



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

June 28, 2021

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
 - 2.1 Kari Linger, Regional Director – Senator Hickenlooper**
Jaqueline Armendariz, Regional Director – Senator Bennet
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll**
 - 5.2 Sales Tax Report**
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 Independence Day Closure**



June 14th, 2021

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Holly Huerta	Deputy Clerk

Guests in attendance via phone/zoom: Anne Boswell and Marty Lee
In Person: Jolly Rose, Danelle Berg and Adrian Hart

Chr. Baldwin called the meeting to order and requested approval of the minutes from May 24th, 2021. Co. Hostetler motioned to approve, and Co Oquist seconded. Motion carried.

Approval of the bills is requested by Chr. Baldwin. Co. Oquist motioned and Co. Hostetler seconded. Motion carried.

Land Use Appointments for the Planning Commission had two three-year positions up for renewal. JR Thompson and Jerry Bay are requesting reappointment from August 2021 to August 2024. Motion to approve reappointments made by Co. Oquist and Co. Hostetler seconded. Motion carried.

Resolution 2021-06 was introduced by Admin. Amy White-Tanabe concerning the redistricting and the drawing of two rural districts in Colorado. The resolution states that the Western Slope of Colorado is a community of interest that deserves to be made whole within its own congressional district and the Eastern Plains and Southern Colorado is also a community of interest that deserves its own congressional district. The resolution would encourage the Congressional Redistricting Commission to ensure rural Colorado is effectively represented through the creation of two fully rural (or near as possible) districts. Motion to approve Resolution 2021-06 made by Co. Oquist and seconded by Co. Hostetler. Motion carried.

Admin. Amy White-Tanabe introduced request to approve two new La Junta Rural Fire permits for a new lifesaving unit and changing names of already existing ones, after retiring one unit. The permits are requesting approval to name Med One (new purchase) and rename Med 2, Med 3, Med 4, and Med 5. Inspection forms were submitted and were in proper order. Motion to approve permits made by Co. Hostetler and seconded by Co. Oquist. Motion Carried.

Danelle Berg spoke about the Southeast six counties being awarded a Regional Recovery grant to cover economics, hospitals, or schools if another pandemic/non natural disaster situation occurs.
Berg also spoke about a new housing program in the works to allow for attainable housing in Southeast Colorado.

Deputy Clerk Holly Huerta stated County Clerk Lynda Scott and Chief Deputy Shannon Casillas are at the Clerks Summer Conference. Huerta also expressed excitement for starting work on the Coordinated Election.

Admin Amy White-Tanabe attended the CCI Conference.

Co. Hostetler attended the CCI Conference.

Co. Oquist attended the CCI Conference.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, June 28th, 2021, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
JUNE 1 THROUGH JUNE 15, 2021

Check #	Vendor	Description	Department	Amount
122723	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	LAND USE/HEALTH	126.00
122724	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	37,799.26
122725	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	1,056.73
122726	ACM DIESEL, LLC	PARTS/SERVICE	R&B	126.56
122727	ALAN M WADLEIGH	TRAVEL	CSBG/NEMT	91.00
122728	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	295.42
122729	ARKANSAS VALLEY HEARING CENTER	AAA GENERAL FUND	AAA	2,800.00
122730	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	756.61
122731	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	ADMIN/G&B	140.95
122732	AXON ENTERPRISES, INC	OPERATING SUPPLIES	SHERIFF/JAIL	3,132.00
122733	BACA COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	997.00
122734	BACA COUNTY PUBLIC HEALTH AGENCY	AAA GENERAL FUND	AAA	96.96
122735	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	1,065.26
122736	BARBARA E WHITE	JAIL BASED SERVICES (JBBS)	STATE GRANTS	82.04
122737	BART MENDENHALL	GRAVEL	R&B	154.55
122738	BAUSERMAN'S MARKET	FOOD	JAIL	90.00
122739	BENT COUNTY COMMISSIONERS	BENT COUNTY GATS	AAA	2,043.08
122740	BLACK HILLS ENERGY	UTILITIES	VARIOUS	3,054.76
122741	BRIGITTE BROWN	TRAVEL	CSBG	126.00
122742	CATA- MIKE PETERSON, TREAS	DUES, MEETINGS & TRAINING	ASSESSOR	75.00
122743	CENTURYLINK	TELEPHONE	SHERIFF	55.28
122744	CENTURYLINK	PURCHASED SERVICES-COMM	E911	522.90
122745	CENTURYLINK	TELEPHONE	AAA	2.25
122746	CHRISTY BOWMAN	EMS	AMBULANCE SERVICE	100.00
122747	CITY OF LA JUNTA	RENT	HEALTH	500.00
122748	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL	3,767.56
122749	CITY OF LA JUNTA TRANSIT	AAA GENERAL FUND	AAA	2,118.01
122750	CITY OF ROCKY FORD	BLDG UTIL/MAINT - RF	HEALTH	119.30
122751	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	1,181.50
122752	COLORADO PUBLIC HEALTH ASSOCIATION	DUES & MEETINGS	HEALTH	972.00
122753	COMMUNITY DENTAL HEALTH NPO	AAA GENERAL FUND	AAA	232.00
122754	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MED TRUST	2,664.00
122755	CPC CLINICAL RESEARCH	CDPP	HEALTH	2,500.00
122756	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	1,775.13
122757	DEAN W CHASE	TRAVEL	CSBG	89.00
122758	DEEP ROCK	MISCELLANEOUS	TREASURER/ADMIN	95.80
122759	DEPARTMENT OF THE TREASURY	ASO ADMINISTRATION	MED TRUST	750.12
122760	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS	E911	5,280.00
122761	FALCON INDUSTRIES INC	PARTS/SERVICE	R&B	165.24
122762	FOWLER TRIBUNE	PUBLICATIONS/SUBSCRIPTIONS	ADMIN	39.95
122763	GALLS, LLC	UNIFORMS	TRANSPORT	74.99
122764	GARY HANAGAN FARM MARKETS	WELLNESS PROGRAM	MED TRUST	5,872.50
122765	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	508.59
122766	GRAINGER, INC	PARTS/SERVICE	R&B	24.52
122767	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	10.00
122768	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	1,200.00
122769	INDUSTRIAL HEALTH SERVICE, INC	DRUG TESTING & DOT PHYSICALS	R&B/HEALTH	177.60
122770	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	261.89
122771	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	278.00
122772	KAMAN INDUSTRIAL TECHNOLOGIES CORP.	PARTS/SERVICE	R&B	321.44
122773	KIMBALL MIDWEST	PARTS/SERVICE	R&B	60.12
122774	LA JUNTA TRADING COMPANY, INC	SUPPLIES	STATE GRANTS/R&B	1,182.14
122775	LA JUNTA TRIBUNE-DEMOCRAT	ADVERTISING/LEGAL NOTICES	ASSESSOR/ADMIN	423.55
122776	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	70.98
122777	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	535.00
122778	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	32.47
122779	MATTHEW BENDER & CO, INC	OPERATING SUPPLIES	SHERIFF	149.43

Check #	Vendor	Description	Department	Amount
122780	MHC KENWORTH-PUEBLO	FLUIDS	R&B	386.96
122781	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B	364.69
122782	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	60.00
122783	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	64.00
122784	MORGAN & SONS GLASS INC	SHOP MAINTENANCE	R&B	524.46
122785	MURRAY DAHL BEERY RENAUD LLP	CONTRACT SERVICES	LAND USE	250.00
122786	MUTH WELDING SERVICE	PARTS/SERVICE	R&B	10.00
122787	NATIONAL SHERIFFS ASSOCIATION	DUES & MEETINGS	SHERIFF	135.00
122788	NINE HEALTH SERVICES, INC	III-B SERVICES/GENERAL FUND	AAA	3,277.35
122789	OFFICE DEPOT	OFFICE SUPPLIES	HEALTH	110.00
122790	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF/JAIL	392.95
122791	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	816.17
122792	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	707.60
122793	OTERO COUNTY ROAD & BRIDGE	REPAIRS/MAINTENANCE	ADMIN	694.80
122794	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	694.54
122795	OTERO TRUE VALUE	PARTS/SERVICE	R&B	31.27
122796	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
122797	PIPEYARD	CULVERTS	R&B	240.50
122798	POWER MOTIVE CORPORATION	PARTS/SERVICE	R&B	1,935.31
122799	PROFORCE LAW ENFORCEMENT	OPERATING SUPPLIES	SHERIFF	2,443.25
122800	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,441.47
122801	PUEBLO BRAKE AND CLUTCH, INC	PARTS/SERVICE	R&B	253.00
122802	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	757.01
122803	RESERVE ACCOUNT	POSTAGE	LAND USE/CLERK/ADMIN	1,063.00
122804	RICHARD L COX	TRAVEL	NEMT	88.00
122805	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	91.08
122806	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	TREASURER/HEALTH	943.80
122807	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL/R&B	1,648.58
122808	ROCKY MOUNTAIN EYE CENTER	AAA GENERAL FUND	AAA	250.00
122809	ROCKY'S ELECTRIC & MECHANICAL	PARTS/SERVICE	R&B	1,193.44
122810	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	275.97
122811	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	234.00
122812	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	80,009.00
122813	SANTA FE SENIOR CITIZENS	LIABILITY INSURANCE	SENIOR CENTERS	500.00
122814	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,431.35
122815	NOT A CHECK			-
122816	SECOM (911)	SECOM CIRCUIT	E911	513.00
122817	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN/LAND USE/HEALTH	2,059.00
122818	SIGNS & DESIGNS	PARTS/SERVICE	R&B	35.00
122819	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	152.05
122820	SWANSTON EQUIPMENT	PARTS/SERVICE	R&B	260.00
122821	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/JAIL/R&B	770.93
122822	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	294.38
122823	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	TREASURER/VSO/ADMIN	108.49
122824	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	29.00
122825	TOWN OF FOWLER	UTILITIES	R&B	102.48
122826	TOWN OF SWINK	UTILITIES	R&B	107.50
122827	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	348.02
122828	TRISPOKE TECHNOLOGIES, LLC	CIVIL PROCESS FEES	SHERIFF	95.04
122829	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	2,443.34
122830	US POSTMASTER	POSTAGE, BOX RENT, ETC	TREASURER	139.00
122831	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	1,305.04
122832	VIAERO WIRELESS	TELEPHONE	EXTENSION	218.16
122833	VISA	DUES & MEETINGS/OPERATING	VARIOUS	4,430.56
122834	VISA-SHERIFF OFFICE	UNIFORMS/OPERATING/DUES & MEETINGS	SHERIFF/JAIL	2,119.93
122835	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	1,682.86
122836	WALMART / CAPITAL ONE	PARTS/SERVICE/DUES & MEETINGS	R&B	486.07
122837	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	273.62
122838	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	250.00
122839	WALMART / CAPITAL ONE	OPERATING	HEALTH	815.06
122840	WALMART / CAPITAL ONE	OFFICE SUPPLIES	ASSESSOR	126.99

Check #	Vendor	Description	Department	Amount
122841	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
122842	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	52.53
122843	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN	61.92
122844	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B	49.89
122845	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B	135.00
122846	VISA	DUES & MEETINGS/TRAVEL/OPERATING	ADMIN	1,977.79
122847	25-7 MEDIA, INC	STEPP GRANT	HEALTH	835.70
122848	KVAY-FM	STEPP GRANT	HEALTH	164.30
122849	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	276.92
122850	VISA	OPERATING SUPPLIES	HEALTH	2,346.94
1087	DEE ANN LYONS	JAIL BASED SERVICES (JBBS)	STATE GRANT/JAIL	3,667.15
1088	FELD FIRE	OPERATING SUPPLIES	SHERIFF	479.05
1089	FLOYD R WARD JR	TRAVEL	CSBG	569.00
1090	LAMAR AREA HOSPICE	AAA GENERAL FUND	AAA	298.93
1091	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	282.00
1092	NATASHA LEE REIFSCHNEIDER	JAIL BASED SERVICES (JBBS)	STATE GRANTS	1,021.80
1093	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	350.00
1094	PSA WORLDWIDE CORP	STEPP GRANT	HEALTH	546.12
1095	SHELLY R BAUER	TRAVEL	CSGB/NEMT	68.00
1096	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	432.00
1097	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B	595.82
1098	WEX BANK	GAS & OIL	SHERIFF/TRANSPORT	5,467.27
1099	WEX BANK	DIESEL	LANDFILL	96.00
1100	WEX BANK	OCHD VEHICLE	HEALTH	136.48
1101	WEX BANK	GAS	R&B	641.81
1102	WEX BANK	GAS & OIL	ADMIN	134.82
1103	WEX BANK	FUEL	LAND USE	140.52
1104	ZELMA NOVAK	TRAVEL	CSBG	96.00
				<u>235,790.27</u>

Fund Summary

010 - GENERAL FUND	121,534.74
011 - SMALL BUSINESS DEVELP RLF	8.00
020 - ROAD & BRIDGE FUND	16,597.07
025 - MEDICAL TRUST FUND	9,286.62
040 - AAA FUND	65,589.67
070 - GENERAL HUMAN SERVICES	2,596.93
080 - HEALTH FUND	12,742.96
085 - CONSERVATION TRUST FUND	137.60
090 - CLERK HIRE FUND	980.78
095 - E-911	6,315.90
<u>235,790.27</u>	

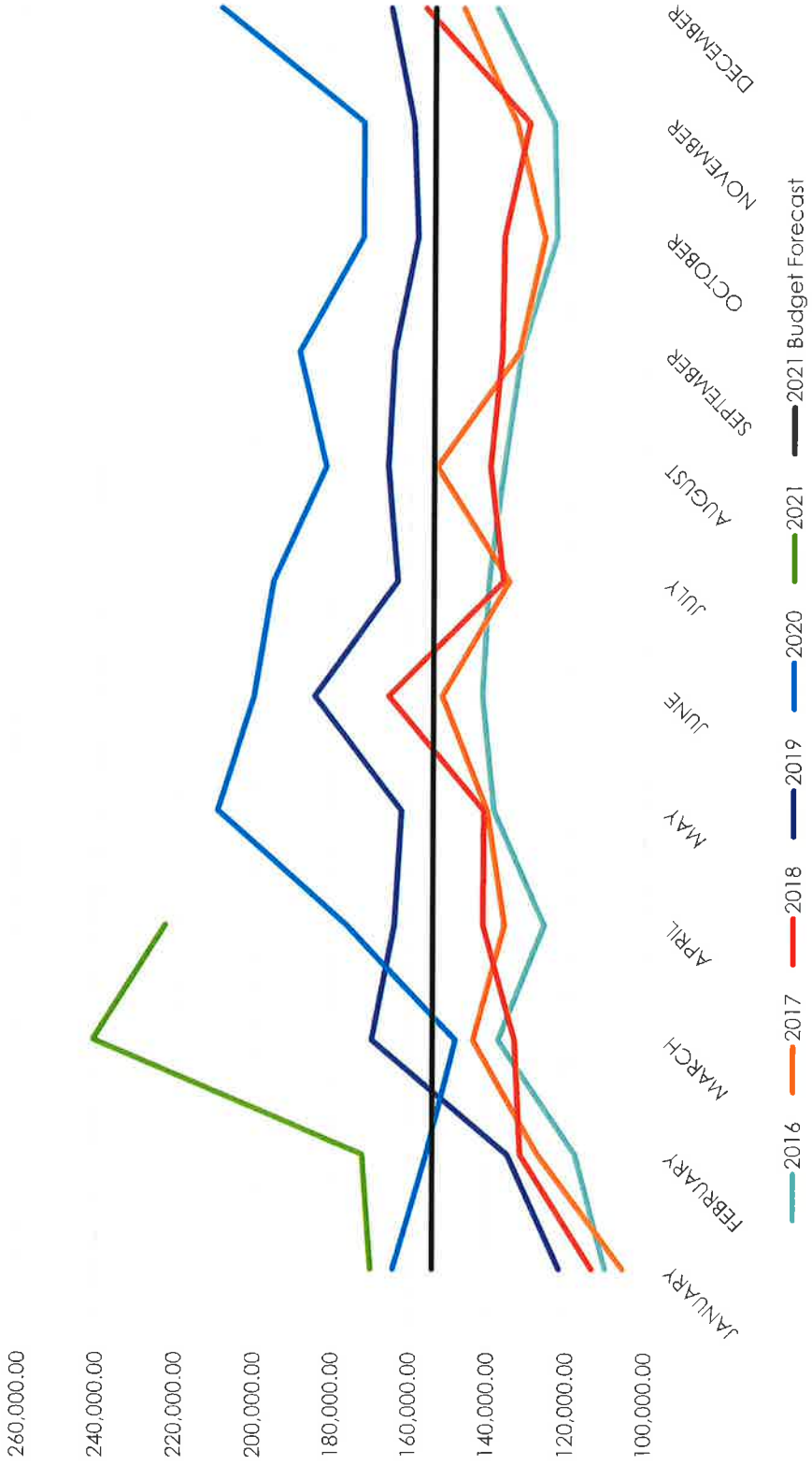
OTERO COUNTY SALES TAX REPORT
 * April 2021



COLLECTED BY COUNTY \$ 36,142.36
 COLLECTED BY STATE \$ 186,489.95
 TOTAL COLLECTED \$ 222,632.31 Received in June 2021

	2016	2017	2018	2019	2020	2021	2021 Budget Forecast	Monthly % of Change (+/-)	Cumm. % of Change
BUDGET:	1,456,069	1,500,000	1,555,746	1,614,803	1,743,239	1,847,833			
JANUARY	110,044.41	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	153,986.08	5,767.10	3.51%
FEBRUARY	117,725.29	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77	153,986.08	16,638.58	10.70%
MARCH	137,223.95	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68	153,986.08	92,756.54	62.57%
APRIL	125,664.43	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31	153,986.08	46,262.60	26.23%
MAY	138,519.09	140,089.23	140,994.71	162,242.55	209,430.39		153,986.08		
JUNE	141,573.47	151,779.74	165,524.40	184,727.31	200,329.36		153,986.08		
JULY	139,936.53	134,639.90	136,107.09	163,345.65	195,467.90		153,986.08		
AUGUST	136,146.91	153,261.78	139,538.23	165,871.93	182,047.91		153,986.08		
SEPTEMBER	131,856.97	132,195.69	136,567.68	164,321.69	188,993.15		153,986.08		
OCTOBER	122,953.34	125,887.10	136,145.07	158,386.93	172,509.80		153,986.08		
NOVEMBER	123,689.65	133,063.60	129,733.81	159,523.44	172,425.63		153,986.08		
DECEMBER	138,217.02	146,721.18	156,427.85	165,446.96	209,094.53		153,986.12		
Totals	1,563,551.06	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	805,806.61	1,847,833.00	161,424.82	XXXXX

Otero County Sales Tax Report



ocw@oterogov.org

Mon Jun 28, 2021

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Administration / JH, RO, JB

11am - 12pm Department of Human Services / JH, RO, JB, DR

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development

4:15pm - 5:15pm Ag Commissioner Greenberg

Tue Jun 29, 2021

2pm - 3pm Dennis Smith

3pm - 5pm Work Session / JH, RO, JB

Where: Room 212

Wed Jun 30, 2021

12pm - 1:30pm Jay Williams Retirement

Mon Jul 5, 2021

All day Independence Day Observed - Courthouse Closed

Mon Jul 5, 2021

Tue Jul 6, 2021

9am - 10am County Attorney / JB, JH, RO, NS, SS

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Emergency Management / JH, RO, JB, DC

Where: Room 212

1:30pm - 2:30pm Broadband Discussion - SECOM

Where: <https://us02web.zoom.us/j/81252700451>

ocw@otero.gov

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

Wed Jul 7, 2021

9:30am - 10:30am SCEDD/RO

Fri Jul 9, 2021

9am - 12pm STAC / JB

Where: CDOT HQ, 4201 E Arkansas Ave, Denver

Mon Jul 12, 2021

9am - 10am Public Works / JH, RO, JB, LN, DG

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Department of Human Services / JH, RO, JB, DR

Where: Room 212

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development