



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

March 22, 2021

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll**
 - 5.2 Ambulance Permit**
 - 5.3 Sales Tax Report**
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**



March 8th, 2021

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Lyn Scott	Clerk

Guests in attendance via phone/zoom: Adrian Hart, Marty Lee, and Anne Boswell.

In Person: Danelle Berg, Jennifer Rife, and Jolly Rose.

Chr. Baldwin called the meeting to order and asked for approval of the minutes from February 22, 2021. Co. Oquist motioned to approve the minutes. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2021-04 A Resolution Recognizing the Many Past and Current Contributions of Otero County Cattlemen and Other Livestock Producers and Supporting the Local Ranching Industry. Admin. White-Tanabe said this was in protest to the Meat Out day that Governor Polis declared for March 20th, 2021, and it was written in the spirit that the government should not attack any industry in the state. A copy of the Resolution is attached. Co. Hostetler motioned to approve the resolution. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented the bills for February 1st to February 15th, 2021. Admin. White-Tanabe thanked Danelle Berg for her hard work getting the small business relief monies out to the business that needed it. Co. Oquist motioned to approve the bills. Co. Hostetler seconded. Motion carried.

Danelle Berg reported that the Otero Junior College is making some changes so her office will now be at the Annex in Rocky Ford. She is happy that the small business grant is being looked at by the legislature to make the requirements a little less strict so that businesses can get help. OPI is doing well, and they are getting a lot of request for small business loans. SEBREA is championing support letters to the legislature for the Meat Out and for the redistricting committee to get support for Southern Colorado to make sure that we are represented. SCEDD has been working on economic development for for-profit and non-profit businesses, and all entities that wish to participate. There will be two meetings in April to talk about what is working, what is not, and to look at projects that they may want to develop.

Admin. White-Tanabe introduced Jennifer Rife to everyone. She is the new administrative assistant to the Commissioner's.

Co. Hostetler reported that he met with CDOT on the bridge replacement on Highway 71. It is coming along well. He spent time on the CCI calls reviewing legislation.

Co. Oquist reported that he visited the CSU Extension office. He was not aware of how much involvement the CSU office gives to the 4-H programs. He also toured the Dispatch Center in Yuma, with Undersheriff Matt Wallace and the dispatch supervisors from Rocky Ford and La Junta. Yuma has a three-county dispatch center that the County would like to investigate implementing..

With no further business, the board adjourned the meeting.

Next meeting will be Monday, March 22nd, 2021 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
MARCH 1 THROUGH MARCH 15, 2021

Check #	Vendor	Description	Department	Amount
122103	MARDONA L MORELAND	TRAVEL	CSBG	881.00
122104	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	39,928.29
122105	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	2,443.14
122106	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	G&B/JAIL	60.00
122107	ADP SCREENING	DRUG TESTING & DOT PHYSICALS	R&B	14.02
122108	ALAN M WADLEIGH	TRAVEL	NEMT	8.00
122109	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	JAIL/STATE GRANTS	71.41
122110	ARK VALLEY WRITING & PLANNING SERVICES	GRANT WRITING/PROJECT MANAGEMENT	SPECIAL PROJECTS	840.00
122111	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	HEALTH/STATE GRANTS	673.94
122112	ARKANSAS VALLEY COOP	PARTS/SERVICE	R&B	376.68
122113	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	614.77
122114	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	LAND USE/R&B	92.42
122115	BACA COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	642.60
122116	BACA COUNTY PUBLIC HEALTH AGENCY	AAA GENERAL FUND	AAA	93.41
122117	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	769.26
122118	BENT COUNTY COMMISSIONERS	BENT COUNTY GATS	AAA	1,265.43
122119	BLACK HILLS ENERGY	UTILITIES	VARIOUS	6,451.55
122120	BRIGITTE BROWN	TRAVEL	CSBG/NEMT	92.00
122121	BUSINESS MACHINES INC	OPERATING	ADULT SERVICES	272.00
122122	CAPITAL ONE TRADE CREDIT	SMALL TOOLS	R&B	175.00
122123	CENTURYLINK	PURCHASED SERVICES-COMM	E911	297.36
122124	CENTURYLINK	OPERATIONS-LOCAL CASH	AAA	2.70
122125	CENTURYLINK	TELEPHONE	SHERIFF	63.84
122126	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	726.80
122127	CITY OF LA JUNTA	BT GRANTS	HEALTH	500.00
122128	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL/CSBG	2,362.23
122129	CITY OF LA JUNTA TRANSIT	AAA GENERAL FUND/MED TRANS	AAA/CSBG	409.00
122130	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	226.77
122131	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	974.25
122132	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MED TRUST	2,635.20
122133	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	250.00
122134	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	695.80
122135	DEAN W CHASE	TRAVE;	CSBG/NEMT	722.00
122136	DEEP ROCK	MISCELLANEOUS	TREASURER	35.91
122137	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS	E911	5,360.00
122138	DOMINION VOTING SYSTEMS	CONTRACT SERVICES	CLERK	36,944.49
122139	EAST OTERO SCHOOL DISTRICT R-1	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	400.90
122140	GALLS, LLC	UNIFORMS/SUPPLIES	SHERIFF/TRANSPORT	1,013.36
122141	GAYLE LANGAN	TRAVEL	CSBG/NEMT	97.00
122142	GCR TIRES & SERVICE	TIRES	R&B	7,465.36
122143	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	677.92
122144	GRAINGER, INC	PARTS/SERVICE	R&B	968.18
122145	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	173.00
122146	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	31,654.10
122147	HARRIS PHARMACY	MEDICAL SUPPLIES	HEALTH	30.59
122148	HAT & SPUR HARDWARE, LLC	CSBG COVID HOUSING	CSBG	580.96
122149	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	4,800.00
122150	INTERSTATE BILLING SERVICE	PARTS/SERVICE	R&B	442.49
122151	JM TUCKER EXCAVATING	BUILDING MAINT/REPAIRS	LAND USE	80.00
122152	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	188.07
122153	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	302.00
122154	KENDRA TAYLOR	BT GRANTS	HEALTH	24.85
122155	LA JUNTA PRINTING COMPANY INC	PRINTING	TREASURER	400.00
122156	LA JUNTA RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	386.64
122157	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/JAIL/R&B	315.36
122158	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	397.88
122159	LOWER ARKANSAS VALLEY WATER DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	148.09

Check #	Vendor	Description	Department	Amount
122160	MACDONALD EQUIPMENT COMPANY	PARTS/SERVICE	R&B	317.95
122161	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	585.00
122162	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	2,345.80
122163	MASTER'S TOUCH LLC, THE	POSTAGE	ASSESSOR	3,538.00
122164	MHC KENWORTH-PUEBLO	FLUIDS	R&B	252.23
122165	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B/R&B	2,083.22
122166	MOBILE RECORD SHREDDERS	MISCELLANEOUS	TREASURER/SHERIFF/JAIL	36.00
122167	MURRAY DAHL BEERY RENAUD LLP	CONTRACT SERVICES	LAND USE	790.00
122168	NINE HEALTH SERVICES, INC	III-B SERVICES	AAA	2,863.00
122169	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF	502.33
122170	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	3,052.95
122171	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	G&B/SHERIFF/EM MGMT	436.86
122172	OTERO COUNTY SHERIFF DEPT -PETTY CASH	PRE-EMPLOYMENT COSTS	JAIL	50.00
122173	OTERO TRUE VALUE	PARTS/SERVICE	R&B	96.81
122174	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
122175	PROFORCE LAW ENFORCEMENT	OPERATING SUPPLIES	SHERIFF	1,278.00
122176	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	15,169.56
122177	PSA WORLDWIDE CORP	STEPP GRANT	HEALTH	3,029.20
122178	QUILL CORPORATION	OFFICE SUPPLIES	LAND USE/R&B/ADMIN	1,214.69
122179	R.S. HUGHES COMPANY	JAIL BASED SERVICES (JBBS)	STATE GRANTS	106.90
122180	RICHARD R MUNIZ	CSBG COVID HOUSING	CSBG	600.00
122181	RICK RITTER	BT GRANTS	HEALTH	110.00
122182	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	371.13
122183	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN/G&B	320.44
122184	ROCKY FORD FIRE DEPARTMENT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	112.30
122185	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	2,188.53
122186	ROCKY FORD SCHOOL DISTRICT R2	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	976.48
122187	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	69.08
122188	SAGE SERVICES, INC.	AAA GENERAL FUND	AAA	34,227.00
122189	SE COLORADO WATER CONSERVANCY DIST	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	88.88
122190	SECOM	BT GRANTS/CTC GRANT	HEALTH	106.49
122191	SECOM (911)	SECOM CIRCUIT	E911	513.00
122192	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	1,680.00
122193	SIGNS & DESIGNS	PARTS/SERVICE	R&B	250.00
122194	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	148.81
122195	STATE OF COLO DBA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	4.12
122196	STEIR FUEL & OIL	FLUIDS	R&B	218.67
122197	SWANSTON EQUIPMENT	PARTS/SERVICE	R&B	471.59
122198	SWINK PUBLIC LIBRARY	MATERIALS	LIBRARY	1,000.00
122199	SWINK SCHOOL DISTRICT #33	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	1,573.39
122200	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	VARIOUS	1,388.10
122201	THERMO FISHER SCIENTIFIC	OPERATING SUPPLIES	HEALTH	7,868.75
122202	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	294.38
122203	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	TREASURER/ADMIN/G&B	1,139.25
122204	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	29.00
122205	TOWN OF FOWLER	UTILITIES	R&B	102.48
122206	TOWN OF SWINK	UTILITIES	R&B	102.08
122207	TRANE COMPANY	BUILDING MAINT/REPAIRS	G&B	9,533.15
122208	TRANS-WEST TRUCKS, INC	PARTS/SERVICE	R&B	66.90
122209	TRIAD COMPUTER SERVICES, INC	PURCHASES UNDER \$5,000/CONTRACT SERVICES	TREASURER/GIS/INT SVCS	29,824.45
122210	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	389.25
122211	TRISPOKE TECHNOLOGIES, LLC	CIVIL PROCESS FEES	SHERIFF	100.98
122212	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	138.00
122213	US POST OFFICE	POSTAGE	CLERK	245.00
122214	VALCRETE	BRIDGE MAINTENANCE	R&B	3,850.00
122215	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	1,290.97
122216	VAXCARE CORPORATION	VAXCARE	HEALTH	187.90
122217	VETERANS ADMINISTRATION	VDC - CLIENT SERVICES	VDC	3,055.64
122218	VIAERO WIRELESS	TELEPHONE	HEALTH	645.85
122219	VISA	DUES & MEETINGS/OPERATING	VARIOUS	11,116.74
122220	NOT A CHECK			

Check #	Vendor	Description	Department	Amount
122221	VISA-SHERIFF OFFICE	DUES & MEETINGS/UNIFORMS/OPERATING	SHERIFF/JAIL	2,828.97
122222	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	86.36
122223	WALMART COMMUNITY BRC	OPERATING SUPPLIES	HEALTH	1,193.67
122224	WALMART COMMUNITY BRC	OFFICE SUPPLIES	ASSESSOR	127.81
122225	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
122226	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	G&B/EXTENSION	1,864.09
122227	WEX BANK	GAS & OIL	SHERIFF/TRANSPORT	3,454.69
122228	WEX BANK	GAS	R&B	1,399.19
122229	WEX BANK	OCHD VEHICLE	HEALTH	134.14
122230	WEX BANK	DIESEL	LANDFILL	53.75
122231	WEX BANK	GAS & OIL	ADMIN/EM MGMT	147.14
122232	WEX BANK	FUEL	LAND USE	134.00
122233	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	40.39
122234	ZOLTON JOHN ZELENAK	TRAVEL	CSBG/NEMT	291.00
1026	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	338.00
1027	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	16,683.30
1028	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	3,199.65
1029	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	221.00
1030	LAMAR AREA HOSPICE	CAREGIVER SUPPORT		272.55
1031	LAW OFFICE OF RANDA DAVIS-TICE	AAA GENERAL FUND		417.00
1032	NORIX GROUP	JAIL BASED SERVICES (JBBS)	STATE GRANTS	3,181.62
1033	ROBERT BLAIR	CSBG COVID FOOD	CSBG	87.30
1034	RUBY'S AUTO BODY, INC.	OCHD VEHICLE	HEALTH	490.91
1035	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	993.88
1036	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	20.00
1037	ZELMA NOVAK	TRAVEL	CSBG	38.00
			TOTAL	<u>350,523.71</u>

Fund Summary

010 - GENERAL FUND	172,663.80
020 - ROAD & BRIDGE FUND	35,045.21
025 - MEDICAL TRUST FUND	2,635.20
040 - AAA FUND	106,543.71
065 - INTERNAL SERVICES FUND	4,454.60
070 - GENERAL HUMAN SERVICES	5,500.18
080 - HEALTH FUND	15,945.73
085 - CONSERVATION TRUST FUND	589.00
090 - CLERK HIRE FUND	<u>7,146.28</u>
	<u>350,523.71</u>

OTERO COUNTY SALES TAX REPORT
January 2021



COLLECTED BY COUNTY \$ 21,709.99
 COLLECTED BY STATE \$ 148,261.86
TOTAL COLLECTED \$ 169,971.85 Received in March 2021

	2016	2017	2018	2019	2020	2021	2021 Budget Forecast	Monthly % of Change (+/-)	Cumm. % of Change
BUDGET:	1,456,069	1,500,000	1,555,746	1,614,803	1,743,239	1,847,833			
JANUARY	110,044.41	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	153,986.08	5,767.10	3.51%
FEBRUARY	117,725.29	127,099.50	131,577.49	134,870.23	155,565.19		153,986.08		
MARCH	137,223.95	143,664.30	133,034.88	169,740.89	148,242.14		153,986.08		
APRIL	125,664.43	135,538.61	141,116.64	163,970.82	176,369.71		153,986.08		
MAY	138,519.09	140,089.23	140,994.71	162,242.55	209,430.39		153,986.08		
JUNE	141,573.47	151,779.74	165,524.40	184,727.31	200,329.36		153,986.08		
JULY	139,936.53	134,639.90	136,107.09	163,345.65	195,467.90		153,986.08		
AUGUST	136,146.91	153,261.78	139,538.23	165,871.93	182,047.91		153,986.08		
SEPTEMBER	131,856.97	132,195.69	136,567.68	164,321.69	188,993.15		153,986.08		
OCTOBER	122,953.34	125,887.10	136,145.07	158,386.93	172,509.80		153,986.08		
NOVEMBER	123,689.65	133,063.60	129,733.81	159,523.44	172,425.63		153,986.08		
DECEMBER	138,217.02	146,721.18	156,427.85	165,446.96	209,094.53		153,986.12		
Adjustment									
Totals	1,563,551.06	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	1,69,971.85	1,847,833.00	5,767.10	XXXXX

ocw@otero.gov

Mon Mar 22, 2021

9am - 10am Public Works / JH, RO, JB, LN, DG

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Department of Human Services / JH, RO, JB, DR

Where: Room 212

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development

Tue Mar 23, 2021

9:30am - 10:30am Courthouse Security

Where: Room 107

10:30am - 11am Lyn Scott

11am - 12pm Bent County

1pm - 2pm Dawn Block

2:30pm - 4:30pm Legal

Wed Mar 24, 2021

10am - 12pm SE TPR / JB

Where: SECED 112 W Elm, Lamar CO

11am - 12pm SECOG/SECED - DB/JB

Fri Mar 26, 2021

12pm - 1pm CCI Legislative Update

Mon Mar 29, 2021

9:30am - 2pm Work Session

10am - 11am County Attorney / JB, JH, RO, NS, SS

Where: Room 212

1:30pm - 2:30pm TENTATIVE Public Hearing

ocw@otterogov.org

Tue Mar 30, 2021

11am - 1pm Health Board / JH, AT

| **Where:** OJC Student Center, Room 120, 2101 San Juan

2pm - 5pm Work Session / JH, RO, JB

| **Where:** Room 212

Fri Apr 2, 2021

All day Courthouse Closed - Good Friday

| Fri Apr 2, 2021

Sun Apr 4, 2021

All day Easter Sunday

| Sun Apr 4, 2021

Mon Apr 5, 2021

11am - 12pm Emergency Management / JH, RO, JB, DC

| **Where:** Room 212

2pm - 3pm Work Session