



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Otero County Board of Commissioners

AGENDA

June 12, 2023

1. Opening Prayer
2. Pledge of Allegiance
3. Call to Order

4. Public Comment (limit of 3 minutes)

5. Presentations

6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll

7. Old Business

8. New Business
 - a. Programmatic Agreement Amendment – Bureau of Reclamation

9. Departmental Reports
10. Commissioners Report
11. Discussion
12. Announcements

May 22nd, 2023

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in person: Adrian Hart and Bette McFarren.
Zoom: Anne Boswell.

Chr. Oquist asked everyone to stand for prayer and to recite the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from May 8th, 2023, and bills and payroll for May 1st to May 15th, 2023. Co. Baldwin motioned to approve the consent agenda. Co Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented the sales tax for March 2023. The percentage of change from February is 3.19 and from March of 2022 is 1.79. Overall, the county is doing well.

Admin. White-Tanabe attended meetings designed to understand how new legislation will affect the counties. She also attended the detention center meetings.

Co. Knabenshue attended CCI meetings concerning new legislation and how it will affect the counties. He attended a STAC meeting and a CDOT meeting on HWYs 71 & 50 to keep up to date on the progress for that project.

Chr. Oquist attended a RESADA meeting where they talked about the new building that is going up. He will be attending two meetings this week, one with SEBREA and one with SAGE. He has also attended the ongoing detention center and highway construction meetings.

Admin. White-Tanabe announced that all County and State offices will be closed Monday May 29th, 2023, for Memorial Day.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, June 12th, 2023, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
MAY 16 THROUGH MAY 31, 2023

Check #	Vendor	Description	Department	Amount
126731	ACM DIESEL, LLC	PARTS/SERVICE	R&B	13,471.90
126732	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	88.00
126733	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	3,360.36
126734	BLACK HILLS ENERGY	UTILITIES	R&B	437.95
126735	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	753.10
126736	BRENT DENNEY	GAS	R&B	50.00
126737	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	399.00
126738	CCVSOA	DUES & MEETINGS	VSO	25.00
126739	CITY OF LA JUNTA	TRAINING	E911	300.00
126740	CITY OF LA JUNTA - UTILITIES	UTILITIES	VARIOUS	9,963.83
126741	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	273.77
126742	COLORADO DEPT OF LABOR & EMPLOYMENT	MAINTENANCE CONTRACTS	G&B	30.00
126743	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	1,088.00
126744	COUNTY SHERIFFS OF COLORADO	DUES & MEETINGS	SHERIFF	2,996.00
126745	DEEP ROCK	MISCELLANEOUS	SHERIFF	178.37
126746	DEEP ROCK	MISCELLANEOUS	TREASURER	47.95
126747	DWAYNE RUFENACHT	TRAVEL	ADULT SERVICES	150.00
126748	EASYFLOW FOR SAFE WATER	BUILDING MAINT/REPAIRS	G&B	130.00
126749	FASTENAL COMPANY	OPERATING SUPPLIES	JAIL	57.26
126750	FOWLER RURAL FIRE PROTECTION DISTRICT	EMS	AMBULANCE SERVICE	2,918.20
126751	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	437.87
126752	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B/R&B	552.27
126753	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
126754	HINKLE & COMPANY, PC	AUDIT	ADMIN	15,000.00
126755	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B/JAIL	367.42
126756	KIMBALL MIDWEST	PARTS/SERVICE	R&B	455.82
126757	LA JUNTA TRADING COMPANY, INC	HOUSING	CSBG	449.99
126758	LAMAR THEATRE	STEPP GRANT	HEALTH	2,400.00
126759	LAWSON PRODUCTS, INC	PARTS/SERVICE	G&B/R&B	129.32
126760	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	901.00
126761	LYLE & SONS PLUMBING & HEATING, INC	BLDG UTIL/MAINT	HEALTH	647.00
126762	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	767.00
126763	MARTIN PIPE & STEEL, INC	BRIDGE MAINTENANCE	R&B	40,981.56
126764	MCKESSON MEDICAL-SURGICAL GOV SOLUTIONS	COVID-19 ELC	HEALTH	322.38
126765	MHC KENWORTH-PUEBLO	FLUIDS	R&B	700.00
126766	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B/R&B	2,739.52
126767	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	64.00
126768	NATALIE A. EDMUNDSON	CONTRACT SERVICES	LAND USE	402.50
126769	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	733.69
126770	ORDWAY NEW ERA	STEPP GRANT	HEALTH	1,565.92
126771	O'REILLY AUTO PARTS	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	20.39
126772	OTERO COUNTY COMMISSIONERS	RENT	ADULT SERVICES	2,398.00
126773	OTERO COUNTY SHERIFF POSSE	UNIFORMS	JAIL	106.00
126774	OTERO COUNTY SOCIAL SERVICES	SALARIES/TRAVEL/OPERATING	ADULT SERVICES	7,763.35
126775	NOT A CHECK			-
126776	PITNEY BOWES, INC	MAINTENANCE CONTRACTS	VARIOUS	651.16
126777	PLAINS THEATER	STEPP GRANT	HEALTH	2,340.00
126778	PROGRESSIVE MICROTECHNOLOGY, INC.	SOFTWARE/HARDWARE RENTAL	SHERIFF	695.00
126779	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/HEALTH	1,979.66
126780	ROCKY FORD DISCOUNT TIRE CO, INC	BATTERIES, TIRES, TUBES, ETC	SHERIFF	128.00
126781	ROCKY FORD EMERGENCY SERVICE	EMS	AMBULANCE SERVICE	2,918.00
126782	ROLAND QUINTERO	TRAVEL	ADULT SERVICES	535.00
126783	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	480.00
126784	SANTA FE SENIOR CITIZENS	CONSUMABLES/RECREATIONAL	SENIOR CENTERS	105.32
126785	SECO PLUMBING & HOME REPAIRS	BUILDING MAINT/REPAIRS	JAIL	691.36
126786	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,380.10
126787	NOT A CHECK			-

Check #	Vendor	Description	Department	Amount
126788	SECOM	SECOM CIRCUIT	E911	1,436.40
126789	SHANNON CASILLAS	MISCELLANEOUS	CLERK	10.00
126790	SIGNS & DESIGNS	DETENTION DEVELOPMENT	JAIL	120.00
126791	SOUTHERN TIRE MART LLC	TIRES	SHERIFF/R&B	3,724.87
126792	THE MASTER'S TOUCH LLC	PRINTING	ASSESSOR	1,929.28
126793	THE SOURCE LLC	HOUSING	CSBG	850.00
126794	THE SUPPLY CACHE INC	WILDLAND	SHERIFF	111.83
126795	THE WALSENBURG GOLF ASSOCIATION, INC	STEPP GRANT	HEALTH	1,200.00
126796	TRIAD COMPUTER SERVICES, INC	OFFICE EQUIPMENT	VARIOUS	20,356.89
126797	VALLEY PLUMBING & HEATING, INC	MAINT/REPAIRS-215 RATON	G&B	212.50
126798	VANESSA ROMERO	TRAVEL/TRAINING	SEP	89.57
126799	VIAERO WIRELESS	TELEPHONE	VARIOUS	3,164.97
126800	VISA	OPERATING SUPPLIES	LAND USE/HEALTH	1,778.93
126801	WALMART / CAPITAL ONE	OPERATING SUPPLIES/FOOD	SHERIFF	651.59
126802	WELLS THEATER	STEPP GRANT	HEALTH	1,100.00
2384	AMAZON CAPITAL SERVICES, INC	PARTS/SERVICE	VARIOUS	1,870.77
2385	BELLWOOD FORD USTICK FUNERAL HOME	AUTOPSY/MISC	CORONER	1,725.00
2386	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	63,810.00
2387	CENTURYLINK	TELEPHONE	SHERIFF	62.34
2388	CIVICPLUS, LLC	CODIFICATION PROJECT	ADMIN	550.00
2389	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	3,746.74
2390	DEAN W CHASE	TRAVEL	ADULT SERVICES	418.00
2391	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	4,480.00
2392	DIGITCOM ELECTRONICS, INC	RADIO REPAIR	SHERIFF	164.37
2393	DIVERSITY BUILDER, INC	LAW ENFORCEMENT SUPPORT GRANTS	STATE GRANTS	1,125.00
2394	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	211.40
2395	GAYLE LANGAN	TRAVEL	ADULT SERVICES	178.00
2396	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	4,800.00
2397	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	685.00
2398	LA JUNTA RURAL FIRE PROTECTION DISTRICT	EMS	AMBULANCE SERVICE	2,918.00
2399	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B/HEALTH	1,707.44
2400	MEDICAL SYSTEMS OF DENVER, INC	LABORATORY SERVICES	HEALTH	364.78
2401	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	244.00
2402	PSA WORLDWIDE CORP	STEPP GRANT	HEALTH	4,543.79
2403	QUILL CORPORATION	OPERATING	ADULT SERVICES/R&B	432.84
2404	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	79.00
2405	SHELLY R BAUER	TRAVEL	ADULT SERVICES	72.00
2406	THE HOME DEPOT PRO	PARTS/SERVICE	G&B/R&B	1,953.14
2407	TYLA T HIATT	TRAVEL	ADULT SERVICES	356.00
2408	VELASQUEZ AUTO GLASS LLC	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	295.00
2409	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	3,218.87
2410	WEX BANK	FUEL	LAND USE	186.48
				<u>269,546.24</u>

Fund Summary

010 - GENERAL FUND	129,461.62
013 - AMERICAN RESCUE PLAN	283.52
020 - ROAD & BRIDGE FUND	72,295.39
040 - AAA FUND	7,116.45
050 - DETENTION CENTER FUND	120.00
065 - INTERNAL SERVICES FUND	1,413.85
070 - GENERAL HUMAN SERVICES	15,186.80
080 - HEALTH FUND	41,558.77
090 - CLERK HIRE FUND	373.44
095 - E-911	1,736.40
<u>269,546.24</u>	

**AMENDMENT TO
PROGRAMMATIC AGREEMENT
BETWEEN BUREAU OF RECLAMATION, EASTERN COLORADO AREA OFFICE,
AND THE COLORADO STATE HISTORIC PRESERVATION OFFICER
REGARDING THE ARKANSAS VALLEY CONDUIT PROJECT,
COLORADO**

WHEREAS, on July 31, 2013, the Bureau of Reclamation Eastern Colorado Area Office (ECAO) and the Colorado State Historic Preservation Officer (SHPO) executed a Programmatic Agreement (Agreement) pursuant to the regulations implementing Section 106 of the National Historic Preservation Act (54 U.S.C. 306108) regarding historic properties potentially affected by the construction of the Arkansas Valley Conduit Project (Undertaking) and;

WHEREAS, the Agreement is currently set to expire on July 31, 2023 and the signatories have agreed to extend the terms of the Agreement pursuant to Stipulation X of the Agreement for an additional ten (10) years in order to continue a phased process to identify historic properties [36 CFR 800.4(b)(2)] and assess the effects on those properties [36 CFR 800.5(a)(3)]; such that completion of the identification and evaluation of historic properties, determinations of effect on historic properties, and consultation concerning measures to avoid, minimize, or mitigate any adverse effects will be carried out in phases as part of the planning for and prior to implementation of the Undertaking; and

WHEREAS, ECAO will send a copy of this executed amendment to all signatories;

NOW THEREFORE, in accordance with Stipulation X of the Agreement, ECAO and Colorado SHPO agree to amend this Agreement as follows:

1. Amend Stipulation VIII so it reads as follows: This agreement shall be extended for a period of ten (10) years from the date of the last signature on this Amendment.

SIGNATORIES:

Bureau of Reclamation, Eastern Colorado Area Office

_____ Date _____

Jeffrey Rieker
Area Manager

ocw@otterogov.org

Mon 12 Jun 2023

10am - 11am Economic Development

11am - 12pm Department of Human Services / RO, TK, JB, DR

12pm - 1pm Administration / RO, TK, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / TN, RO, JB

2:30pm - 4:30pm SCEDD - RO

3pm - 4pm SECOR

Tue 13 Jun 2023

2pm - 5pm Work Session / RO, TK, JB

Wed 14 Jun 2023

10:30am - 12pm RESADA / RO, DR

12:30pm - 4pm Ark River Basin Roundtable / JB

4pm - 5pm Historic Preservation

Thu 15 Jun 2023

9:30am - 12pm SEWCD Board Meeting

Fri 16 Jun 2023

9am - 1:30pm Ag tech field day CSU

Mon 19 Jun 2023

8:30am - 10:30am OPI/OCLI

11am - 12pm Emergency Management / RO, TK, JB, DC

12pm - 1pm Administration / AT, RO, TK, JB

ocw@oterogov.org

1pm - 2pm Sheriff Mobley

Tue 20 Jun 2023

2pm - 5pm Work Session / RO, TK, JB

Wed 21 Jun 2023

10:30am - 11:30am Lower Ark Water Conservancy -- JB

12pm - 1pm SEBREA – RO, DB

1pm - 3pm SCEDD - RO

1pm - 3pm SCEDD - RO

1pm - 3pm SCEDD - RO

2pm - 3pm SAGE – RO

Thu 22 Jun 2023

1pm - 2pm Code Review - Worksession

Fri 23 Jun 2023

10am - 1pm Construction Meeting

Mon 26 Jun 2023

9am - 10am Public Works / RO, TK, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services

12pm - 1pm Administration / AT, RO, TK, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm SECOR