



**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

**Office of the Commissioners**

# **AGENDA**

**August 23, 2021**

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
  - 2.1 Julie Worley**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
  - 5.1 Approval of Bills and Payroll**
  - 5.2 Sales Tax Report**
  - 5.3 Ambulance Permits**
  - 5.4 Single Entry/Court Remodel Contractor Announcement**
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**



August 9<sup>th</sup>, 2021

The Board of County Commissioners now meets pursuant to adjournment.

Present:

John Hostetler	Chr. Pro-Tem
Rob Oquist	Member
Amy White-Tanabe	Admin
Shannon Casillas	Chief Deputy Clerk

Guests in attendance via phone/zoom:

In Person: James Bartolo, Stephen Arnold, Jolly Rose, Deanna Hostetler, Pam Denahy, Anne Boswell, Rick Wallner, Marty Lee, Jennifer Rife, Adrian Hart and Jeff Cully.

Chr. Pro-Tem Hostetler called the meeting to order and requested approval of the minutes from July 26<sup>th</sup>, 2021. Co. Oquist motioned to approve the minutes. Chr. Pro-Tem Hostetler seconded. Motion carried.

Dee Hostetler presented that Clean Valley Recycling is holding an electronics, paint, & tires recycling event on August 28<sup>th</sup>, from 9am to 2pm. Everything will be free except for televisions. The recyclables can be taken to the Swink Recycle Center, the Rocky Ford Fair Grounds, or the Recycle Trailer at 3<sup>rd</sup> & Adams in La Junta. Please take tires to the Swink Recycle Center.

Pam Denahy & Rick Wallner presented Canyons & Plains Southeast Colorado Regional Heritage Taskforce. The taskforce is a heritage tourism development organization. They will be asking the Commissioners of all seven counties for a \$1,000.00 contribution to the Canyons & Plains to help with the support and promotion of tourism.

Stephen Arnold and Jeff Cully presented a problem they are having with the sale barn in Fowler. They have talked to the Health Department and to Land Use concerning the open pit disposal of dead animals. The smell is bad, and the worry is that the well water and the river water could be affected. There are State laws to help with this and they would like to see the County enforce them. Chr. Pro-Tem Hostetler thanked them for coming in.

Chr. Pro-Tem Hostetler called for approval of the bills and payroll for July 16<sup>th</sup> to July 31<sup>st</sup>, 2021. Co. Oquist motioned to approve the bills and payroll. Chr. Pro-Tem Hostetler seconded. Motion carried.

Danny Chavez presented the 2021 EMPG Award from the State for \$10,000.00. The grant pays for operating salaries and operating expenses. He asked that the Board sign the letter of acceptance. Co. Oquist motioned to approve the signature of the letter. Chr. Pro-Tem Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the JUB Engineers Agreement deals with the access to Bents Fort from Hwy 50 between La Junta and Las Animas. The project will include dealing with water conservation issues as well as state park issues. Co. Oquist motioned to approve signature on the agreement. Chr. Pro-Tem Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a renewal of liquor license for the La Junta Golf Course/Fairway. She is asking for signature. Co. Oquist motioned to approve signature on the liquor license renewal. Chr. Pro-Tem Hostetler seconded. Motion carried.

Admin. White-Tanabe presented the 2022 Holiday list for the County. Co. Oquist motioned to approve the list. Chr. Pro-Tem Hostetler seconded. Motion carried.

Co. Oquist presented that he attended an E-911 meeting. They will be updating the equipment for Rocky Ford, La Junta, and the Sheriff's department. The equipment will use GPS to locate them in case something happens to them on the road. Co. Oquist was asked about the dispatch center, he reported they were still talking about it.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, August 23<sup>rd</sup>, 2021, at 1:30pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
AUGUST 1 THROUGH AUGUST 15, 2021

Check #	Vendor	Description	Department	Amount
123135	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	37,799.26
123136	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B/LANDFILL	486.29
123137	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	G&B	68.00
123138	ALAN M WADLEIGH	TRAVEL	CSBG	14.00
123139	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	12,824.00
123140	AMAZON CAPITAL SERVICES, INC	JAIL BASED SERVICES/BLDG MAINT/REPAIRS	STATE GRANTS/JAIL	1,001.05
123141	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	599.70
123142	ARKANSAS VALLEY COOP	PARTS/SERVICE	R&B	36.44
123143	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	717.27
123144	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS/SERVICE	G&B/R&B	231.14
123145	ARROWHEAD SCIENTIFIC, INC.	OPERATING SUPPLIES	SHERIFF	432.55
123146	AXIOM HUMAN RESOURCE SOLUTIONS, INC	SOFTWARE/TRAINING	ADMIN	360.00
123147	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	1,007.10
123148	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	147.84
123149	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	819.61
123150	BART MENDENHALL	GRAVEL	R&B	219.45
123151	BLACK HILLS ENERGY	UTILITIES	VARIOUS	2,685.54
123152	BOB BARKER COMPANY, INC	JAIL COMMISSARY EXPENSE	JAIL	246.06
123153	CAPITAL ONE TRADE CREDIT	GRAVEL	R&B	195.00
123154	CENTURYLINK	PURCHASED SERVICES-COMM	E911	297.20
123155	CENTURYLINK	TELEPHONE	SHERIFF	118.90
123156	CENTURYLINK	OPERATIONS-LOCAL CASH	AAA	1.98
123157	CHARM-TEX, INC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	367.98
123158	CITY OF LA JUNTA	RENT	HEALTH	500.00
123159	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL	2,515.75
123160	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	4,350.89
123161	CLEAN VALLEY RECYCLING	OPERATING SUPPLIES	HEALTH	93.80
123162	COLORADO CORRECTIONAL INDUSTRIES	BUILDING MAINT/REPAIRS	JAIL	79.00
123163	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MED TRUST	2,592.00
123164	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
123165	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	2,790.47
123166	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	29.70
123167	DEAN W CHASE	TRAVEL	CSBG	405.00
123168	DEEP ROCK	MISCELLANEOUS	VARIOUS	218.61
123169	DIGITCOM ELECTRONICS, INC	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	157.50
123170	EAST OTERO SCHOOL DISTRICT R-1	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	393.69
123171	FARIS MACHINERY COMPANY	PARTS/SERVICE	R&B	14,472.44
123172	FASTENAL COMPANY	BUILDING MAINT/REPAIRS	G&B/SHERIFF	99.91
123173	GALLS, LLC	UNIFORMS	TRANSPORT	170.95
123174	GAYLE LANGAN	TRAVEL	CSBG	171.00
123175	GCR TIRES & SERVICE	BATTERIES, TIRES, TUBES, ETC	G&B/TRANSPORT	664.30
123176	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	348.00
123177	GRAINGER, INC	PARTS/SERVICE	R&B	220.32
123178	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	173.00
123179	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	260.00
123180	GSK REFRIGERATION	BUILDING MAINT/REPAIRS	G&B	150.00
123181	HINKLE & COMPANY, PC	AUDIT	ADMN	12,900.00
123182	INTERSTATE BILLING SERVICE	PARTS/SERVICE	R&B	199.48
123183	JACK'S BODY SHOP	REPAIR/MAINT-MOTOR VEHICLES	TRANSPORT	18.00
123184	JACKSON AWARDS & DESIGN LTD	OPERATING SUPPLIES	SHERIFF	300.00
123185	JOHN DEERE FINANCIAL	PARTS/SERVICE	JAIL/R&B	694.52
123186	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	108.00
123187	KASSIDY DIREZZA	DUES, MEETINGS & TRAINING	ASSESSOR	131.00
123188	KEN HOOD	DUES, MEETINGS & TRAINING	ASSESSOR	160.00
123189	KIMBALL MIDWEST	PARTS/SERVICE	R&B	104.84
123190	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/JAIL/HEALTH	561.79
123191	LA JUNTA VALLEY TIRE SHOP	FLUIDS	R&B	12.50

Check #	Vendor	Description	Department	Amount
123192	LAS ANIMAS-HUERFANO COUNTY HEALTH DEPT	STEPP GRANT	HEALTH	10,000.00
123193	LAWSON PRODUCTS, INC	BUILDING MAINT/REPAIRS	G&B	484.61
123194	LOWER ARKANSAS VALLEY WATER DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	148.09
123195	LYLE & SONS PLUMBING & HEATING	BUILDING MAINT/REPAIRS	JAIL	94.64
123196	MARDONA L MORELAND	TRAVEL	CSBG	167.00
123197	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B	260.84
123198	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	124.00
123199	MOTOROLA SOLUTIONS, INC.	LEASE	E911	90,581.00
123200	NINE HEALTH SERVICES, INC	AAA GENERAL FUND	AAA	10,373.00
123201	NORMAN RAILTON	DUES, MEETINGS & TRAINING	ASSESSOR	131.00
123202	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/HEALTH	1,318.55
123203	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	1,023.55
123204	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	VARIOUS	460.41
123205	OTERO TRUE VALUE	PARTS/SERVICE	R&B	551.23
123206	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
123207	POWER MOTIVE CORPORATION	PARTS/SERVICE	R&B	70.35
123208	PRECISION HYDRAULICS, INC	PARTS/SERVICE	R&B	234.96
123209	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,556.97
123210	PSI SYSTEMS, INC	PARTS/SERVICE	R&B	72.02
123211	PUEBLO COUNTY COMMISSIONERS	CONTRACT SERVICES	ADMIN	90.00
123212	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	1,375.52
123213	RESERVE ACCOUNT	POSTAGE	LAND USE/ADMIN/CLERK	1,327.00
123214	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	241.02
123215	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,899.84
123216	ROCKY FORD RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	111.59
123217	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	1,435.22
123218	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	42,299.00
123219	SE CO WATER ACTIVITY ENTERPRISE	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	92.81
123220	SECOM	TELEPHONE/SECOM CIRCUIT	VARIOUS	5,409.63
123221	NOT A CHECK			-
123222	SECOM (911)	SECOM CIRCUIT	E911	513.00
123223	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	4,320.00
123224	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	155.34
123225	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	867.88
123226	SWINK SCHOOL DISTRICT #33	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	1,551.98
123227	TENTCRAFT, LLC	SPECIAL PROJECTS	HEALTH	20,443.37
123228	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B	1,380.11
123229	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	294.38
123230	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	29.00
123231	TOWN OF FOWLER	UTILITIES	R&B	102.48
123232	TOWN OF SWINK	UTILITIES	R&B	122.39
123233	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	247.81
123234	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	611.78
123235	VIAERO WIRELESS	OPERATING SUPPLIES	SHERIFF/JAIL	103.68
123236	VISA	DUES & MEETINGS/OPERATING	VARIOUS	11,190.27
123237	NOT A CHECK			-
123238	VISA-SHERIFF OFFICE	UNIFORMS/TRAVEL/OPERATING	SHERIFF/JAIL	2,919.35
123239	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	1,445.13
123240	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	389.74
123241	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	1,422.00
123242	WALMART / CAPITAL ONE	OPERATING SUPPLIES	JAIL	311.04
123243	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	1,921.56
123244	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	97.22
123245	VISA	BT GRANTS	HEALTH	315.83
123246	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	1,042.63
1154	CELIA M SALAZAR	JAIL BASED SERVICES (JBBS)	STATE GRANTS	762.05
1155	DEE ANN LYONS	MEDICAL SERVICES	JAIL/STATE GRANTS	3,095.50
1156	FLOYD R WARD JR	TRAVEL	CSBG	177.00
1157	GT INDEPENDENCE	FMS CLIENT SERVICES	VDC	948.50
1158	LA JUNTA RURAL FIRE PROTECTION DISTRICT	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	386.64
1159	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	7,856.70

Check #	Vendor	Description	Department	Amount
1160	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	587.00
1161	LYNDA SCOTT	TRAVEL	CLERK	688.00
1162	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	283.00
1163	PSA WORLDWIDE CORP	STEPP GRANT	HEALTH	660.03
1164	ROBERT BLAIR	CSBG COVID FOOD	CSBG	40.95
1165	ROCKY FORD SCHOOL DISTRICT R2	PILT PAYMENTS - DOW	INTERGOVERNMENTAL	979.86
1166	SHELLY R BAUER	TRAVEL	CSBG/NEMT	80.00
1167	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	308.31
1168	TRISPOKE TECHNOLOGIES, LLC	CIVIL PROCESS FEES	SHERIFF	48.51
1169	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	20.00
1170	WATCHPOINT SURVEILLANCE, INC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	8,162.95
1171	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B	891.88
1172	WEX BANK	GAS & OIL	SHERIFF/TRANSPORT	5,144.95
1173	WEX BANK	GAS	R&B	834.48
1174	WEX BANK	GAS & OIL	ADMIN/EMERGENCY MGMT	197.78
1175	WEX BANK	OCHD VEHICLE	HEALTH	119.05
1176	WEX BANK	FUEL	LAND USE	155.59
1177	ZELMA NOVAK	TRAVEL	NEMT	41.00
				363,144.37

Fund Summary

010 - GENERAL FUND	103,464.28
011 - SMALL BUSINESS DEVELP RLF	98.00
020 - ROAD & BRIDGE FUND	41,003.35
025 - MEDICAL TRUST FUND	2,592.00
040 - AAA FUND	75,841.07
070 - GENERAL HUMAN SERVICES	1,554.27
080 - HEALTH FUND	44,978.49
085 - CONSERVATION TRUST FUND	124.26
090 - CLERK HIRE FUND	2,097.45
095 - E-911	91,391.20
363,144.37	

OTERO COUNTY SALES TAX REPORT  
June 2021



COLLECTED BY COUNTY \$ 44,203.55  
 COLLECTED BY STATE \$ 195,348.73  
**TOTAL COLLECTED \$ 239,552.28** Received in August 2021

		BUDGET:					FY 2020 vs FY 2021				
		2016	2017	2018	2019	2020	2021	2021 Budget Forecast	(+/-)	Monthly % of Change	Cumm. % of Change
		1,456,069	1,500,000	1,555,746	1,614,803	1,743,239	1,847,833				
JANUARY		110,044.41	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	153,986.08	5,767.10	3.51%	3.51%
FEBRUARY		117,725.29	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77	153,986.08	16,638.58	10.70%	7.01%
MARCH		137,223.95	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68	153,986.08	92,756.54	62.57%	24.61%
APRIL		125,664.43	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31	153,986.08	46,262.60	26.23%	25.05%
MAY		138,519.09	140,089.23	140,994.71	162,242.55	209,430.39	222,410.14	153,986.08	12,979.75	6.20%	20.43%
JUNE		141,573.47	151,779.74	165,524.40	184,727.31	200,329.36	239,552.28	153,986.08	39,222.92	19.58%	20.27%
JULY		139,936.53	134,639.90	136,107.09	163,345.65	195,467.90		153,986.08			
AUGUST		136,146.91	153,261.78	139,538.23	165,871.93	182,047.91		153,986.08			
SEPTEMBER		131,856.97	132,195.69	136,567.68	164,321.69	188,993.15		153,986.08			
OCTOBER		122,953.34	125,887.10	136,145.07	158,386.93	172,509.80		153,986.08			
NOVEMBER		123,689.65	133,063.60	129,733.81	159,523.44	172,425.63		153,986.08			
DECEMBER		138,217.02	146,721.18	156,427.85	165,446.96	209,094.53		153,986.12			
Adjustment											
Totals		1,563,551.06	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	1,267,769.03	1,847,833.00	213,627.49	XXXX	XXXX





[ocw@oterogov.org](mailto:ocw@oterogov.org)

**Mon Aug 23, 2021**

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Administration / JH, RO, JB

11am - 12pm Department of Human Services / JH, RO, JB, DR

1pm - 1:30pm 1041 Meeting

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development

**Tue Aug 24, 2021**

2pm - 3pm Budget Kickoff Meeting

3pm - 5pm Work Session / JH, RO, JB

Where: Room 212

**Wed Aug 25, 2021**

11am - 12pm SECOG/SECED - DB/JB

**Thu Aug 26, 2021**

3pm - 4pm Bent County

**Tue Aug 31, 2021**

11am - 1pm Health Dept - JH/AT

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

**Fri Sep 3, 2021**

All day CCI Southern District

Fri Sep 3, 2021

**Mon Sep 6, 2021**

All day Labor Day - Courthouse Closed

Mon Sep 6, 2021

[ocw@otero.gov](mailto:ocw@otero.gov)

**Tue Sep 7, 2021**

9am - 10am County Attorney / JB, JH, RO, NS, SS

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Emergency Management / JH, RO, JB, DC

Where: Room 212

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

**Wed Sep 8, 2021**

10:30am - 12pm RESADA / JH, DR

Where: Las Animas

12:30pm - 4pm Ark River Basin Roundtable / AW

Where: Pueblo

4pm - 5pm Historic Preservation

Where: Room 110A

**Fri Sep 10, 2021**

9am - 12pm STAC / JB

Where: CDOT HQ, 4201 E Arkansas Ave, Denver

**Mon Sep 13, 2021**

9am - 10am Public Works / JH, RO, JB, LN, DG

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Department of Human Services / JH, RO, JB, DR

Where: Room 212

12:30pm - 1:30pm Hinkle CPAs

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development