



Keith Goodwin - Commissioner Dist. 1
John Hostetter - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

FEBRUARY 03, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Phase 1 Environmental Study Bid Award
 - 5.2 Early Childhood Council Letter of Support
 - 5.3 Resolution 2020-04 Right of Way Permit and Form – Lex Nichols, Public Works Director
 - 5.4 Approval of Bills and Payroll
 - 5.5 Clean Valley Recycling Letter of Support
 - 5.6 Election Day Request – Lyn Scott, Clerk
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: “When both the speaker and the audience are confused, the speech is ‘profound.’” *The Spice of Life*



January 27th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lyn Scott	Clerk

Guests in attendance were: Danny Chavez, Lex Nichols, Marty Lee, Jolly Rose, Anne Boswell.

Chr. Goodwin called the meeting to order and to approve the minutes from January 20th, 2020. Co. Baldwin motioned to approve the minutes. Co. Hostetler seconded. Motion carried.

Danny Chavez, Director of Emergency Management presented the Otero County Annual Operating Plan for signature. This plan goes into more detail as to the specific needs of the County. There were no major changes from last year. The DFPC will be upgrading the airport for airplanes that are fighting fires for the county. Discussion was held. Co. Hostetler motioned to approve. Co. Baldwin seconded. Motion carried.

Danny Chavez presented a letter of appointment for Brad Davidson to be on the 911 Authority Board as an at large member. Danny is asking for signature approval on the appointment. This is a two year term. Discussion was held. Co. Baldwin motioned to approve the appointment. Co. Hostetler seconded. Motion carried.

Lex Nichols presented the 2020 HUTF report for signature. This report is required by State to fund the roads that are used in the county. There was a small change to the roads this year, as the City of La Junta annexed in a portion of Barnes Avenue. There are about 648.49 miles that are eligible for HUTF funding. Discussion was held. Co. Hostetler motioned to approve signature. Co. Baldwin seconded. Motion carried.

Danny Chavez reported that there was only one major fire in Otero County this year. The fire danger is already high with drought conditions already in place. Mr. Chavez will be going to conference at the end of February.

Lex Nichols reported that the road and bridge crew is working to finish up crack sealing in District 1. There is a new bridge being built over Catlin Canal, at County roads DD and 21, this must be completed by March 15. Discussion was held.

Admin. White-Tanabe reported that she is working on the plans for rehabilitating the district attorney's office building. That building is the Masonic Temple building and it has a significant historical value to the area. There was a productive meeting with the Judicial Center that she attended.

Co. Baldwin was a part of the CCI meeting that Chr. Goodwin and Co. Hostetler attended via phone so that he could be a part of the discussion and hear what was being said about the bills coming out this year. Co. Hostetler said that it was very interesting and that he learned a lot about how the legislature system works. Chr. Goodwin mentioned that they spent some time with State Senator Larry Crowder and with Dennis Hize. Discussion was held.

Co. Baldwin announced that he will be running for District 3 Commissioner, an office he now holds.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, February 3rd, 2020 at 1:30pm.

Clerk

Chairman



Bid Discussion
Monday, February 3, 2020
Phase 1 Environmental Study of the Otero County Courthouse

Recommend to Accept:

Herron Enterprises USA	\$5,300
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Recommend to Reject:

All-Phase Environmental Consultants, LLC	\$5,900
Apex Companies, LLC	\$19,578
LT Environmental, INC.	\$22,386
ATC Group Services	\$8,000
Dominion Environmental Consultants - Hazardous Material	\$3,767
Dominion Environmental Consultants - Asbestos	\$8,001
CTL Thompson, INC.	\$12,900
Kemwest	\$15,720



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Office of the Commissioners

February 3, 2020

RE: Early Childhood Council Convening Entity Designation

To Whom it May Concern:

The Otero County Board of Commissioners supports designating Crowley County School District as the convening entity for the Early Childhood Council of Bent, Otero and Crowley Counties. Crowley County School District through the Council Coordinator shall ensure the Early Childhood Council membership included mandatory stakeholder's participation from each county as set forth in rule 7.717.2 which includes members in:

- Early care and education
- Family support and parent education services
- Health Care
- Local government
- Mental health care
- Resource and referral agency

The designated geographic region shall include Bent, Otero and Crowley Counties. Crowley County School District shall be designated as fiscal agent.

Sincerely,

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner



STATE OF COLORADO)
) ss.
County of Otero)

At a Regular Meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta, Colorado, on the 3rd day of February, A.D., 2020, there were present:

<input type="checkbox"/>	Keith Goodwin,	Chairman
<input type="checkbox"/>	Jim Baldwin,	Commissioner
<input type="checkbox"/>	John Hostetler,	Commissioner
<input type="checkbox"/>	Lynda "Lyn" Scott,	Clerk to the Board
<input type="checkbox"/>	Amy White-Tanabe,	County Administrator

when the following proceedings were had and done, to-wit:

Resolution #2020-04

WHEREAS, in May, 1985, the Otero County Commissioners adopted Resolution No. 85-30 concerning "a system of underground utility permitting in regards to the installation of underground utilities, i.e., telephone, electrical, gas, etc., across or through County road right-of-way"; and

WHEREAS, in September, 2008, the Otero County Commissioners adopted Resolution No. 2008-006 concerning Otero County's policies regarding road access; excavation of County-owned property or property maintained by Otero County; culverts and irrigation structures; road right-of-way drainage ditches; obstruction of county roads, ditches or other County used facilities; cattle guards; acceptance of new roads and maintenance of roads; right-of-way use by electric light power, gas or pipeline companies; non-County owned property or projects; and violation thereof; and

WHEREAS, the County utilizes an Underground and Utility Permit form concerning the installation of utility and/or water lines in County road rights-of-way; and

WHEREAS, the County has determined that it would be in the best interest of the citizens of Otero County to revoke Resolution No. 85-30; to amend Resolution No. 2008-006; and to amend its Underground and Utility Permit form;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Otero, Colorado, as follows:

1. Resolution No. 85-30 adopted May 13, 1985, is hereby revoked;
2. Resolution No. 2008-006 adopted September 2, 2008, is hereby amended as follows:

Section 2: Excavation in County Rights-of-Way, subparagraph (b) states as follows:

(b) Application for Permit

Application for a permit to dig, excavate or cut shall be made upon a form furnished by Otero County. The application form may be amended from time to time by Otero County at its sole discretion. Such application shall recite, specifically, and illustrate by sketch or plan, the exact location and the approximate depth, length, width, extent, nature and purpose of the excavation that is proposed, the purpose for which the privilege is requested, the duration of the time required for the work and other pertinent data requested by Otero County and the issuing official. Any work allowed by the permit must be completed within 30 days of issuance, and the applicant must give County 24-hours notice before beginning work.

Section 2 (b) shall be amended to read as follows:

(b) Application for Permit

Application for a permit to dig, excavate or cut shall be made upon a form furnished by Otero County. The application form may be amended from time to time by Otero County at its sole discretion. Such application shall recite, specifically, and illustrate by sketch or plan, the exact location and the approximate depth or elevation, length, width, extent, nature and purpose of the excavation that is proposed, the purpose for which the privilege is requested, the duration of the time required for the work and other pertinent data requested by Otero County and the issuing official. Any work allowed by the permit must be completed within 30 days of issuance, and the applicant must give County 24-hours' notice before beginning work.

Section 2: Excavation in County Rights-of-Way, subparagraph (c) states as follows:

(c) Maintenance of Restored Cuts (Warranty Period)

The responsibility for maintenance of the restored cuts shall rest with the applicant for one (1) year after the cut has been filled (warranty period). Any cut which indicates settling at any time during or at the end of the one-year period shall be restored to the level of the surrounding area.

Section 2 (c) shall be amended to read as follows:

(c) Maintenance of Restored Cuts (Warranty Period)

The responsibility for maintenance of the restored cuts shall rest with the Permittee for as long as the utility exists within the right-of-way. Any cut which indicates settling at any time shall be restored by Permittee to the level of the surrounding area.

Section 2: Excavation in County Rights-of-Way, subparagraph (e) (1) states as follows:

(e) **Open Trench**

- (1) Open trenching is not allowed across paved county roads for pipes 2 inches or less in diameter.

Section 2 (e) (1) shall be amended to read as follows:

(e) **Open Trench**

- (1) Where the installation crosses the roadway, it shall be as nearly perpendicular to the roadway as physically possible. This installation shall be installed by the method of boring or jacking beneath the road surface when feasible; however, open cuts are allowed if listed in the Special Provisions section of a Permit issued by the County to a Permittee. No water shall be used in the boring and no tunneling shall be permitted.

Section 4: Culverts and Irrigation Structures that Cross County Roadways, subparagraph (a) (7), states as follows:

(a) **Installation**

(7) On a paved road:

- (a.) the top two and half inches must be compacted hot mix;
- (b.) the trench shall be a minimum of 12 inches of compacted class six or class seven of road base material, as specified in the State Department of Highways Standard Specifications for Road and Bridge Construction 1999 Edition;
- (c.) the trench shall be compacted with water and a plate compactor. The first lift must be a six-inch lift to prevent damaging the pipe. All additional lifts must be six inches or less;

Section 4 (a) (7) shall be amended to read as follows:

(a) **Installation**

(7) On a paved road:

- (a.) Any open cut across paved or chip sealed roads shall be backfilled with flow-fill which can be acquired through local concrete

companies. The top four inches must be compacted hot mix, and in the event the Contractor does not fill with compacted hot mix, Otero County will perform the work and bill the Permittee for time and materials.

Section 4, subparagraphs 7 (b.) and (c.) shall be omitted.

3. Except as specifically modified herein, all other terms and provisions of Resolution No. 2008-006 shall remain in full force and effect.

4. The County's "Underground and Utility Permit" will now be known as a "Right-of-Way Permit" and is approved in the attached form.

Adopted this 3rd day of February, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, STATE OF
COLORADO:

Clerk & Recorder

Keith Goodwin, Chairman

Jim Baldwin, Chairman Pro Tem

John Hostetler

Resolution No. 2020-04

Otero County
State of Colorado

RIGHT-OF-WAY
PERMIT

District No.	_____
County Road	_____
Permit No.	_____
Date	_____

PERMITEE'S NAME _____ Phone No. _____

Address _____ City, State, Zip _____

Your request for permission to install a _____ line along and/or across County Road _____ at _____

is granted subject to the terms and conditions of this Permit.

Description of work: _____

IT IS UNDERSTOOD that the Permittee will cause the installation of the _____ line at no expense whatsoever to Otero County, and the Permittee will own and maintain the same after installation. Further, Permittee is responsible for all repairs to the right-of-way for damage caused at any time by Permittee's use under this Permit.

The Permittee shall design all utility installations to conform with all applicable Federal, State and local jurisdiction rules, regulations and codes, subject to the following:

SPECIAL PROVISIONS

TYPE OF CONSTRUCTION

Bore

Open Cut

**REQUIREMENTS FOR INSTALLATION OF A UTILITY WITHIN THE RIGHTS-OF-WAY OF OTERO COUNTY ROADS,
STATE OF COLORADO.**

1. The Permittee is responsible for having utility/cable locates done prior to any excavation.
2. Request for installations on the County Roads must be accompanied by a sketch and plan which shall illustrate and recite the exact location and the approximate depth or elevation, length, width, extent, nature and purpose of the installation that is proposed, the purpose for which the privilege is requested, the duration of the time required for the work and other pertinent data requested by Otero County and the issuing official.
3. All requests for installation will be reviewed in the field by representatives of the Road & Bridge Department prior to any issuance of any permit.
4. If this Permit is for an underground utility, the _____ line shall be installed beneath the surface of the right-of-way at a minimum depth of _____, and the disturbed portion of the right-of-way shall be restored to its original condition. If the utility or pipeline is installed in the borrow pit, the utility or pipeline must be a minimum of 24" below the clean flowline (i.e., the bottom of the ditch) unless otherwise noted in the Special Provisions section above.
5. Where the installation crosses the roadway, it shall be as nearly perpendicular to the roadway as physically possible. This installation shall be installed by the method of boring or jacking beneath the road surface when feasible; however, open cuts are allowed if listed in the Special Provisions section above. No water shall be used in the boring and no tunneling shall be permitted.
6. Where the installation crosses any ditches, canals or water carrying structures, wherever possible it shall be pushed through and beneath in a pipe of larger diameter thereby eliminating the necessity of trenching. In no case shall the flow of water ever be impaired or interrupted.
7. Where special cases warrant, the County will permit the installation of underground utilities paralleling roadways along the slope of the shoulder.
8. The construction of underground utility installations will generally require the services of an inspector furnished by the County. The decision in regard to which project requires inspection is reserved by the County. All costs relating to the inspection of such utility installation will be borne by the Permittee.
9. No work shall be allowed on Saturdays or Sundays.
10. No open trench permitted in traveled roadway after dark, unless otherwise specified in the Special Provisions section above.
11. No cleated or track equipment to work on or move over asphalt surfaces without mats.
12. Any materials from excavation as the result of utility installation will be removed from road surface **each day**.
13. No meters are to be placed within the County Road rights-of-way.
14. Permittee will be required to shut off lines and remove all combustible materials from the County rights-of-way when requested to do so by the County because of necessary road construction, maintenance operations, or if determined necessary for safety reasons, at County's sole discretion.
15. The traveling public must be protected during this installation with proper warning signs or signals both day and night. Warning signs and signals shall be installed by and at the expense of the Permittee and in accordance with directions given by the County Public Works Director or his subordinate.
16. All plastic lines installed must be at least 100 psi.

17. All drainage facilities or siphons will be opened immediately upon completion of work at sites of drainage or siphon installation. Any damaged portion of drainage or siphon facility will be replaced. All damaged sections shall be inspected by Road & Bridge Department Inspector before being concealed in any manner. Drainage ditches or borrow pits shall be restored to original condition immediately after backfilling is completed.
18. Under no condition is an asphalt surface to be cut unless otherwise specified in the Special Provisions section of this Permit.
19. Any open cut across paved or chip sealed roads shall be backfilled with flow-fill which can be acquired through local concrete companies. The top 4" must be compacted hot mix, and in the event the Contractor does not fill with compacted hot mix, Otero County will perform the work and bill the Permittee for time and materials.
20. All work allowed by the Permit must be completed within 30 days of issuance and the Permittee must give the County 24-hours' notice before beginning work.
21. Thrust blocks will be required on all vertical and horizontal bends in water pipes as per list below:

**THRUST BLOCK AREAS AND VOLUMES REQUIRED
FOR WATER LINES INSTALLED ON OTERO COUNTY RIGHTS-OF-WAY.**

Pipe Size	Minimum Thrust Area for Tees and 90° Bends	Minimum Thrust Area for 45° Bends	Minimum Volume of Concrete at 45° Vertical Bends Down
2"	0.3 sq. ft.	0.2 sq. ft.	0.05 cu. yds.
3"	0.6 sq. ft.	0.3 sq. ft.	0.11 cu. yds.
4"	1.0 sq. ft.	0.4 sq. ft.	0.20 cu. yds.
6"	2.2 sq. ft.	0.9 sq. ft.	0.37 cu. yds.
8"	3.8 sq. ft.	1.6 sq. ft.	0.66 cu. yds.
10"	5.9 sq. ft.	2.5 sq. ft.	1.10 cu. yds.
12"	8.5 sq. ft.	3.5 sq. ft.	1.50 cu. yds.
14"	12.0 sq. ft.	4.8 sq. ft.	2.00 cu. yds.
16"	15.0 sq. ft.	6.3 sq. ft.	2.70 cu. yds.
18"	19.0 sq. ft.	7.9 sq. ft.	3.40 cu. yds.
20"	24.0 sq. ft.	9.3 sq. ft.	4.00 cu. yds.
24"	34.0 sq. ft.	14.0 sq. ft.	5.20 cu. yds.

**REQUIREMENTS FOR POST-INSTALLATION OF UTILITY WITHIN THE RIGHTS-OF-WAY OF OTERO COUNTY ROADS,
STATE OF COLORADO.**

1. The responsibility for maintenance of the restored cuts shall rest with the Permittee for as long as the utility exists within the right-of-way. Any cut which indicates settling at any time shall be restored by Permittee to the level of the surrounding area.
2. The County will not be responsible for any damage that may result in the maintenance of the roads to installations placed inside County Road right-of-way limits.
3. The Permittee shall notify the County before making any repairs or doing maintenance work to the County roadways.
4. If the County determines that repairs are needed, the Permittee will be notified by Otero County of the repairs that need to be made, and if repairs are not made within 15 days of said notification, Otero County shall make the repairs and bill the Permittee for all incurred expenses, including but not limited to labor, equipment and materials used. If the billing is not paid within 30 days of issuance, interest shall accrue on said bill at the rate of 8% per annum.

OTHER REQUIREMENTS

The commercial utility owner shall ensure that all permitted operations, whether performed by the utility owner or by subcontractors, are adequately and continuously covered by liability insurance in the minimum amount of \$1,000,000.00. The Permittee (if not a commercial operation) may be exempt from this requirement if specified in the Special Provisions section above. Before commencing any work in any County right-of-way, the utility owner shall furnish or cause to be furnished a certificate of insurance in a form satisfactory to the County certifying that the policy is in full force and effect, unless exempted as stated above.

In the event any changes are made to the above-mentioned County Road in the future that would necessitate relocation of this installation, Permittee will do so promptly at his/her/its own expense upon written request from the Otero County Commissioners.

The Permittee shall notify the County in writing of the planned inactivation of an installation or any portion thereof, including plans for removing the installation or a request to retire or abandon the installation in place. In the event of removal, the Permittee shall promptly restore the County right-of-way to a pre-existing condition or

other conditions prescribed by the County. In the event of abandonment or retirement, the installation shall remain the Permittee's sole responsibility and shall be subject to all terms and conditions of this Permit including maintenance and relocation requirements.

When transferring ownership of utility facilities, both the original Permittee and the new owner shall notify the County in writing prior to the change, and such notice shall indicate the planned date of change. The notice from the new owner shall include a written statement accepting all terms and conditions of the existing Permit, effective upon the planned date of ownership change.

_____, Road & Bridge Foreman on this section of the County Road, with headquarters at _____, phone # _____ or his designee, will represent Otero County in consideration of this installation, and any directions he may make consistent with the intent of this Permit must be followed or this Permit will be terminated forthwith. **Permittee shall call the above listed number for the Foreman or 719-383-3092 to inform the Road & Bridge Department of the date construction will start and when construction is completed.**

This installation work shall be completed by _____.

The Permittee agrees to hold OTERO COUNTY, its employees, officers and agents, harmless from any and all loss and damage which may arise out of or be connected with the installation, maintenance, alteration, removal, or presence of the installation herein referred to or any work or facility connected therewith, as concerns the use covered by this Permit.

In accepting this Permit, the undersigned, representing the Permittee, verifies he/she has read and understands all of the foregoing provisions; that he/she has authority to sign for and bind the Permittee; and that by virtue of his/her signature, the Permittee is bound by all the conditions set forth herein. Further, the undersigned Permittee agrees that any false information provided by Permittee shall void this Permit.

Permittee Date

OTERO COUNTY PUBLIC WORKS DEPARTMENT

Public Works Director or Building Inspector Date

OTERO COUNTY PAYMENTS
JANUARY 16 THROUGH JANUARY 31, 2020

Check #	Vendor	Description	Department	Amount
118860	OTERO COUNTY PUBLIC TRUSTEE	MISCELLANEOUS	SBD	28.00
118861	ARKANSAS VALLEY FAIR	ARK VALLEY FAIR	ADMIN	3,000.00
118862	ARKANSAS VALLEY HEARING CENTER	MATERIAL AID	AAA	2,800.00
118863	ARTHUR J GALLAGHER RISK MGMT SERVICES	CATASTROPHIC MEDICAL	JAIL	12,290.28
118864	AVRMC	DRUG TESTING & DOT PHYSICALS	R&B	42.00
118865	BENITA GONZALES	CONSUMABLES	SENIOR CENTER	16.61
118866	BLACK HILLS ENERGY	UTILITIES	R&B/HEALTH	1,502.45
118867	BLUE TARP FINANCIAL, INC. (NORTHERN TOOL)	SMALL TOOLS-SWINK SHOP	R&B	858.00
118868	BLUE360 MEDIA	TRAINING	SHERIFF	590.80
118869	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	566.65
118870	BRIAN COVINGTON	TRAVEL/TRAINING	SEP	87.30
118871	BRIGITTE BROWN	TRAVEL	CSBG/NEMT	65.00
118872	BUSINESS MACHINES INC	DUE FROM OTHER FUNDS	AAA	177.00
118873	CENTURYLINK	PURCHASED SERVICES-COMM	E911	266.59
118874	CENTURYLINK	TELEPHONE	SHERIFF	59.00
118875	CHARITY MARKUS	TRAVEL	CSBG/NEMT	400.00
118876	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
118877	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/SHERIFF/JAIL/R&B	8,011.87
118878	CITY OF ROCKY FORD	UTILITIES	EXTENSION/HEALTH	200.97
118879	COLORADO COUNTY CLERK ASSN	DUES & MEETINGS	CLERK	1,217.37
118880	COLORADO DEPT OF LABOR & EMPLOYMENT	MAINTENANCE CONTRACTS	G&B	80.00
118881	COLORADO DEPT OF PUBLIC HEALTH	LICENSURE FEES	HEALTH	3,956.00
118882	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	655.00
118883	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	1,293.29
118884	COUNTY SHERIFFS OF COLORADO	DUES & MEETINGS	SHERIFF	2,585.54
118885	CREATIVE FORMS & CONCEPTS, INC	OFFICE SUPPLIES	ADMIN	93.44
118886	CUSTER COUNTY	BOARDING PRISONERS	JAIL	2,880.00
118887	DAINA MEDINA	TRAVEL/TRAINING	SEP	37.49
118888	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	9.90
118889	DEAN W CHASE	TRAVEL	CSBG/NEMT	144.00
118890	DEEP ROCK	MISCELLANEOUS	TREASURER/ADMIN	159.95
118891	DENVER INDUSTRIAL SALES & SERVICE CO	PARTS/SERVICE	R&B	93.74
118892	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS	E911	5,360.00
118893	EMERGENCY SERVICES CHAPLAIN	STEEP GRANT	HEALTH	2,500.00
118894	EQUATURE	PURCHASED SERVICES-COMM	E911	1,500.00
118895	FARIS MACHINERY COMPANY	PARTS/SERVICE	R&B	19,140.37
118896	FASTENAL COMPANY	PARTS/SERVICE	R&B/JAIL	66.62
118897	FLOYD R WARD JR	TRAVEL	CSBG	100.00
118898	GALLS, LLC	TACTICAL EQUIPMENT/UNIFORMS	SHERIFF	521.40
118899	GAYLE LANGAN	TRAVEL	CSBG/NEMT	87.00
118900	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	4,298.37
118901	GRAINGER, INC	PARTS/SERVICE	R&B	338.76
118902	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	112.21
118903	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	29,748.55
118904	HUERFANO WORLD JOURNAL	STEEP GRANT	HEALTH	486.00
118905	J&A TRAFFIC PRODUCTS	SIGNS	R&B	1,050.00
118906	JOHN DEERE FINANCIAL	PARTS/SERVICE	G&B/R&B	518.45
118907	JOHNETTE SUE FULLER	TRAVEL	NEMT	148.00
118908	KAMAN INDUSTRIAL TECHNOLOGIES CORP.	PARTS/SERVICE	R&B	178.98
118909	KELLY PRINTING SUPPLIES	OFFICE SUPPLIES	CLERK	309.95
118910	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
118911	LA JUNTA KIDS RODEO, INC.	KIDS RODEO	ADMIN	250.00
118912	LA JUNTA TRIBUNE-DEMOCRAT	ADVERTISING/SUBSCRIPTION	VARIOUS	1,972.37
118913	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	187.01
118914	LYLE & SONS PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL	4,798.66
118915	MARDONA L MORELAND	TRAVEL	CSBG	20.00
118916	MARGARET A BRIDEWELL	OMBUDSMAN ACTIVITIES SERV	AAA	21.42
118917	MARY MEDINA	TRAVEL/TRAINING	SEP	121.59
118918	MICHELLE GRASMICK	TRAVEL	SEP/HCA	56.25
118919	MICHELLE JARAMILLO	OPERATING	AAA	50.00
118920	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	ADMIN/ADULT SERVICES	40.00
118921	NATALIE J SMART	TRAVEL/TRAINING	SEP	89.10
118922	NEOFUNDS BY NEOPOST	POSTAGE, BOX RENT, ETC	SHERIFF	200.00
118923	NORTONS HVAC	SHOP MAINTENANCE	R&B	2,650.86
118924	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	398.00
118925	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF/JAIL	263.23

118926	ORDWAY NEW ERA	STEPP GRANT	HEALTH	333.90
118927	O'REILLY AUTO PARTS	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	49.23
118928	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
118929	OTERO COUNTY COMMISSIONERS	LIABILITY INS/WORK COMP/RENT	VARIOUS	43,609.83
118930	OTERO COUNTY SOCIAL SERVICES	OPERATING/TRAVEL/SALARIES	ADULT SERVICES	8,070.75
118931	NOT A CHECK			
118932	OTERO JUNIOR COLLEGE	STEPP GRANT/CTC/CDPP	HEALTH	805.93
118933	PARKVIEW MEDICAL CENTER	MEDICAL SERVICES	JAIL	114.00
118934	PLAINSMAN HERALD	STEPP GRANT	HEALTH	586.50
118935	POWER EQUIPMENT COMPANY	PARTS/SERVICE	R&B	128.18
118936	PROSOURCE SPECIALITIES LLC	OPERATING SUPPLIES	SHERIFF	388.00
118937	QUILL CORPORATION	OPERATING SUPPLIES	R&B/ADULT SERVICES	333.28
118938	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	171.32
118939	RANDA DAVIS-TICE LAW OFFICE	LEGAL SERVICES	AAA	512.00
118940	RESERVE ACCOUNT	POSTAGE	LAND USE	71.00
118941	RICHARD L COX	TRAVEL	CSBG	6.00
118942	ROCKY FORD DAILY GAZETTE	ADVERTISING	R&B/HEALTH	733.00
118943	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	4,460.78
118944	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
118945	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	217.79
118946	SAGE SERVICES, INC.	SAGE ALLOCATION	ADMIN	36,230.00
118947	SE CO WATER ACTIVITY ENTERPRISE	EXCESS CAPACITY	INTERGOVERNMENTAL	1,843.74
118948	SEBREA	SEBREA	INTERGOVERNMENTAL	1,000.00
118949	SHANNON CASILLAS	TRAVEL/OFFICE SUPPLIES	CLERK	47.90
118950	SHERRY L CORNELIUS	TRAVEL	AAA	11.70
118951	SIGNS & DESIGNS	SIGNS	R&B	120.00
118952	SIRCHIE	OPERATING SUPPLIES	SHERIFF	437.20
118953	SMILEMAKERS, INC	OPERATING SUPPLIES	HEALTH	219.38
118954	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL	1,079.23
118955	SOUTHEAST HEALTH SERVICES	JAIL BASED SERVICES	STATE GRANTS	20,769.95
118956	STATE OF COLORADO/CDOT	DUES & MEETINGS	R&B	350.00
118957	SWINK SCHOOL DISTRICT #33	MATERIALS	LIBRARY	1,000.00
118958	TERESA WADLEIGH	TRAVEL	NEMT	11.00
118959	THE HOME DEPOT PRO	OPERATING SUPPLIES	JAIL	167.08
118960	THIN BLUE LINE CREATIVE DESIGN	STEPP GRANT	HEALTH	50.00
118961	THOMSON REUTERS - WEST	DOLA GRAY & BLACK MARIJUANA GRANT	STATE GRANTS	280.37
118962	TOMMIE CHAMBERS	TRAVEL/TRAINING	SEP/HCA	61.65
118963	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK	966.45
118964	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	58.00
118965	TRENTON MASCARENAS	DRUG TESTING & DOT PHYSICALS	R&B	34.74
118966	TRI COUNTY GM INC.	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	1,517.77
118967	TRIAD COMPUTER SERVICES, INC	OPERATING	VARIOUS	1,825.72
118968	ULINE, INC	OPERATING SUPPLIES	SHERIFF	636.60
118969	VALERIE COVINGTON	TRAVEL/TRAINING	SEP	171.90
118970	VANESSA ROMERO	TRAVEL/TRAINING	SEP	25.20
118971	VAXCARE CORPORATION	VAXCARE	HEALTH	334.84
118972	VERONICA MATA	TRAVEL	CLERK	79.04
118973	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,323.97
118974	VINYL PRODUCTS MFG, INC	OPERATING SUPPLIES	JAIL	1,507.16
118975	VITRAZZA	PURCHASES UNDER \$5,000	INTERNAL SERVICES	1,820.00
118976	WALMART COMMUNITY BRC	OPERATING SUPPLIES	VARIOUS	3,098.83
118977	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
118978	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	320.10
118979	WELLNESS WALK-IN TUBS LLC	HOUSING	CSBG	1,085.88
118980	ZELMA NOVAK	MED TRANS - OTERO	CSBG	192.60
118981	ZOLTON JOHN ZELENAK	TRAVEL	CSBG/NEMT	167.00
			TOTAL	262,588.88

Fund Summary

010 - GENERAL FUND	114,359.99
011 - SMALL BUSINESS DEVELP RLF	28.00
020 - ROAD & BRIDGE FUND	32,973.83
040 - AAA FUND	38,007.41
065 - INTERNAL SERVICES FUND	1,820.00
070 - GENERAL HUMAN SERVICES	33,396.68
080 - HEALTH FUND	33,365.57
085 - CONSERVATION TRUST FUND	269.00
090 - CLERK HIRE FUND	1,241.81
095 - E-911	7,126.59
	<u>262,588.88</u>



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

February 3, 2020

RREO Grant Program
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, CO 80246-1530

Re: Letter of Support for recycling in Southeast Colorado/Clean Valley Recycling

To whom it may concern:

The County of Otero is pleased to offer this letter of support for Clean Valley Recycling and its application to the Recycling Resources Economic Opportunity Fund Grant Program. Our partnerships with organizations like Clean Valley Recycling are extremely important to the community.

Clean Valley Recycling is currently diverting over 600 tons of recyclable materials from our landfill every year. That is a significant amount, however, there is a need to divert even more materials. In order to expand their operations, more receptacles are needed to collect recyclable materials and a reliable collection vehicle is also needed. This expansion will create opportunity for development of jobs as well as increase waste diversion rates in our county.

Clean Valley Recycling is the only facility in the area that accepts plastic, paint, electronics, and used building materials and as such, the county is committed to partnering with Clean Valley Recycling in order to keep these items out of the landfill. Clean Valley is also the only recycling facility that provides the convenience of commercial and residential curbside recycling service that is so important to recyclers.

We encourage the Colorado Department of Public Health and Environment to consider Clean Valley Recycling as a recipient of the Recycling Resources Economic Opportunity Fund Grant.

Sincerely,

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner

OTERO COUNTY CLERK & RECORDER

13 W. 3RD ST. ROOM 210

LA JUNTA, CO 81050

(719)383-3020

(719)383-3026 FAX

LYNDA K SCOTT, CLERK

SHANNON CASILLAS, CHIEF



January 29, 2020

Otero County Commissioners
13 W 3rd St
La Junta, CO 81050

Dear Commissioners,

As per my conversation with Chr. Goodwin, we would like to formally ask to be closed on the day of the General Election, November 3, 2020. This day is traditionally a busy day and I would like to have at least 1 employee at each VSPC. If this is agreeable I would like to be able to start announcing it at the meetings so that it can be reported in the papers that we will be closed.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Lynda K Scott". The signature is fluid and cursive.

Lynda K Scott
Otero County Clerk & Recorder

ocw@otero.gov

Mon Feb 3, 2020

8am - 8:30am Administration / JH, KG, JB

Where: Room 212

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

10am - 11am County Attorney / JH, JB, KG, AT, NS

Where: Room 212

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

3:30pm - 4:30pm Public Works

6pm - 7pm East Otero Conservation District/ JH, JB

Created by: amytanabe@gmail.com

Tue Feb 4, 2020

11am - 12pm CSU -- JB, JH

1:30pm - 2:30pm TENTATIVE Sheriff Mobley

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Wed Feb 5, 2020

All day CCCMA Conference -- AT

Wed Feb 5, 2020 - Fri Feb 7, 2020

11am - 12:30pm SCEDD -- KG, DB

Created by: amytanabe@gmail.com

Thu Feb 6, 2020

All day CCCMA Conference -- AT

Wed Feb 5, 2020 - Fri Feb 7, 2020

Fri Feb 7, 2020

All day CCCMA Conference -- AT

Wed Feb 5, 2020 - Fri Feb 7, 2020

12pm - 1pm CCI Legislative Call