



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

March 28, 2022

- 1.0 Call to Order
- 2.0 Public Comment (limit of 3 minutes)
- 3.0 Presentations
- 4.0 Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
- 5.0 Old Business
- 6.0 New Business
 - a. Permit Application – Lyn Scott
- 7.0 Departmental Reports
 - a. Sales Tax Report
- 8.0 Commissioners Report
- 9.0 Discussion
- 10.0 Announcements

(719) 383-3000 13 W. 3rd Street, Room 212 La Junta, CO 81050 (719) 383-3090 Fax



March 14th, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Shannon Casillas	Chief Deputy Clerk

Guests in attendance in person: Tim Knabenshue, Jolly Rose, Betty McFarren, Barry Shioshita, Tony Moreland.

Co. Hostetler called the meeting to order.

Tony Moreland presented flyers with information about the First Responder Celebration at the Crowley County Fairgrounds on July 9th, 2022, from 4:00 P.M. to 8:00 P.M. This year they decided to add all of Otero County First Responders to be recognized. All are welcome to attend and celebrate our First Responders.

Co. Hostetler is asking to approve the Consent Agenda. The agenda contains: approval of the minutes from February 28th, 2022, approval of bills and payroll for February 16 to February 28, 2022. Co. Oquist motioned to approve. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the SECRETAC Grant application approval. There are 6 counties in the region that belong to SECRETAC that receive state money that will go out to each county for EMS & trauma activities. The grant is for \$1900.00 that will go towards ambulances inspections and licensed each year. Admin. White-Tanabe is asking for signature. Co. Oquist motioned to approve grant application. Co. Hostetler seconded. Motion carried.

Admin White-Tanabe is requesting the approval of the EMS Council Appointments for David Cook & BJ Ballard. David Cook, Med Trans/AMR was appointed a board position on the Otero Count EMS Council. Chief BJ Ballard, Fowler Rural Fire Protection District was appointed a board position on the Otero County EMS Council. Co. Oquist motioned to approve the appointments. Co. Hostetler seconded. Motion carried.

Chief Deputy Clerk Casillas reminded everyone that we are accepting public input on VSPC's locations. On June 28th, 2022, the location will be at the Otero County Clerk & Records office. On November 8th, 2022, the locations will be Otero County Clerk & Records office, Rocky Ford city building, and Fowler city building. If you have any comments on the placement you can contact Lynda Scott at 719-383-3025, in the office or by email. She also reported that there are office closings set for March 17th from 8-10 am, for security training, and on June 28th and November 8th, for everything but elections.

Admin. White-Tanabe reported that construction on the elevator and planned to be completed by March 18th, 2022. Admin. White-Tanabe and Co. Oquist attended a meeting with Action 22. Some of the discussions were about water conduit, broadband, attainable housing, and the new jail.

Co. Oquist attended several meetings, but most important meeting was with the VA discussing a market study to close the Lamar and La Junta VA clinics. Discussion was held.

Co. Hostetler attended the CCI meetings.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, March 28th, 2022, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
MARCH 1 THROUGH MARCH 15, 2022

Check #	Vendor	Description	Department	Amount
124385	PERKINS CHRYSLER DODGE JEEP RAM LJ	CAPITAL OUTLAY	INTERNAL SERVICES	41,334.00
124386	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B/LANDFILL	2,572.53
124387	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	LAND USE/G&B/JAIL/R&B	371.00
124388	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	51.00
124389	ALL SEASONS DENTAL	DENTAL	CSBG	980.60
124390	AMERICAN ELECTRIC COMPANY	BUILDING MAINT/REPAIRS	G&B	150.60
124391	ARK VALLEY FARMWORKER SVCS COALITION	STEPP GRANT	HEALTH	30.00
124392	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	LAND USE/G&B	198.42
124393	AXIOM HUMAN RESOURCE SOLUTIONS, INC	SOFTWARE/TRAINING	ADMIN	315.00
124394	BACA COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	851.00
124395	BACA COUNTY PUBLIC HEALTH AGENCY	AAA GENERAL FUND	AAA	82.53
124396	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	705.79
124397	BENT COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	1,084.03
124398	BLACK HILLS ENERGY	UTILITIES	VARIOUS	8,403.56
124399	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	1,406.47
124400	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	236.00
124401	CITY OF LA JUNTA	RENT	HEALTH	500.00
124402	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/JAIL	8,023.16
124403	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	581.00
124404	CITY OF ROCKY FORD	BLDG UTIL/MAINT - RF	HEALTH	117.17
124405	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	393.50
124406	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	1,077.50
124407	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MED TRUST	2,620.80
124408	CONSULTING WITH A HART LLC	ADVERTISING/LEGAL NOTICES	ELECTIONS	100.00
124409	CONTROL SOLUTIONS	OPERATING SUPPLIES	HEALTH	182.00
124410	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
124411	COUNTY SHERIFFS OF COLORADO	TRAINING	SHERIFF	85.00
124412	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	732.25
124413	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	35.70
124414	DEEP ROCK	MISCELLANEOUS	ADMIN/TREASURER	77.81
124415	GALLS, LLC	UNIFORMS/OPERATING	SHERIFF/TRANSPORT	682.95
124416	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	567.80
124417	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B	353.43
124418	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
124419	HINKLE & COMPANY, PC	AUDIT	ADMIN	12,900.00
124420	HOLLY HUERTA	TRAVEL	CLERK	80.00
124421	INDUSTRIAL HEALTH SERVICE, INC	MISCELLANEOUS	CLERK/R&B	177.60
124422	INLAND TRUCK PARTS & SERVICE	PARTS/SERVICE	R&B	2,490.00
124423	JERRY HENDERSON	TRAVEL	ADULT SERVICES	52.00
124424	JOHN DEERE FINANCIAL	PARTS/SERVICE	JAIL/R&B/LANDFILL	246.12
124425	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	116.00
124426	LA JUNTA PRINTING COMPANY INC	OFFICE SUPPLIES	TREASURER	443.00
124427	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/HEALTH	974.88
124428	LAWSON PRODUCTS, INC	BUILDING MAINT/REPAIRS	G&B	103.42
124429	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	206.00
124430	MAKAILA GRASMICK	TRAVEL	SHERIFF	90.04
124431	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	532.00
124432	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	5,365.45
124433	MCCANDLESS INTERNATIONAL	PARTS/SERVICE	R&B	789.50
124434	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B/LANDFILL	523.45
124435	MOBILE RECORD SHREDDERS	OPERATING SUPPLIES	SHERIFF/JAIL	12.00
124436	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	671.55
124437	O'REILLY AUTO PARTS	PARTS/SERVICE	SHERIFF/R&B/LANDFILL	683.25
124438	OTERO COUNTY CLERK	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	11.56
124439	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/HOLBROOK	715.32
124440	OTERO COUNTY SHERIFF DEPT -PETTY CASH	MISCELLANEOUS	SHERIFF	19.56
124441	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	988.54

Check #	Vendor	Description	Department	Amount
124442	OTERO TRUE VALUE	PARTS/SERVICE	R&B	59.74
124443	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
124444	PIPEYARD	CULVERTS	R&B	98.25
124445	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	24,756.52
124446	PRYOR GUNS INC	OPERATING SUPPLIES	SHERIFF	2,800.00
124447	RESERVE ACCOUNT	POSTAGE, BOX RENT, ETC	ADMIN/CLERK	685.00
124448	RIVERSIDE WATER COMPANY	OPERATING SUPPLIES	HOLBROOK	80.42
124449	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	76.11
124450	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN	364.80
124451	ROCKY FORD FIRE DEPARTMENT	AMBULANCE SERVICES-ROCKY FORD	AMBULANCE SERVICE	3,000.00
124452	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	114.76
124453	SAFARILAND, LLC	UNIFORMS	SHERIFF	392.75
124454	SAGE SERVICES, INC.	CONGREGATE & HOME DELIVERED MEALS	AAA	33,350.00
124455	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,350.12
124456	NOT A CHECK			-
124457	SECOM (911)	SECOM CIRCUIT	E911	513.00
124458	SIGNS & DESIGNS	SIGNS	R&B	305.00
124459	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	170.44
124460	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	988.37
124461	SWEET INSPIRATIONS CATERING	DUES & MEETINGS	R&B	300.00
124462	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	314.99
124463	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	TREASURER/ASSESSOR	362.05
124464	TOWN OF FOWLER	TOWN OF FOWLER	R&B	102.48
124465	TOWN OF SWINK	UTILITIES	R&B	106.59
124466	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	311.51
124467	ULINE, INC	BUILDING MAINT/REPAIRS	JAIL	2,381.54
124468	UNITED REPROGRAPHIC SUPPLY, INC	CONTRACT SERVICES	LAND USE	2,430.32
124469	US POST OFFICE	POSTAGE, BOX RENT, ETC	CLERK	265.00
124470	VALLEY AUTO PARTS, INC	PARTS/SERVICE	LANDFILL/R&B	2,220.61
124471	VIAERO WIRELESS	COVID-19 ELC	HEALTH	649.14
124472	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	10,070.04
124473	NOT A CHECK			-
124474	VISA-SHERIFF OFFICE	OPERATING/TRAVEL	SHERIFF/JAIL/TRANSPORT	3,003.58
124475	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	494.36
124476	WALMART / CAPITAL ONE	OFFICE SUPPLIES	ASSESSOR	112.02
124477	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	917.00
124478	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	182.25
124479	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	263.56
124480	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	79.65
1470	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	SHERIFF	515.00
1471	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	328.01
1472	ARKANSAS VALLEY HOSPICE, INC	HOSPICE/CAREGIVER SUPPORT	ADMIN/AAA	7,032.33
1473	BACA HOME CARE AGENCY, INC	AAA GENERAL FUND	AAA	1,402.00
1474	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	51,066.25
1475	CENTURYLINK	TELEPHONE	E911/JAIL/AAA	358.79
1476	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	2,692.15
1477	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	219.00
1478	GT INDEPENDENCE	FMS FEE EXPENSE/CLIENT SERVICES	VDC	63,779.29
1479	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	2,400.00
1480	J&A TRAFFIC PRODUCTS	SIGNS	R&B	527.25
1481	JM TUCKER EXCAVATING	BUILDING MAINT/REPAIRS	LAND USE	40.00
1482	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL SERVICES	AAA	482.00
1483	LINDSEY HASTY	TRAINING	SHERIFF	90.04
1484	LYNDA SCOTT	TRAVEL	CLERK	80.00
1485	MUSTAPHA BEQQI	TRAVEL	ADULT SERVICES	243.00
1486	NORTH AMERICAN RESCUE LLC	EMS	AMBULANCE SERVICE	2,487.80
1487	ONSOLVE, LLC	PURCHASED SERVICES-COMM	E911	17,253.00
1488	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	185.00
1489	QUILL CORPORATION	PARTS/SERVICE	R&B	84.73
1490	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	2,314.76

Check #	Vendor	Description	Department	Amount
1491	SHELLY R BAUER	TRAVEL	ADULT SERVICES	11.00
1492	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	1,463.00
1493	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	939.50
1494	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	VARIOUS	2,421.44
1495	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	20.00
1496	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B/R&B	2,098.53
1497	WEX BANK	FUEL	VARIOUS	6,253.33
1498	ZELMA NOVAK	TRAVEL	ADULT SERVICES	24.00
				367,942.23

Fund Summary

010 - GENERAL FUND	128,260.33
020 - ROAD & BRIDGE FUND	24,376.14
025 - MEDICAL TRUST FUND	2,620.80
040 - AAA FUND	133,673.65
065 - INTERNAL SERVICES FUND	42,773.94
070 - GENERAL HUMAN SERVICES	2,725.03
080 - HEALTH FUND	12,491.32
085 - CONSERVATION TRUST FUND	793.60
090 - CLERK HIRE FUND	2,164.36
095 - E-911	18,063.06
367,942.23	

OTERO COUNTY SALES TAX REPORT
January 2022



COLLECTED BY COUNTY \$ 26,613.52
 COLLECTED BY STATE \$ 156,369.93
 TOTAL COLLECTED \$ 182,983.45 Received in March 2022

	BUDGET:						FY2021 vs FY2022			
	2017	2018	2019	2020	2021	2022	2022 Budget Forecast	(+/-)	Monthly % of Change	Cumm. % of Change
JANUARY	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	191,666.67	13,011.60	7.66%	7.66%
FEBRUARY	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77		191,666.67			
MARCH	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68		191,666.67			
APRIL	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31		191,666.67			
MAY	140,089.23	140,994.71	162,242.55	209,430.39	222,410.14		191,666.67			
JUNE	151,779.74	165,524.40	184,727.31	200,329.36	239,552.28		191,666.67			
JULY	134,639.90	136,107.09	163,345.65	195,467.90	208,403.20		191,666.67			
AUGUST	153,261.78	139,538.23	165,871.93	182,047.91	212,061.07		191,666.67			
SEPTEMBER	132,195.69	136,567.68	164,321.69	188,993.15	203,686.69		191,666.67			
OCTOBER	125,887.10	136,145.07	158,386.93	172,509.80	216,642.84		191,666.67			
NOVEMBER	133,063.60	129,733.81	159,523.44	172,425.63	203,386.19		191,666.67			
DECEMBER	146,721.18	156,427.85	165,446.96	209,094.53	216,380.83		191,666.67			
Adjustment										
Totals	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	2,528,329.85	2,300,000.00	2,300,000.00	13,011.60	XXXXX	XXXXX

ocw@otero.gov

Mon 28 Mar 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

12pm - 1pm Administration / JH, RO, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm SECOR

Tue 29 Mar 2022

10am - 12pm Otero Construction Conference

11am - 12pm Health Board

1:30pm - 2:30pm Black Hills

2pm - 5pm Work Session / JH, RO, JB

Thu 31 Mar 2022

12pm - 1pm CoMCOR Board meeting - JH

Fri 1 Apr 2022

12pm - 1:30pm CCI Legislative Briefing

Mon 4 Apr 2022

9am - 10am County Attorney / JB, JH, RO, NS, SS

10am - 11am Administration / JH, RO, JB

11am - 12pm Emergency Management / JH, RO, JB, DC

ocw@otero.gov

2pm - 3pm Work Session

Tue 5 Apr 2022

2pm - 4pm Bent/Otero

2pm - 5pm Work Session / JH, RO, JB

Thu 7 Apr 2022

9am - 3pm CCI Steering Committee

Fri 8 Apr 2022

9am - 3pm CCI Steering Committee

Mon 11 Apr 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

12pm - 1pm Administration / JH, RO, JB, AT

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB