

Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Otero County Board of Commissioners

AGENDA April 24, 2023

- 1. Opening Prayer
- 2. Pledge of Allegiance
- 3. Call to Order
- 4. Public Comment (limit of 3 minutes)
- 5. Presentations
- 6. Consent Agenda. The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
- 7. Old Business
- 8. New Business
 - a. Housing Authority Appointment Omar Estrada
 - b. Historic Preservation Appointment Susan Morris
 - c. Historic Preservation Appointment Jill Manley
- 9. Departmental Reports
 - a. Sales Tax Report
- 10. Commissioners Report
- 11. Discussion
- 12. Announcements



April 10th, 2023

The Board of County Commissioners now meets pursuant to adjournment.

Present:

Rob Oquist

Chairman

Jim Baldwin Tim Knabenshue Commissioner Commissioner

Lynda Scott

Clerk

Guests in attendance in person: Bette McFarren, Adrian Hart, Jennifer Rife, and Chad Penner.

Zoom: Anne Boswell.

Chr. Oquist called the regular meeting to order.

Chr. Oquist asked everyone to stand and recite the Pledge of Allegiance.

Rebecca Goodwin with the Otero Historic Preservation Board gave a presentation on what the Historic Preservation Board has been doing. The Otero Historic Preservation Board was established in 2004 and in 2010 it was made a certified local government. The Board of Commissioners had to agree to support the endeavor, and along with this they were then able to procure grants that do not have to be matched. Mrs. Goodwin talked about the projects they are working on. The highlights are:

The Japanese American History in Otero County, Phase I and Phase II, this will also include working with the Fort Logan-National Veteran Cemetery in Denver, and the cemetery in Rocky Ford, CO.

The La Junta Masonic Building; The Dry-Manzanola United Methodist Church, which is an archaeological assessment funded to preserve and tell the story of African American's cultural heritage with the Heritage Action Fund from the National Trust for Historic Preservation.

Otero County as seen through our Historic Places; this is a consumable workbook for 3rd graders in Otero County for 3 years along with a Teacher's Research Manual.

Tammy Ridennoure with the Otero Historic Preservation Board attended the Colorado Preservation Inc. Saving Places Conference in February 2023. She gave a presentation on what the Otero Historic Preservation Board is working on. Colorado Preservation Inc.-On the Road- August 25-26, this is to encourage the statewide historic preservation community to visit rural parts of the state.

Section 106, Compliance review and land use, this is to make sure that adverse effects to historic resources are minimal, this is in line with Fort Carson Army Base.

The OCHPAB members are Ted Stafford, Darren Garcia, Tammy Ridennoure, Ashley Jo Kelley, Jill Manley and a possible new one, Susan Morris. Discussion was held. Mrs. Goodwin's written presentation will be recorded with the minutes.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from March 27th, 2023, and bills and payroll for March 16th, to March 31st, 2023. Co. Baldwin motioned to approve the consent agenda. Co. Knabenshue seconded. Motion carried.

Clerk Scott mentioned that she and Holly Huerta-Hudak will be out of the office most of next week for the Spring Conference for the Southern Colorado Clerks.

Co. Knabenshue along with the other commissioners attended several security meetings on the single point entry to the courthouse and sat in on the update meetings for new legislation. Chr. Oquist mentioned that he has had several people thank him and the other commissioners for going to a single point entry.

With no further business the Board adjourned the m	eeting.
Next meeting will be Monday, April 24th, 2023, at 1	:30pm.
Clerk	Chairman

OTERO COUNTY PAYMENTS APRIL 1 THROUGH APRIL 15, 2023

Check #	Vendor	Description	Department	Amount	
126502	MATTHEWS & SONS ELECTRIC	REVOLVED LOANS	SMALL BUSINESS DEVELOP.	4,000.00	
126503	MATTHEWS & SONS ELECTRIC	REVOLVED LOANS	SMALL BUSINESS DEVELOP.	15,000.00	
126504	ADP SCREENING	OPERATING	AAA	238.45	
126505	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	195.00	
126506	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	155.81	
126507	BENT COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	2,564.18	
126508	BLACK HILLS ENERGY	UTILITIES	VARIOUS	10,480.23	
126509	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	457.00	
126510	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,513.32	
126511	CHERISH RASO	MISCELLANEOUS	CLERK	41.60	
126512	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	695.08	
126513	CITY OF LA JUNTA	RENT	HEALTH	500.00	
126514	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	1,344.00	
126515	CITY OF ROCKY FORD	DISPATCH/PURCHASED SERVICES	ADMIN/E911	26,472.77	
126516	COLLINS FAMILY FARMS LLC	SPECIAL PROJECTS	ADMIN	2,145.00	
126517	COLORADO BANK & TRUST	CTC GRANT	HEALTH	2,480.00	
126518	COLORADO BUREAU OF INVESTIGATION	POST PRINTS / OJC LAW ACADEMY	SHERIFF	786.50	
126519	COLORADO CORONERS ASSN.	DUES & MEETINGS	CORONER	900.00	
126520	COLORADO DEPT OF PUBLIC HEALTH	OPERATING/SHOP SUPPLIES	R&B	40.00	
126521	COLORADO SPRINGS MARRIOTT	TRAVEL	CORONER	1,134.00	
126522	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,548.80	
126523	CONNIE M RING	TRAVEL	AAA	161.98	
126524	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	630.57	
126525	DAVID N TRUJILLO, DDS PC	DENTAL	CSBG	800.00	
126526	DEEP ROCK	MISCELLANEOUS	TREASURER	99.91	
126527	DWAYNE RUFENACHT	TRAVEL	ADULT SERVICES	264.00	
126528	EXPRESS TOLL	OCHD VEHICLE	HEALTH	8.85	
126529	FASTENAL COMPANY	PARTS/SERVICE	R&B	828.17	
126530	FIREPENNY	WILDLAND	SHERIFF	1,163.40	
126531	GOBIN'S INC	MAINTENANCE CONTRACTS	CLERK	62.56	
126532	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B/R&B	650.74	
126533	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	171.22	
126534	HARRIS GOVERN FT. COLLINS USER GROUP	DUES, MEETINGS & TRAINING	ASSESSOR	150.00	
126535	HOLLY HUERTA-HUDAK	TRAVEL	ELECTIONS	104.00	
126536	INLAND TRUCK PARTS & SERVICE	PARTS/SERVICE	R&B	563.58	
126537	KLEIN MAKER SPACE	CTC GRANT	HEALTH	1,440.00	
126538	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/R&B	721.08	
126539	LAS ANIMAS/BENT CHAMBER OF COMMERCE	HRSA	HEALTH	60.00	
126540	LAS ANIMAS/BENT CHAMBER OF COMMERCE	STEPP GRANT	HEALTH	60.00	
126541	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	588.00	
126542	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	851.00	
126543	MARTIN PIPE & STEEL, INC	BRIDGE MAINTENANCE	R&B	979.84	
126544	MCKESSON MEDICAL-SURGICAL GOV. SOLUTIONS	OPERATING	ADMIN/HEALTH	859.02	
126545	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	52.00	
126546	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/STATE GRANTS	284.06	
126547	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	1,965.77	
126548	OTERO COLLEGE	HRSA	HEALTH	449.96	
126549	OTERO COUNTY COMMISSIONERS	INTERNAL SERVICES/RENT/OPERATING	VARIOUS	50,325.06	
126550	NOT A CHECK	INTERIORE SERVICES/ NETTY OF ERATING	VAINOUS	30,323.00	
126551	OTERO COUNTY LANDFILL INC	PER CAPITA	LANDFILL	35,023.13	
126552	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	VARIOUS	613.31	
126553	OTERO COUNTY ROAD & BRIDGE OTERO COUNTY SOCIAL SERVICES	SALARIES/OPERATING	ADULT SERVICES	9,098.01	
126554	NOT A CHECK	VALUE OF ENATING	ADOLI SERVICES	5,036.01	
126555	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	770.05	
126556	OTERO FARTNERS, INC	PARTS/SERVICE	R&B	64.93	
126557	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00	
126558	PITNEY BOWES, INC	MAINTENANCE CONTRACTS MAINTENANCE CONTRACTS	VARIOUS	597.54	
170330	THREE DOWLS, INC	MAINTENANCE CONTRACTS	VARIOUS	397.34	

Check #	Vendor	Description	Department	Amount
126559	PROFORCE LAW ENFORCEMENT	OPERATING SUPPLIES	SHERIFF	330.00
126560	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	995.00
126561	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	127.19
126562	RANCHERS SUPPLY OF LA JUNTA, INC	BUILDING MAINT/REPAIRS	G&B	5.09
126563	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/ADMIN/R&B	566.50
126564	ROCKY FORD GROWERS COOP ASSN	BUILDING MAINT/REPAIRS	G&B	252.00
126565	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	82.00
126566	SECOM	CTC GRANT	HEALTH	104.50
126567	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	258.04
126568	SURVWEST, LLC	CONTRACT SERVICES	LAND USE	1,500.00
126569	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	327.22
126570	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK	54.90
126571	TOWN OF FOWLER	UTILITIES	R&B	97.48
126572	TOWN OF SWINK	UTILITIES	R&B	104.59
126573	TRANE COMPANY	MAINTENANCE CONTRACTS	G&B	5,569.50
126574	TRI-COUNTY FAMILY CARE CENTER, INC	STEPP GRANT	HEALTH	500.00
126575	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	174.01
126576	TRU 2 YOU CONSTRUCTION	COURTHOUSE BUILDING	ADMIN	2,800.00
126577			R&B	
126578	VALLEY AUTO PARTS, INC VISA	PARTS/SERVICE		386.59
		DUES & MEETNGS/TRAVEL/OPERATING	VARIOUS	18,135.68
126579	NOT A CHECK		-0-	*
126580	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	619.97
126581	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	81.97
126582	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
126583	WITTMAN WELDING, LLC	PARTS/SERVICE	R&B	702.20
126584	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	88.38
2284	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	43,272.61
2285	AMAZON CAPITAL SERVICES, INC	BUILDING MAINT/REPAIRS	G&B	117.91
2286	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	HEALTH/STATE GRANTS	4,938.37
2287	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	2,589.50
2288	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	1,028.00
2289	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	3,317.50
2290	CENTURYLINK	OPERATIONS-LOCAL CASH	AAA	1.65
2291	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
2292	DEAN W CHASE	TRAVEL	ADULT SERVICES	505.00
2293	DEBORAH SETTLE	TRAINING	E911	237.44
2294	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	4,172.50
2295	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	397.00
2296	GALLS, LLC	UNIFORMS	JAIL	328.83
2297	GAYLE LANGAN	TRAVEL	ADULT SERVICES	253.00
2298	GREGGORY PORTCH	TRAVEL	ADULT SERVICES	26.00
2299	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	2,474.49
2300	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	7,200.00
2301	INTERSTATE BILLING SERVICE	PARTS/SERVICE	R&B	275.99
2302	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	647.00
2303	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	1,758.00
2304	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	417.00
2305	LYNDA SCOTT	TRAVEL	CLERK	104.00
2306	MAVERICK SOLUTIONS, LLC	PARKS & REC FACILITIES	ADMIN	1,015.00
2307	MCCANDLESS INTERNATIONAL	PARTS/SERVICE	R&B	484.03
2308	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	
2309	QUILL CORPORATION			150.00
2310		OPERATING	VARIOUS	358.17
	ROBERT BLAIR	LINKAGES	CSBG	98.05
2311	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	295.00
2312	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	42,834.20
2313	SHELLY R BAUER	TRAVEL	ADULT SERVICES	103.00
2314	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN	1,059.00
2315	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	640.71
	SYMBOL ARTS, LLC	PROFESSIONAL SERVICES	SHERIFF	2,400.00
2316 2317	TYLA T HIATT	TRAVEL	ADULT SERVICES	338.00

Check #	Vendor	Description	Department	Amount
2318	USDA - APHIS-WS	PREDATOR CONTROL-PROF SVC	ADMIN	4,692.35
2319	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	VARIOUS	2,279.70
2320	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	1,748.00
2321	WEX BANK	FUEL	VARIOUS	7,168.67
				361,061.96
		Fund Summary		
		010 - GENERAL FUND		207,824.71
		011 - SMALL BUSINESS DEVLP RLF		19,008.00
		012 - CAPITAL IMPROVEMENT FUND		2,800.00
		013 - AMERICAN RESCUE PLAN		428.10
		020 - ROAD & BRIDGE FUND		16,384.45
		025 - MEDICAL TRUST FUND		2,548.80
		040 - AAA FUND		74,127.31
		065 - INTERNAL SERVICES FUND		1,470.00
		070 - GENERAL HUMAN SERVICES		14,208.35
		080 - HEALTH FUND		13,941.72
		085 - CONSERVATION TRUST FUND		1,015.00
		090 - CLERK HIRE FUND		386.91
		095 - E-911		6,918.61
				361,061.96



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

April 24, 2023

Diane McAtee, Executive Director Otero County Housing Authority 315 E 5th Street La Junta, CO 81050

Dear Ms. McAtee:

The Otero County Commissioners hereby appoint Omar Estrada to the Otero County Housing Authority Board for a five (5) year term to begin March 1, 2023. Please pass on our gratitude to Mr. Estrada for his service to the County.

If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,	
Rob Oquist, Chairman	
Tim Knabenshue	



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

April 24, 2023

Susan Morris 2875 County Road LL.5 Fowler, CO 81039

Dear Mrs. Morris:

Thank you for your interest in serving on the Otero County Historic Preservation Board.

Otero County wishes to appoint you to the Otero County Historic Preservation Board for a term of three years (April 2023 – March 2025). If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,

Rob Oquist, Chairman Otero County Commissioners

pc: Historic Preservation Board





Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

April 24, 2023

Jill Manley 15 W. 8tt Street La Junta, CO 81050

Dear Ms. Manley:

Thank you for your interest in serving on the Otero County Historic Preservation Board.

Otero County wishes to appoint you to the Otero County Historic Preservation Board for a term of three years (April 2023 – March 2025). If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,

Rob Oquist, Chairman Otero County Commissioners

pc: Historic Preservation Board



OTERO COUNTY SALES TAX REPORT

February 2023

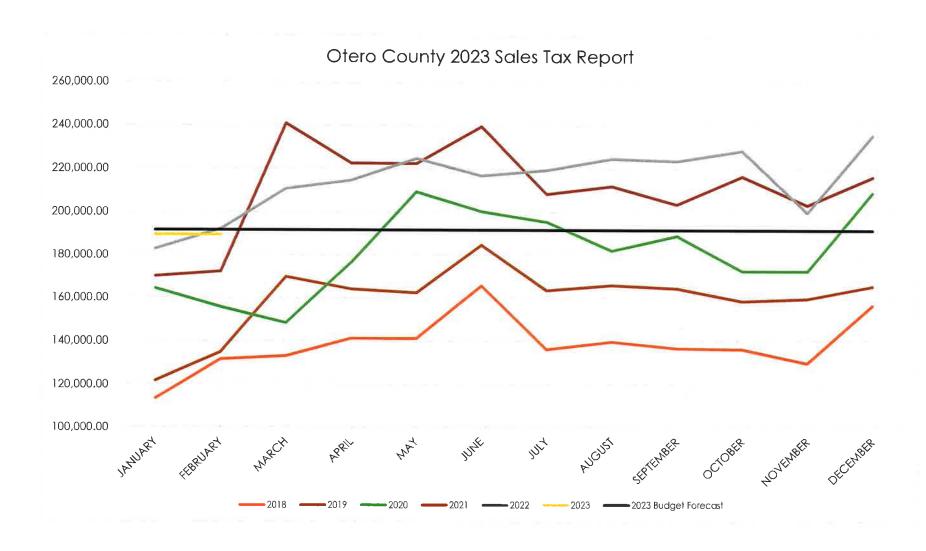
COLLECTED BY COUN \$ 27,474.79

COLLECTED BY STATE \$ 161,931.66

TOTAL COLLECTED \$189,406.45 Received in April 2023

								FY2022 vs FY2023			FY2022
							2023 Budget		of	of	of
	2018	2019	2020	2021	2022	2023	Forecast	(+/-)	Change	Change	Change
JANUARY	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	189,563.37	191,666.67	6,579.92	3.60%	3.60%	7.66%
FEBRUARY	131,577.49	134,870.23	155,565.19	172,203.77	192,215.64	189,406.65	191,666.67	(2,808.99)	-1.46%	1.01%	9.65%
MARCH	133,034.88	169,740.89	148,242.14	240,998.68	210,892.24		191,666.67				0.50%
APRIL	141,116.64	163,970.82	176,369.71	222,632.31	214,762.34		191,666.67				-0.61%
MAY	140,994.71	162,242.55	209,430.39	222,410.14	224,855.77		191,666.67				-0.24%
JUNE	165,524.40	184,727.31	200,329.36	239,552.28	216,892.60		191,666.67				-1.99%
JULY	136,107.09	163,345.65	195,467.90	208,403.20	219,463.46		191,666.67				-0.96%
AUGUST	139,538.23	165,871.93	182,047.91	212,061.07	224,779.73		191,666.67				-0.08%
SEPTEMBER	136,567.68	164,321.69	188,993.15	203,686.69	223,679.95		191,666.67				0.98%
OCTOBER	136,145.07	158,386.93	172,509.80	216,642.84	228,497.60		191,666.67				1.44%
NOVEMBER	129,733.81	159,523.44	172,425.63	203,386.19	199,965.16		191,666.67				1.17%
DECEMBER	156,427.85	165,446.96	209,094.53	216,380.83	235,640.82		191,666.67				1.83%
ACTUAL:	1,660,227.64	1,914,204.56	2,174,680.46	2,528,329.85	2,574,628.76	378,970.02	2,300,000.00	3,770.93	No. of		Ext. 2007

BUDGET: 1,555,746.00 1,614,803.00 1,743,239.00 1,847,833.00 2,300,000.00 2,300,000.00



ocw@oterogov.org

Mon 24 Apr 2023

```
9am - 10am Public Works / RO, TK, JB, LN, DG
          10am - 11am Economic Development
          11am - 12pm Department of Human Services
          12pm - 1pm Administration / AT, RO, TK, JB
          1:30pm - 2:30pm Department of Human Services
          1:30pm - 2:30pm Land Use
          1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB
          3pm - 4pm SECOR
Tue 25 Apr 2023
          9:30am - 10am CTSI - Marylin Wagner
          1pm - 2pm Construction Conference
         2pm - 5pm Work Session / RO, TK, JB
Wed 26 Apr 2023
         10am - 12pm TPR - TK
          1pm - 2pm SECOG/SECED - DB/TK
```

Thu 27 Apr 2023

11am - 12pm State Assessed Abatement

Fri 28 Apr 2023

9am - 3pm CCI - Steering Committee Meetings (tentative)

9am - 11:15am Conduit Groundbreaking Ceremony

ocw@oterogov.org

Mon 1 May 2023

```
9am - 10am County Attorney / JB, TK, RO, NS
          10am - 11am Administration / RO, TK, JB
          11am - 12pm Emergency Management / RO, TK, JB, DC
          2pm - 3pm Work Session
Tue 2 May 2023
          11am - 12pm Quarterly Conduit Meeting
          1pm - 2pm Construction Conference
         2pm - 5pm Work Session / RO, TK, JB
Wed 3 May 2023
         6pm - 7pm 911 Board Meeting - RO
Mon 8 May 2023
         9am - 10am Public Works / RO, TK, JB, LN, DG
         10am - 11am Economic Development
         11am - 12pm Department of Human Services / RO, TK, JB, DR
```

12pm - 1pm Administration / RO, TK, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / TN, RO, JB