



Keith Goodwin - Commissioner Dist. 1
John Hosteller - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

APRIL 27, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
 - 4.1 Bid Decision, Evaluation Process
- 5.0 New Business**
 - 5.1 Sales Tax Report
- 6.0 Other Business**
- 7.0 Departmental Reports**
 - 7.1 COVID-19 Update – Rick Ritter, Executive Director – Health Department
 - 7.2 Departmental Report – Ken Hood, Assessor
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 Courthouse/County Offices COVID Plan

SEE ATTACHMENTS

THOUGHT FOR THE DAY: “The first rule of wise financial management is to save something for a rainy day; the second, to distinguish between light sprinkles and heavy showers.” The Spice of Life



April 20th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lynda Scott	County Clerk

Guests in attendance were: on phone: Anne Boswell, Marty Lee, Danelle Berg, Cathy Garcia, Dee Leyba, Michelle Griego, Aaron Oliveri and Christian Burney. In person: Rick Ritter.

Chr. Goodwin called the meeting to order and requested approval of the minutes from April 13, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

In old business: Otero County Clerk Lynda Scott presented the ERTB grant answers to questions that were asked. ArcaSearch will do the hosting on this there will be 2 Removable Hard drives with 2 formats one in a pdf and one in a jpeg. Clerk Scott is asking for signature on the grant. Co. Baldwin approved signature on the grant. Co. Hostetler seconded. Motion carried.

Danny Chavez, Emergency Management presented a Debris Management Regional Plan for debris management and removal of debris after a natural disaster, like a tornado or a flood. This plan will encompass all 6 Counties in our region, those being Otero, Bent, Crowley, Baca, Las Animas and Prowers, and all Counties have to approve the plan. This is a FEMA approved plan on how to dispose of debris and how Counties will be reimbursed for monies spent on clean up. Mr. Chavez is asking for signature on the plan. Co. Hostetler motioned to approve the plan. Co. Baldwin seconded. Motion carried.

Chr. Goodwin called for approval of the bills from April 1st to April 15th. Co. Baldwin motioned to approve the bills. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe asked Danelle Berg to discuss the IGA for OPI which is an amended/restated IGA between The Otero County Board of Commissioners, The City of La Junta, The City of Rocky Ford, The Town of Cheraw, The Town of Swink, The Town of Manzanola, The Town of Fowler and the Board of Commissioners of Las Animas County. The IGA is being amended/restated to include Las Animas County as a member of OPI. This will also clarify the micro loan approval procedure. Ms. Berg is asking the Board for signature. Co. Hostetler motioned to approve the IGA. Co. Baldwin seconded. Motion carried.

Danny Chavez Emergency Manager reported that there has been a lot of COVID 19 efforts. Attended an Emergency Management conference in February, it was well attended. The quality of the Conference has improved. The landfill has not seen a decrease in services, if anything there has been a slight increase. Working on the revegetation on Site 1. They now use a spray on cover for the landfill instead of dirt, this saves space in the landfill and so it will help with the longevity of the landfill.

Rick Ritter the Health Department Director gave us an update on the COVID 19. Otero County now has 7 confirmed cases. Crowley County has 2 confirmed cases, so our total is now 9. Stats from the 18th of April show that State wide we have had 9730 cases, 1813 hospitalized, 56 counties affected, 46,195 people tested, 422 deaths and 111 outbreaks in long term care and assisted health care facilities. Mr. Ritter also wanted to say thank you to Amy and Danny for the great job they are doing.

Danelle Berg reported that she was working with the paycheck protection plan as well as the idle loan. They are working on putting together another round of applications for this protection. OPI has funds available for the micro fund loan. These are small loans from \$1,000.00 to \$10,000.00. The interest rate on the loans is no more than 2 points above prime which is standard. Prime was at 3.25% on Friday.

Co. Hostetler would like to encourage everyone to participate in the Census program.

Chr. Goodwin mentioned that the County of Otero has one of the highest response rates in the State. We have about 56% response to the Census.

The question was posed as to whether Otero County Commissioners will send a letter to the Governor like Mesa County did, asking to be released from the stay at home order. Chr. Goodwin said that the Commissioners would not be sending a letter, they would be listening to the Health department for guidance.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, April 27, 2020 at 1:30pm.

Clerk

Chairman

OTERO COUNTY SALES TAX REPORT
February 2020

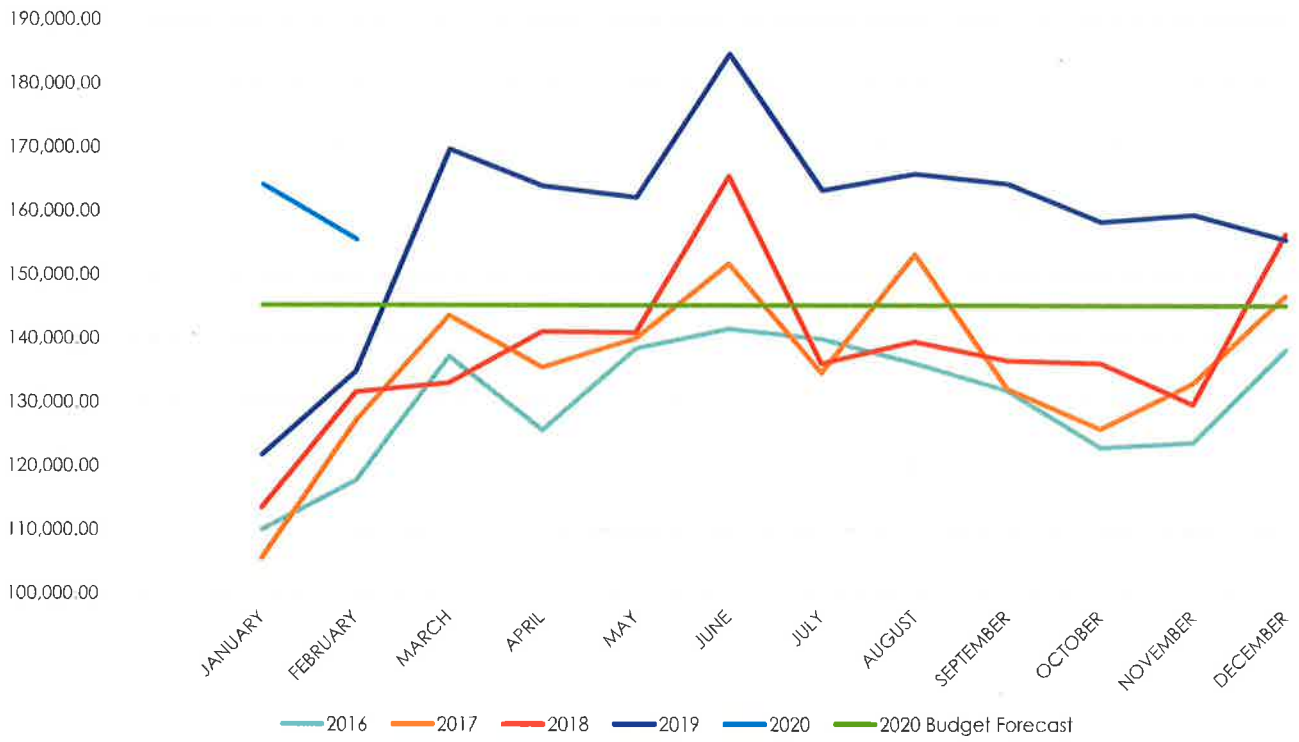


COLLECTED BY CLERK \$ 27,448.60
COLLECTED BY STATE \$ 128,116.59

TOTAL COLLECTED \$ 155,565.19 Received in April 2020

	2016	2017	2018	2019	2020	
BUDGET:	1,456,069	1,500,000	1,555,746	1,614,803	1,743,239	FY2019 vs FY2020
JANUARY	110,044.41	105,503.70	113,459.79	121,756.16	164,204.75	(+/-) 42,448.59 34.86%
FEBRUARY	117,725.29	127,099.50	131,577.49	134,870.23	155,565.19	20,694.96 15.34%
MARCH	137,223.95	143,664.30	133,034.88	169,740.89		
APRIL	125,664.43	135,538.61	141,116.64	163,970.82		
MAY	138,519.09	140,089.23	140,994.71	162,242.55		
JUNE	141,573.47	151,779.74	165,524.40	184,727.31		
JULY	139,936.53	134,639.90	136,107.09	163,345.65		
AUGUST	136,146.91	153,261.78	139,538.23	165,871.93		
SEPTEMBER	131,856.97	132,195.69	136,567.68	164,321.69		
OCTOBER	122,953.34	125,887.10	136,145.07	158,386.93		
NOVEMBER	123,689.65	133,063.60	129,733.81	159,523.44		
DECEMBER	138,217.02	146,721.18	156,427.85	155,565.19		
Adjustment						
Totals	1,563,551.06	1,629,444.33	1,660,227.64	1,904,322.79	319,769.94	63,143.55 XXXXX XXXXX

Otero County Sales Tax Report



ocw@oterogov.org

Mon Apr 27, 2020

8am - 8:30am Administration / JH, KG, JB

Where: Room 212

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

10am - 11am County Attorney / JB, JH, KG, NS

Where: Room 212

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212

1:30pm - 2pm Land Use / JH, KG, JB, LN

Where: Room 107

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Tue Apr 28, 2020

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

4pm - 5pm Conference Call with US Senator Cory Gardner - SAVE THE DATE

Created by:

Fri May 1, 2020

10:30am - 11:30am Courthouse Security

Where: Room 107

10:30am - 11:30am Otero County Courthouse Security Meeting

Where: Virtual