



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

December 7, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Supplemental Budget Request, Donna Rohde
 - a. Area Agency on Aging Fund
 - b. General Human Services Fund
 - 5.2 CARES ACT – Grants, Lyn Scott
 - 5.3 Approval of Bills and Payroll
 - 5.4 Tobacco Retail License, Bauserman’s Market
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: *"What you do makes a difference, and you have to decide what kind of difference you want to make."* -Jane Goodall



November 23rd, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	John Hostetler	Member
	Jim Baldwin	Member
	Amy White-Tanabe	Admin
	Holly Huerta	Deputy Clerk

Guests in attendance via phone: Adrian Hart

Chr. Goodwin called the meeting to order and requested approval of the minutes from November 16th, 2020. Co. Baldwin motioned to approve the minutes. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe discussed two Memorandum of Understanding's (MOU). The first MOU was between Otero County, Otero County Municipalities (Cheraw, Fowler, La Junta, Manzanola, Rocky Ford, and Swink) and Otero Partners Inc (OPI). The first MOU discussed, was for business and organization grants in Otero County. To qualify for the grants, the business or organization must have revenue loss or expenses related to COVID-19. MOU allows County to write a check to OPI to disburse the grant funds to approved applicants.

The second MOU was between Otero County, Otero County Municipalities (see above) and Southeast Colorado Small Business Development Center (SBDC). It will allow the SBDC to help businesses and organizations with the application process. Application can be found online with Google forms. Deadline is December 9th, 2020.

As the two MOU's were connected, they were motioned to approve together. Motion was made by Co. Baldwin, and Co. Hostetler seconded. Motion Carried.

Admin. White-Tanabe announced the Courthouse, County Offices and Landfill will be closed on November 26th and 27th, 2020 to observe the Thanksgiving Holiday. Also, announced was the cancellation of the November 30, 2020 Public Meeting. The Commissioners and Admin. White-Tanabe will be attending the CCI Conference via Zoom.

Co. Hostetler went to a SAGE meeting last week and is asking for younger volunteers to help deliver meals to at risk people.

Co. Baldwin attended an OPI meeting to discuss the MOU presented in today's meeting.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, December 7th, 2020 at 1:30pm.

Clerk

Chairman

DEPARTMENT OF HUMAN SERVICES

PO BOX 494
LA JUNTA, COLORADO 81050-0494
719-383-3166
FAX 719-383-4607



TO: Otero County Commissioners
FR: Donna Rohde, Director, OCDHS
RE: Supplemental Budget – Fund 040
DATE: December 7, 2020

Please consider this request for a supplemental budget request for Fund 040 for:

- AAA program in the amount of \$246,382
- ADRC program in the amount of \$43,272
- TOTAL: \$289,654

In March and April, AAA received \$246,382 in Family First and CARES Act funding.

In May, ADRC received \$43,272 for a COVID Isolation Grant.

Thank you for your consideration.

DEPARTMENT OF HUMAN SERVICES

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TO: Otero County Commissioners

FR: Donna Rohde *DR* Director, OCDHS

RE: Supplemental Budget – Fund 070

DATE: December 7, 2020

Please consider this request for a supplemental budget request for Fund 070 for:

- CSBG in the amount of \$109,377
- NEMT in the amount of \$5,000
- COVID Relief (United Way) in the amount of \$25,000
- TOTAL: \$139,377

In June, CSBG was awarded \$109,377 in CARES Act funds to assist with emergency needs including housing and food.

NEMT has exceeded expected services and received an additional \$5,000 donation from the City of Las Animas.

In May, we received a COVID Relief grant for \$25,000 through United Way.

Thank you for your consideration.

OTERO COUNTY PAYMENTS
NOVEMBER 16 THROUGH NOVEMBER 30, 2020

Check #	Vendor	Description	Department	Amount
121148	WARRIOR KIT	UNIFORMS	SHERIFF	265.58
121149	COLORADO BANK & TRUST	BUILDING MAINT/REPAIRS	G&B	505.00
121150	LPZ CONSTRUCTION GROUP, LLC	BUILDING MAINT/REPAIRS	INSURANCE	2,000.00
121151	KITCHEN TUNE-UP	DOLA COVID-19 - RF ANNEX	RF ANNEX	7,687.25
121152	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	EXTENSION	26.00
121153	ADVANCED CLEANING SOLUTIONS	DOLA COVID-19 - RF ANNEX	RF ANNEX	915.00
121154	ALAN M WADLEIGH	TRAVEL	NEMT	12.00
121155	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	2,916.00
121156	ALL SEASONS DENTAL	AAA GENERAL FUND	AAA	1,251.77
121157	ALLIED 100, LLC	EMS	AMBULANCE SERVICE	4,948.80
121158	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	JAIL	52.59
121159	ARK VALLEY DISTRIBUTING	OPERATING/SHOP SUPPLIES	R&B	180.68
121160	BACA COUNTY PUBLIC HEALTH AGENCY	STEPP GRANT	HEALTH	5,000.00
121161	BENT COUNTY PUBLIC HEALTH	STEPP GRANT	HEALTH	5,000.00
121162	BLACK HILLS ENERGY	UTILITIES	HEALTH/CSBG	750.54
121163	BRIGITTE BROWN	TRAVEL	NEMT	80.00
121164	CHARITY MARKUS	TRAVEL	CSBG/NEMT	330.00
121165	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
121166	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/R&B/SHERIFF	6,949.95
121167	CITY OF LAS ANIMAS	UTILITIES	CSBG	162.17
121168	CLIA LABORATORY PROGRAM	LABORATORY SERVICES	HEALTH	180.00
121169	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	603.00
121170	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	666.00
121171	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	162.21
121172	CONSTANCE L BRASE	MEDICAL SERVICES	JAIL	552.45
121173	DANIEL ROBERT DAVIS	TRAVEL	NEMT	165.00
121174	DEAN W CHASE	TRAVEL	CSBG/NEMT	229.00
121175	DONNA STARCK	STEPP GRANT/BT GRANTS	HEALTH	153.29
121176	EL PASO COUNTY CORONER	AUTOPSY	CORONER	3,000.00
121177	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	G&B/R&B	761.69
121178	FASTENAL COMPANY	PARTS/SERVICE	R&B/SHERIFF	189.33
121179	FIERO FLUID POWER INC	PARTS/SERVICE	R&B	739.80
121180	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	428.00
121181	GALLS, LLC	UNIFORMS	SHERIFF/TRANSPORT	344.92
121182	GAYLE LANGAN	TRAVEL	CSBG/NEMT	50.00
121183	GOBIN'S INC	MAINTENANCE CONTRACTS	LAND USE/R&B/HEALTH	247.48
121184	GRAINGER, INC	DOLA COVID-19 - RF ANNEX	RF ANNEX	82.75
121185	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
121186	GREGORY N DAY, DDS	DENTAL	CSBG	632.00
121187	GT INDEPENDENCE	FMS FEE EXPENSE	VDC	75.00
121188	HIGH PLAINS AUDIOLOGY LLC	COVID ISOLATION GRANT	ADRC	2,400.00
121189	INJOY HEALTH EDUCATION	WIC	HEALTH	1,470.00
121190	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
121191	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	871.00
121192	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
121193	KIOWA COUNTY	STEPP GRANT	HEALTH	5,000.00
121194	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
121195	LPZ CONSTRUCTION GROUP, LLC	CONTINGENT CLAIMS	INSURANCE	2,000.00
121196	LYLE & SONS PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL	5,364.94
121197	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	1,012.00
121198	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	309.00
121199	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
121200	MOBILE RECORD SHREDDERS	OPERATING SUPPLIES	SHERIFF/JAIL	12.00
121201	MORGAN & SONS GLASS INC	DOLA COVID-19 - RF ANNEX	RF ANNEX	189.00
121202	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	451.48
121203	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF	19.97
121204	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00

Check #	Vendor	Description	Department	Amount
121205	OTERO COUNTY COMMISSIONERS	AUDIT/RENT/ACCOUNTING FEES	VARIOUS	9,532.84
121206	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	185.00
121207	PROWERS COUNTY PUBLIC HEALTH	STAPP GRANT	HEALTH	5,000.00
121208	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN	279.05
121209	RICHARD L COX	TRAVEL	NEMT	28.00
121210	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE	26.46
121211	ROCKY FORD FOOD MARKET LLC	FOOD/OPERATING	JAIL	1,128.71
121212	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
121213	ROTO-ROOTER & DRAIN SVCS	BUILDING MAINT/REPAIRS	JAIL	195.00
121214	SIGNS & DESIGNS	DOLA COVID-19 - ROAD & BRIDGE	R&B	40.00
121215	SOUTHEAST COLORADO POWER ASSN	CSBG COVID UTILITIES	CSBG	387.07
121216	STRYKER SALES CORPORATION	EMS	AMBULANCE SERVICE	1,792.00
121217	SYMBOL ARTS, LLC	UNIFORMS	SHERIFF/JAIL	1,804.25
121218	TAYLOR FENCE COMPANY OF PUEBLO	DOLA COVID-19 - ROAD & BRIDGE	R&B	18,248.00
121219	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/RF ANNEX/JAIL	750.76
121220	THOMSON REUTERS - WEST	DOLA GRAY & BLACK MARIJUANA GRANT	STATE GRANTS	883.14
121221	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
121222	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	ELECTIONS	119.98
121223	TOWN OF SWINK	CSBG COVID UTILITIES	CSBG	193.38
121224	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,869.45
121225	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
121226	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B/LAND USE	10,069.18
121227	WALMART COMMUNITY BRC	OPERATING/SHOP SUPPLIES	R&B	271.80
121228	WALMART COMMUNITY BRC	OPERATING SUPPLIES	HEALTH	1,039.36
121229	WALMART COMMUNITY BRC	DOLA COVID-19 - RF ANNEX	RF ANNEX	210.24
121230	WALMART COMMUNITY BRC	OPERATING	AAA	265.32
121231	WARRIOR KIT	EMS	AMBULANCE SERVICE	6,795.36
121232	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
121233	WALMART COMMUNITY BRC	DOLA COVID-19 - ROAD & BRIDGE	R&B	549.00
			TOTAL	<u>130,904.47</u>

Fund Summary

010 - GENERAL FUND	68,687.75
020 - ROAD & BRIDGE FUND	16,573.74
045 - INSURANCE FUND	4,000.00
040 - AAA FUND	5,887.79
070 - GENERAL HUMAN SERVICES	8,316.28
080 - HEALTH FUND	27,227.91
085 - CONSERVATION TRUST FUND	<u>211.00</u>
	<u>130,904.47</u>



13 West Third Street, Room 212, La Junta, CO 81050
Telephone (719) 383-3000 * Fax (719) 383-3090

*By Authority of the County of Otero
of the State of Colorado*

TOBACCO RETAIL LICENSE

PERMISSION IS HEREBY GIVEN TO TIMOTHY K. BAUSERMAN (d.b.a. Bauserman's Market) to operate and/or maintain a Tobacco Retail License at 11786 U.S. Highway 50, P. O. Box 41, Manzanola, CO 81058, for the term of one year beginning the 1st day of January, 2021, and ending the 31st day of December, 2021.

DATED this ____ day of December, 2020.

COUNTY OF OTERO

By _____
Chairman, Board of County Commissioners of
Otero County, Colorado

ATTEST:

Otero County Clerk and Recorder

Commissioners

Mon Dec 7, 2020

8am - 9am Administration / JH, KG, JB

Where: Room 212
Calendar: ocw@oterogov.org

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212
Calendar: ocw@oterogov.org

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212
Calendar: ocw@oterogov.org

10am - 11am County Attorney / JH, JB, KG, AT, NS

Where: Room 212
Calendar: ocw@oterogov.org

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212
Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107
Calendar: ocw@oterogov.org

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue Dec 8, 2020

1:30pm - 5pm 1041 Hearing

Calendar: ocw@oterogov.org

Wed Dec 9, 2020

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

10:30am - 12pm RESADA / JH, DR

Where: Las Animas
Calendar: ocw@oterogov.org

12:30pm - 4pm Ark River Basin Roundtable / KG, JB

Where: Pueblo
Calendar: ocw@oterogov.org

3pm - 4pm CCI Transportation Meeting

Calendar: ocw@oterogov.org

Thu Dec 10, 2020

2pm - 3pm Small Business Relief Program

Calendar: ocw@oterogov.org