



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Kaysie Schmidt** - County Administrator  
**Rose Pugliese** - County Attorney

## Office of the Commissioners

# Otero County Board of County Commissioners

**Monday, February 23, 2026**

**1:30 pm**

**Bauserman Conference Room 107**

**13 W 3<sup>rd</sup> Street, La Junta, CO 81050**

**Zoom**

**Meeting ID: 830 3902 1095**

**Passcode: 081549**

## MEETING AGENDA

1. Opening Prayer
2. Pledge of Allegiance
3. Call to Order
4. Public Comment (limit of 3 minutes)
5. Presentations
  - a. Bradley Roe, Veteran Outreach Specialist, Valley-Wide Health Systems
6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, to be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills & Payroll
  - c. Department of Human Services Financial Report ending January 31, 2026
7. Old Business
  - a. Ratification of Colorado Harvest Inc. Temporary Loan and Amended Loan Structure  
Consider ratification of the temporary loan executed on February 19, 2026, for the Colorado Harvest Inc. project, and approval of the amended loan structure revising the previously approved \$800,000 General Fund loan to \$400,000 from the General Fund and \$400,000 from Otero Partners, Inc.'s (OPI) existing funds. All project funds remain eligible for full reimbursement by Colorado Department of Local Affairs (DOLA) through the Community Development Block Grant (CDBG) program.
  - b. Amendment to Road & Bridge Redevelopment Project Design Option (Option 2A to Option 2B)  
Consider approval of an amendment to the Board's February 9, 2026, action selecting Option 2A (30 ft x 100 ft Sand/Equipment Storage Facility) for \$396,847.00 as the design option for the Road & Bridge Facilities Redevelopment Project. Based on further discussions with Road & Bridge crew, staff requests approval to amend the selected design option to Option 2B (40 ft x

100 ft Sand/Equipment Storage Facility) for \$410,365.00, consistent with the evaluation team's original recommendation.

**8. New Business**

- a. Ratification of Letter of Support for Town of Cheraw  
Consider ratification of the Letter of Support for the Town of Cheraw's Department of Local Affairs (DOLA) Energy/Mineral Impact Fund (EIAF) II Grant Application for the Cheraw Lift Station Replacement Project.
- b. Holbrook Drainage District Reappointments  
Consider ratification of the reappointment of David Froese, Jim Collins, and Chris Matthews as board members to the Holbrook Drainage District for a two-year term beginning January 22, 2026.
- c. Resolution 2026-06: Additional Appropriations  
Consider approval of Resolution 2026-06 – Resolution Appropriating Additional Sums of Money to Defray Expenses in excess of amounts budgeted for 2025.
- d. Independent Contractor Agreement: Scott Copley  
Consider approval of the Independent Contract Agreement for Professional Services between Otero County and Scott Copley for the development, delivery, and evaluation of the County's Leadership Training Program, funded through the Workforce Resilience Program (WRP) Grant Administrated by the Office of Economic Development and International Trade (OEDIT) and the Colorado Community College System (CCCS) effective February 23, 2026, through June 30, 2026.
- e. CPW Impact Assistance Grant Application  
Consider approval of Colorado Parks & Wildlife Impact Assistance Grant Application – Tax Year 2025.
- f. Secure Transportation Vehicle Permits – Met Transport LLC  
Consider approval of Secure Transportation Vehicle Permits – Met Transport LLC (Permit Nos. 2026-4 and 2026-5)
- g. Secure Transportation Vehicle Permit – Colorado Secure Transportation  
Consider approval of Secure Transportation Vehicle Permits – Colorado Secure Transportation (Permit Nos. 2026-6)

**9. Departmental Reports**

- a. Clerk & Recorder Report
- b. Administrator Report
  - i. DOLA EIAF-9869 DA Elevator Project – De-Obligation Letter
  - ii. Filing of IRS Form 8328 (2025 Private Activity Bond Carryforward)
  - iii. Citizen Commendation – Rocky Ford Communication Center & Otero County Sheriff's Office
- c. County Attorney Report

**10. Commissioners' Report**

**11. Discussion**

**12. Announcements**

**13. Executive Session**

- a. Consider a motion and enter into an Executive Session pursuant to C.R.S. Section 24-6-402(e) for the purpose of determining positions relative to matters that may be subject to negotiations; developing a strategy for negotiations and instructing negotiators related to negotiating an Intergovernmental Agreement with the City of Aurora.

- b. Consider a motion to enter into an Executive Session pursuant to CRS § 24-6-402(4)(b) for the purpose of receiving legal advice regarding negotiations with the City of Aurora.

**14. Return to Open Session**

- a. The Board has returned to open session. No formal action was taken during the Executive Session.

**15. Adjournment**

February 9, 2026

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Kaysie Schmidt	Administrator
	Rose Pugliese	County Attorney
	Lynda Scott	Clerk

Guests in attendance in person: Adrian Hart, Nancy Harrington, Bette McFarren, Dillen Roath, Danelle Berg, Christopher Olney, Darren Garcia, Aimee Hill, and Sharon Jones.

Chr. Oquist asked everyone to stand for Prayer and the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from January 26<sup>th</sup>, 2026, bills and payroll for January 15<sup>th</sup>, 2026, through January 31<sup>st</sup>, 2026. Co. Knabenshue motioned to approve. Co. Baldwin seconded. Motion carried.

Danelle Berg presented a request for a temporary General Fund loan to Otero Partners, Inc. (OPI). Otero County applies for and receives Community Development Block Grants (CDBG), to help small businesses in Otero and Las Animas Counties. The grant dollars are used to give loans to small businesses or individuals starting a small business who get funds for equipment and capital funds. In November OPI asked for and was approved for an additional \$991,800.00 through the Department of Local Affairs (DOLA). Ms. Berg is asking the Board if they would approve a temporary loan to OPI for \$800,000.00 for a business in Otero County to be paid back by the Community Development Block Grant when it comes in. She also asks them to please let her know when it comes in. Co. Baldwin motioned to approve the grant fund loan. Co. Knabenshue seconded. Motion carried.

Admin. Schmidt presented the Southeast Council of Governments (SECOG) Technical Assistance Grant Application for the Treasurer's Office for ratification. The County is asking for \$5,000.00 and it is a required 1:1 cash match. The money will be used to replace the counters in the Treasurer's Office as they are cracked, chipped and outdated, with ones that are more durable, professional, and better suited to a high-traffic customer area. Co. Knabenshue motioned to approve the ratification of the application to SECOG. Co. Baldwin seconded. Motion carried.

Admin. Schmidt presented Resolution 2026-05. A Resolution of the Board of County Commissioners of Otero County, Colorado, Accepting Grant CT2026-2901 and Approving the Intergovernmental Agreement (IGA) with the Colorado Water Conservation Board. The Colorado Water Conservation Board (CWCB) has awarded the County Grant CT2026-2901 in the amount of \$2,490,979.00 for the purpose of completing the Arkansas Valley Conduit (AVC). Discussion was held. Co. Baldwin motioned to approve the Resolution. Co. Knabenshue seconded. Motion carried.

Admin. Schmidt presented the Contract for Professional Services Between Otero County and Kennedy Jenks. This contract is specifically for the completion of the design of the Spur and Delivery Package 1 for the Arkansas Valley Conduit. Co. Knabenshue motioned to approve the Contract. Co. Baldwin seconded. Motion carried.

County Public Trustee Sharon Jones reported that there were 99 deed releases and 13 new foreclosures in the 4<sup>th</sup> Quarter. The foreclosures seem to be picking up.

County Treasurer Sharon Jones also gave the Semi-Annual report from 7/1/25 to 12/31/25. The County has \$29,979,237.50 total funds of which \$2,729,945.56 are due to the East Otero School District R-1 and the Manzanola Fire Department, once the tax audits have been completed with the State then those funds will be released.

Admin. Schmidt presented the sales tax report. In November \$215,033.00 was collected. The cumulative percentage of change is 3% and the monthly percentage of change was also 3%.

Clerk Scott presented that the Clerk's office will be closing on the 13<sup>th</sup> at 2:00 pm, on Monday the 16<sup>th</sup> because of the President's Holiday Day, on Tuesday and Wednesday the 17<sup>th</sup> and 18<sup>th</sup> for training, and open for appointments only on Thursday and Friday the 19<sup>th</sup> and 20<sup>th</sup>. We will also be closed on July 30<sup>th</sup> for elections however, we will be open for renewals and temporary permits as it is the last day of the month. We will also be closed on the 3<sup>rd</sup> of November for the General Election.

Co. Knabenshue presented that he attended several meetings, noteworthy are the TPR meeting, the 911 Authority meeting that concerned the consolidation and expansion, Hospital meetings, and the Colorado Counties Incorporated (CCI) meeting.

Chr. Oquist stated that he attended the Colorado Counties Incorporated (CCI) meetings on Thursdays and Fridays as they are all day.

Admin. Schmidt presented that the Otero County offices & Landfill will be closed on Monday February 16, 2026, in observance of President's Day.

Co. Knabenshue motioned to adjourn to Executive Session. Co. Baldwin seconded. Motion carried. Executive session began at 2:01 p.m. Chr. Oquist motioned at 2:35 p.m. to adjourn executive session and return to the regular meeting. The regular meeting was then adjourned.

With no further business, the Board adjourned the meeting.

Next meeting will be on Monday, February 23<sup>rd</sup>, 2026, at 1:30 pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
FEBRUARY 1 THROUGH FEBRUARY 15, 2026

Check #	Vendor	Description	Department	Amount
131353	VOIDED CHECK			-
131354	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	SHERIFF/JAIL/G&B	168.00
131355	ACM DIESEL, LLC	PARTS/SERVICE	R&B	499.40
131356	AGILITE SYSTEMS INCORPORATED	OPERATING SUPPLIES	SHERIF	1,473.39
131357	ARKANSAS VALLEY LUMBER & SUPPLY	OPERATING SUPPLIES	LAND USE	16.99
131358	AVRMC - PATIENT ACCOUNTS	MEDICAL SERVICES	JAIL	2,059.05
131359	BACA COUNTY PUBLIC HEALTH AGENCY	CHRONIC DISEASE	HEALTH	15,000.00
131360	BLACK HILLS ENERGY	UTILITIES	VARIOUS	11,377.97
131361	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	218.61
131362	CCR SEPTIC SERVICE	BUILDING MAINT/REPAIRS	JAIL	285.00
131363	CHEYENNE COUNTY PUBLIC HEALTH	CHRONIC DISEASE	HEALTH	15,000.00
131364	CITY OF LA JUNTA - UTILITIES	UTILITIES	SHERIFF/JAIL	3,989.40
131365	CITY OF LAMAR	AAA GENERAL FUND	AAA	3,099.89
131366	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	459.00
131367	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	568.00
131368	COLUMN SOFTWARE PBC	ADVERTISING/LEGAL NOTICES	CLERK	148.90
131369	COMMAND SOURCING, INC	OPERATING SUPPLIES	JAIL	3,393.16
131370	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,678.40
131371	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	150.00
131372	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	2,178.26
131373	EXPRESS TOLL	TRAVEL	SHERIFF	15.38
131374	FRANKLIN CAVE	SUPPORTIVE SERVICES	HEALTH	300.00
131375	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	689.99
131376	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
131377	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	55.00
131378	HANCOCK FROESE & CO., LLC	CONTRACT SERVICES	SBD	930.00
131379	HUFF'S FIRE EXTINGUISHER SERVICE	BUILDING MAINT/REPAIRS	VARIOUS	1,460.00
131380	INDUSTRIAL HEALTH SERVICE	PRE-EMPLOYMENT SCREENINGS	JAIL/R&B/HEALTH	242.00
131381	JIMMY'S METAL WORKS, LLC	PARTS/SERVICE	R&B	387.09
131382	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	SHERIFF	79.95
131383	KIMBALL MIDWEST	PARTS/SERVICE	G&B/R&B	1,139.98
131384	KVAY-FM	STEPP GRANT	HEALTH	475.00
131385	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	686.37
131386	LAS ANIMAS-HUERFANO COUNTY HEALTH DEPT	CHRONIC DISEASE	HEALTH	30,000.00
131387	LEAF CAPITAL FUNDING, LLC	OPERATING	AAA	9.30
131388	LEDS, INC.	ERTB GRANT	CLERK TECH	12,528.00
131389	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	581.44
131390	MARTIN PIPE & STEEL, INC	BRIDGE MAINTENANCE	R&B	1,454.38
131391	MCKESSON MEDICAL-SURGICAL	MEDICAL SUPPLIES	HEALTH	578.88
131392	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
131393	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	346.84
131394	O'REILLY AUTO PARTS	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/G&B/R&B	2,975.09
131395	OTERO COUNTY CLERK	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	29.16
131396	OTERO COUNTY COMMISSIONERS	RENT/OPERATING	ADULT SERVICES	4,029.48
131397	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	624.72
131398	OTERO COUNTY SOCIAL SERVICES	SALARIES/OPERATING	ADULT SERVICES	7,978.58
131399	OTERO TRUE VALUE	PARTS/SERVICE	R&B	284.72
131400	PERKINS MOTOR - LA JUNTA	PARTS/SERVICE	SHERIFF/R&B	2,009.96
131401	PRIMO BRANDS	MISCELLANEOUS	TREASURER/ADMIN	154.26
131402	PROFORCE LAW ENFORCEMENT	TACTICAL EQUIPMENT/SHERIFF	SHERIFF	361.18
131403	REAL DEALS MAGAZINE LLC	STEPP GRANT	HEALTH	2,300.00
131404	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	16.52
131405	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN	326.00
131406	ROCKY FORD FIRE DEPARTMENT	AMBULANCE SERVICES-ROCKY FORD	AMBULANCE SERVICE	3,000.00
131407	ROOTS CHIROPRACTIC & DRY NEEDLING PC	DRUG TESTING & DOT PHYSICALS	R&B	150.00
131408	ROSE F PUGLIESE, LLC	CONTRACT SERVICES	LAND USE	125.00
131409	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	1,674.44

Check #	Vendor	Description	Department	Amount
131410	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	158.13
131411	SCREENVISION DIRECT, INC	STEPP GRANT	HEALTH	4,637.00
131412	SHRED AMERICA COLORADO	DOCUMENT SHREDDING	VARIOUS	69.52
131413	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	166.42
131414	STAY SOBER, LLC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	9,500.00
131415	STEIR FUEL & OIL	FLUIDS	R&B	168.68
131416	SUTHERLAND LUMBER CO.	BUILDING MAINT/REPAIRS	LAND USE/G&B/R&B	612.08
131417	SWANSTON EQUIPMENT	PARTS/SERVICE	R&B	3,733.76
131418	TASCOSA OFFICE MACHINES, INC	MAINTENANCE CONTRACTS/SUPPLIES	TREASURER	1,066.91
131419	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	414.88
131420	TOWN OF FOWLER	UTILITIES	R&B	116.03
131421	TOWN OF SWINK	UTILITIES	R&B	131.27
131422	TRANE COMPANY	MAINTENANCE CONTRACTS	G&B	6,207.00
131423	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	135.00
131424	TRIPLE T AUTO PARTS	PARTS/SERVICE	G&B/R&B	345.72
131425	UNITED COMPANIES	BRIDGE MAINTENANCE	R&B	4,723.88
131426	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	1,636.00
131427	VALLEY PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	LAND USE/JAIL	913.25
131428	VIAERO WIRELESS	TELEPHONE	SHERIFF/JAIL/EXTENSION	727.47
131429	VICTOR LOPEZ	TRAINING	R&B	60.00
131430	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	11,951.06
131431	NOT A CHECK			-
131432	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	1,619.86
131433	WORLD DATA CORPORATION	BOOKS	CLERK	378.00
5040	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	109,950.34
5041	21ST CENTURY EQUIPMENT LLC	FLUIDS	R&B	1,318.45
5042	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	2,800.00
5043	AMAZON CAPITAL SERVICES, INC	OPERATING	VARIOUS	3,592.46
5044	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
5045	ARCSEARCH CORPORATION	ERTB GRANT	CLERK TECH	6,181.00
5046	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	1,861.89
5047	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
5048	CENTURYLINK	TELEPHONE	E911/AAA	7,175.31
5049	CHARM-TEX, INC	OPERATING SUPPLIES	JAIL	670.18
5050	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
5051	CLEAN VALLEY RECYCLING	OPERATING SUPPLIES	HEALTH	54.00
5052	CREATIVE FORMS & CONCEPTS, INC	OFFICE SUPPLIES	TREASURER/ADMIN	429.71
5053	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
5054	DANIEL DAVIS	TRAVEL	ADULT SERVICES	28.98
5055	DEE ANN LYONS	MEDICAL SERVICES	JAIL	3,686.00
5056	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS/RADIO REPAIR	E911/SHERIFF	2,740.00
5057	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	491.40
5058	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	550.00
5059	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	189.00
5060	GALLS, LLC	UNIFORMS	JAIL/TRANSPORT	2,527.54
5061	GOVERNMENT SOFTWARE ASSURANCE CORP	SOFTWARE/HARDWARE RENTAL	ASSESSOR	69,086.23
5062	GRAINGER, INC	PARTS/SERVICE	R&B	478.08
5063	HD SUPPLY	OPERATING	VARIOUS	4,979.13
5064	HIGH PLAINS AUDIOLOGY LLC	MATERIAL AID	AAA	2,000.00
5065	J&A TRAFFIC PRODUCTS	SIGNS	R&B	593.10
5066	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	250.00
5067	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	149.89
5068	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	700.00
5069	KAYSIE SCHMIDT	SPECIAL PROJECTS	ADMIN	133.35
5070	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	918.00
5071	LEXIPOL, LLC	TRAINING	SHERIFF	667.28
5072	LYNDA SCOTT	POSTAGE, BOX RENT, ETC	CLERK	11.95
5073	MEI TOTAL ELEVATOR SOLUTIONS	MAINTENANCE CONTRACTS	G&B	146.16
5074	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	4,326.73
5075	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00

Check #	Vendor	Description	Department	Amount
5076	PREPARED	PURCHASED SERVICES-COMM	E911	14,631.00
5077	PUEBLO LOCK DOC	SPECIAL PROJECTS	ADMIN	480.00
5078	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	479.01
5079	ROCKY FORD FOOD MARKET LLC	FOOD/OPERATING	JAIL	5,318.43
5080	SAMANTHA PALMER	TRAVEL	SEP	124.55
5081	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	171.40
5082	SEBREA	SEBREA	INTERGOVERNMENTAL	1,000.00
5083	SHELLY R BAUER	TRAVEL	ADULT SERVICES	38.00
5084	SOURCE MANAGEMENT INC	OFFICE SUPPLIES	ASSESSOR	337.50
5085	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	1,070.96
5086	SUPERIOR SEPTIC & EXCAVATION	PARTS/SERVICE	ADMIN/R&B	325.00
5087	TECHNOLOGY WEST	CONTRACT SERVICES	ELECTIONS	315.40
5088	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	600.00
5089	VALLEY TRASH LLC	BUILDING MAINT/REPAIRS	ADMIN	80.00
5090	VIRGIL K LENZ, JR	TRAVEL	ADULT SERVICES	869.40
5091	VOIANCE LANGUAGE SERVICES, LLC	PURCHASED SERVICES-COMM	E911	3.45
5092	WALMART / TREVIPAY	OPERATING SUPPLIES	SHERIFF/G&B/R&B	698.68
5093	WEX BANK	FUEL	VARIOUS	4,821.67
5094	ZERO9 SOLUTIONS	UNIFORMS	SHERIFF	<u>777.25</u>
				455,257.13

Fund Summary

010 - GENERAL FUND	285,709.68
011 SMALL BUSINESS DEVELP RLF	1,143.83
020 - ROAD & BRIDGE FUND	34,096.70
025 - MEDICAL TRUST FUND	2,678.40
040 - AAA FUND	11,816.20
045 - INSURANCE FUND	125.00
070 - GENERAL HUMAN SERVICES	20,715.11
080 - HEALTH FUND	73,603.61
085 - CONSERVATION TRUST FUND	240.00
090 - CLERK HIRE FUND	384.43
095 - E-911	<u>24,744.17</u>
	455,257.13



# Budget Report Account Summary

For Fiscal: 2026 Period Ending: 01/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 070 - GENERAL HUMAN SERVICES</b>							
<b>Revenue</b>							
<a href="#">070.330.33098</a>	SLS	100,000.00	100,000.00	0.00	0.00	-100,000.00	100.00 %
<a href="#">070.330.33112</a>	FSSP	84,549.00	84,549.00	0.00	0.00	-84,549.00	100.00 %
<a href="#">070.330.33407</a>	CSBG	90,000.00	90,000.00	17,412.77	17,412.77	-72,587.23	80.65 %
<a href="#">070.330.33408</a>	SINGLE ENTRY POINT (SEP)	1,969,334.00	1,969,334.00	134,429.82	134,429.82	-1,834,904.18	93.17 %
<a href="#">070.330.33409</a>	HCA GRANT	18,000.00	18,000.00	0.00	0.00	-18,000.00	100.00 %
<a href="#">070.330.33705</a>	LOCAL CASH (NEMT)	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
<a href="#">070.360.36720</a>	DONATIONS (NEMT)	450.00	450.00	0.00	0.00	-450.00	100.00 %
	<b>Revenue Total:</b>	<b>2,265,333.00</b>	<b>2,265,333.00</b>	<b>151,842.59</b>	<b>151,842.59</b>	<b>-2,113,490.41</b>	<b>93.30%</b>
<b>Expense</b>							
<a href="#">070.445.44521.11100</a>	SALARIES & WAGES - PERM	19,000.00	19,000.00	2,698.61	2,698.61	16,301.39	85.80 %
<a href="#">070.445.44521.11300</a>	SALARIES & WAGES - PART-TIME	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
<a href="#">070.445.44521.14200</a>	WORKER'S COMPENSATION	750.00	750.00	0.00	0.00	750.00	100.00 %
<a href="#">070.445.44521.14320</a>	HEALTH INSURANCE	3,000.00	3,000.00	199.94	199.94	2,800.06	93.34 %
<a href="#">070.445.44521.14350</a>	LIFE INS ONLY-COUNTY PAID	30.00	30.00	9.67	9.67	20.33	67.77 %
<a href="#">070.445.44521.14400</a>	FICA TAXES	2,200.00	2,200.00	201.35	201.35	1,998.65	90.85 %
<a href="#">070.445.44521.14500</a>	CRA - RETIREMENT	1,100.00	1,100.00	161.91	161.91	938.09	85.28 %
<a href="#">070.445.44521.22900</a>	OPERATING	625.00	625.00	0.00	0.00	625.00	100.00 %
<a href="#">070.445.44521.35400</a>	AUDIT	156.00	156.00	0.00	0.00	156.00	100.00 %
<a href="#">070.445.44521.51300</a>	LIABILITY INSURANCE	1,075.00	1,075.00	0.00	0.00	1,075.00	100.00 %
<a href="#">070.445.44521.53150</a>	RENT	700.00	700.00	0.00	0.00	700.00	100.00 %
<a href="#">070.445.44521.77010</a>	HOUSING	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<a href="#">070.445.44521.77050</a>	MED TRANS - OTERO	22,000.00	22,000.00	674.00	674.00	21,326.00	96.94 %
<a href="#">070.445.44560.37530</a>	NEMT TRAVEL	2,600.00	2,600.00	105.00	105.00	2,495.00	95.96 %
<a href="#">070.445.44570.11100</a>	SALARIES & WAGES - PERM	1,016,527.00	1,016,527.00	84,426.57	84,426.57	932,100.43	91.69 %
<a href="#">070.445.44570.12100</a>	OVERTIME - PERM	250.00	250.00	0.00	0.00	250.00	100.00 %
<a href="#">070.445.44570.14200</a>	WORKER'S COMPENSATION	9,965.00	9,965.00	0.00	0.00	9,965.00	100.00 %
<a href="#">070.445.44570.14320</a>	HEALTH INSURANCE	210,000.00	210,000.00	16,028.01	16,028.01	193,971.99	92.37 %
<a href="#">070.445.44570.14350</a>	LIFE INS ONLY-COUNTY PAID	1,000.00	1,000.00	100.13	100.13	899.87	89.99 %
<a href="#">070.445.44570.14400</a>	FICA TAXES	69,000.00	69,000.00	5,961.33	5,961.33	63,038.67	91.36 %
<a href="#">070.445.44570.14500</a>	CRA - RETIREMENT	59,000.00	59,000.00	5,065.58	5,065.58	53,934.42	91.41 %
<a href="#">070.445.44570.22900</a>	OPERATING SUPPLIES	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
<a href="#">070.445.44570.35400</a>	AUDIT	1,042.00	1,042.00	0.00	0.00	1,042.00	100.00 %
<a href="#">070.445.44570.36300</a>	VEHICLE REPAIRS/MAINTENANCE	300.00	300.00	0.00	0.00	300.00	100.00 %
<a href="#">070.445.44570.37500</a>	TRAVEL/TRAINING	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
<a href="#">070.445.44570.51300</a>	LIABILITY INSURANCE	24,262.00	24,262.00	0.00	0.00	24,262.00	100.00 %
<a href="#">070.445.44570.53150</a>	RENT	27,000.00	27,000.00	0.00	0.00	27,000.00	100.00 %
<a href="#">070.445.44570.71840</a>	SIS ASSESSMENTS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<a href="#">070.445.44571.11100</a>	SALARIES & WAGES - PERM	200.00	200.00	119.21	119.21	80.79	40.40 %
<a href="#">070.445.44571.14200</a>	WORKER'S COMPENSATION	40.00	40.00	0.00	0.00	40.00	100.00 %
<a href="#">070.445.44571.14320</a>	HEALTH INSURANCE	60.00	60.00	34.45	34.45	25.55	42.58 %
<a href="#">070.445.44571.14400</a>	FICA TAXES	20.00	20.00	7.84	7.84	12.16	60.80 %
<a href="#">070.445.44571.14500</a>	CRA - RETIREMENT	20.00	20.00	7.17	7.17	12.83	64.15 %
<a href="#">070.445.44571.22900</a>	OPERATING SUPPLIES	75.00	75.00	0.00	0.00	75.00	100.00 %
<a href="#">070.445.44571.35400</a>	AUDIT	39.00	39.00	0.00	0.00	39.00	100.00 %
<a href="#">070.445.44571.36300</a>	VEHICLE REPAIRS/MAINTENANCE	10.00	10.00	0.00	0.00	10.00	100.00 %
<a href="#">070.445.44571.37500</a>	TRAVEL	50.00	50.00	0.00	0.00	50.00	100.00 %
<a href="#">070.445.44571.51300</a>	LIABILITY INSURANCE	616.00	616.00	0.00	0.00	616.00	100.00 %
<a href="#">070.445.44571.53150</a>	RENT	15.00	15.00	0.00	0.00	15.00	100.00 %
<a href="#">070.445.44581.71510</a>	FSSP CLIENT SUPPORT	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %

**Budget Report**

**For Fiscal: 2026 Period Ending: 01/31/2026**

		<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>	<b>Percent Remaining</b>
<u>070.445.44583.71510</u>	SLS CLIENT SUPPORT	84,549.00	84,549.00	0.00	0.00	84,549.00	100.00 %
	<b>Expense Total:</b>	<b>1,701,776.00</b>	<b>1,701,776.00</b>	<b>115,800.77</b>	<b>115,800.77</b>	<b>1,585,975.23</b>	<b>93.20%</b>
<b>Fund: 070 - GENERAL HUMAN SERVICES</b>	<b>Surplus (Deficit):</b>	<b>563,557.00</b>	<b>563,557.00</b>	<b>36,041.82</b>	<b>36,041.82</b>	<b>-527,515.18</b>	<b>93.60%</b>
	<b>Report Surplus (Deficit):</b>	<b>563,557.00</b>	<b>563,557.00</b>	<b>36,041.82</b>	<b>36,041.82</b>	<b>-527,515.18</b>	<b>93.60%</b>



Otero County, CO

# Balance Sheet

## Account Summary

As Of 01/31/2026

Account	Name	Balance
<b>Fund: 070 - GENERAL HUMAN SERVICES</b>		
<b>Assets</b>		
<a href="#">070.100.10000</a>	CASH (POOL)	-96,326.15
<a href="#">070.100.10310</a>	CASH IN BANK W/TREASURER	1,005,724.35
<a href="#">070.100.11510</a>	ACCOUNTS RECEIVABLE	1,828.00
	<b>Total Assets:</b>	<b>911,226.20</b>
		<b><u>911,226.20</u></b>
<b>Liability</b>		
<a href="#">070.200.20101</a>	AP PENDING (DUE TO POOL)	-4,781.00
<a href="#">070.200.22280</a>	DEFERRED REVENUE	265,557.43
	<b>Total Liability:</b>	<b>260,776.43</b>
<b>Equity</b>		
<a href="#">070.280.28000</a>	FUND BALANCE	614,407.95
	<b>Total Beginning Equity:</b>	<b>614,407.95</b>
Total Revenue		151,842.59
Total Expense		115,800.77
<b>Revenues Over/Under Expenses</b>		<b>36,041.82</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>650,449.77</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>911,226.20</u></b>

**EMPLOYEE DATA INFORMATION  
FOR THE MONTH OF JANUARY 2026**

	11100	14400	14500	14320	14350	
	Gross	FICA/M'Care	Retire	HLTH	Life	Total
<b>CMA</b> 070.445.44570	\$84426.57	\$5961.33	\$5065.58	\$16028.01	\$100.13	\$111581.62
<b>HCA</b> 070.445.44571	\$119.21	\$7.84	\$7.17	\$34.45	\$0.00	\$168.67



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Kaysie Schmidt** - County Administrator  
**Rose Pugliese** - County Attorney

## Office of the Commissioners

February 11, 2026

Ms. Amy White-Tanabe  
Southeast Regional Manager  
Department of Local Affairs, Field Services

Dear Ms. Tanabe,

The Otero County Board of Commissioners is pleased to offer this formal Letter of Support for the Town of Cheraw's application to the Colorado Department of Local Affairs (DOLA) Energy/Mineral Impact Assistance Fund (EIAF) Tier II Grant for the Cheraw Lift Station Replacement Project.

The Town of Cheraw is a small, rural, and disadvantaged community that relies entirely on a single wastewater lift station to convey all wastewater flows to its wastewater treatment facility. The existing lift station, constructed in 1980, has reached the end of its useful life and is in critical need of replacement.

A recent evaluation identified significant deterioration of the concrete wet well, including structural degradation that poses safety risks to operators and increases the likelihood of system failure. The corrosive environment within the wet well is also damaging essential metal components, such as pump rails, pipe supports, and discharge connections. Without replacement, the Town faces growing operational challenges and heightened risks to public health and environmental quality.

The Town's plan to construct a new above-ground lift station will significantly improve system reliability, enhance safety for wastewater operators, and ensure continued and dependable conveyance of wastewater for treatment. This investment represents an essential step toward maintaining the health, resilience, and long-term sustainability of critical wastewater infrastructure in one of Otero County's smallest communities.

Reliable wastewater infrastructure is foundational to a healthy and thriving community. Supporting this project will help protect public health, safeguard water quality, and strengthen essential services for the residents of Cheraw.

The Otero County Board of County Commissioners strongly supports the Town of Cheraw's grant application and respectfully requests your favorable consideration of this important project.

Thank you for your attention and ongoing support to rural Colorado communities.

Sincerely,

Rob Oquist, Chair

Tim Knabenshue

Jim Baldwin



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Kaysie Schmidt** - County Administrator  
**Rose Pugliese** - County Attorney

## Office of the Commissioners

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February 23, 2026

RE: Holbrook Drainage District

Otero County hereby re-appoints David Froese, Jim Collins, and Chris Matthew as board members to the Holbrook Drainage District for a two-year year beginning January 22, 2026, and ending January 21, 2028.

If you have any questions or need further information, please contact our office.

Sincerely,

Rob Oquist, Chair  
Otero County Board of County Commissioners

STATE OF COLORADO    )  
  ) ss.  
County of Otero                    )

At a Regular meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta on Monday, the 23<sup>rd</sup> day of February, A.D. 2026, there were present:

- |                          |                 |                      |
|--------------------------|-----------------|----------------------|
| <input type="checkbox"/> | Rob Oquist,     | Chairman             |
| <input type="checkbox"/> | Tim Knabenshue, | Commissioner         |
| <input type="checkbox"/> | Jim Baldwin,    | Commissioner         |
| <input type="checkbox"/> | Lyn Scott,      | Clerk to the Board   |
| <input type="checkbox"/> | Kaysie Schmidt  | County Administrator |
| <input type="checkbox"/> | Rose Pugliese   | County Attorney      |

When the following proceedings, among others, were had and done, to-wit:

**Resolution # 2026-06**

**A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR 2025**

**WHEREAS**, §29-1-109, C.R.S., provides that a local government may authorize additional appropriations when expenditures exceed the amount appropriated during a fiscal year; and

**WHEREAS**, unforeseen circumstances and necessary expenditures have caused several County funds to exceed their originally adopted 2025 appropriations; and

**WHEREAS**, the Road & Bridge Fund covers the construction and maintenance of County roads and bridges, equipment maintenance, gravel crushing, snow removal, and weed control; and

**WHEREAS**, the Medical Trust Fund manages the County’s self-funded health insurance program, using premiums to pay claims, purchase stop-loss coverage, and cover administrative costs; and

**WHEREAS**, the Insurance Fund pays premiums for the County’s casualty and property coverage, as well as other liability or property management costs; and

**WHEREAS**, the Clerk Hire Fund provides staffing and support for Clerk & Recorder operations, including vehicle licensing, document recording, and title transactions; and

**WHEREAS**, the Board of County Commissioners finds it necessary to increase appropriations to ensure accurate year-end financial reporting and compliance with state budget law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Otero County, Colorado, that the following supplemental appropriations are hereby made for the fiscal year 2025:

1. Road & Bridge Fund

The 2025 appropriation for the Road & Bridge Fund is increased:

- From: \$2,877,201.00
- To: \$3,346,201.00

Supplement increases include:

- Line item 020.430.43010.9000 Capital Outlay shall be increased to \$469,000.00.

2. Medical Trust Fund

The 2025 appropriation for the Medical Trust Fund is increased:

- From: \$2,739,534.00
- To: \$2,914,534.00

Supplement increases include:

- Line item 025.400.41541.14530 ASO Administration shall be increased to \$914,534.00.
- Line item 025.400.41541.14560 Insurance Claims shall be increased to \$1,963,00.00.

3. Insurance Fund

The 2025 appropriation for the Insurance Fund is increased:

- From: \$520,014.00
- To: \$845,014.00

Supplement increases include:

- Line item 045.430.43010.36600 Fowler Shop Fire shall be increased to \$325,00.00.

4. Clerk Hire Fund

The 2025 appropriation for the Clerk Hire Fund is increased:

- From: \$222,532.00
- To: \$227,532.00

Supplement increases include:

- Line item 090.400.40230.11100 Salaries & Wages - Perm shall be increased to \$157,548.00.

ADOPTED this 23<sup>rd</sup> Day of February, A.D., 2026.

ATTEST:

Board of County Commissioners of the County of  
Otero, State of Colorado:

\_\_\_\_\_  
Clerk & Recorder

\_\_\_\_\_  
Rob Oquist, Chairman

\_\_\_\_\_  
Tim Knabenshue

\_\_\_\_\_  
Jim Baldwin

**INDEPENDENT CONTRACTOR AGREEMENT  
FOR PROFESSIONAL SERVICES**

**This Agreement** is entered into on the 23<sup>rd</sup> day of February, 2026, by and between the **Board of County Commissioners, Otero County, Colorado**, located at 13 W. 3<sup>rd</sup> Street, #212, La Junta, Colorado 81050 (hereinafter referred to as “the County”), and **Scott Copley**, located at 20 Circle Drive, La Junta, Colorado 81050 (hereinafter referred to as the “Consultant”). The County and the Consultant may each be referred to as “a Party” or collectively referred to as “the Parties.”

**WHEREAS**, the County has received funding under the Workforce Resilience Program (WRP) Grant, administered by the Colorado Office of Economic Development and International Trade (OEDIT) and the Colorado Community College System (CCCS), to support leadership development, professional development, and workforce resiliency programming for County personnel;

**WHEREAS**, the County desires to retain the Consultant to perform professional services related to the development, delivery, and assessment of the County’s Leadership Training Program as part of the County’s WRP-funded workforce resiliency initiative; and

**WHEREAS**, the Consultant desires to perform professional services as an independent contractor for the County.

**NOW, THEREFORE**, in consideration of the mutual promises made herein, the Parties agree as follows:

- 1. Professional Services:** The Consultant shall provide curriculum development, leadership training instruction, program evaluation, and related professional consulting services (“Training Services”) that support the County’s Workforce Resilience Program deliverables, including leadership development, professional development, manager training, and workforce-skills enhancement. Services include, but are not limited to:
  - Developing leadership training curriculum and learning materials;
  - Delivering training sessions, workshops, and facilitation;
  - Conducting assessments and evaluations of training effectiveness;
  - Preparing reports, documentation, and recommendations related to training outcomes;
  - Consulting with County leadership on training needs, workforce development strategies, and workforce resiliency goals;
  - Providing related services as mutually agreed upon by the Parties.

Training Services are further described in **Exhibit A – Scope of Work**, attached hereto and incorporated by reference.

**1A. Consultant Responsibilities**

- a. **Direction and Communication.** "The County" refers to the Board of County Commissioners acting by majority. The Consultant shall receive direction through the designated County representative unless otherwise instructed by the Board.
  - b. **Meetings and Coordination.** The Consultant shall participate in coordination meetings with the County staff and partners, including Otero College, when applicable to WRP-funded activities, as necessary to coordinate curriculum development, training schedules, evaluation activities, reporting, and progress updates.
  - c. **File Ownership and Storage.** The Consultant shall maintain all documents, training materials, reports, and files created under this Agreement. All such materials shall be the exclusive property of the County and shall be stored on County property or in a County-approved system.
  - d. **Cooperation and Compliance.** The Consultant shall work cooperatively with the County, the County Attorney, County grant administrators, elected officials, department heads, employees, and relevant state and federal entities, including OEDIT, CCCS, and Otero College as applicable, to ensure that all Training Services comply with County policies, WRP grant requirements, and any applicable laws.
2. **Grant Requirement and Compliance:** The Consultant acknowledges that the services performed under this Agreement are funded, in whole or in part, through a grant awarded to the County by the Colorado OEDIT and CCCS. Accordingly, the Consultant agrees to:
- a. **Comply with all applicable grant requirements,** including any state or federally imposed rules, conditions, reporting requirements, or audit provisions associated with the OEDIT and CCCS grant awards.
  - b. **Cooperate fully with the County** in providing documentation, data, reports, evaluations, or supporting information necessary for grant compliance.
  - c. **Retain records** related to performance of the services and expenses for a minimum of five (5) years, or for the duration required by the grant, whichever is longer.
  - d. **Allow inspection or audit** of relevant records by the County, OEDIT, CCCS, or authorized state or federal oversight entities.
  - e. **Use grant funds only for allowable activities** as determined by the grant scope and County direction.
  - f. **Adhere to all timelines** required by the County to ensure grant reporting deadlines are met.
3. **Compensation:** The County shall pay the Consultant Fifty Dollars (\$50.00) per hour, capped at \$10,000.00 during the term of this Agreement to perform the professional services as outlined above. The Consultant shall submit an itemized invoice monthly. The County shall not reimburse mileage, meals, lodging, or other incidental costs unless expressly pre-approved in writing.
4. **Additional Expenses:** All routine expenses necessary to perform the professional services are included in the Consultant's hourly rate. Any additional expenses must be authorized in writing by the County prior to expenditure and must be allowable under WRP rules.

5. **Term and Termination:** This Agreement shall be effective from February 23, 2026, through June 30, 2026. Either Party may terminate without cause upon sixty (60) days' written notice to the other party.
6. **Relationship of the Parties:**
- a. **Binding Authority.** The Consultant has no authority to bind the County to any contracts or commitments without the County's written consent.
  - b. **Independent Contractor.** The Consultant is an independent contractor. Neither Party is an agent, representative, partner, or employee of the other Party. The County shall provide an IRS Form 1099 to report payment of services rendered.
  - c. **Non-Exclusivity.** This Agreement is not exclusive; both Parties may engage in other contracts provided that obligations herein are fulfilled.
  - d. **Ownership.** Ownership of materials and documents is governed by Section 1A(c).
7. **Confidentiality**  
The Consultant may have access to confidential County information. The Consultant agrees to use the County's confidential information solely for the purpose of performing the Professional Services. The Consultant agrees not to share the County's confidential information with anyone else, unless required by law. The County's obligation to maintain confidentiality will survive termination of this Agreement and will remain in effect indefinitely.
8. **Dispute Resolution**
- a. **Negotiation.** The Parties shall first attempt to resolve disputes through good-faith negotiation.
  - b. **Mediation.** If unresolved, either Party may request mediation in the State of Colorado.
  - c. **Litigation and Choice of Law.** If litigation is required, venue shall lie in Otero County, Colorado, and the Agreement shall be interpreted under Colorado law.
  - d. **Costs and Fees.** The prevailing party may recover reasonable costs and fees incurred in mediation or litigation.
9. **General Provisions**
- a. **Amendments.** This Agreement may be modified as needed. To make a modification, the Parties must agree to the modification in writing in the form of an amendment. The terms of this Agreement will apply to any amendment made unless otherwise stated in the amendment.
  - b. **Assignment.** The Parties may not assign the responsibilities they have under this Agreement to a third-party; however, should the Consultant merge with another firm, the Consultant shall have the right to assign the Agreement to such firm. The Consultant shall not assign the performance of the professional services, as outlined in this Agreement, to another Consultant or firm.
  - c. **Attachments.** All attachments are expressly incorporated as an integral part of this Agreement.
  - d. **Complete Contract.** This Agreement constitutes the Parties' entire understanding of their rights and obligations. This Agreement supersedes any other written or verbal communications between the Parties, whether they were made before or after signing this Agreement. Any subsequent changes to this Agreement must be made in writing and signed by both Parties.

- e. **Insurance.** The Consultant shall maintain professional liability insurance of at least \$1,000,000 per occurrence and provide proof upon request.
- f. **Indemnification.** To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the County from claims, damages, losses, and expenses arising from negligent acts or omissions of the Consultant in performance of this Agreement.
- g. **Severability.** If any section of this Agreement is found to be invalid, illegal, or unenforceable, the rest of this Agreement will still be enforceable.
- h. **Standard of Performance.** The Consultant acknowledges and represents that he has the necessary training, experience, and credentials required to perform the Professional Services. The Consultant agrees to follow professional standards and applicable laws when providing the Professional Services. The Consultant has performed a conflict check and has found no existing Conflicts of Interest.
- i. **Waiver.** Neither Party can waive any provision of this Agreement, or any rights or obligations under this Agreement, unless agreed to in writing. If any provision, right, or obligation is waived, it is only waived to the extent agreed to in writing.
- j. **Notices.** All notices under this Agreement must be sent by certified mail, with return receipt requested to the address listed above.

**Consultant:**

---

Scott Copley

**Board of County Commissioners,  
Otero County**

---

Commissioner Rob Oquist  
Chairman

**Exhibit A- Scope of Work  
Otero County Leadership Training Program  
(WRP-Aligned)**

**1. Purpose**

To develop, deliver, and evaluate leadership and workforce training initiatives that directly support the County's Workforce Resilience Program (WRP) goals of strengthening workforce skills, building capacity, supporting employee retention, and enhancing organizational resiliency.

**2. Tasks and Activities**

**A. Curriculum Development**

- Develop leadership curriculum tailored to County needs
- Create training materials (slides, lesson plans, participant guides)
- Ensure compliance with grant requirements

**B. Training Delivery**

- Deliver scheduled in-person or virtual training sessions
- Facilitate interactive learning
- Provide attendance documentation

**C. Evaluation**

- Develop pre/post assessments
- Collect feedback
- Summarize results and recommend improvements

**D. Reporting**

- Monthly updates to County
- Grant-required documentation
- Final summary report

**3. Deliverables**

- A. Completed curriculum and materials
- B. Delivery of all training sessions
- C. Assessment tools and feedback forms
- D. Monthly progress updates
- E. Final evaluation and recommendations report
- F. All grant documentation

**4. Timeline**

All deliverables completed within: February 23, 2026 - June 30, 2026

**5. Performance Metrics**

**A. Curriculum & Deliverables**

- Curriculum completed on schedule
- Materials meet professional standards

**B. Training Delivery**

- ≥90% of scheduled sessions delivered as planned
- Attendance sheets provided within 5 business days

**C. Participant Engagement**

- ≥80% of participants rate training as valuable
- Demonstrated improvement on pre/post measures

**D. Grant Compliance**

- All grant documentation submitted on time
- Responses to County requests within 5 business days

**E. Communication**

- Responses within 2 business days unless otherwise agreed



# Impact Assistance Grant Application Form - WILDLIFE

County Otero

Tax Year 2025

WILDLIFE Parcel(s)/Schedule#(s) 4439-000-00050; 4443-000-00053; 102788; 103517

Tax Area 12

Ag Type	Acres	Parcel #	Assessed Value Per Acre	Total Assessed Value
Irrigated	33	4439-000-0050	\$276.36	\$9,119.88
	8	4439-000-0050	\$182.26	\$1,458.08
	5	4439-000-0050	\$89.69	\$448.45
	61	4439-000-0050	\$42.27	\$2,578.47
Irrigated Meadow				\$0.00
				\$0.00
				\$0.00
				\$0.00
Dry Farm				\$0.00
				\$0.00
				\$0.00
				\$0.00
Grazing	109	4439-000-0050	\$6.49	\$707.41
	24	4439-000-0050	\$3.80	\$91.20
	104	4439-000-0050	\$2.65	\$275.60
	20	4443-000-00053	\$6.49	\$129.80
Forest Ag				\$0.00
				\$0.00
				\$0.00
				\$0.00
Waste	61	4439-000-0050	\$1.75	\$106.75
				\$0.00
				\$0.00
				\$0.00
<b>Total Acres</b>	<b>425</b>		<b>Combined Total</b>	<b>\$14,915.64</b>

Total Mill Levy for this Taxing Area 62.78000000

**Total WILDLIFE Amount Requested for this Taxing Area \$936.40**

# Impact Assistance Grant Application Form - WILDLIFE

County Otero

Tax Year 2025

WILDLIFE Parcel(s)/Schedule#(s) 4443-000-00032; 103501

Tax Area 13

Ag Type	Acres	Parcel #	Assessed Value Per Acre	Total Assessed Value
Irrigated	17	4443-000-00032	\$319.82	\$5,436.94
	143	4443-000-00032	\$247.52	\$35,395.36
	5	4443-000-00032	\$161.47	\$807.35
	32	4443-000-00032	\$182.26	\$5,832.32
	6	4443-000-00032	\$42.27	\$253.62
Irrigated Meadow				\$0.00
				\$0.00
				\$0.00
Dry Farm				\$0.00
				\$0.00
				\$0.00
				\$0.00
Grazing	429	4443-000-00032	\$3.80	\$1,630.20
				\$0.00
				\$0.00
Forest Ag				\$0.00
				\$0.00
				\$0.00
				\$0.00
Waste	4	4443-000-00032	\$1.75	\$7.00
				\$0.00
				\$0.00
				\$0.00
<b>Total Acres</b>	<b>636</b>		<b>Combined Total</b>	<b>\$49,362.79</b>

Total Mill Levy for this Taxing Area 66.76500000

**Total WILDLIFE Amount Requested for this Taxing Area \$3,295.71**

# Impact Assistance Grant Application Form - WILDLIFE

County Otero

Tax Year 2025

WILDLIFE Parcel(s)/Schedule#(s) 4379-000-00030; 4381-000-00016; 4443-000-00025; 4443-160-00001;  
4641-000-00125; 4641-000-00126; 102200; 102252; 103495; 104138;  
107059; 107060

Tax Area 21

Ag Type	Acres	Parcel #	Assessed Value Per Acre	Total Assessed Value	
Irrigated	12	4443-000-00025	\$319.82	\$3,837.84	
	33	4443-000-00025	\$247.52	\$8,168.16	
	1	4443-000-00025	\$161.47	\$161.47	
	16	4443-000-00025	\$93.44	\$1,495.04	
	19		\$370.20	\$7,033.80	
	21	4641-000-00125	\$249.66	\$5,242.86	
	10	4641-000-00126	\$457.81	\$4,578.10	
	8	4641-000-00126	\$370.20	\$2,961.60	
Irrigated Meadow				\$0.00	
Dry Farm				\$0.00	
Grazing	33	4379-000-00030	\$11.86	\$391.38	
	29		\$6.49	\$188.21	
	15	4379-000-00030	\$4.53	\$67.95	
	19	4379-000-00030	\$3.80	\$72.20	
	85	4381-000-00016	\$11.86	\$1,008.10	
	66	4381-000-00016	\$6.49	\$428.34	
	41		\$4.53	\$185.73	
	31	4381-000-00016	\$3.80	\$117.80	
	140	4443-000-00025	\$6.49	\$908.60	
	45	4443-160-00001	\$5.41	\$243.45	
	12	4641-000-00125	\$6.49	\$77.88	
	26		\$6.49	\$168.74	
			4641-000-00126		
	Forest Ag				\$0.00
Waste	64	4379-000-00030	\$1.75	\$112.00	
	56		\$1.75	\$98.00	
	44		\$1.75	\$77.00	
	35		\$1.75	\$61.25	
	5		\$1.75	\$8.75	
<b>Total Acres</b>	<b>866</b>		<b>Combined Total</b>	<b>\$37,694.25</b>	

Total Mill Levy for this Taxing Area 62.21000000

**Total WILDLIFE Amount Requested**  
**for this Taxing Area** \$2,344.96



## **SECURE TRANSPORTATION VEHICLE PERMIT**

(Issued pursuant to C.R.S. § 25-3.5-310, as amended)

This certifies that **Met Transport LLC** of the State of Colorado, having applied for a **Type 1 (Partitioned) Secure Transportation Vehicle Permit**, and having paid to the Otero County Treasurer the appropriate fees thereof, is hereby permitted to operate the following described vehicle:

Year: 2018  
Make/Model: Ford Explorer  
VIN: 1FM5K8AR9HGC26080

This permit is not transferable and must be prominently displayed in the vehicle's interior.

This permit is valid in the Counties of Bent, Crowley and Otero for a period of one (1) year, beginning February 23, 2026, and ending February 22, 2027, unless this permit is revoked sooner as provided by law. This permit is issued subject to the laws of the State of Colorado and especially under the provisions of C.R.S. § 25-3.5-310, as amended.

In testimony whereof, the Board of Otero County Commissioners has hereunto subscribed its name by its officer duly authorized 23rd day of February 2026.

ATTEST:  
COMMISSIONERS

BOARD OF COUNTY  
OF OTERO COUNTY, STATE OF  
COLORADO:

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Lyn Scott, Clerk & Recorder

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Rob Oquist, Chairman

Permit Number: 2026-4  
Permit Fee: WAIVED



## SECURE TRANSPORTATION VEHICLE PERMIT

(Issued pursuant to C.R.S. § 25-3.5-310, as amended)

This certifies that **Met Transport LLC** of the State of Colorado, having applied for a **Type 1 (Partitioned) Secure Transportation Vehicle Permit**, and having paid to the Otero County Treasurer the appropriate fees thereof, is hereby permitted to operate the following described vehicle:

Year: 2018  
Make/Model: Ford Explorer  
VIN: 1FM5K8AR2JGB59506

This permit is not transferable and must be prominently displayed in the vehicle's interior.

This permit is valid in the Counties of Bent, Crowley and Otero for a period of one (1) year, beginning February 23, 2026, and ending February 22, 2027, unless this permit is revoked sooner as provided by law. This permit is issued subject to the laws of the State of Colorado and especially under the provisions of C.R.S. § 25-3.5-310, as amended.

In testimony whereof, the Board of Otero County Commissioners has hereunto subscribed its name by its officer duly authorized 23rd day of February 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF OTERO COUNTY, STATE OF  
COLORADO:

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Lyn Scott, Clerk & Recorder

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Rob Oquist, Chairman

Permit Number: 2026-5

Permit Fee: WAIVED

(SEAL)



## SECURE TRANSPORTATION VEHICLE PERMIT

(Issued pursuant to C.R.S. § 25-3.5-310, as amended)

This certifies that **Colorado Secure Transportation** of the State of Colorado, having applied for a **Type 1 (Partitioned) Secure Transportation Vehicle Permit**, and having paid to the Otero County Treasurer the appropriate fees thereof, is hereby permitted to operate the following described vehicle:

Year: 2014  
Make/Model: Ford Explorer  
VIN: 1FM5K8AR4EGA09287

This permit is not transferable and must be prominently displayed in the vehicle's interior.

This permit is valid in the Counties of Bent, Crowley and Otero for a period of one (1) year, beginning February 23, 2026, and ending February 22, 2027, unless this permit is revoked sooner as provided by law. This permit is issued subject to the laws of the State of Colorado and especially under the provisions of C.R.S. § 25-3.5-310, as amended.

In testimony whereof, the Board of Otero County Commissioners has hereunto subscribed its name by its officer duly authorized 23rd day of February 2026.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
OF OTERO COUNTY, STATE OF  
COLORADO:

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Lyn Scott, Clerk & Recorder

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Rob Oquist, Chairman

Permit Number: 2026-6

Permit Fee: WAIVED

(SEAL)