



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

November 8, 2021

- 1.0 Call to Order/Approval of Minutes
- 2.0 Guests
 - 2.1 Dennis Smith, Treasurer
- 3.0 Public Comment (Limit of 3 minutes)
- 4.0 Old Business
- 5.0 New Business
 - 5.1 Approval of Bills and Payroll
- 6.0 Other Business
- 7.0 Departmental Reports
- 8.0 Commissioners Report
- 9.0 Discussion
- 10.0 Announcements
 - 10.1 Otero County offices, landfill, and courts will be closed on November 11, 2021 to observe Veteran's Day.



October 25th, 2021

The Board of County Commissioners now meets pursuant to adjournment.

Guests in attendance in person: Jay Scott, Tara Castenada, Marty Lee, Tim Knobenshue, Adrian Hart and Danelle Berg.
Guests in attendance via zoom: Anne Boswell.

Chr. Baldwin called the meeting to order and requested approval of the minutes from October 11th, 2021. Co. Oquist motioned to approve the minutes. Co. Hostetler seconded. Motion carried.

Veterans Service Officer Jay Scott along with Tara Castenada from the Arkansas Valley Hospice, came before the Board to request permission to put up the Veteran's Christmas Tree in the vestibule by the elevator. People can purchase red, white, and blue ribbons along with wooden ornaments in honor of their loved ones. Mr. Scott also wanted to remind everyone of the free concert on November 13th that is dedicated to Veterans at Otero College. It will feature WWII music and songs.

Marty Lee, the Rocky Ford Economic and Community Development Coordinator, presented a letter of support for a development of a building renovation in Rocky Ford. The building has been vacant for 20 years and they would like to renovate it into an art gallery, 3 one-bedroom rental apartments with cost/rent control for 3-5 years. The grant is for \$100,000.00. Discussion was held. Co. Oquist motioned to approve. Co. Hostetler seconded. Motion carried.

Chr. Baldwin called for approval of bills and payroll for October 1st through October 15, 2021. Co. Oquist motioned to approve the bills and payroll. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a Colorado Opioids Settlement Memorandum of Understanding for signature by the board. The settlement is about 22.8 billion dollars countrywide, about 300 million will be given to Colorado and the disbursement will be 10% State, 10% infrastructure, 20% to local governments, and about 60% to regions already developed by the AG's office. Our region will include 9 counties. Co. Hostetler motioned to approve the MOU. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented a letter to Commissioner Buxton-Andrade, concerning the Opioid Response Settlement Region, appointing Sheriff Shawn Mobley to the Southeast Colorado Opioid Response Settlement Region. Signature is requested. Co. Oquist motioned to approve appointment. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the sales tax report. There was a 17.92% cumulative change and a 16.49% monthly change. The county is doing well.

Admin. White-Tanabe presented the underfunded courthouse grant. She will be presenting to the Co Judicial Department the underfunded courthouse grant. It targets rural counties that do not have as much money as the metro areas. They are asking for \$165,000.00 and they are also asking for \$120,000.00 for a new elevator. Co. Hostetler motioned to approve the application. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented a letter of support for the Colorado Public Utilities Commission to approve the transmission lines to disburse power from wind turbine farms. Signature is being asked for. Discussion was held. Co. Oquist motioned to approve the letter of support. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a contract for the construction project on the courthouse. The contract is between Otero County and Newscom Construction for the single-entry entrance into the courthouse. The end date is November 2022. Co. Hostetler motioned to approve. Co. Oquist seconded. Motion carried.

Danelle Berg presented that she had attended a Governors Fellows Group made up of young entrepreneurs. This was for young people who will give back to the state, time and experience. She talked to them about the housing project. There were some good visions and lots of positivity. This is a 6-to-10-month program.

Co. Oquist attended SEBREA, Sage, and OPI meetings during the week. On November 1st, surveyors will be here to survey land for the housing project. SEBREA also talked about the Colorado Power pathway, this is a wonderful project.

Co. Hostetler attended RESADA and OPI meetings. They talked about a pond program where they must identify ponds that are everywhere, this could take up to 10-12 years. People who have a pond on their land that is not registered will now have to register and get permits. He attended a meeting with Sheriff Mobley concerning the jail.

Next meeting will be Monday, November 8th, 2021, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
OCTOBER 16 THROUGH OCTOBER 31, 2021

Check #	Vendor	Description	Department	Amount
123615	GARAGE DOORS PLUS, LLC	SHOP MAINTENANCE	R&B	640.00
123616	25-7 MEDIA, INC	STEPP GRANT	HEALTH	800.00
123617	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	83.00
123618	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN/R&B	377.19
123619	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	HEALTH	10.18
123620	BLACK HILLS ENERGY	UTILITIES	R&B	79.05
123621	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	161.00
123622	CAPITAL ONE TRADE CREDIT	SMALL TOOLS	G&B	126.00
123623	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	2,256.66
123624	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ADMIN	750.00
123625	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/R&B/SHERIFF/JAIL	9,041.25
123626	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	312.00
123627	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	216.56
123628	DENVER INDUSTRIAL SALES & SERVICE CO	PARTS/SERVICE	R&B	334.96
123629	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS	E911	5,280.00
123630	GALLS, LLC	UNIFORMS/OPERATING	TRANSPORT	353.61
123631	GOBIN'S INC	OPERATING	HEALTH/R&B	94.53
123632	GRAINGER, INC	PARTS/SERVICE	G&B/R&B	200.11
123633	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
123634	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	1,200.00
123635	INTELLICHOICE, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	10,429.53
123636	JAKE'S GYM	LOAN REPAYMENTS	SBD	6.19
123637	JENNIFER KORBITZ	OPERATING SUPPLIES	HEALTH	11.03
123638	JERRY HENDERSON	TRAVEL	ADULT SERVICES	126.00
123639	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B	76.32
123640	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
123641	KRYSTEN C LOPEZ	TRAVEL/TRAINING	OLTC	29.97
123642	KVAY-FM	STEPP GRANT	HEALTH	200.00
123643	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	145.44
123644	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	80.00
123645	MARTIN PIPE & STEEL, INC	BUILDING MAINT/REPAIRS	G&B	229.05
123646	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B	305.42
123647	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
123648	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	SHERIFF/JAIL	12.00
123649	OFFICE DEPOT, INC	OPERATING	HEALTH/STATE GRANTS	242.75
123650	ORDWAY NEW ERA	STEPP GRANT	HEALTH	362.16
123651	OTERO COUNTY CLERK	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	7.03
123652	OTERO COUNTY COMMISSIONERS	RENT/OPERATING	ADULT SERVICES	5,428.67
123653	OTERO COUNTY SHERIFF DEPT -PETTY CASH	PRE-EMPLOYMENT COSTS	JAIL	50.00
123654	OTERO COUNTY SHERIFF POSSE	UNIFORMS	JAIL	211.50
123655	OTERO PARTNERS, INC	STATE HISTORICAL FUND/DA BLDG PHASE 1	STATE GRANTS	11,286.36
123656	PATRICIA F CLAUNCH	TRAVEL	ADULT SERVICES	4.00
123657	POWER EQUIPMENT COMPANY	PARTS/SERVICE	R&B	2,578.10
123658	PRECISION HYDRAULICS, INC	PARTS/SERVICE	R&B	2,634.78
123659	QUADIENT FINANCE USA, INC	POSTAGE, BOX RENT, ETC	SHERIFF	50.00
123660	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	678.87
123661	RICKY LEE MARTINEZ	LIFE INS ONLY-COUNTY PAID	LANDFILL	22.24
123662	ROBINSON PRINTING, INC	STEPP GRANT	HEALTH	300.00
123663	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	2,163.76
123664	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
123665	ROCKY FORD RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	79.02
123666	ROOTS CHIROPRACTIC & DRY NEEDLING PC	DRUG TESTING & DOT PHYSICALS	R&B	200.00
123667	RUSSELL A MCDONALD	TRAVEL	ADULT SERVICES	13.00
123668	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	187.20
123669	SEBREA	MANUFACTURING	SECTOR PARTNERSHIP	500.00
123670	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	702.85
123671	TARREN B BUFORD	OPERATING SUPPLIES	HEALTH	111.00

Check #	Vendor	Description	Department	Amount
123672	TAYLOR FENCE COMPANY OF PUEBLO	CONTINGENT CLAIMS/SHOP MAINTENANCE	INSURANCE/R&B	2,354.00
123673	THE COFFEA SHOP, LLC	OPERATING SUPPLIES	HEALTH	270.00
123674	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B/JAIL	1,842.64
123675	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK	144.07
123676	TRIAD COMPUTER SERVICES, INC	WIC	HEALTH	1,289.85
123677	TRIPLE T AUTO PARTS	BT GRANTS	HEALTH	65.41
123678	TRUSTING HIM WEB DESIGN	WEBSITE CONSTRUCTION	ADMIN	45.00
123679	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,568.50
123680	VISA	DUES & MEETINGS/OPERATING	HEALTH	4,348.90
123681	WAGNER RENTS	RENTAL/LEASE	R&B	770.00
123682	WALMART / CAPITAL ONE	FOOD/OPRATING	JAIL/STATE GRANTS	81.97
123683	WALTER TUCKER	PARTS/SERVICE	R&B	120.00
123684	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	8,798.01
123685	HAMPTON INN - LA JUNTA	VETERANS DAY CONCERT	VSO	100.32
1256	AMAZON CAPITAL SERVICES, INC	UNIFORMS/OPERATING	SHERIFF/STATE GRANTS	524.66
1257	DEAN W CHASE	TRAVEL	ADULT SERVICES	326.00
1258	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	10,841.37
1259	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	400.00
1260	LEA A MELGOSA	TRAVEL	ADULT SERVICES	327.00
1261	MAES MECHANICAL, LLC	BUILDING MAINT/REPAIRS	G&B	300.00
1262	MOLLIE BROWN	GRANT WRITING/PROJECT MANAGEMENT	ADMIN	45.00
1263	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
1264	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	1,870.00
1265	RESADA	JAIL BASED SERVICES (JBBS)	STATE GRANTS	100.00
1266	SE CO WATER ACTIVITY ENTERPRISE	EXCESS CAPACITY	INTERGOVERNMENTAL	1,780.03
1267	SHELLY R BAUER	TRAVEL	ADULT SERVICES	41.00
1268	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	283.02
				101,023.15

Fund Summary

010 - GENERAL FUND	31,378.18
011 - SMALL BUSINESS DEVELP RLF	6.19
012 - CAPITAL IMPROVEMENT FUND	11,286.36
020 - ROAD & BRIDGE FUND	19,471.22
040 - AAA FUND	13,216.53
045 - INSURANCE FUND	1,854.00
070 - GENERAL HUMAN SERVICES	4,066.53
080 - HEALTH FUND	11,149.66
085 - CONSERVATION TRUST FUND	211.00
090 - CLERK HIRE FUND	846.92
095 - E-911	7,536.66
101,023.25	

ocw@otero.gov

Mon 8 Nov 2021

9am - 10am Public Works / JH, RO, JB, LN, DG

Where: Room 212

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

Where: Room 212

12pm - 1pm Administration / JH, RO, JB

Where: Room 212

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Regional Opioid Response Meeting

Tue 9 Nov 2021

8am - 10am Jail Discussion

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

Wed 10 Nov 2021

9am - 10am Underfunded Grant Discussion

Where: 13 W 3rd Street Room 212 La Junta, CO 81050

10am - 11am Otero Construction Conference

Where:

[https://us02web.zoom.us/j/84256012584?](https://us02web.zoom.us/j/84256012584?pwd=dHFBSjd3c3hleWR2Q3VwZWNLTS8vdz09)

[pwd=dHFBSjd3c3hleWR2Q3VwZWNLTS8vdz09](https://us02web.zoom.us/j/84256012584?pwd=dHFBSjd3c3hleWR2Q3VwZWNLTS8vdz09)

10:30am - 12pm RESADA / JH, DR

Where: Las Animas

12:30pm - 4pm Ark River Basin Roundtable / AW

Where: Pueblo

4pm - 5pm Historic Preservation

Where: Room 110A

Thu 11 Nov 2021

All day Veteran's Day -- Courthouse Closed

Thu 11 Nov 2021

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8am - 5pm Veterans Day - Courthouse, Court's and Landfill's Closed

Fri 12 Nov 2021

9am - 12pm STAC / JB

Where: CDOT HQ, 4201 E Arkansas Ave, Denver

Mon 15 Nov 2021

8:30am - 10:30am OPI/OCLI

9am - 10am TPR - JB

11am - 12pm Emergency Management / JH, RO, JB, DC

12pm - 1pm Administration

1pm - 2pm Sheriff Mobley Meeting

Tue 16 Nov 2021

1pm - 2:30pm VSO Meeting

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

Wed 17 Nov 2021

All day SECAHB -- DC

Wed 17 Nov 2021

10:30am - 11:30am Lower Ark Water Conservancy -- JH

12pm - 1pm SEBREA -- RO, DB

2pm - 3pm SAGE -- RO

Thu 18 Nov 2021

5pm - 6:30pm Colorado Parks and Wildlife Meeting

Where: 38.14412343553329, -102.54063561782431

Mon 22 Nov 2021

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

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1pm - 1:45pm 1041 Meeting

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107