



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

## Otero County Board of Commissioners

### AGENDA March 24, 2025

1. Opening Prayer
2. Pledge of Allegiance
3. Call to Order
4. Public Comment (limit of 3 minutes)
5. Presentations
6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, to be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills & Payroll
  - c. Approval of 2025/26 Court Security Cash Fund Grant Application, \$128,666.00.
7. Old Business
8. New Business
  - a. Resolution #2025-10 Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for 2024
9. Departmental Reports
  - a. Sales Tax Report
10. Commissioners' Report
11. Discussion
12. Announcements

March 10<sup>th</sup>, 2025

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in person: Nancy Harrington, Bette McFarren, and Adrian Hart.  
Guests in attendance in zoom: Anne Boswell.

Chr. Oquist asked everyone to stand for Prayer and the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from February 10<sup>th</sup> and bills and payroll for February 1<sup>st</sup> through February 28<sup>th</sup>, 2025. Co. Knabenshue motioned to approve the consent agenda. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2025-07. A Resolution of the Board of County Commissioners of Otero County, Colorado, in Support of our Neighboring Counties and Their Resolutions Regarding the Proposed High-Power Transmission Line Project. The U.S. Department of Energy (DOE) has identified the need to transport green energy across several states, however, they have not demonstrated clear benefits to the states in question. The National Interest Electric Transmission Corridors (NIETC) program has the potential to adversely impact landowners, agricultural lands, and local infrastructures in neighboring counties without meaningful consideration to those counties. Co. Baldwin motioned to approve the resolution. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2025-08. A Resolution of the Otero County Board of Commissioners Supporting the Lower Arkansas Valley Water Conservancy District and Call to Action. The Otero County Board of Commissioners will stand with the Lower Arkansas Valley Water Conservancy in opposing any new annexations in the City of Colorado Springs, Colorado that would deepen the existing 34,000 acre-foot water shortfall. The Otero County Board of Commissioners would like to ask the neighboring entities and stakeholders to unite in advocating for responsible water policies that will help with water conservation. Co. Knabenshue motioned to approve the resolution. Co Baldwin seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2025-09. A Resolution Appropriating Additional Sums of Money to Defray Expenses in Excess of Amounts Budgeted for 2024. Specifically, she is asking to increase the 2024 insurance fund by \$1,000.00. The insurance fund would be increased from \$579,748.00 to \$580,748.00. Co. Baldwin motioned to approve the resolution. Co. Knabenshue seconded. Motion carried.

Clerk Scott presented an Electronic Recording Technology Board (ERTB) fund grant for signature. The ERTB board has awarded Otero County \$245,913.85, for new recording computers, scanner, and a server. It will also help with any back filing to correct grantee/grantor books. Co. Knabenshue motioned to approve the signature of the ERTB grant. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented the funding agreement between Otero County, Colorado and the City of Trinidad, Colorado in support of the Southwest Chief La Junta Restoration Program a.k.a. 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant, a.k.a. Amtrack Southwest Route Restoration Program. The County's pledge amount is \$12,500.00. Co. Baldwin motioned to approve the agreement. Co. Knabenshue seconded. Motion carried.

Clerk Scott reported that she and Holly Huerta-Hudak will be attending a regional meeting where they will be participating in a mock election.

Admin. White-Tanabe presented the sales tax report to close out the 2024 year. The projected budget for the year was \$2.4 million and we ended with \$2.6 million. The amount for December was \$261,747.00, received in February of 2025, and it was a 2% cumulative change from December of 2023.

Co. Baldwin reported that he attended the 2025 Water Forum in Pueblo, Colorado. It was a very educational meeting. Steve Wood gave a history of the timelines of water restrictions. The State Water Engineers are the ones who are supposed to track water being used and sent to Kansas. In 1957 the State started registering water wells. In 1965 a state water engineer was sued by a farmer for improperly shutting down an unregistered well. In 1972 a map of wells was drawn up. In 1994 the State had to do a study to determine how much water was being used and returned. Co. Baldwin said it was an interesting meeting and enjoyed hearing about history.

Co. Knabenshue reported that he attended several meetings, noteworthy are the Lower Arkansas Valley Water Conservancy meeting concerning the City of Colorado Springs, CO, Rural Housing, Colorado Counties Incorporated (CCI) concerning legislation, and the Detention Center.

Chr. Oquist reported that he attended several of the same meetings as Co. Knabenshue and he added that they had also met with Rep. Ty Winer and State Senator Ron Pelton. They talked about the bills that are being proposed by the state legislature.

With no further business, the Board adjourned the meeting.

Next meeting will be March 24<sup>th</sup>, 2025, at 1:30 pm.

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Clerk

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Chairman

**OTERO COUNTY PAYMENTS  
MARCH 1 THROUGH MARCH 15, 2025**

Check #	Vendor	Description	Department	Amount
129845	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	VARIOUS	311.00
129846	ABBA EYE CARE	MATERIAL AID	AAA	600.00
129847	ACM DIESEL, LLC	PARTS/SERVICE	LAND USE/R&B	4,009.95
129848	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,600.00
129849	AMERICAN MEDICAL RESPONSE	MEDICAL SERVICES	JAIL	1,092.00
129850	ARKANSAS VALLEY COOP	PARTS/SERVICE	R&B	541.12
129851	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS/SERVICE	LAND USE/R&B	115.51
129852	ARKANSAS VALLEY SEED, INC	BUILDING MAINT/REPAIRS	G&B	14.50
129853	AVRMC - PATIENT ACCOUNTS	MEDICAL SERVICES	JAIL	46.10
129854	BLACK HILLS ENERGY	UTILITIES	VAROUS	7,503.61
129855	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	919.80
129856	CCVCSO	DUES & MEETINGS	VSO	25.00
129857	CITY OF LA JUNTA	CTC GRANT	HEALTH	500.00
129858	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL	486.97
129859	CITY OF LAMAR	AAA GENERAL FUND	AAA	5,651.43
129860	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	773.50
129861	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,664.00
129862	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	1,287.89
129863	DAVIS AUTO REPAIR	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	75.00
129864	DEEP ROCK	MISCELLANEOUS	TREASURER	66.43
129865	DEEP ROCK	MISCELLANEOUS	ADMIN	66.43
129866	DIGNIFIED TRANSFERS, LLC	AUTOPSY	CORONER	250.00
129867	FREMONT COUNTY	POSTAGE, BOX RENT, ETC	ELECTIONS	16.75
129868	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	468.10
129869	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B/R&B	350.74
129870	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
129871	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	488.65
129872	JOHN DEERE FINANCIAL	PARTS/SERVICE	SHERIFF/R&B	781.35
129873	KIOWA COUNTY	STEPP GRANT	HEALTH	3,000.00
129874	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	1,121.03
129875	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	824.80
129876	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	270.26
129877	MCKESSON MEDICAL-SURGICAL	OPERATING SUPPLIES	HEALTH	30.71
129878	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	1,328.88
129879	MICHAELANELO GONZALES	SUPPORTIVE SERVICES	HEALTH	630.00
129880	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
129881	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	60.04
129882	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	1,265.82
129883	OTERO COUNTY COMMISSIONERS	RENT/OPERATING	ADULT SERVICES	4,018.71
129884	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/JAIL/HEALTH	2,636.28
129885	OTERO TRUE VALUE	PARTS/SERVICE	R&B	308.23
129886	PROWERS COUNTY PUBLIC HEALTH	STEPP GRANT	HEALTH	3,000.00
129887	RANCHERS SUPPLY OF LA JUNTA, INC	CULVERTS	R&B	73.95
129888	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	516.16
129889	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/ADMIN	495.82
129890	ROCKY FORD DISCOUNT TIRE CO, INC	TIRES	R&B	99.95
129891	ROCKY FORD GROWERS COOP ASSN	BUILDING MAINT/REPAIRS	G&B	260.00
129892	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	2.80
129893	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	625.60
129894	SHRED AMERICA COLORADO	DOCUMENT SHREDDING	VARIOUS	70.64
129895	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	203.59
129896	STEIR FUEL & OIL	FLUIDS	R&B	92.00
129897	STURDI-BILT STORAGE CONTAINERS	FOWLER SHOP FIRE	R&B	4,500.00
129898	TASCOSA OFFICE MACHINES, INC	MAINTENANCE CONTRACTS	TREASURER/ADULT SERVICES	165.19
129899	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	395.12
129900	TOWN OF FOWLER	UTILITIES	R&B	110.28
129901	TOWN OF SWINK	UTILITIES	R&B	119.95
129902	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	99.00
129902	TRIAD COMPUTER SERVICES, INC	OPERATING SUPPLIES	HEALTH	199.95
129903	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	1,246.88
129904	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	250.00
129905	UNITED COMPANIES	BRIDGE MAINTENANCE	R&B	2,128.00
129906	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	2,073.08
129907	VANESSA ROMERO	TRAVEL	SEP	192.92
129908	VIAERO WIRELESS	TELEPHONE	EXTENSION	144.41
129909	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	13,981.56
129910	NOT A CHECK			

Check #	Vendor	Description	Department	Amount
129911	WALMART / CAPITAL ONE	DUES & MEETINGS/OPERATING	HEALTH	1,036.80
129912	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	650.79
129913	WALMART / CAPITAL ONE	DUES & MEETINGS/SUPPLIES	R&B	1,469.84
129914	LA JUNTA VALLEY TIRE SHOP	FOWLER SHOP FIRE	R&B	8,700.00
4094	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	54,975.17
4095	21ST CENTURY EQUIPMENT LLC	FLUIDS	R&B	1,430.54
4096	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	200.00
4097	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	VARIOUS	1,575.84
4098	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	STATE GRANTS/HEALTH	1,554.94
4099	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	2,854.00
4100	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	73,640.00
4101	BRENDA DONALDSON	TRAVEL	SEP	81.62
4102	CENTURYLINK	TELEPHONE	E911/AAA	5,495.22
4103	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
4104	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
4105	DEE ANN LYONS	MEDICAL SERVICES	STATE GRANTS/JAIL	3,105.00
4106	DIGITCOM ELECTRONICS, INC	CAPITAL OUTLAY/MAINTENANCE	E911/INTERNAL SERVICES	13,728.32
4107	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	325.20
4108	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	450.00
4109	FLOYD A ORNELAS JR	TRAVEL	ADULT SERVICES	348.80
4110	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	337.20
4111	FNA RESTORATION, PRESERVATION & REMODEL	CROWLEY COUNTY SB-290	AAA	5,371.34
4112	FULL SOURCE, LLC	EMS	AMBULANCE SERVICE	1,524.29
4113	GALLS, LLC	UNIFORMS	SHERIFF/JAIL	288.59
4114	HD SUPPLY	PARTS/SERVICE	G&B/R&B	1,478.52
4115	HIGH PLAINS AUDIOLOGY LLC	MATERIAL AID	AAA	2,000.00
4116	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	73.00
4117	JM TUCKER EXCAVATING	BUILDING MAINT/REPAIRS	LAND USE/HEALTH	105.00
4118	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	121.00
4119	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	3,193.75
4120	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B	2,584.15
4121	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	321.00
4122	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	942.07
4123	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	150.00
4124	QUILL CORPORATION	OFFICE SUPPLIES	CLERK/ADMIN/R&B	716.72
4125	ROBERT BLAIR	TRAVEL	ADULT SERVICES	63.07
4126	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	122.00
4127	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
4128	SAMANTHA PALMER	TRAVEL	SEP	296.27
4129	SHELLY R BAUER	TRAVEL	ADULT SERVICES	7.00
4130	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN/HEALTH	370.50
4131	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	1,063.42
4132	STEVEN MARTINEZ	TRAVEL	ADULT SERVICES	235.60
4133	TECHNOLOGY WEST	CONTRACT SERVICES	ELECTIONS	325.85
4134	TYLA T HIATT	TRAVEL	ADULT SERVICES	302.20
4135	VALLEY TRASH LLC	BUILDING MAINT/REPAIRS	ADMIN	80.00
4136	VOIANCE LANGUAGE SERVICES, LLC	PURCHASED SERVICES-COMM	E911	2.76
4137	WEX BANK	FUEL	VARIOUS	6,675.13
				<u>279,975.23</u>

Fund Summary

010 - GENERAL FUND	167,619.12
011 - SMALL BUSINESS DEVELP RLF	251.77
020 - ROAD & BRIDGE FUND	23,452.54
025 - MEDICAL TRUST FUND	2,664.00
040 - AAA FUND	24,597.72
045 - INSURANCE FUND	14,502.70
050 - DETENTION CENTER FUND	6,997.50
065 - INTERNAL SERVICES FUND	11,063.32
070 - GENERAL HUMAN SERVICES	9,661.08
080 - HEALTH FUND	10,816.41
085 - CONSERVATION TRUST FUND	80.00
090 - CLERK HIRE FUND	108.76
095 - E-911	8,160.31
<u>279,975.23</u>	

STATE OF COLORADO    )  
  ) ss.  
County of Otero            )

At a Regular meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta on Monday, the 24th day of March, A.D. 2025, there were present:

- |                          |                  |                      |
|--------------------------|------------------|----------------------|
| <input type="checkbox"/> | Rob Oquist,      | Chairman             |
| <input type="checkbox"/> | Tim Knabenshue,  | Commissioner         |
| <input type="checkbox"/> | Jim Baldwin,     | Commissioner         |
| <input type="checkbox"/> | Lyn Scott,       | Clerk to the Board   |
| <input type="checkbox"/> | Amy White-Tanabe | County Administrator |

When the following proceedings, among others, were had and done, to-wit:

**Resolution # 2025-10**

**A RESOLUTION APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAY EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR 2024**

**WHEREAS**, Otero County Commissioners created a fund titled “Road & Bridge Fund”; and

**WHEREAS**, the Road & Bridge Fund is allocated for the construction and maintenance of county roads and bridges, as well as for equipment maintenance, gravel crushing, snow removal, and weed control; and

**BE IT RESOLVED** by the County of Otero as follows:

Road & Bridge Fund

That the 2024 appropriation for the Road & Bridge Fund is hereby increased from \$3,073,580.00 to \$3,173,580.00. Therefore,

- Line item 020.430.43010.23220 Parts/Service shall be increased to \$300,000.00.

ADOPTED this 24th Day of March, A.D., 2025.

ATTEST:

Board of County Commissioners of the County of  
Otero, State of Colorado:

\_\_\_\_\_  
Clerk & Recorder

\_\_\_\_\_  
Rob Oquist, Chairman

\_\_\_\_\_  
Tim Knabenshue

\_\_\_\_\_  
Jim Baldwin





# 3/24/2025 to 4/11/2025

## Commissioner's Calendar

### Monday, March 24, 2025

#### **Public Works/Facility Management / LN, DG, RO, TK, JB, AT**

Mon 3/24/2025 9:00 AM - 10:00 AM

Location: Room 212

#### **Economic Development / DB, RO, TK, JB, AT**

Mon 3/24/2025 10:00 AM - 11:00 AM

Location: Room 212

#### **Department of Human Services / RO, TK, JB, DR, AT**

Mon 3/24/2025 11:00 AM - 12:00 PM

Location: Room 212

#### **Administration / AT, RO, TK, JB**

Mon 3/24/2025 12:00 PM - 1:00 PM

Location: Room 212

#### **Public Hearing**

Mon 3/24/2025 1:30 PM - 2:30 PM

Location: Room 107 or Zoom

#### **Department of Human Services, Land Use, Commissioner's Meeting**

Mon 3/24/2025 1:30 PM - 2:30 PM

Location: Room 107 or Zoom

#### **SECOR / RO**

Mon 3/24/2025 3:00 PM - 4:00 PM

### Tuesday, March 25, 2025

#### **Board of Health / AT, JB**

Tue 3/25/2025 11:00 AM - 1:30 PM

### Wednesday, March 26, 2025

#### **SECOG/SECED / TK**

Wed 3/26/2025 1:00 PM - 2:00 PM

## **Friday, March 28, 2025**

### **Bruce Fickenscher Retirement Party**

Fri 3/28/2025 2:00 PM - 5:00 PM

## **Tuesday, April 1, 2025**

### **DFPC Annual Plan**

Tue 4/1/2025 1:30 PM - 2:30 PM

Location: 107

## **Friday, April 4, 2025**

### **CCI - Legislative Briefing**

Fri 4/4/2025 12:00 PM - 1:30 PM

## **Monday, April 7, 2025**

### **County Attorney / RO, TK, JB, NS, SS, AT**

Mon 4/7/2025 9:00 AM - 10:00 AM

Location: Room 212

### **Administration / AT, RO, TK, JB**

Mon 4/7/2025 10:00 AM - 11:00 AM

Location: Room 212

## **Wednesday, April 9, 2025**

### **RESADA - RO**

Wed 4/9/2025 10:30 AM - 12:00 PM

### **Ark River Basin Roundtable / JB**

Wed 4/9/2025 12:30 PM - 4:00 PM

### **Historic Preservation**

Wed 4/9/2025 4:00 PM - 5:00 PM

## **Thursday, April 10, 2025**

### **CCI - Steering Committee Meetings**

Thu 4/10/2025 9:00 AM - 4:00 PM

**Friday, April 11, 2025**

**CCI - Steering Committee Meetings**

Fri 4/11/2025 9:00 AM - 4:00 PM

**Southern Colorado Working Group / Army**

Fri 4/11/2025 9:30 AM - 11:00 AM

Location: Trinidad- City Council, Council Chambers  
135 North Animas, Trinidad, CO 81082, 719.846.9843