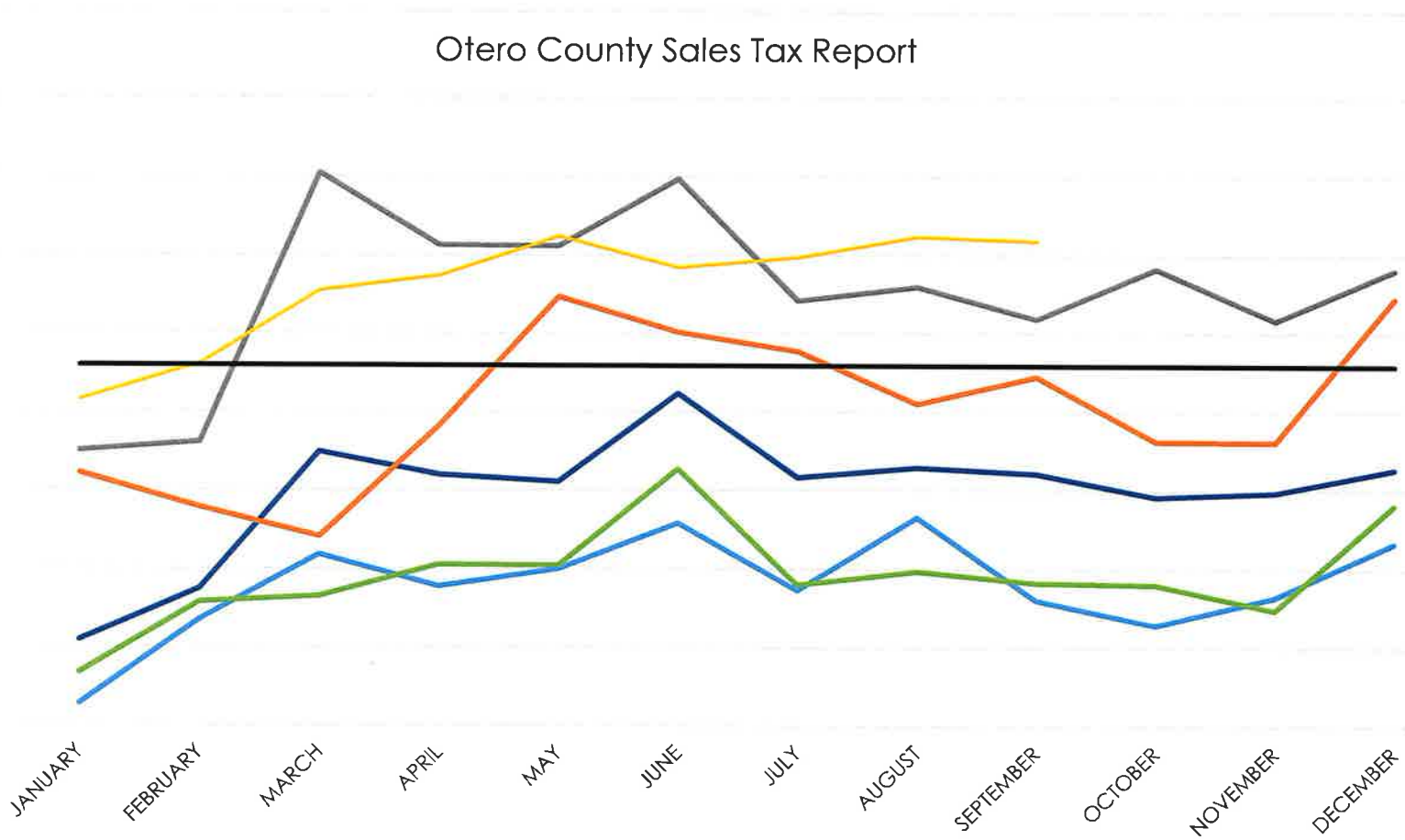
BUDGET: 1,500,000.00 1,555,746.00 1,614,803.00 1,743,239.00 1,847,833.00 2,300,000.00

Otero County Sales Tax Report

260,000.00
240,000.00
220,000.00
200,000.00
180,000.00
160,000.00
140,000.00
120,000.00
100,000.00

JANUARY FEBRUARY MARCH APRIL MAY JUNE JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

2017 2018 2019 2020 2021 2022 2022 Budget Forecast



ocw@oterogov.org

Mon 28 Nov 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services

12pm - 1pm Administration / AT, RO, JH, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Tue 29 Nov 2022

11am - 12pm Health Board

2pm - 5pm Work Session / JH, RO, JB

Thu 1 Dec 2022

9am - 11am Final Budget Review

Mon 5 Dec 2022

9am - 10am County Attorney / JB, JH, RO, NS

10am - 11am Administration / JH, RO, JB

11am - 12pm Emergency Management / JH, RO, JB, DC

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB