



**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

## Office of the Commissioners

# AGENDA

## December 5, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
  - a. Employee Anniversary Recognition
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills and Payroll
5. Old Business
6. New Business
  - a. Resolution 2022-13 – Resolution to Adopt the 2023 Budget
  - b. Resolution 2022-14 – Resolution to Set the 2023 Mill Levies
  - c. Resolution 2022-15 – Resolution to Appropriate Sums of Money for 2023
  - d. Resolution 2022-16 – Resolution to Adopt Governmental Accounting Standards
  - e. Resolution 2022-17 – Resolution to Affirm the Appropriation of Funds for the Courthouse Lease
  - f. Ambulance Permit – American Medical Response
  - g. Clean Valley Recycling – Letter of Support for Recycling Resources Economic Opportunity Grant
7. Departmental Reports
8. Commissioners Report
9. Discussion
10. Announcements
  - a. Thank you SM Construction for the Christmas lights on the Courthouse



# 2022 Employee Appreciation Day

December 5, 2022

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*Cumulatively this group has **395 years** of dedication to Otero County!*

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## 5 years

- ❖ Randall Garrett
- ❖ Elizabeth Critchfield
- ❖ Dee Leyba
- ❖ Laura Lee
- ❖ Mary Klusener
- ❖ Alejandro Hermocillo
- ❖ Vanessa Romero

## 10 years

- ❖ Jerri Fritz
- ❖ JoAnna Finney
- ❖ Theodore Garcia
- ❖ Barbara Railton

## 15 years

- ❖ Ferman Whatley
- ❖ Annabel Baca
- ❖ Julian Lucero
- ❖ Peter Danko, Jr.

## 20 years

- ❖ Angela Maldonado
- ❖ Dora Vigil

## 25 years

- ❖ Cassandra Apodaca
- ❖ Darren Garcia
- ❖ Vicki Harris
- ❖ Carol Segura
- ❖ Brent Denney
- ❖ Eugene Lucero
- ❖ Kim Rains

## 45 years

- ❖ Yolanda Luna

November 28, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in person: Adrian Hart, Chad Penner, Tim Knabenshue, and Bette McFarren.  
Guests in attendance on zoom: Anne Boswell.

Chr. Baldwin called the regular meeting to order.

Chr. Baldwin asked for public comment.

Chr. Baldwin called for presentations.

Chr. Baldwin called for approval of the consent agenda. The agenda includes approval of the minutes from November 14, 2022; bills and payroll for November 1<sup>st</sup> to November 15<sup>th</sup>, 2022. Co. Hostetler motioned to approve the consent agenda. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented the Nunn Construction Contract to begin construction on the new detention center and Sheriff's office. The contract is for \$598,000.00. Co. Oquist motioned to approve the contract. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the acceptance of the Security Camera Bid. The successful bid goes to Wyoit for \$26,501.00. There were 5 bids total ranging from \$26,501.00 to over \$78,000.00. They compared apples to apples to make sure that the county was getting the best for what was needed. Co. Hostetler motioned to approve acceptance of the bid. Co. Oquist seconded. Motion carried.

Clerk Scott mentioned that the RLA's (Risk Limit Audit) went well, passed on the first try. There is the possibility of an automatic recount between Lauren Boebert and Adam Frisch. Questions were posed about the recount and answered.

Admin. White-Tanabe presented the sales tax report for September. Cumulative percentage of change is 16.74 from 2021 to 2022. The percentage of change for the month is 9.82 compared to cumulative change for the month at 0.98. Overall, the county is doing well. Admin. White-Tanabe also made the announcement that the meetings for December will be changed to the 1<sup>st</sup> and 3<sup>rd</sup> Mondays to accommodate the annual CCI conference and the Christmas holiday.

Co. Hostetler attended the Lower Arkansas Valley Conservancy District meeting, among others this week.

Co. Oquist presented that he attended several meetings over the week with SEBREA, SAGE, OPI, and OCLI. All were standard meetings, and everything seems to be going well with all.

Next meeting will be Monday, December 5<sup>th</sup>, 2022, at 1:30pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
NOVEMBER 16 THROUGH NOVEMBER 30, 2022

Check #	Vendor	Description	Department	Amount
125792	GOOD DAY DISC GOLF, LLC	REVOLVED LOANS	SBD	69,406.00
125793	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	8,535.12
125794	ALMOST HOME COOKING	SPECIAL PROJECTS	ADMIN	2,310.00
125795	ARK VALLEY DISTRIBUTING	OPERATING	R&B	366.57
125796	BLACK HILLS ENERGY	UTILITIES	G&B	2,785.58
125797	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	596.74
125798	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	300.00
125799	CHERRYROAD MEDIA, INC	ADVERTISING/LEGAL NOTICES	TREASURER	3,300.00
125800	CHEYENNE COUNTY PUBLIC HEALTH	STEPP GRANT	HEALTH	122.96
125801	CITY OF LA JUNTA	TRAINING/PURCHASED SERVICES	E911	1,517.88
125802	CITY OF LA JUNTA - UTILITIES	UTILITIES	SHERIFF	140.35
125803	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	273.77
125804	COLORADO BANK & TRUST	SPECIAL PROJECTS	ADMIN	2,850.00
125805	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	668.00
125806	EL PASO COUNTY CORONER	AUTOPSY	CORONER	1,500.00
125807	GOBIN'S INC	MAINTENANCE CONTRACTS	LAND USE/HEALTH/TREAS.	291.65
125808	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B	379.98
125809	GRAPHIC DESIGNS UNLIMITED	SPECIAL PROJECTS	ADMIN	365.00
125810	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
125811	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	10.00
125812	HOLLY HUERTA-HUDAK	TRAVEL	ELECTIONS	104.94
125813	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
125814	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B	68.84
125815	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	320.00
125816	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
125817	LA JUNTA TRADING COMPANY, INC	PARTS/SERVICE	R&B	89.88
125818	LA JUNTA TRIBUNE-DEMOCRAT	SUBSCRIPTION	LAND USE	78.00
125819	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	271.00
125820	LYLE & SONS PLUMBING & HEATING, INC	HOUSING	ADULT SERVICES	1,900.00
125821	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	359.00
125822	MARIA GUTIERREZ	STEPP GRANT	HEALTH	142.04
125823	MATTHEW MCINTYRE	P & Z BOARD FEES	LAND USE	65.42
125824	MID-AMERICAN RESEARCH CHEMICAL	PARTS/SERVICE	R&B	1,472.73
125825	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
125826	NORMAN JAY SMITH	P & Z BOARD FEES	LAND USE	77.10
125827	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/HEALTH	256.58
125828	OTERO COLLEGE	POST EXPENDITURES	SHERIFF	400.00
125829	OTERO COUNTY SHERIFF DEPT	PETTY CASH/POSTAGE	SHERIFF	9.90
125830	OTERO COUNTY SOCIAL SERVICES'	SALARIES/OPERTING	ADULT SERVICES	5,260.27
128831	NOT A CHECK			-
125832	PRYOR GUNS INC	OPERATING SUPPLIES	SHERIFF	498.94
125833	ROBINSON PRINTING, INC	STEPP GRANT	HEALTH	450.00
125834	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/ELECTIONS	379.52
125835	ROTO-ROOTER & DRAIN SVCS	BUILDING MAINT/REPAIRS	JAIL	225.00
125836	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,313.61
125837	NOT A CHECK			-
125838	SECOM (911)	SECOM CIRCUIT	E911	1,436.40
125839	SHANNON CASILLAS	TRAVEL	ELECTIONS	12.19
125840	SMITHS DETECTION INC	COURTHOUSE REMODEL/SINGLE ENTRY	CAPITAL IMPROVEMENTS	25,342.85
125841	SOUTHERN TIRE MART LLC	TIRES	R&B	17,158.44
125842	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK/ELECTIONS	606.27
125843	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	58.00
125844	TRIAD COMPUTER SERVICES, INC	PURCHASES UNDER \$5,000	INTERNAL SERVICES	5,589.60
125845	TRIPLE T AUTO PARTS	BT GRANTS	HEALTH	73.83
125846	UPS FREIGHT	BUILDING MAINT/REPAIRS	G&B	33.53
125847	VERONICA MATA	TRAVEL	ELECTIONS	91.69
125848	VIAERO WIRELESS	TELEPHONE	VARIOUS	2,088.85

Check #	Vendor	Description	Department	Amount
125849	WALMART / CAPITAL ONE	LINKAGES	CSBG	88.00
125850	WALMART / CAPITAL ONE	OPERATING/DUES & MEETINGS/FOOD	SHERIFF/JAIL	423.21
125851	WITTMAN WELDING, LLC	PARTS/SERVICE	R&B	325.65
1979	AMAZON CAPITAL SERVICES, INC	BUILDING MAINT & REPAIRS/OPERATING	VARIOUS	1,055.61
1980	CENTURYLINK	PURCHASED SERVICES-COMM	E911	297.92
1981	DAVE W HILL	P & Z BOARD FEES	LAND USE	69.90
1982	DEAN W CHASE	TRAVEL	ADULT SERVICES	454.00
1983	FATIMA ZAHRA EL MLIJI	TRAVEL	ADULT SERVICES	116.00
1984	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	32.00
1985	GALLS, LLC	UNIFORMS	SHERIFF/TRANSPORT	421.58
1986	GAYLE LANGAN	TRAVEL	ADULT SERVICES	113.00
1987	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	398.00
1988	JENNIFER RIFE	SPECIAL PROJECTS	ADMIN	168.76
1989	LOCK MONKEY INC	COURTHOUSE REMODEL/SINGLE ENTRY	CAPITAL IMPROVEMENTS	8,146.67
1990	LYNDA SCOTT	OFFICE SUPPLIES	ELECTIONS	49.94
1991	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	620.00
1992	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	653.03
1993	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	76.00
1994	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	2,880.48
1995	RUBEN'S BODY SHOP & TOWING	PARTS/SERVICE	R&B/G&B	2,330.00
1996	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	1,383.00
1997	SYMBOL ARTS, LLC	UNIFORMS	SHERIFF/JAIL	1,114.50
1998	THE HOME DEPOT PRO	PARTS/SERVICE	G&B/R&B	839.81
1999	TYLA T HIATT	TRAVEL	ADULT SERVICES	305.00
2000	WARRIOR KIT	BULLETPROOF VESTS	SHERIFF	7,992.00
2001	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	416.81
2002	ZELMA NOVAK	TRAVEL	ADULT SERVICES	42.00
				197,039.95

Fund Summary

010 - GENERAL FUND	37,708.53
011 - SMALL BUSINESS DEVELP RLF	69,406.00
012 - CAPITAL IMPROVEMENT FUND	33,489.52
020 - ROAD & BRIDGE FUND	31,270.53
040 - AAA FUND	1,605.32
065 - INTERNAL SERVICES FUND	5,589.60
070 - GENERAL HUMAN SERVICES	10,781.69
080 - HEALTH FUND	3,442.65
085 - CONSERVATION TRUST FUND	58.00
090 - CLERK HIRE FUND	435.91
095 - E-911	3,252.20
197,039.95	

**OTERO COUNTY  
RESOLUTION TO ADOPT FY2023 BUDGET**

**#2022-013**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE COUNTY OF OTERO, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023, AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, the Board of Commissioners of Otero County has appointed Tina Mascarenas, Otero County Budget Officer, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Tina Mascarenas, Otero County Budget Officer, has submitted a preliminary budget to this governing body on October 10, 2022, for its consideration, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from the reserves / fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTERO, COLORADO:

*Section 1.* That the estimated expenditures for each fund are as follows:

<b>FUND</b>	<b>EXPENDITURE</b>
General Fund #10	\$ 8,451,447
Capital Improvement Fund #12	\$ 3,012,000
American Rescue Plan #13	\$ 1,200,000
Road & Bridge Fund #20	\$ 3,271,392
Medical Trust Fund #25	\$ 2,858,220
Contingent Fund #30	\$ 275,000
Area Agency on Aging Fund #40	\$ 3,558,473
Insurance Fund #45	\$ 378,064
Detention Center Fund #50	\$ 14,951,125
Internal Services Fund #65	\$ 235,000
General Human Services Fund #70	\$ 1,253,834
Health Fund #80	\$ 1,999,798
Conservation Trust Fund #85	\$ 368,205
Social Services Fund #89	\$ 5,849,860
Clerk Hire Fund #90	\$ 176,834
Otero Land Trust Fund #100	\$ 1,600
<b>TOTAL</b>	<b>\$ 47,840,852</b>
Small Business Development RLF #11	\$ 254,300
E911 Fund #100 (Component Unit)	\$ 225,000

Section 2. That the estimated revenues for each fund are as follows:

	<i>Unapprop. Surplus</i>	<i>Revenue Other Than General Property Tax</i>	<i>Intergovt. Revenue</i>	<i>General Property Tax*</i>	<i>Total Available Revenue</i>
General Fund #10	\$ 7,144,560	\$ 3,799,269	\$ 1,492,082	\$ 2,038,746	\$ 14,474,657
Capital Improvement Fund #12	\$ 2,799,215	\$ 70,385	\$ 73,327	\$ 392,308	\$ 3,335,235
American Rescue Plan #13	\$ 16,644,146	\$	\$	\$	\$ 16,644,146
Road & Bridge Fund #20	\$ 2,458,758	\$ 186,970	\$ 1,798,313	\$ 584,800	\$ 5,028,841
Medical Trust Fund #25	\$ 1,527,970	\$ 2,474,701	\$	\$	\$ 4,002,671
Contingent Fund #30	\$ 287,458	\$	\$	\$	\$ 287,458
Area Agency on Aging Fund #40	\$	\$ 5,000	\$ 3,541,473	\$	\$ 3,546,473
Insurance Fund #45	\$ 366,154	\$ 109,750	\$	\$ 366,154	\$ 842,058
Detention Center Fund #50	\$	\$ 1,054,994	\$ 775,000	\$	\$ 1,829,994
Internal Services Fund #65	\$ 979,548	\$ 183,575	\$	\$	\$ 1,163,123
General Human Services Fund #70	\$	\$ 3,000	\$ 1,250,554	\$	\$ 1,253,554
Health Fund #80	\$ 2,134,975	\$ 193,355	\$ 1,803,089	\$	\$ 4,131,419
Conservation Trust Fund #85	\$ 435,287	\$ 4,186	\$ 50,000	\$	\$ 489,473
Social Services Fund #89	\$	\$ 79,785	\$ 5,251,998	\$ 523,077	\$ 5,854,860
Clerk Hire Fund #90	\$ 569,055	\$ 180,000	\$	\$	\$ 749,055
Otero Land Trust Fund #100	\$ 64,001	\$ 100	\$	\$	\$ 64,101
<b>TOTAL</b>	<b>\$ 35,411,127</b>	<b>\$ 8,345,070</b>	<b>\$ 16,035,836</b>	<b>\$ 3,905,085</b>	<b>\$ 63,697,118</b>
Small Business Dev. RLF #11	\$	\$ 18,000	\$ 159,000	\$	\$ 177,000
E911 Fund #95 (Component Unit)	\$ 527,703	\$ 379,100	\$	\$	\$ 906,803

Section 3. That the budget as submitted, amended and hereinabove summarized by fund, hereby is approved and adopted as the budget of Otero County for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Board of County Commissioners and made a part of the public records of the County.

FY2023 Budget Adoption  
December 5, 2022

ADOPTED this 5<sup>th</sup> day of December, A.D. 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF OTERO, STATE OF COLORADO

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*Otero County Clerk & Recorder*

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Jim Baldwin, Chairman

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John Hostetler

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Rob Oquist



**OTERO COUNTY  
RESOLUTION TO SET FY2023 MILL LEVIES**

**#2022-014**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2023, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE COUNTY OF OTERO, COLORADO, FOR THE FY2023 BUDGET YEAR, AND FOR THE MILL LEVY ON EACH DOLLAR'S WORTH OF PROPERTY AS PER THE ASSESSED VALUE THEREON, AS SHOWN BY THE ASSESSOR OF OTERO COUNTY FOR THE YEAR 2022, AS FIXED BY THE OTERO COUNTY BOARD OF EQUALIZATION.

WHEREAS, the Board of Commissioners of the County of Otero, has adopted the annual budget in accordance with the local government budget law on December 5, 2022; and

WHEREAS, the amount of money necessary to balance the budget for **General Fund operating expenses is \$8,451,447; Road & Bridge expenses is \$3,271,392; Insurance expenses is \$378,064; Capital Improvement Fund expenses is \$3,012,000, and Social Services expenses is \$5,849,860;** and

WHEREAS, the 2022 valuation for assessment for the County of Otero as certified by the County Assessor is **\$174,359,098;** and

WHEREAS, after reviewing the requirements for anticipated expenditures and revenues from all of the sources for FY2023, the Board of County Commissioners of Otero County has determined that the proper mill levy, which shall be collected in the year 2023 upon each dollar of the assessed valuation of all taxable property in the County shall be **21.948 mills plus a temporary mill levy tax of 0.449 mills, for a total temporary mill levy of 22.397**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTERO, COLORADO, as follows:

*Section 1.* There is hereby levied upon each dollar's worth of property within the county limits of the County of Otero for the purpose of defraying the necessary expenses and paying all legal obligations of said County for the calendar year beginning January 1, 2023, a tax of **21.948 mills plus a temporary mill levy tax of 0.449 for a total temporary mill levy of 22.397 mills** on each dollars' worth of property as per the assessed value thereon as show by the valuation for assessment, as certified by the Otero County Assessor for the year 2022, as fixed by the Otero County Board of Equalization.

<b>Total Authorized Levy</b>	<b>21.948 Mills</b>
<b>(Temporary Tax Mill Levy Credit – Taxes Abated and/or Refunded)</b>	<b><u>0.449 Mills</u></b>
<b>Revised Levy</b>	<b>22.397 Mills</b>
<b>General Fund #10</b>	<b>11.693 Mills</b>
<b>Road &amp; Bridge Fund #20</b>	<b>3.354 Mills</b>
<b>Insurance Fund #45</b>	<b>2.100 Mills</b>
<b>Social Services Fund #89</b>	<b>3.000 Mills</b>
<b>Capital Improvement Fund #12</b>	<b>2.250 Mills</b>

FY2023 Mill Levy  
December 5, 2022

ADOPTED THIS 5TH DAY OF DECEMBER, A.D. 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF THE COUNTY OF OTERO, STATE OF  
COLORADO

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*Otero County Clerk & Recorder*

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*Jim Baldwin, Chairman*

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*John Hostetler*

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*Rob Oquist*

**OTERO COUNTY**  
**A RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR FY2023**  
**# 2022-015**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE COUNTY OF OTERO, COLORADO, FOR THE FY2023 BUDGET YEAR.

WHEREAS, THE BOARD OF COUNTY COMMISSIONERS has adopted the annual budget in accordance with the Local Government Budget Law, on December 5, 2022, and;

WHEREAS, the Board of County Commissioners has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of Otero County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OTERO, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

<b>FUND</b>	<b>CURRENT OPERATING EXPENSES</b>	<b>CAPITAL OUTLAY</b>	<b>DEBT SERVICE</b>	<b>TOTAL FUND</b>
General Fund #10	\$ 8,413,010	\$	\$ 38,437	\$ 8,451,447
Capital Improvement Fund #12	\$ 1,012,000	\$ 2,000,000	\$	\$ 3,012,000
American Rescue Plan Fund #13	\$ 1,200,000	\$	\$	\$ 1,200,000
Road & Bridge Fund #20	\$ 2,671,694	\$ 599,698	\$	\$ 3,271,392
Medical Trust Fund #25	\$ 2,858,220	\$	\$	\$ 2,858,220
Contingent Fund #30	\$ 275,000	\$	\$	\$ 275,000
Area Agency on Aging Fund #40	\$ 3,558,473	\$	\$	\$ 3,558,473
Insurance Fund #45	\$ 378,064	\$	\$	\$ 378,064
Detention Center Fund #50	\$ 3,000	\$ 14,000,000	\$ 948,125	\$ 14,951,125
Internal Services Fund #65	\$ 110,000	\$ 125,000	\$	\$ 235,000
General Human Services Fund #70	\$ 1,253,834	\$	\$	\$ 1,253,834
Health Fund #80	\$ 1,999,798	\$	\$	\$ 1,999,798
Conservation Trust Fund #85	\$ 368,205	\$	\$	\$ 368,205
Social Services Fund #89	\$ 5,849,860	\$	\$	\$ 5,849,860
Clerk Hire Fund #90	\$ 176,834	\$	\$	\$ 176,834
Otero Land Trust Fund #100	\$ 1,600	\$	\$	\$ 1,600
<b>TOTAL</b>	<b>\$ 30,129,592</b>	<b>\$ 16,724,698</b>	<b>\$ 986,562</b>	<b>\$ 47,840,852</b>
<b>Component Units</b>				
Small Business Dev. RLF #11	\$ 254,300	\$	\$	\$ 254,300
E911 Fund #95	\$ 225,000	\$	\$	\$ 225,000

FY2023 Appropriation Resolution  
December 15, 2022

ADOPTED THIS 5TH DAY OF DECEMBER, A.D. 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF OTERO, STATE OF  
COLORADO

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*Otero County Clerk & Recorder*

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*Jim Baldwin, Chairman*

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*John Hostetler*

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*Rob Oquist*

**Otero County**  
**RESOLUTION TO ADOPT GOVERNMENTAL ACCOUNTING STANDARDS**  
**BOARD STATEMENT NO. 54 (GASB 54)**

**#2022-016**

**A RESOLUTION** ADOPTING GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54. SETTING THE OTERO COUNTY BOARD OF COMMISSIONERS AS THE GOVERNING BODY TO COMMIT FUNDS FOR SPECIFIED PURPOSE. SET THE APPROPRIATE FUND DESIGNATIONS AND AMOUNT FOR FUND BALANCES IN RESTRICTED, COMMITTED, AND ASSIGNED FOR FISCAL YEAR 2023.

WHEREAS, the Governmental Accounting Standards Board (GASB) is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments;

WHEREAS, GASB has developed GASB Statement No. 54 establishing fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds;

WHEREAS, GASB Statement No. 54 provides for classification as restricted, committed, assigned, and unassigned based on the relative strength of the constraints that control how specific amounts can be spent;

WHEREAS, the Otero County Board of Commissioners shall spend funds in order of restricted, committed, assigned, and unassigned;

WHEREAS, the restricted fund balance category includes amounts that can be spent only for the specific purposes provided by state or federal laws or other restrictions imposed by third parties;

WHEREAS, the committed fund balance classification includes amounts that can be used only for the specific purposes determined by a Resolution of the Otero County Board of Commissioners;

WHEREAS, amounts in the assigned fund balance classification are intended to be used by the Otero County Government for specific purposes but do not meet the criteria to be classified as restricted or committed;

WHEREAS, unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications; and

WHEREAS, the Otero County Board of Commissioners desires to classify certain funds as restricted, committed, and assigned and to make any funds not otherwise designated in this resolution as unassigned as defined by GASB Statement No. 54.

THEREFORE, BE IT RESOLVED as follows:

1. That the following funds be restricted as defined by GASB Statement No. 54:
  - a. \$103,960 of State Grant money received by Otero County; and
  - b. \$370,035 as a TABOR reserve; and
  - c. Conservation Trust Fund; and
  - d. Clerk Hire Fund; and
  - e. Otero County Land Trust Fund
  
2. That the following funds be committed as defined by GASB Statement No. 54:
  - a. Capital Improvement Fund
  - b. American Rescue Plan Fund
  - c. Road & Bridge Fund
  - d. Medical Trust Fund
  - e. Contingent Fund
  - f. Area Agency on Aging Fund
  - g. Insurance Fund
  - h. Detention Center Fund
  - i. Social Services Fund
  - j. Internal Services Fund
  - k. General Human Services Fund
  - l. Health Fund
  - m. Small Business Development Fund (Component Unit Only)
  - n. 911 Fund (Component Unit Only)
  
3. That all funds held by Otero County that are not restricted, committed, and assigned in this resolution be designated as unassigned as defined by GASB Statement No. 54.

Adopted this 5<sup>th</sup> day of December, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
THE COUNTY OF OTERO, STATE OF  
COLORADO

\_\_\_\_\_  
Otero County Clerk & Recorder

\_\_\_\_\_  
Jim Baldwin, Chairman

\_\_\_\_\_  
John Hostetler

\_\_\_\_\_  
Rob Oquist

STATE OF COLORADO )  
 ) ss.  
County of Otero )

At a Regular Meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta, Colorado, on the 5th day of December, A.D., 2022, there were present:

<input type="checkbox"/>	Jim Baldwin,	Chairman
<input type="checkbox"/>	John Hostetler,	Commissioner
<input type="checkbox"/>	Rob Oquist,	Commissioner
<input type="checkbox"/>	Lynda Scott,	Clerk to the Board
<input type="checkbox"/>	Amy White-Tanabe	County Administrator

when the following proceedings, among others, were had and done, to-wit:

**Resolution #2022-017**

**A RESOLUTION AFFIRMING THE APPROPRIATION OF FUNDS FOR OTERO COUNTY, COLORADO; AFFIRMING THE BUDGETING OF APPROPRIATE FUNDS BEFORE THE LAST DAY OF THE FISCAL YEAR FOR THE COURTHOUSE LEASE.**

**WHEREAS**, Otero County entered into a Lease Purchase Agreement with BOKF, NA for the Otero County Courthouse until December 31, 2062; and

**WHEREAS**, Section 6.05 of the Lease Purchase Agreement requires Otero County to annually renew the lease by budgeting and appropriating the annual cost of the lease; and

**WHEREAS**, the Otero County Board of County Commissioners desires to renew the Lease Purchase Agreement and to notify BOKF, NA of the Boards intentions.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the County of Otero, Colorado, that:

- Otero County has budgeted and appropriate the sufficient, necessary and required funds for the 2023 fiscal year, as required by the Lease Purchase Agreement.
  - Payment 1: \$361,512.50 for May 15, 2023.
  - Payment 2: \$586,562.50 for November 15, 2023.
  - Total Appropriation for 2023 Fiscal Year: \$948,075.00

2. Otero County shall contact and inform BOKF, NA of the necessary and required appropriation at the following address:  
Attn: Corporate Trust Department  
BOKF, NA  
C/O BOK Financial  
1600 Broadway, 26<sup>th</sup> Floor  
Denver, CO 80202
3. Otero County shall submit the payment of \$361,562.50 to BOKF, NA on or before May 15, 2023.
4. Otero County shall submit the payment of \$586,562.50 to BOKF, NA on or before November 15, 2023.

Adopted this 5th day of December, 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS OF  
OTERO COUNTY, STATE OF COLORADO:

\_\_\_\_\_  
Clerk & Recorder

\_\_\_\_\_  
Jim Baldwin, Chairman

\_\_\_\_\_  
John Hostetler

\_\_\_\_\_  
Rob Oquist





**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Nathan Shultz** - County Attorney  
**Amy White-Tanabe** - County Administrator

## Office of the Commissioners

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November 30, 2022

RREO Grant Program  
Colorado Department of Public Health and Environment  
4300 Cherry Creek Drive South  
Denver, CO 80246

Re: Letter of Support for Clean Valley Recycling in Southeast Colorado

Dear Grant Program Managers,

Otero County is pleased to offer this letter of support to Clean Valley Recycling (CVR) and its application to the Recycling Resources Economic Opportunity Grant Program. Our partnership with CVR is important to the communities of Otero County and its rural residents. CVR provides needed services at collection sites in La Junta, Fowler, Manzanola, Swink, and Rocky Ford.

Last year, Clean Valley diverted over 700 tons from the local landfill and their diversion rate increases annually through curbside collection, drop-off services and business subscriptions. CVR employs 5.5 full-time-equivalent workers locally to meet these tasks and keep operations running.

There is still a need to expand recycling within Otero County. CVR is growing its recycling capacity to meet increasing demand and is seeking assistance with purchasing a truck for hauling and additional recycling bins for cardboard collection.

Otero County strives to provide opportunities for residents to recycle and reduce the number of materials entering the landfill. CVR offers comprehensive services, accepting plastics, paper, cardboard, glass, electronic waste, paint, and other recyclables. Otero County has committed to partnering with Clean Valley Recycling.

We encourage the Colorado Department of Public Health and Environment to consider Clean Valley Recycling as a recipient of the Recycling Resources Economic Opportunity Grant.

Sincerely,

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Jim Baldwin, Chair

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John Hostetler

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Rob Oquist

[ocw@oterogov.org](mailto:ocw@oterogov.org)

**Mon 5 Dec 2022**

9am - 10am County Attorney / JB, JH, RO, NS

10am - 11am Administration / JH, RO, JB

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

**Tue 6 Dec 2022**

10am - 12pm Construction Kickoff

1:30pm - 3pm Outdoor Recreation Meeting - RO

2pm - 5pm Work Session / JH, RO, JB

**Wed 7 Dec 2022**

11am - 12pm EIAF Presentation - RO/AT

3pm - 4pm District Attorney

**Thu 8 Dec 2022**

10am - 1pm Holiday Luncheon - Staff

**Mon 12 Dec 2022**

All day CCI Winter Conference

**Tue 13 Dec 2022**

All day CCI Winter Conference

**Wed 14 Dec 2022**

All day CCI Winter Conference

[ocw@oterogov.org](mailto:ocw@oterogov.org)

10am - 11am SCEDD - RO

10:30am - 12pm RESADA / JH, DR

12:30pm - 4pm Ark River Basin Roundtable / JB

4pm - 5pm Historic Preservation

**Fri 16 Dec 2022**

12pm - 1:30pm HRSA - RO

**Mon 19 Dec 2022**

8:30am - 10:30am OPI/OCLI

11am - 12pm Emergency Management / JH, RO, JB, DC

12pm - 1pm Administration/ AT, RO, JH, JB

1pm - 2pm Sheriff Mobley

1:30pm - 3pm Otero County Board of Commissioners Public Hearing - JB, JH, RO