



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

## Otero County Board of Commissioners

# AGENDA

## May 22, 2023

1. Opening Prayer
2. Pledge of Allegiance
3. Call to Order
  
4. Public Comment (limit of 3 minutes)
  
5. Presentations
  
6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills and Payroll
  
7. Old Business
8. New Business
9. Departmental Reports
  - a. Sales Tax Report
  
10. Commissioners Report
11. Discussion
12. Announcements – All County & State offices will be closed Monday, May 29, 2023, in observance of Memorial Day.

May 8<sup>th</sup>, 2023

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Lynda Scott	Clerk

Guests in attendance in person: Jennifer Rife, Ken Hood, Adrian Hart, Tammy Encinias, and Jennifer Garcia.  
Zoom: Anne Boswell.

Chr. Oquist asked everyone to stand for prayer and to recite the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Tammy Encinias and Jennifer Garcia, with the USDA Rural Development, were present to talk about the event they have coming up on the 18<sup>th</sup> of May 2023, in Las Animas, CO called Let's Talk Shop (Supporting Hometown Opportunities and Projects). Ms. Garcia thanked the Commissioners for putting them on the agenda. Ms. Garcia and Ms. Encinias mentioned that they would be talking about different programs available to older adults concerning home repair and the like. A copy of the flyer will be included with the minutes.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from April 24<sup>th</sup>, 2023, and bills and payroll for April 16<sup>th</sup> to April 30<sup>th</sup>, 2023. Co. Baldwin motioned to approve the consent agenda. Co. Knabenshue seconded. Motion carried.

Chr. Oquist presented the ambulance permit for American Medical Response DBA Med Trans. Co. Knabenshue motioned to approve the ambulance permit. Co. Baldwin seconded. Motion carried.

County Assessor Ken Hood reported on the property valuations and tax rates. Statewide residential valuations will go up substantially. In Otero the median increase is about 59%. The Assessor's office is responsible for collecting sales data on homes bought and sold in their county. The valuations for 2023 are from January 1, 2021, to January 30, 2022, and are based on the valuations done during that timeline. In the summer of 2020, when COVID hit, we had relatively low interest rates so there was a steady increase of homes for sale. Commercial properties median will be about 8.4%. There will be a little relief through reductions of approximately \$15,000 for residential properties, however commercial properties will increase by approximately \$30,000.

Co. Knabenshue reported that he was in meetings with SE Transportation (CDOT) on the construction work being done with HWY 50 between Manzanola and Fowler, the HWY 109 North La Junta Bridge, HWY 266 between Rocky Ford and Cheraw, and the light on HWYs 50 and 71.

Chr. Oquist also reported that he attended the same meetings and that he and Co. Knabenshue also attended the CCI legislation meetings.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, May 22<sup>nd</sup>, 2023, at 1:30pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
APRIL 1 THROUGH APRIL 15, 2023

Check #	Vendor	Description	Department	Amount
126640	A CUT ABOVE PEST CONTROL, LLC	REPAIRS/MAINTENANCE	LAND USE/G&B/JAIL	179.00
126641	ALL RITE PAVING & REDI MIX, INC	BRIDGE MAINTENANCE	R&B	4,285.98
126642	ALL-PHASE ENVIRONMENTAL CONSULTANTS	DETENTION DEVELOPMENT	DETENTION FUND	3,735.00
126643	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS/SERVICE	R&B	39.46
126644	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	195.62
126645	BENT COUNTY AMBULANCE SERVICE	MEDICAL SERVICES	JAIL	150.00
126646	BENT COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	2,526.64
126647	BLACK HILLS ENERGY	UTILITIES	VARIOUS	5,874.30
126648	BLUE KNIGHT SECURITY LLC	INMATE TRANSPORT/EXTRADITION	TRANSPORT	3,925.00
126649	BOB BARKER COMPANY, INC	UNIFORMS	JAIL	225.96
126650	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	403.48
126651	CAPITAL ONE TRADE CREDIT	PARTS/SERVICE	R&B	408.78
126652	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,513.32
126653	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	50.00
126654	CITY OF LA JUNTA	RENT	HEALTH	500.00
126655	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	1,209.00
126656	CITY OF ROCKY FORD	TRAINING	E911	1,963.95
126657	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	352.50
126658	COLORADO DEPT OF PUBLIC HEALTH	LICENSURE FEES	HEALTH	4,988.00
126659	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	1,154.00
126660	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,577.60
126661	COOPERATIVE PERSONNEL SERVICES	SPECIAL PROJECTS	MEDICAL TRUST	4,260.00
126662	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	150.00
126663	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	670.38
126664	DAVID N TRUJILLO, DDS PC	DENTAL	CSBG	917.00
126665	DAVIS AUTO REPAIR	REPAIR/MAINT-MOTOR VEHICLES	TRANSPORT	115.00
126666	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	24.94
126667	DEEP ROCK	MISCELLANEOUS	ADMIN	60.94
126668	DWAYNE RUFENACHT	TRAVEL	ADULT SERVICES	375.00
126669	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	G&B	950.01
126670	FASTENAL COMPANY	OPERATING SUPPLIES	SHERIFF/JAIL	351.60
126671	GOBIN'S INC	OPERATING	SHERIFF/ADULT SERVICES	261.53
126672	GRAINGER, INC	PARTS/SERVICE	R&B	782.81
126673	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
126674	INDUSTRIAL HEALTH SERVICE, INC	PRE-EMPLOYMENT COSTS	JAIL/R&B/SEP	185.60
126675	INSPIRED TREATMENT LLC	STEPP GRANT	HEALTH	300.00
126676	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	575.88
126677	KVAY-FM	STEPP GRANT	HEALTH	425.00
126678	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	2,010.28
126679	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	997.85
126680	LYLE & SONS PLUMBING & HEATING, INC	PARTS/SERVICE	R&B	608.00
126681	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	426.27
126682	MCKESSON MEDICAL-SURGICAL GOV SOLUTIONS	COVID-19 ELC	HEALTH	188.02
126683	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	524.08
126684	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
126685	MINDFUL LIFE PROGRAM INC	HRSA	HEALTH	50.00
126686	MOBILE RECORD SHREDDERS	OPERATING SUPPLIES	SHERIFF/JAIL	12.00
126687	NATIONAL EMERGENCY NUMBER ASSOCIATION	TRAINING	E911	1,750.00
126688	NORMAN T ECK	HOUSING	CSBG	1,500.00
126689	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	544.98
126690	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	93.73
126691	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	705.17
126692	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	288.48
126693	OTERO COUNTY SHERIFF DEPT -PETTY CASH	UNIFORMS	TRANSPORT	20.00
126694	OTERO COUNTY SOCIAL SERVICES	OPERATING/RENT	ADULT SERVICES	303.42
126695	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	574.50
126696	OTERO TRUE VALUE	PARTS/SERVICE	R&B	8.01

Check #	Vendor	Description	Department	Amount
126697	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
126698	PERKINS CHRYSLER DODGE JEEP RAM LJ	PARTS/SERVICE	R&B	260.80
126699	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	24,392.00
126700	PSI SYSTEMS, INC	PARTS/SERVICE	R&B	136.75
126701	RANCHERS SUPPLY OF LA JUNTA, INC	PARTS/SERVICE	R&B	164.89
126702	RESERVE ACCOUNT	POSTAGE, BOX RENT, ETC	ADMIN/CLERK	801.00
126703	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	240.15
126704	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN/ASSESSOR	516.60
126705	ROCKY FORD GRAND THEATER	STEPP GRANT	HEALTH	1,200.00
126706	ROCKY'S ELECTRIC & MECHANICAL	PARTS/SERVICE	R&B	11,498.46
126707	ROLAND QUINTERO	TRAVEL	ADULT SERVICES	81.00
126708	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	145.44
126709	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	429.00
126710	SECO PLUMBING & HOME REPAIRS	HOUSING	CSBG	1,800.00
126711	SECOM	TELEPHONE/SECOM CIRCUIT	VARIOUS	5,482.59
126712	NOT A CHECK			-
126713	SECOM (911)	SECOM CIRCUIT	E911	1,436.40
126714	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	198.62
126715	TASCOSA OFFICE MACHINES, INC	OPERATING	ADULT SERVICES	264.49
126716	THE SUPPLY CACHE INC	WILDLAND	SHERIFF	807.16
126717	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	327.22
126718	TOWN OF FOWLER	UTILITIES	R&B	97.48
126719	TOWN OF SWINK	UTILITIES	R&B	107.79
126720	TRANE COMPANY	BUILDING MAINT/REPAIRS	G&B	1,474.00
126721	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	69.95
126722	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	442.55
126723	US POST OFFICE	POSTAGE, BOX RENT, ETC	CLERK	290.00
126724	VALLEY AUTO PARTS, INC	PARTS/SERVICE	G&B/R&B	211.69
126725	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	12,503.65
126726	NOT A CHECK			-
126727	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	10,912.20
126728	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	578.43
126729	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	689.45
126730	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	73.99
2345	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	58.62
2346	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES/PARTS	VARIOUS	795.75
2347	AMERICAN ENVIRONMENTAL CONSULTING, LLC	PARTS/SERVICE	R&B	756.00
2348	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	2,374.73
2349	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	3,196.50
2350	AXON ENTERPRISE, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	5,111.72
2351	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	928.00
2352	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	3,260.00
2353	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	72,090.00
2354	CENTURYLINK	TELEPHONE	AAA/SHERIFF/E911	366.78
2355	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
2356	DEAN W CHASE	TRAVEL	ADULT SERVICES	309.00
2357	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS/CAPITAL OUTLAY	E911/INTERNAL SERVICES	11,894.84
2358	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	416.16
2359	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	436.38
2360	GAYLE LANGAN	TRAVEL	ADULT SERVICES	206.00
2361	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	29,806.69
2362	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	4,800.00
2363	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	679.55
2364	JOHN FISHER HOSE CO	WILDLAND	SHERIFF	414.62
2365	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	1,797.50
2366	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	492.00
2367	LOCK MONKEY INC	MAINT/REPAIRS-215 RATON	G&B	181.58
2368	NEWMAN TRAFFIC SIGNS	SIGNS	R&B	1,608.60
2369	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN/R&B	794.17
2370	RICHARD WARD	TRAVEL	VSO	190.66

Check #	Vendor	Description	Department	Amount
2371	ROBERT BLAIR	LINKAGES	CSBG	81.62
2372	ROBERT L KLINKERMAN	MED TRANS - OTERO	TRAVEL	111.00
2373	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	77,402.00
2374	SHELLY R BAUER	TRAVEL	ADULT SERVICES	57.00
2375	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN	1,566.00
2376	SOUTHEAST COLORADO POWER ASSN	LEASE/UTILITIES	R&B	2,314.85
2377	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	JAIL/G&B/R&B	942.51
2378	TYLA T HIATT	TRAVEL	ADULT SERVICES	343.64
2379	VALLEY TRASH LLC	BUILDING MAINT/REPAIRS	ADMIN/R&B	101.00
2380	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B	1,549.19
2381	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	12,845.95
2382	WEX BANK	FUEL	VARIOUS	6,958.75
2383	WINSUPPLY OF PUEBLO (PUEBLO WINNELSON)	BUILDING MAINT/REPAIRS	G&B	1,576.67
				<u>387,193.07</u>

Fund Summary

010 - GENERAL FUND	157,706.65
011 - SMALL BUSINESS DEVL P RLF	8.00
013 - AMERICAN RESCUE PLAN	313.20
020 - ROAD & BRIDGE FUND	54,484.73
025 - MEDICAL TRUST FUND	2,577.60
040 - AAA FUND	117,579.49
050 - DETENTION CENTER FUND	3,735.00
065 - INTERNAL SERVICES FUND	6,614.84
070 - GENERAL HUMAN SERVICES	10,377.39
080 - HEALTH FUND	16,898.41
085 - CONSERVATION TRUST FUND	289.91
090 - CLERK HIRE FUND	1,311.16
095 - E-911	15,296.69
<u>387,193.07</u>	

OTERO COUNTY SALES TAX REPORT  
March 2023



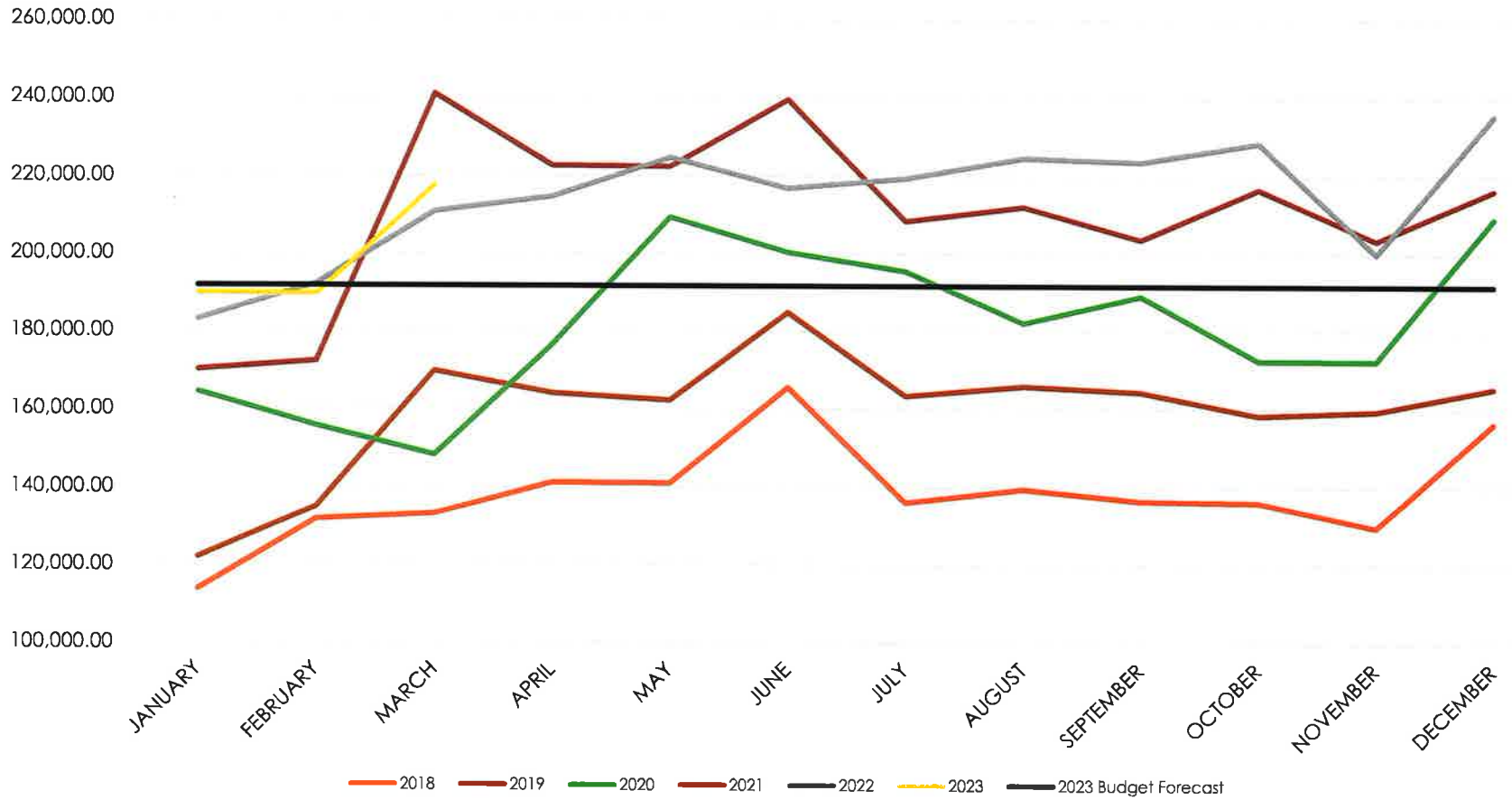
COLLECTED BY COUN \$ 27,128.66

COLLECTED BY STATE \$ 190,490.55

TOTAL COLLECTED \$ **217,619.21** Received in May 2023

	2018	2019	2020	2021	2022	2023	2023 Budget Forecast	FY2022 vs FY2023			FY2022
								(+/-)	of Change	of Change	of Change
JANUARY	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	189,563.37	191,666.67	6,579.92	3.60%	3.60%	7.66%
FEBRUARY	131,577.49	134,870.23	155,565.19	172,203.77	192,215.64	189,406.45	191,666.67	(2,809.19)	-1.46%	1.00%	9.65%
MARCH	133,034.88	169,740.89	148,242.14	240,998.68	210,892.24	217,619.21	191,666.67	6,726.97	3.19%	1.79%	0.50%
APRIL	141,116.64	163,970.82	176,369.71	222,632.31	214,762.34		191,666.67				-0.61%
MAY	140,994.71	162,242.55	209,430.39	222,410.14	224,855.77		191,666.67				-0.24%
JUNE	165,524.40	184,727.31	200,329.36	239,552.28	216,892.60		191,666.67				-1.99%
JULY	136,107.09	163,345.65	195,467.90	208,403.20	219,463.46		191,666.67				-0.96%
AUGUST	139,538.23	165,871.93	182,047.91	212,061.07	224,779.73		191,666.67				-0.08%
SEPTEMBER	136,567.68	164,321.69	188,993.15	203,686.69	223,679.95		191,666.67				0.98%
OCTOBER	136,145.07	158,386.93	172,509.80	216,642.84	228,497.60		191,666.67				1.44%
NOVEMBER	129,733.81	159,523.44	172,425.63	203,386.19	199,965.16		191,666.67				1.17%
DECEMBER	156,427.85	165,446.96	209,094.53	216,380.83	235,640.82		191,666.67				1.83%
ACTUAL:	1,660,227.64	1,914,204.56	2,174,680.46	2,528,329.85	2,574,628.76	<b>596,589.03</b>	2,300,000.00	10,497.70			
BUDGET:	1,555,746.00	1,614,803.00	1,743,239.00	1,847,833.00	2,300,000.00	2,300,000.00					

## Otero County 2023 Sales Tax Report



[ocw@oterogov.org](mailto:ocw@oterogov.org)

**Mon 22 May 2023**

9am - 10am Public Works / RO, TK, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services

12pm - 1pm Administration / AT, RO, TK, JB

12pm - 1pm CTSI Training

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm SECOR

**Tue 23 May 2023**

9:30am - 10:30am Courthouse Security

11am - 12pm CSU Extension

1pm - 2pm Construction Conference

2pm - 5pm Work Session / RO, TK, JB

**Wed 24 May 2023**

9am - 3pm PCMS Tour

1pm - 2pm SECOG/SECED - DB/TK

**Thu 25 May 2023**

2pm - 3pm CCI Legislative Wrap Up



[ocw@otterogov.org](mailto:ocw@otterogov.org)

**Mon 29 May 2023**

All day County Offices Closed/Memorial Day

**Tue 30 May 2023**

All day CCI Foundation Summer Conference

1pm - 2pm Construction Conference

2pm - 5pm Work Session / RO, TK, JB

**Wed 31 May 2023**

All day CCI Foundation Summer Conference

**Thu 1 Jun 2023**

All day CCI Foundation Summer Conference

**Fri 2 Jun 2023**

9:30am - 11:30am New CC Board Member Orientation/TK

**Mon 5 Jun 2023**

9am - 10am County Attorney / JB, TK, RO, NS

10am - 11am Administration / RO, TK, JB

11am - 12pm Emergency Management / RO, TK, JB, DC

2pm - 3pm Work Session

**Tue 6 Jun 2023**

1pm - 2pm Construction Conference

2pm - 5pm Work Session / RO, TK, JB

[ocw@oterogov.org](mailto:ocw@oterogov.org)

**Mon 12 Jun 2023**

9am - 10am Public Works / RO, TK, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / RO, TK, JB, DR

12pm - 1pm Administration / RO, TK, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / TN, RO, JB

2:30pm - 4:30pm SCEDD - RO