

**OTERO COUNTY DEPARTMENT
OF HUMAN SERVICES**

AGENDA

April 13th, 2020

1. Minutes – April 6th

2. Payrolls

a. LEAP Vendor 2nd Final PR –March	\$24,418.82
b. LEAP Client 2nd Final PR – March	\$356.95
c. Core PR – March	\$23,900.69
d. Out Of Home PR – March	\$46,483.64
e. Out Of Home Augmenting PR – March	\$6,939.18
f. CCCAP PR – March	\$19,829.64

3. Rocky Ford TANF Grant

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 2 of 2
 Run Date: 09-APR-2020
 Run Time: 15:56:26

COUNTY: OTERO
 SOURCE: LEAP
 PAYROLL DATE: 31-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
ARKANSAS VALLEY COOP ASSN			302 MAIN LA JUNTA, CO 81050 P.O. BOX 6001 RAPID CITY, SD 57709	P	106785672	31-MAR-2020	\$536.00
BLACK HILLS UTILITY HOLDING				P	106785792	31-MAR-2020	\$23,882.82

Provider Payments: 2
 Provider Total: \$24,418.82

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 1 of 2
 Run Date: 09-APR-2020
 Run Time: 15:56:26

COUNTY: OTERO
 SOURCE: LEAP
 PAYROLL DATE: 31-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvidr	Trans Number	Auth Date	Amount
				C	03312020164761	31-MAR-2020	\$356.95
# Client Payments: 1 Client Total:							\$356.95

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 1 of 1
 Run Date: 09-APR-2020
 Run Time: 15:57:48

COUNTY: OTERO
 SOURCE: CRE
 PAYROLL DATE: 20-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
4 LEVEL COUNSELING LLC			25249 RD EB LA JUNTA, CO 81050	P	106430095	20-MAR-2020	\$560.00
APPLIED BEHAVIORAL CONCEPTS			1607 W. 32ND PUEBLO, CO 81008	P	106430101	20-MAR-2020	\$5,625.00
BAKER, BRENDA			3501 NORTHRIDGE DR PUEBLO, CO 81008	P	106429860	20-MAR-2020	\$270.00
BALSTICK, FE ANA			106 STARLITE DR PUEBLO, CO 81005	P	106430122	20-MAR-2020	\$250.00
COLORADO BOYS RANCH			12567 CEDAR DR LAKEWOOD, CO 80228	P	106429866	20-MAR-2020	\$10,906.00
INTERVENTIONS INC			801 W FOURTH ST PUEBLO, CO 81003	P	106430110	20-MAR-2020	\$120.00
MOVING FORWARD COUNSELLING SI			201 COLORADO AVE LA JUNTA, CO 81050	P	106430011	20-MAR-2020	\$2,369.69
WOLFEJOHN, ROBERT			4155 E JEWELL AVE DENVER, CO 80222	P	106429836	20-MAR-2020	\$3,800.00

Provider Payments: 8
 Provider Total: \$23,900.69

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EHP PAYMENT REGISTER REPORT

Page: 1 of 3
 Run Date: 09-APR-2020
 Run Time: 15:51:26

COUNTY: OTERO
 SOURCE: CYF
 PAYROLL DATE: 10-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ PvtId	Trans Number	Auth Date	Amount
				P	106268672	15-MAR-2020	\$382.51
				P	106268408	15-MAR-2020	\$2,371.04
				P	106270213	15-MAR-2020	\$430.07
				P	106271368	15-MAR-2020	\$2,003.36
				P	106271954	15-MAR-2020	\$2,981.52
				P	106270199	15-MAR-2020	\$516.20
				P	106271025	15-MAR-2020	\$1,054.44
				P	106266700	15-MAR-2020	\$849.70
				P	106271583	15-MAR-2020	\$1,054.44
				P	106271285	15-MAR-2020	\$2,799.72
				P	106267281	15-MAR-2020	\$381.35
				P	106266617	15-MAR-2020	\$762.70
				P	106269686	15-MAR-2020	\$191.11
				P	106271763	15-MAR-2020	\$1,054.44
				P	106270336	15-MAR-2020	\$1,054.44
				P	106265744	15-MAR-2020	\$5,907.88
				P	106266632	15-MAR-2020	\$622.63
				P	106267841	15-MAR-2020	\$381.35
				P	106269184	15-MAR-2020	\$936.70

HOPE AND HOWE
 4945 N 10TH ST
 COLORADO SPRINGS, CO 80919

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 2 OF 3
 Run Date: 09-APR-2020
 Run Time: 15:51:26

COUNTY: OTERO
 SOURCE: CYF
 PAYROLL DATE: 10-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvd	Trans Number	Auth Date	Amount
				P	106271542	15-MAR-2020	\$1,261.21
				P	106269317	15-MAR-2020	\$1,405.05
				P	106266911	15-MAR-2020	\$381.35
				P	106271262	15-MAR-2020	\$611.61
				P	106269453	15-MAR-2020	\$1,032.40
				P	106271329	15-MAR-2020	\$812.29
				P	106268633	15-MAR-2020	\$1,525.40
				P	106267160	15-MAR-2020	\$381.35
				P	106271873	15-MAR-2020	\$915.36
				P	106269482	15-MAR-2020	\$367.14
				P	106265182	15-MAR-2020	\$516.20
				P	106265341	15-MAR-2020	\$551.00
				P	106271980	15-MAR-2020	\$329.60
				P	106266115	15-MAR-2020	\$381.35
				P	106269875	15-MAR-2020	\$1,054.44
				P	106270070	15-MAR-2020	\$516.20
				P	106265732	15-MAR-2020	\$783.00
				P	106270513	15-MAR-2020	\$1,817.14
				P	106270921	15-MAR-2020	\$381.35

SERENITY CHILDRENS HOME
 14364 E EVANS AVE
 AURORA, CO 80014

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
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Page: 3 of 3
 Run Date: 09-APR-2020
 Run Time: 15:51:26

COUNTY: OTERO
 SOURCE: CYF
 PAYROLL DATE: 10-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
				P	106271511	15-MAR-2020	\$1,054.44
				P	106269631	15-MAR-2020	\$1,144.05
				P	106269401	15-MAR-2020	\$1,235.40
				P	106271553	15-MAR-2020	\$382.22
				P	106269028	15-MAR-2020	\$439.64
				P	106267405	15-MAR-2020	\$381.35
				P	106266154	15-MAR-2020	\$381.35
				P	106267314	15-MAR-2020	\$706.15

Provider Payments: 46
 Provider Total: \$46,483.64

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

COUNTY: OTERO
 SOURCE: CYP
 PAYROLL DATE: 20-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client / Prvdr	Trans Number	Auct Date	Amount
				P	106426480	20-MAR-2020	\$9.57
				P	106426513	20-MAR-2020	\$912.92
				P	106426373	20-MAR-2020	\$191.11
				P	106426448	20-MAR-2020	\$286.81
				P	106426462	20-MAR-2020	\$525.77
				P	106426467	20-MAR-2020	\$764.44
				P	106426410	20-MAR-2020	\$3,007.94
				P	106426530	20-MAR-2020	\$381.35
				P	106426529	20-MAR-2020	\$381.35
				P	106426450	20-MAR-2020	\$477.92

SOUTHERN PEAKS REGIONAL TREA
 700 FOUR MILE PKWY
 CANON CITY, CO 81212

Provider Payments: 10
 Provider Total: \$6,939.18

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

COUNTRY: OTERO
 SOURCE: CHATSB
 PAYROLL DATE: 05-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
BENT COUNTY EARLY LEARNING C.			810 W 3rd St Las Animas, CO 810540000	P		05-MAR-2020	\$100.44
DISCOVERY MONTESSORI LLC			225 E Skyway Dr Fort Collins, CO 805250000	P		05-MAR-2020	\$480.95
ELISA LUBBERS-LEITLORA			P.O. Box 992 LA JONTA, CO 810500000	P		05-MAR-2020	\$61.20
FIRST IMPRESSIONS LEARNING			27764 Otero Ave La Junta, CO 810500000	P		05-MAR-2020	\$1,090.40
JANE'S WORLD DAYCARE/PRESCHC			950 Franklin Dr Rocky Ford, CO 810670000	P		05-MAR-2020	\$1,139.60
KATHY MURPHY			Post Office Box 364 Swink, CO 810770000	P		05-MAR-2020	\$285.00
KIDS CAMPUS/CROWLEY CO CHILD,			315 E 6th Ordway, CO 810630000	P		05-MAR-2020	\$88.75
LEARN THRU PLAY CHILDREN'S :			214 E 10th La Junta, CO 810500000	P		05-MAR-2020	\$618.40
VALERIE MARTINEZ			Post Office Box 282 MANZANOLA, CO 810580000	P		05-MAR-2020	\$209.00
							\$356.50

Provider Payments: 11
 Provider Total: \$4,551.84

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

COUNTY: OTERO
 SOURCE: CHATS8
 PAYROLL DATE: 12-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
BENT COUNTY EARLY LEARNING C			810 W 3rd ST Las Animas, CO 810540000	P		12-MAR-2020	\$174.34
DISCOVERY MONTESSORI LLC			225 E Skyway DR Fort Collins, CO 805250000	P		12-MAR-2020	\$480.95
ELISA LOBBERS-LETALOMA			P.O. Box 992 LA JUNTA, CO 810500000	P		12-MAR-2020	\$61.20
FIRST IMPRESSIONS LEARNING			27764 Otero AVE La Junta, CO 810500000	P		12-MAR-2020	\$1,084.83
JANE'S WORLD DAYCARE/PRESCHOI			950 Franklin DR Rocky Ford, CO 810670000	P		12-MAR-2020	\$1,359.40
KATHY MORPHY			Post Office Box 364 Swink, CO 810770000	P		12-MAR-2020	\$459.00
KIDS CAMPUS/CROWLEY CO CHIL			315 E 6th Ordway, CO 810630000	P		12-MAR-2020	\$100.00
LEARN THRU PLAY CHILDREN'S K			214 E 10th La Junta, CO 810500000	P		12-MAR-2020	\$674.40
VALERIE MARTINEZ			Post Office Box 282 MANZANOLA, CO 810580000	P		12-MAR-2020	\$307.50

Provider Payments: 10
 Provider Total: \$5,006.12

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 1 OF 1
 Run Date: 09-APR-2020
 Run Time: 16:04:30

COUNTY: OTERO
 SOURCE: CHATS#
 PAYROLL DATE: 18-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
				P		18-MAR-2020	\$152.00
				P		18-MAR-2020	\$584.00

Provider Payments: 2
 Provider Total: \$836.00

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 1 of 1
 Run Date: 09-APR-2020
 Run Time: 16:04:57

COUNTY: OTERO
 SOURCE: CHATSB
 PAYROLL DATE: 19-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
BENT COUNTY EARLY LEARNING			810 W 3rd ST Las Animas, CO 810540000	P		19-MAR-2020	\$204.72
DISCOVERY MONTESSORI LLC			225 E Skyway DR Fort Collins, CO 805250000	P		19-MAR-2020	\$12.00
FIRST IMPRESSIONS LEARNING			27764 Otero AVE La Junta, CO 810500000	P		19-MAR-2020	\$1,088.62
JANE'S WORLD DAYCARE/PRESCHO			950 Franklin DR Rocky Ford, CO 810670000	P		19-MAR-2020	\$1,025.20
KATHY MURPHY			Post Office Box 364 Swink, CO 810770000	P		19-MAR-2020	\$242.00
KIDS CAMPUS/CROWLEY CO CHILDI			315 E 6th Ordway, CO 810630000	P		19-MAR-2020	\$77.50
LEARN THRU PLAY CHILDREN'S K			214 E 10th La Junta, CO 810500000	P		19-MAR-2020	\$605.00
La Petite Academy #7055			2295 John Hopkins Road Gambriils, MD 210540000	P		19-MAR-2020	\$137.50
SOUTHSIDE BUILDING BLOCKS IE:			95 Lehigh Pueblo, CO 810050000	P		19-MAR-2020	\$195.00
VALERIE MARTINEZ			Post Office Box 282 MANZANOLA, CO 810580000	P		19-MAR-2020	\$417.25

Provider Payments: 11
 Provider Total: \$4,116.39

COLORADO DEPT OF HUMAN SERVICES
 COUNTY FINANCIAL MANAGEMENT SYSTEM
 EBT PAYMENT REGISTER REPORT

Page: 1 of 1
 Run Date: 09-APR-2020
 Run Time: 16:06:06

COUNTY: OTERO
 SOURCE: CHATS8
 PAYROLL DATE: 26-MAR-2020

Payee Name	Payee ID	Payee SSN	Payee Address	Client/ Prvdr	Trans Number	Auth Date	Amount
BENT COUNTY EARLY LEARNING			810 W 3rd ST Las Animas, CO 810540000	P		26-MAR-2020	\$318.67
DISCOVERY MONTROSSORI LLC			225 E Skyway DR Fort Collins, CO 805250000	P		26-MAR-2020	\$473.90
ELISA LUBBERS-LEIALOHA			P.O. Box 992 LA JUNTA, CO 810500000	P		26-MAR-2020	\$3.40
FIRST IMPRESSIONS LEARNING			27764 Ocarec AVE La Junta, CO 810500000	P		26-MAR-2020	\$1,004.37
JANE'S WORLD DAYCARE/PRESCHO.			950 Franklin DR Rocky Ford, CO 810670000	P		26-MAR-2020	\$1,098.00
KATHY MORPHY			Post Office Box 364 Swink, CO 810770000	P		26-MAR-2020	\$371.00
KIDS CAMPUS/CROWLEY CO CHLDI			315 E 6th Ordway, CO 810630000	P		26-MAR-2020	\$88.75
Knowledge Beginnings Rosevill			1741 Santa Clara Drive Roseville, CA 956610000	P		26-MAR-2020	\$806.00
LEARN THRU PLAY CHILDREN'S KP			214 E 10th La Junta, CO 810500000	P		26-MAR-2020	\$690.60
VALERIE MARTINEZ			Post Office Box 282 MANZANOLA, CO 810580000	P		26-MAR-2020	\$343.00

Provider Payments: 11
 Provider Total: \$5,319.29



Keith Goodwin - Commissioner Dist. 1
John Hostetter - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

APRIL 13, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Bid Award – Emergency Generator Project
 - 5.2 Bid Opening – Staff Evaluation Study
- 6.0 Other Business**
- 7.0 Departmental Reports**
 - 7.1 COVID-19 Update – Rick Ritter, Executive Director – Health Dept.
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: “The great essentials of happiness are something to do, something to love, and something to hope for.” The Spice of Life



April 6th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lynda Scott	County Clerk

Guests in attendance were: on phone: Danelle Berg, Christian Burney, Marty Lee and Anne Boswell, Donna Rohde. In person: Lex Nichols, Dennis Smith.

Chr. Goodwin called the meeting to order and requested approval of the minutes from March 30, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented bids for the Emergency Generator for the Sheriff's office. There were 5 bids for the Generator. 1) Pueblo Electric Inc. for \$97,253.00; 2) Valley View Electric for \$86,472.00; 3) DVL Net she needs to check on this one; 4) CE Power Systems for \$104, 240.00; 5) Colton Electric Inc. for \$88,000.00. Admin. White-Tanabe is asking for a week to look them over and make a recommendation. The Commissioners asked to have available Vendor, manufacturer, capacity voltage, instillation time, generator cost and instillation cost. Co. Baldwin motioned to table the bid for a week. Co. Hostetler seconded. Motion carried.

Lex Nichols presented a Facilities Lease Agreement with Southeast Colorado Power and the County for a radio tower. This is a nine year lease that renews every three years. Mr. Nichols is asking for signature on the lease. Co. Hostetler motioned to approve the lease. Co. Baldwin seconded. Motion carried.

Chr. Goodwin called for approval of the bills from March 16th to March 31st. Co. Baldwin motioned to approve the bills. Co. Hostetler seconded. Motion carried.

Clerk Scott presented an ERTB grant for signature from the Commissioners. The ERTB grant is to help digitize all of the old grantor/grantee books that will make it easier to find land titles and the like. The ERTB grant is with ArcaSearch. They are a company out of Michigan. The Commissioners have questions about where it will be done at and how it will be stored. As there are some questions still to answer, the Board would like to table signature for 2 weeks for Clerk Scott to get answers for the questions. Co. Baldwin motioned to table for 2 weeks. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a letter of support for the nomination of Alexa Roberts PhD, for the Daniel L. Becker Professional Award for Leadership, to the National Alliance of Preservation Commissions. She is asking for signature. Co. Hostetler motioned to approve signature on the letter of support. Co. Baldwin seconded. Motion carried.

Donna Rohde Director of DHS, presented a quarterly report for her office. She has a lot of people working from home because of the COVID-19. They have received approximately 15% of the budgeted revenue and spent approximately 14% of budgeted expenditures. They have seen an increase in TANF expenditures. They are working with families so that children can still talk to their parents. She gave a shout out to her staff they are working hard to keep everything as normal as possible.

Otero County Treasurer Dennis Smith announced that the Public Trustee sale will be held outside on the south side of courthouse. He reported that the 1st half tax payment deadline has been extended until April 30th with no interest accrued. However he did want to remind everyone that the 2nd half is still due by April 30th and interest will be accrued at 1% per month until paid.

Co. Hostetler and Chr. Goodwin would like to thank everyone working during this time of crisis and to pay attention to the rules and regulates. Co. Hostetler also wanted to remind everyone to do the census.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, April 6, 2020 at 1:30pm.

Clerk

Chairman

ocw@oterogov.org

Mon 13 Apr 2020

8 am County Attorney -- KG, JB, JH, NS

Where: Room 212

Calendar: ocw@oterogov.org

9 am Emergency Management / JH, KG, JB, DC

Where: Room 212

Calendar: ocw@oterogov.org

9:15am Public Works / JH, KG, JB, LN

Where: Room 212

Calendar: ocw@oterogov.org

10:30am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

11 am Department of Human Services / JH, KG, JB, DR

Where: Room 212

Calendar: ocw@oterogov.org

1:30pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

3pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue 14 Apr 2020

2:30pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed 15 Apr 2020

All day SECAHB -- DC

Calendar: ocw@oterogov.org

12pm SEBREA / DB, KG

Where: OJC, McDonald Hall

Calendar: ocw@oterogov.org

Created by: Amy White-Tanabe

2pm SAGE / JH, DR

Where: OJC

Calendar: ocw@oterogov.org