



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Otero County Board of Commissioners

AGENDA

March 25, 2024

1. Pledge of Allegiance
2. Call to Order
3. Public Comment (limit of 3 minutes)
4. Presentations
5. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Financial Statements – Department of Human Services, Ending February 29, 2024
 - b. EMS Council Appointment, Andy Hartless
 - c. EMS Council Appointment, Shawn Swope
 - d. SECRETAC Appointment, Shawn Swope
 - e. Approval of Minutes
 - f. Approval of Bills & Payroll
6. Old Business
7. New Business
 - a. Bent & Otero County IGA – Housing of Detainees
8. Departmental Reports
 - a. Sales Tax Report
9. Commissioners Report
10. Discussion
11. Announcements
 - a. Otero County Offices & Landfill will be closed Friday, March 29, 2024, in observance of Good Friday.



Otero County, CO

My Balance Sheet
Account Summary
 As Of 02/29/2024

Account	Name	Balance
Fund: 070 - GENERAL HUMAN SERVICES		
Assets		
070.100.10000	CASH (POOL)	0.00
070.100.10100	CASH (IN BANK)	0.00
070.100.10310	CASH IN BANK W/TREASURER	189,319.28
070.100.10320	CASH WITH TRUSTEE	0.00
070.100.10500	PROPERTY TAXES RECEIVABLE	0.00
070.100.11510	ACCOUNTS RECEIVABLE	1,828.00
070.100.11730	RECEIVABLE - OTHER	0.00
070.100.11740	RECEIVABLE FROM SOC SERVICES	0.00
070.100.13100	DUE FROM OTHER FUNDS	0.00
070.100.13500	INTEREST RECEIVABLE	0.00
070.100.16420	FIXED ASSETS	0.00
	Total Assets:	191,147.28
		<u>191,147.28</u>
Liability		
070.200.20100	ACCOUNTS PAYABLE	0.00
070.200.20101	AP PENDING (DUE TO POOL)	-5,781.00
070.200.20500	NOTES PAYABLE	0.00
070.200.20711	DUE TO OTHER FUNDS	0.00
070.200.20740	DUE TO BENEFICIARIES	0.00
070.200.21700	PAYROLL TAX/DED PAYABLE	0.00
070.200.21800	ACCRUED COMPENSATION	0.00
070.200.22280	DEFERRED REVENUE	213,609.98
	Total Liability:	207,828.98
Equity		
070.272.25120	ESTIMATED REVENUE	0.00
070.272.25125	REVENUE CONTROL ACCOUNT	0.00
070.272.25130	APPROPRIATIONS	0.00
070.272.25135	EXPENDITURE CONTROL ACCOUNT	0.00
070.272.25145	ENCUMBRANCE RESERVE/CURR YEAR	0.00
070.272.25150	ENCUMBRANCE RESERVE/PRIOR YEAR	0.00
070.272.25155	ENCUMBRANCE CONTROL ACCT	0.00
070.280.28000	FUND BALANCE	-130,553.70
	Total Beginning Equity:	-130,553.70
Total Revenue		382,511.40
Total Expense		268,639.40
Revenues Over/Under Expenses		113,872.00
	Total Equity and Current Surplus (Deficit):	-16,681.70
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>191,147.28</u>



My Budget Report

Account Summary

For Fiscal: 2024 Period Ending: 02/29/2024

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 070 - GENERAL HUMAN SERVICES							
Revenue							
070.330.33401	OLTC RETENTION GRANT	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
070.330.33407	CSBG	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
070.330.33408	SINGLE ENTRY POINT (SEP)	1,186,423.00	1,186,423.00	68,504.34	74,650.34	-1,111,772.66	93.71 %
070.330.33409	HCA GRANT	22,000.00	22,000.00	0.00	2,849.06	-19,150.94	87.05 %
070.330.33703	MMOF GRANT (NEMT)	60,000.00	60,000.00	3,412.00	3,412.00	-56,588.00	94.31 %
070.330.33705	LOCAL CASH (NEMT)	3,000.00	3,000.00	1,500.00	1,500.00	-1,500.00	50.00 %
070.360.36720	DONATIONS (NEMT)	3,000.00	3,000.00	0.00	100.00	-2,900.00	96.67 %
070.370.37401	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	300,000.00	300,000.00	0.00 %
	Revenue Total:	1,449,423.00	1,449,423.00	73,416.34	382,511.40	-1,066,911.60	73.61%
Expense							
070.445.44521.11100	SALARIES & WAGES - PERM	11,298.00	11,298.00	29.59	73.06	11,224.94	99.35 %
070.445.44521.11300	SALARIES & WAGES - PART-TIME	34,956.00	34,956.00	2,306.25	4,264.95	30,691.05	87.80 %
070.445.44521.14200	WORKER'S COMPENSATION	122.00	122.00	0.00	205.00	-83.00	-68.03 %
070.445.44521.14320	HEALTH INSURANCE	35.00	35.00	0.00	0.00	35.00	100.00 %
070.445.44521.14350	LIFE INS ONLY-COUNTY PAID	22.00	22.00	0.13	0.31	21.69	98.59 %
070.445.44521.14400	FICA TAXES	3,402.00	3,402.00	178.70	331.87	3,070.13	90.24 %
070.445.44521.14500	CRA - RETIREMENT	678.00	678.00	1.78	4.39	673.61	99.35 %
070.445.44521.22900	OPERATING	1,000.00	1,000.00	50.97	73.38	926.62	92.66 %
070.445.44521.35400	AUDIT	156.00	156.00	0.00	0.00	156.00	100.00 %
070.445.44521.51300	LIABILITY INSURANCE	354.00	354.00	0.00	828.66	-474.66	-134.08 %
070.445.44521.53150	RENT	1,400.00	1,400.00	74.35	132.52	1,267.48	90.53 %
070.445.44521.77010	HOUSING	23,000.00	23,000.00	0.00	0.00	23,000.00	100.00 %
070.445.44521.77030	LINKAGES	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
070.445.44521.77050	MED TRANS - OTERO	44,000.00	44,000.00	0.00	0.00	44,000.00	100.00 %
070.445.44521.77070	DENTAL	4,500.00	4,500.00	0.00	0.00	4,500.00	100.00 %
070.445.44560.37530	NEMT TRAVEL	1,000.00	1,000.00	422.00	2,130.00	-1,130.00	-113.00 %
070.445.44570.11100	SALARIES & WAGES - PERM	871,488.00	871,488.00	72,956.50	146,296.09	725,191.91	83.21 %
070.445.44570.12100	OVERTIME - PERM	1,000.00	1,000.00	0.00	70.72	929.28	92.93 %
070.445.44570.14200	WORKER'S COMPENSATION	10,328.00	10,328.00	0.00	10,404.00	-76.00	-0.74 %
070.445.44570.14320	HEALTH INSURANCE	228,701.00	228,701.00	15,470.99	31,104.57	197,596.43	86.40 %
070.445.44570.14350	LIFE INS ONLY-COUNTY PAID	400.00	400.00	62.26	125.77	274.23	68.56 %
070.445.44570.14400	FICA TAXES	66,669.00	66,669.00	5,104.27	10,238.17	56,430.83	84.64 %
070.445.44570.14500	CRA - RETIREMENT	52,289.00	52,289.00	4,377.43	8,777.82	43,511.18	83.21 %
070.445.44570.22900	OPERATING SUPPLIES	20,000.00	20,000.00	1,695.96	2,403.25	17,596.75	87.98 %
070.445.44570.35400	AUDIT	1,042.00	1,042.00	0.00	0.00	1,042.00	100.00 %
070.445.44570.36300	VEHICLE REPAIRS/MAINTENANCE	600.00	600.00	0.00	0.00	600.00	100.00 %
070.445.44570.37500	TRAVEL/TRAINING	2,500.00	2,500.00	298.87	298.87	2,201.13	88.05 %
070.445.44570.51300	LIABILITY INSURANCE	14,774.00	14,774.00	0.00	16,242.11	-1,468.11	-9.94 %
070.445.44570.53150	RENT	22,210.00	22,210.00	2,160.21	4,284.78	17,925.22	80.71 %
070.445.44570.71840	SIS ASSESSMENTS	0.00	0.00	350.09	350.09	-350.09	0.00 %
070.445.44571.11100	SALARIES & WAGES - PERM	1,500.00	1,500.00	135.11	135.11	1,364.89	90.99 %
070.445.44571.14200	WORKER'S COMPENSATION	100.00	100.00	0.00	135.00	-35.00	-35.00 %
070.445.44571.14320	HEALTH INSURANCE	500.00	500.00	54.81	54.81	445.19	89.04 %
070.445.44571.14350	LIFE INS ONLY-COUNTY PAID	1.00	1.00	0.00	0.00	1.00	100.00 %
070.445.44571.14400	FICA TAXES	118.00	118.00	8.80	8.80	109.20	92.54 %
070.445.44571.14500	CRA - RETIREMENT	92.00	92.00	8.10	8.10	83.90	91.20 %
070.445.44571.22900	OPERATING SUPPLIES	75.00	75.00	0.37	0.37	74.63	99.51 %
070.445.44571.35400	AUDIT	39.00	39.00	0.00	0.00	39.00	100.00 %
070.445.44571.36300	VEHICLE REPAIRS/MAINTENANCE	10.00	10.00	0.00	0.00	10.00	100.00 %
070.445.44571.37500	TRAVEL	50.00	50.00	0.00	0.00	50.00	100.00 %

My Budget Report

For Fiscal: 2024 Period Ending: 02/29/2024

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable	Remaining
						(Unfavorable)	
<u>070.445.44571.51300</u>	LIABILITY INSURANCE	480.00	480.00	0.00	468.09	11.91	2.48 %
<u>070.445.44571.53150</u>	RENT	65.00	65.00	3.56	4.50	60.50	93.08 %
<u>070.445.44575.11500</u>	OLTC RETENTION GRANT	25,000.00	25,000.00	0.00	26,500.00	-1,500.00	-6.00 %
<u>070.445.44581.71510</u>	FSSP CLIENT SUPPORT	0.00	0.00	2,684.24	2,684.24	-2,684.24	0.00 %
	Expense Total:	1,447,554.00	1,447,554.00	108,435.34	268,639.40	1,178,914.60	81.44%
	Fund: 070 - GENERAL HUMAN SERVICES Surplus (Deficit):	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00	-5,992.67%
	Report Surplus (Deficit):	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00	-5,992.67%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 070 - GENERAL HUMAN SERVICES						
Revenue	1,449,423.00	1,449,423.00	73,416.34	382,511.40	-1,066,911.60	73.61%
Expense	1,447,554.00	1,447,554.00	108,435.34	268,639.40	1,178,914.60	81.44%
Fund: 070 - GENERAL HUMAN SERVICES Surplus (Deficit):	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00	-5,992.67%
Report Surplus (Deficit):	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00	-5,992.67%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
070 - GENERAL HUMAN SERVICES	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00
Report Surplus (Deficit):	1,869.00	1,869.00	-35,019.00	113,872.00	112,003.00



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

March 25, 2024

Hannah Muth, Chair
Otero County EMS Council
Email: hmuthrffd@yahoo.com

RE: Board Appointment

Dear Mrs. Muth:


At the regular meeting of the Otero County Board of Commissioners held on March 25, 2024 EMS Captain Andy Hartless, Rocky Ford Fire Department was appointed to fulfill a board position on the Otero County EMS Council.

Please contact Amy White-Tanabe, Otero County Administrator at atanabe@otero.gov if you have questions or need further information.

Sincerely,



Rob Oquist, Chairman



Tim Knabenshue



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

March 25, 2024

Hannah Muth, Chair
Otero County EMS Council
Email: hmuthrffd@yahoo.com

RE: Board Appointment

Dear Mrs. Muth:


At the regular meeting of the Otero County Board of Commissioners held on March 25, 2024 EMS Captain Shawn Swope, Fowler Fire Department was appointed to fulfill a board position on the Otero County EMS Council.

Please contact Amy White-Tanabe, Otero County Administrator at atanabe@otero.gov if you have questions or need further information.

Sincerely,



Rob Oquist, Chairman



Tim Knabenshue



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

March 25, 2024

Southeastern Colorado Regional
Emergency Trauma Advisory Council (SECRETAC)
Email: hmuthrffd@yahoo.com

RE: Board Appointment

To Whom it May Concern:


At the regular meeting of the Otero County Board of Commissioners held on March 25, 2024 EMS Captain Shawn Swope, Fowler Fire Department was appointed to fulfill a board position on the Southeastern Colorado Regional Emergency Trauma Advisory Council (SECRETAC).

Please contact Amy White-Tanabe, Otero County Administrator at atanabe@otero.gov if you have questions or need further information.

Sincerely,



Rob Oquist, Chairman



Tim Knabenshue

March 11th, 2024

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in person: Bette McFarren, Anne Boswell, and Adrian Hart.

Chr. Oquist asked everyone to stand for prayer and to recite the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from February 26th, 2024, bills, and payroll for February 16th to February 29th, 2024. The consent agenda also includes a letter of support for the Manzanola United Methodist Church, History Colorado Grant. Co. Baldwin motioned to approve the consent agenda. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2024-06 Opposing Illegal Immigration and Support for Uninvited Migrants. While the County understands that legal immigration is good, the county feels that illegal and uninvited migrants pose a strain on the resources the county has for its residents. Ms. Boswell asked the question if neighboring counties were doing the same, the Board of Commissioners stated that other counties were making similar resolutions, not sure if they were neighboring or not. Co. Knabenshue motioned to approve the resolution. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented the Otero County Veterans Service Officer appointment verification. Every 2 years the county needs to verify the appointment of the County Veterans Service Officer to the Division of Veteran Affairs. Mr. Rick Ward is the county's Veteran Service Officer and has been doing a great job in that capacity. All three commissioners expressed that he is doing a great job. Co. Baldwin motioned to approve the verification. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented for approval an Energy Impact Assistance Fund (EIAF) grant, to repair/ replace the elevator in the 16th Judicial Districts offices. All three of the Counties affected have permitted Otero County to apply for the grant. The project will be about \$370,000.00 and there is a 50/50 match, Admin. White-Tanabe is asking for signature on the application. Co. Knabenshue motioned to approve signature for the application. Co. Baldwin seconded. Motion carried.

Admin White-Tanabe shared that she has been working on the grant mentioned above. An invitation was sent out to the water companies in the county to provide an educational workshop concerning the conduit.

Co. Knabenshue shared that he attended a Water Forum and that it was very informative. He spoke to several farmers and ranchers who attended to get their input on the issues of water. He mentioned the ongoing construction of the Detention Center and that it is coming along. He also mentioned that his caucus had a very low turnout and that no matter what side of the aisle you are on, people need to participate in the process.

Co. Baldwin shared that there were about 25-30 at the caucus in Fowler, CO.

Chr. Oquist shared that he attended many of the same meetings as Co. Knabenshue and that he was very impressed by how many farmers and ranchers were in attendance and the knowledge that they shared.

Co. Baldwin opened a discussion about Hirkata Farms and how they are getting products out there, primarily Rocky Ford Melons (they are famous). Chr. Oquist agreed with Co. Baldwin's assessment.

With no further business, the Board adjourned the meeting.

Next meeting will be Monday, March 25th, 2024, at 1:30 pm.

Clerk

Chairman

**OTERO COUNTY PAYMENTS
MARCH 1 THROUGH MARCH 15, 2024**

Check #	Vendor	Description	Department	Amount
128170	21ST CENTURY EQUIPMENT LLC	PARTS/SERVICE	R&B	1,398.85
128171	A CUT ABOVE PEST CONTROL, LLC	PARTS/SERVICE	R&B	200.00
128172	ACM DIESEL, LLC	PARTS/SERVICE	R&B	4,588.74
128173	ARKANSAS VALLEY COOP	PARTS/SERVICE	R&B	665.80
128174	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS/SERVICE	R&B	3.15
128175	ASIAN CAFE	DUES & MEETINGS	ADMIN	325.00
128176	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	324.00
128177	BENT COUNTY COMMISSIONERS	BENT COUNTY GATS	AAA	1,061.50
128178	BENT COUNTY PUBLIC HEALTH	HRSA	HEALTH	200.00
128179	BLACK HILLS ENERGY	UTILITIES	VARIOUS	8,256.36
128180	BOB BARKER COMPANY, INC	UNIFORMS	JAIL	389.94
128181	BRIGITTE BROWN	TRAVEL/TRAINING	ADULT SERVICES	596.30
128182	BUD'S PROPANE	FLUIDS	R&B	195.00
128183	CALIBRE PRESS	TRAINING	SHERIFF	495.00
128184	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,513.32
128185	CITY OF LA JUNTA	DETENTION DEVELOPMENT	JAIL	22,308.34
128186	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	703.13
128187	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	1,024.77
128188	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	957.00
128189	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,620.80
128190	CONNIE M RING	OMBUDSMAN ACTIVITIES SERV	AAA	45.58
128191	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	450.00
128192	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	1,413.17
128193	CRYSTAL ARAGON	FSSP CLIENT SUPPORT	FSSP	400.00
128194	DAVID N TRUJILLO, DDS PC	AAA GENERAL FUND	AAA	1,111.54
128195	DEEP ROCK	MISCELLANEOUS	ADMIN	44.45
128196	DEEP ROCK	MISCELLANEOUS	TREASURER	37.46
128197	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	G&B/JAIL/R&B	3,190.20
128198	FULLER ENGINE SERVICE	PARTS/SERVICE	R&B	88.25
128199	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	812.67
128200	GRAINGER, INC	PARTS/SERVICE	G&B/R&B	199.02
128201	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
128202	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	150.00
128203	HINKLE & COMPANY, PC	AUDIT	ADMIN	12,800.00
128204	HOLLY HUERTA-HUDAK	TRAVEL	ELECTIONS	42.93
128205	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	335.17
128206	KIMBALL MIDWEST	BUILDING MAINT/REPAIRS	G&B	150.56
128207	LA JUNTA PRINTING COMPANY INC	OPERATIONS	AAA	126.00
128208	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/JAIL/R&B	794.69
128209	LEONARD TAFOYA	TRAVEL	AAA	678.20
128210	LOWER ARKANSAS VALLEY WATER DISTRICT	PILT PAYMENTS - AURORA	INTERGOVERNMENTAL	921.76
128211	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	407.46
128212	MCKESSON MEDICAL-SURGICAL	MEDICAL SUPPLIES	HEALTH	139.18
128213	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	249.90
128214	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B	162.35
128215	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
128216	MUTH WELDING SERVICE	PARTS/SERVICE	R&B	120.00
128217	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	167.60
128218	O'REILLY AUTO PARTS	PARTS/SERVICE	G&B/TRANSPORT/R&B	858.93
128219	OTERO COUNTY COMMISSIONERS	OPERATING	AAA	727.40
128220	OTERO COUNTY PUBLIC WORKS DEPT	STATE HISTORIC - HSA	STATE GRANTS	100.00
128221	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	561.23
128222	OTERO COUNTY SHERIFF DEPT -PETTY CASH	JAIL BASED SERVICES (JBBS)	STATE GRANTS	23.07
128223	OTERO COUNTY SHERIFF POSSE	UNIFORMS	SHERIFF/JAIL/TRANSPORT	197.00
128224	OTERO COUNTY SOCIAL SERVICES	SALARIES/OPERATING	ADULT SERVICES	8,412.37
128225	OTERO TRUE VALUE	PARTS/SERVICE	R&B	224.49
128226	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00

Check #	Vendor	Description	Department	Amount
128227	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,764.00
128228	RANCHERS SUPPLY OF LA JUNTA, INC	PARTS/SERVICE	R&B	143.00
128229	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	494.64
128230	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	VARIOUS	1,142.95
128231	ROCKY FORD GROWERS COOP ASSN	BUILDING MAINT/REPAIRS	G&B	195.00
128232	ROCKY FORD RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - AURORA	INTERGOVERNMENTAL	1,855.17
128233	ROOTS CHIROPRACTIC & DRY NEEDLING PC	DRUG TESTING & DOT PHYSICALS	R&B	150.00
128234	SECOM	TELEPHONE/SECOM CIRCUIT	VARIOUS	5,561.54
128235	NOT A CHECK			-
128236	SECOM (911)	SECOM CIRCUIT	E911	1,436.40
128237	SHANNON CASILLAS	TRAVEL	ELECTIONS	11.13
128238	SHRED AMERICA COLORADO	DOCUMENT SHREDDING	TREASURER/SHERIFF	26.40
128239	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	199.22
128240	SOUTHERN TIRE MART LLC	TIRES	R&B	711.37
128241	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	1,153.98
128242	TASCOSA OFFICE MACHINES, INC	OPERATING	ADULT SERVICES	181.31
128243	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	376.30
128244	TOWN OF FOWLER	UTILITIES	R&B	105.48
128245	TOWN OF SWINK	UTILITIES	R&B	114.94
128246	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	79.95
128247	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	754.74
128248	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	2,458.42
128249	VERONICA MATA	TRAVEL	ELECTIONS	59.89
128250	VISA	DUES & MEETINGS/OPERATING/TRAVEL	VARIOUS	10,074.65
128251	NOT A CHECK			-
128252	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	1,728.48
128253	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	269.66
128254	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	278.33
128255	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	297.08
128256	WASHINGTON COUNTY SHERIFFS OFFICE	BOARDING PRISONERS	JAIL	594.20
128257	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	57.08
3072	NUNN CONSTRUCTION, INC	DETENTION DEVELOPMENT	JAIL	876,892.38
3073	AMAZON CAPITAL SERVICES, INC	PARTS/SERVICE	G&B/R&B	227.74
3074	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	706.95
3075	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	3,180.50
3076	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	827.00
3077	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	2,544.00
3078	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	126,000.00
3079	BRENDA DONALDSON	TRAVEL/TRAINING	SEP	53.00
3080	CENTURYLINK	TELEPHONE	E911/AAA	318.13
3081	CINDY RODRIGUEZ	FSSP CLIENT SUPPORT	FSSP	600.00
3082	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
3083	CORBETT AHS, INC	STATE HISTORIC - HSA	STATE GRANTS	7,933.50
3084	CREATIVE FORMS & CONCEPTS, INC	OFFICE SUPPLIES	ADMIN	472.82
3085	DEE ANN LYONS	MEDICAL SERVICES	STATE GRANTS/JAIL	2,727.50
3086	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS/PURCHASES	E911/INTERNAL SERVICES	6,193.22
3087	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	564.61
3088	GALLS, LLC	UNIFORMS	SHERIFF	54.64
3089	GREGGORY PORTCH	TRAVEL	ADULT SERVICES	167.00
3090	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	4,101.25
3091	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	2,400.00
3092	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	367.06
3093	JANE V DANIELS	STATE HISTORIC - HSA	STATE GRANTS	6,365.50
3094	JM TUCKER EXCAVATING	BUILDING MAINT/REPAIRS	LAND USE	55.00
3095	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	590.79
3096	KENYON P. JORDAN, PHD	MISCELLANEOUS	COURTHOUSE SECURITY	300.00
3097	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	1,193.50
3098	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	905.34
3099	LOCK MONKEY INC	REPAIRS/MAINTENANCE	CLERK/CAP IMPROVEMENT	2,111.35
3100	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	317.48

Check #	Vendor	Description	Department	Amount
3101	MAVERICK SOLUTIONS, LLC	PARKS & REC FACILITIES	ADMIN	875.00
3102	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	169.00
3103	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	883.26
3104	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN/VSO	249.55
3105	REBECCA GOODWIN	STATE HISTORIC - HSA	STATE GRANTS	8,560.00
3106	ROBERT BLAIR	TRAVEL	AAA	49.29
3107	RUBY'S AUTO BODY, INC.	PARTS/SERVICE	R&B	3,060.08
3108	SAGE SERVICES, INC.	CONGRGATE/HOME DELIVERED MEALS	AAA	52,898.00
3109	SAMANTHA PALMER	TRAVEL/TRAINING	SEP	62.54
3110	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	473.90
3111	SE COLORADO WATER CONSERVANCY DIST	PILT PAYMENTS - AURORA	INTERGOVERNMENTAL	537.85
3112	SECWAE - ARKANSAS VALLEY CONDUIT	ARP 5.11 WATER INFRASTRUCTURE	AMERICAN RESCUE PLAN	138,066.97
3113	SHELLY R BAUER	TRAVEL	ADULT SERVICES	42.93
3114	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN/CDBG	3,685.00
3115	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	959.93
3116	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B	673.19
3117	TYLA T HIATT	TRAVEL	ADULT SERVICES	213.80
3118	VALCRETE	BRIDGE MAINTENANCE	R&B	640.00
3119	VALLEY TRASH LLC	BUILDING MAINT/REPAIRS	R&B/ADMIN	105.00
3120	VOIANCE LANGUAGE SERVICES, LLC	PURCHASED SERVICES-COMM	E911	41.40
3121	WEX BANK	FUEL	VARIOUS	6,862.68
				1,386,999.79

Fund Summary

010 - GENERAL FUND	203,464.12
011 - SMALL BUSINESS DEVL P RLF	660.38
012 - CAPITAL IMPROVEMENT FUND	1,907.25
013 - AMERICAN RESCUE PLAN	138,066.97
020 - ROAD & BRIDGE FUND	27,705.11
025 - MEDICAL TRUST FUND	2,620.80
040 - AAA FUND	79,913.01
045 - INSURANCE FUND	765.00
050 - DETENTION CENTER FUND	899,290.72
065 - INTERNAL SERVICES FUND	913.22
070 - GENERAL HUMAN SERVICES	12,226.36
080 - HEALTH FUND	4,625.85
085 - CONSERVATION TRUST FUND	955.00
090 - CLERK HIRE FUND	1,596.49
095 - E-911	12,289.51
1,386,999.79	

INTERGOVERNMENTAL AGREEMENT BETWEEN BENT COUNTY AND OTERO COUNTY CONCERNING HOUSING PRISONERS IN THE BENT COUNTY JAIL

THIS AGREEMENT is entered into this 1st day of April 2024 between the Bent County Jail ("Bent County") and Otero County.

Whereas, §29-1-203 and §30-11-410, C.R.S. permit municipal and county governments to enter into cooperative agreements; and

Whereas, §31-15-401(k), C.R.S. gives the County authority to consent to the housing of prisoners in different jails when the need arises; and

Whereas, the Sheriff has charge and custody of the jail and is responsible for the care and custody of its prisoners pursuant to §30-10-511, C.R.S.; and

Whereas, Otero County shall lease forty (40) beds for housing their prisoners at the Bent County Jail at a rate of \$65.75 per bed per day; and

Whereas, When Otero County needs housing for more than 40 prisoners, the Bent County Jail has agreed to house Otero County prisoners during those times when space is available. and

Now therefore in consideration of the mutual promises herein, the parties agree as follows:

1. **Terms and Conditions.** It is understood and agreed that this Agreement is intended to facilitate cooperation between the parties in housing prisoners for Otero County within the Bent County Jail; this Agreement does not authorize any party, or the employee of any party, to act for any purpose outside of what is contained in this Agreement. This Agreement shall provide for the process by which Otero County offenders will be housed in the Bent County Jail. It also provides for the payment structure between the agencies for such housing.

2. **This Agreement will operate as follows:**

A. Otero County agrees to lease 40 inmate beds within Bent County Jail beginning April 1, 2024; Ending June 30, 2025. The Bent County Jail shall provide 40 inmate beds for Otero County.

1. Otero County agrees to pay Bent County \$960,000 annually for 40 inmate beds, payable in monthly installments to Bent County.
2. Bent County agrees to provide an itemized invoice each month that includes a daily count of Otero County detainees.

B. Otero County will determine when it is necessary to house more than 40 inmates within Bent County Jail. Bent County Jail will assess their ability to house inmates, and consent to doing so when they have the capacity. Bent

County Inmates and Contracted County Inmates shall have priority holding when the need arises to accommodate all County inmates until the Jail is at capacity.

1. Otero County agrees to pay the daily rate of \$65.75 per day per inmate to Bent County for boarding all inmates beyond the 40 inmate beds in section A.
 2. Otero County will offer additional personnel assistance and abstain from requesting a reduced rate for service hours, based on the availability of Otero County staff. The number of personnel allocated will be determined by the Otero County Sheriff according to the staff's availability.
 3. Unless the Bent County Sheriff determines that it is feasible for Otero County Inmates to travel together with Bent County Inmates, Otero County shall bear the responsibility of transporting its own inmates.
- C. Criteria used to assess which prisoners are boarded in the Bent County Jail facility include whether the individual has mental health or medical health needs. Prisoners housed at the Bent County Jail Facility shall be mutually agreed upon by the Sheriffs of Bent and Otero Counties. The Bent County Jail is not required to accept prisoners with significant medical or mental health needs. All inmates shall be medically cleared before they are accepted by the Bent County Jail.
- D. Each agency is responsible for the compensation of their own employees, provision of workers compensation insurance and other benefits, liability coverage, and all other costs associated with the activities of their employees while acting under the terms of this Agreement.
- E. In the event of injury or medical need while inmates are housed in Bent County, Otero County will cover the medical cost of the incident. The Bent County Jail shall be responsible for medical transport security. The Bent County Jail shall be responsible for inmate supervision of hospitalized inmates for up to 4 hours or until the inmate is mutually transferred to the care of Otero County Jail.
- F. **Term and Termination.** This Agreement shall be in effect April 1, 2024, and shall continue in effect until June 30, 2025. The term of this Agreement may be extended in writing by either party on a month-to-month basis after June 30, 2025, if Otero County needs more time for the construction of the Otero County Detention Facility.
- G. **Relationship of Parties.** The parties enter into this Agreement as separate, independent governmental entities and shall maintain such status throughout.
- H. **Colorado Governmental Immunity Act.** No party shall be liable under this Agreement for the actions of the other's employees and agents. By agreeing this

provision, the parties do not waive or intend to waive, the limitations on liability which are provided to Parties under the Colorado Governmental Immunity Act, C.R.S §§24-10-101, et seq.

- I. No Third Party Beneficiaries.** It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the parties and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the parties that any person other than the parties receiving services or benefits under the Agreement shall be deemed an incidental beneficiary only.

- J. No Assignment.** Each Party covenants and agrees that it will not assign this Agreement or any interest or part thereof or any right or privilege pertinent thereto without the prior written consent of all other parties first having been obtained.

- K. Governing Law.** The law of the State of Colorado shall be applied in the interpretation, execution, and enforcement of this Agreement.

- L. Paragraph Captions.** The captions of the paragraphs are set forth only for the convenience and reference of the parties and are not intended in any way to define, limit, or describe the scope or intent of this Agreement.

- M. Entire Agreement.** This Agreement embodies the entire agreement of the parties. The parties shall not be bound by or be liable for any statement, representation, promise, inducement, or understanding of any kind or nature not set forth herein. No changes, amendments, or modifications of any of the terms of conditions of this Agreement shall be valid unless reduced to writing and signed by all parties.

IN WITNESS WHEREOF the parties hereto have executed this Agreement, which shall be effective upon the first date above written.

Dated: March _____, 2024

AUTHORIZATION:

Rob Oquist
Otero County Commissioner

Jean Sykes
Bent County Commissioner

ATTEST:

Otero County Clerk & Recorder

Bent County Clerk & Recorder

OTERO COUNTY SALES TAX REPORT

January 2024



COLLECTED BY COUNTY	\$	26,000	
COLLECTED BY STATE	\$	163,232	
TOTAL COLLECTED	\$	189,232	Received in March 2024

	2019	2020	2021	2022	2023	2024	2024 Budget Forecast	FY2023 vs FY2024			FY2023
								(+/-)	Monthly % of Change	Cumm. % of Change	Cumm. % of Change
JANUARY	121,756	164,205	169,972	182,983	189,563	189,232	200,000	(331)	-0.2%	0%	4%
FEBRUARY	134,870	155,565	172,204	192,216	189,406		200,000	(189,406)	-100%	-100%	1%
MARCH	169,741	148,242	240,999	210,892	217,619		200,000	(217,619)	-100%	-215%	2%
APRIL	163,971	176,370	222,632	214,762	224,963		200,000	(224,963)	-100%	-334%	3%
MAY	162,243	209,430	222,410	224,856	230,836		200,000	(230,836)	-100%	-456%	3%
JUNE	184,727	200,329	239,552	216,893	229,251		200,000	(229,251)	-100%	-577%	3%
JULY	163,346	195,468	208,403	219,463	219,497		200,000	(219,497)	-100%	-693%	3%
AUGUST	165,872	182,048	212,061	224,780	228,199		200,000	(228,199)	-100%	-814%	3%
SEPTEMBER	164,322	188,993	203,687	223,680	232,592		200,000	(232,592)	-100%	-937%	3%
OCTOBER	158,387	172,510	216,643	228,498	224,872		200,000	(224,872)	-100%	-1056%	2%
NOVEMBER	159,523	172,426	203,386	199,965	224,198		200,000	(224,198)	-100%	-1174%	3%
DECEMBER	165,447	209,095	216,381	235,641	224,283		200,000	(224,283)	-100%	-1293%	2%
ACTUAL:	1,914,205	2,174,680	2,528,330	2,574,629	2,635,281		2,400,000	(2,446,049)			
BUDGET:	1,614,803	1,743,239	1,847,833	2,300,000	2,300,000	2,400,000					

3/25/2024 to 3/29/2024

Commissioner's Calendar

Mon 25	Tue 26	Wed 27	Thu 28	Fri 29
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10:00 AM - 12:00 PM **Holiday**

AM

AM **Public Works/Facility Management**
-- LN, DG, RO, TK, JB, AT
Room 212

1 AM **Economic Development - DB, RO, TK, JB, AT**
Room 212

1 AM **Department of Human Services / RO, TK, JB, DR, AT**
Room 212

1 PM **Administration / AT, RO, TK, JB**
Room 212

PM

PM **Department of Human Services, Land Use, Commissioner's Meeting**
Room 107 or Zoom

PM **SECOR -- RO**

PM

Board of Health

SECOG/SECED -- TK

4/1/2024 to 4/5/2024

Commissioner's Calendar

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5

0 AM

County Attorney / RO, TK, JB, NS, S
Room 212
Amy White-Tanabe

0 AM

Administration/AT, RO, TK, JB
Room 212

0:30 AM

Emergency Management / RO, TK, J
Room 212
Amy White-Tanabe

1:30 AM

2:30 PM

Construction Conference

0 PM

CCI Legislative Briefing

0 PM