



Rob Oquist - Commissioner Dist. 1
Tim Knabenshue - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Otero County Board of Commissioners

AGENDA August 25, 2025

1. Opening Prayer
2. Pledge of Allegiance
3. Call to Order
4. Public Comment (limit of 3 minutes)
5. Presentations
6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, to be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills & Payroll
7. Old Business
8. New Business
 - a. DRAFT Memorandum of Understanding Between Southeastern Colorado Water Conservancy District, Otero County, the Colorado Water Conservation Board, and Colorado Water Resources and Power Development Authority
9. Departmental Reports
 - a. Sales Tax Report
10. Commissioners' Report
11. Discussion
12. Announcements
 - a. Otero County offices and Landfill will be closed Monday, September 1, 2025, in observance of Labor Day.

August 11th, 2025

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in-person: David Goebel, Bette McFarren, and Adrian Hart.
Guests in attendance via Zoom: Christopher Olney.

Chr. Oquist asked everyone to stand for Prayer and the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from July 28th, 2025, and bills and payroll for July 16th through July 31st, 2025. The consent agenda also includes the Appointment of Jay Smith to the Otero County Planning Commission and the Liquor License Renewal for the La Junta Golf Course. Co. Baldwin motioned to approve the consent agenda. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2025-15. A Resolution of the Board of County Commissioners of Otero County, Colorado, Opposing the Actions of Denver Mayor Mike Johnston in Promoting an "EAT LESS MEAT" Campaign and Affirming Support for Colorado's Agricultural Heritage. Colorado has a proud multigenerational tradition of ranching and livestock production and promoting "Eat Less Meat" campaigns undermine the heritage of Colorado's farming and ranching communities. Co. Knabenshue added that it is important from an Otero County standpoint that we stand up against this bias because farming and ranching is a big part of our way of life. Co. Knabenshue motioned to approve Resolution 2025-15. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2025-16. A Resolution of the Board of County Commissioners of Otero County, Colorado, Opposing Unfunded State Mandates and Affirming Local Control Pursuant to Colorado Revised Statutes C.R.S. 29-1-304.5. This resolution states that the County is asking the State to stop imposing unfunded mandates because as C.R.S. 29-1-304.5 states if there is a change of service required by law it must also provide adequate funding or the mandate becomes optional. Included in the motion is the letter to The Honorables Jared Polis, James Coleman, and Julie McCluskie as to a Bipartisan Action Regarding Unfunded State Mandates. Co. Baldwin motioned to approve Resolution 2025-16 and the signing of the Unfunded Mandate Letter. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented an Emergency Management Funding Letter to be sent to The Honorables Jared Polis, James Coleman, and Julie McCluskie to accept the terms of the 2025 Emergency Management Performance Grant (EMPG), so that we can continue to protect the residents of Otero County. Co. Knabenshue motioned to approve the letter. Co. Baldwin seconded. Motion carried.

Co. Knabenshue shared that he has attended several meetings. The most important ones were concerning water, corrections and the 4-H Fair meetings, it is important to support our youth. He mentioned the staff's appreciation lunch and that it was great fun!

Chr. Oquist shared that he would be attending the breakfast on Wednesday the 13th of August to kick off the Fair.

With no further business, the Board adjourned the meeting.

Next meeting will be Monday, August 25th, 2025, at 1:30 pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
AUGUST 1 THROUGH AUGUST 15, 2025

Check #	Vendor	Description	Department	Amount
130556	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	SHERIFF/JAIL	90.00
130557	ACM DIESEL, LLC	PARTS/SERVICE	R&B	3,858.82
130558	ADVANCED LAUNDRY SYSTEMS	OPERATING SUPPLIES	JAIL	1,280.50
130559	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	2,100.00
130560	ARKANSAS VALLEY LUMBER & SUPPLY	PARTS/SERVICE	HEALTH/R&B	120.39
130561	AVRMC - PATIENT ACCOUNTS	MEDICAL SERVICES	JAIL	175.83
130562	BACA COUNTY PUBLIC HEALTH AGENCY	STEPP GRANT	HEALTH	10,000.00
130563	BLACK HILLS ENERGY	UTILITIES	VARIOUS	2,862.34
130564	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	497.00
130565	CCR SEPTIC SERVICE	OPERATING SUPPLIES	JAIL	285.00
130566	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	779.11
130567	CITY OF LA JUNTA	CTC GRANT	HEALTH	500.00
130568	CITY OF LA JUNTA - UTILITIES	UTILITIES	JAIL	5,238.40
130569	CITY OF LAMAR	AAA GENERAL FUND	AAA	12,852.03
130570	CITY OF ROCKY FORD	PURCHASED SERVICES-COMM	E911	1,663.30
130571	CITY OF TRINIDAD	SOUTHWEST CHIEF RESTORATION	INTERGOVERNMENTAL	12,500.00
130572	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	340.50
130573	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MEDICAL TRUST	2,664.00
130574	CONNIE M RING	OMBUDSMAN ACTIVITIES SERV	AAA	67.84
130575	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	150.00
130576	CROWLEY COUNTY COMMISSIONERS	CROWLEY COUNTY	AAA	435.46
130577	CROWLEY COUNTY SCHOOL DISTRICT RE 1-J	STEPP GRANT	HEALTH	1,000.00
130578	ENRIQUE GUZMAN	TRAVEL	SHERIFF	100.00
130579	ERIC GRONEMEYER	CTC GRANT	HEALTH	300.00
130580	EXPRESS TOLL	TRAVEL	TRANSPORT	26.90
130581	FADE TO BLACK WINDOW TINTING	PARTS/SERVICE	R&B	750.00
130582	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	601.49
130583	GRAPHIC DESIGNS UNLIMITED	WELLNESS PROGRAM	MEDICAL TRUST	403.00
130584	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
130585	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	40.00
130586	INDUSTRIAL HEALTH SERVICE, INC	MISCELLANEOUS	ASSESSOR/HEALTH	96.80
130587	JACKSON AWARDS & DESIGN LTD	OPERATING SUPPLIES	SHERIFF	875.00
130588	JAILCORE	OPERATING SUPPLIES	JAIL	129.76
130589	JIMMY'S METAL WORKS, LLC	OPERATING SUPPLIES	JAIL	45.00
130590	KIMBALL MIDWEST	PARTS/SERVICE	G&B/R&B	1,211.84
130591	KIOWA COUNTY	STEPP GRANT	HEALTH	10,000.00
130592	LA JUNTA KIDS RODEO, INC.	KIDS RODEO	ADMIN	250.00
130593	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	1,053.32
130594	LAS ANIMAS-HUERFANO COUNTY HEALTH DEPT	STEPP GRANT	HEALTH	20,000.00
130595	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	810.26
130596	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	1,547.55
130597	MCKESSON MEDICAL-SURGICAL	MEDICAL SUPPLIES	HEALTH	6,506.29
130598	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	1,343.11
130599	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
130600	OFFICE DEPOT, INC	OPERATING SUPPLIES	SHERIFF/JAIL/HEALTH	994.82
130601	O'REILLY AUTO PARTS	PARTS/SERVICE	VARIOUS	1,717.93
130602	OTERO COUNTY COMMISSIONERS	RENT/OPERATING/STEWARDSHIP	VARIOUS	7,382.09
130603	NOT A CHECK			-
130604	OTERO COUNTY SHERIFF DEPT -PETTY CASH	MEDICAL SERVICES	JAIL	24.94
130605	OTERO COUNTY SOCIAL SERVICES	SALARIES /OPERATING	ADULT SERVICES	8,559.69
130606	OTERO COUNTY TREASURER	MISCELLANEOUS/PETTY CASH	TREASURER	111.01
130607	OTERO TRUE VALUE	PARTS/SERVICE	R&B	120.85
130608	PERKINS MOTOR - LA JUNTA	PARTS/SERVICE	R&B	304.08
130609	PITNEY BOWES, INC	MAINTENANCE CONTRACTS	VARIOUS	38.16
130610	PRIMO BRANDS	MISCELLANEOUS	TREASURER	165.19
130611	PROWERS COUNTY PUBLIC HEALTH	STEPP GRANT	HEALTH	10,000.00
130612	PSI SYSTEMS, INC	PARTS/SERVICE	R&B	100.34
130613	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	92.62
130614	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	ADMIN/LAND USE	401.90

Check #	Vendor	Description	Department	Amount
130615	ROCKY FORD GROWERS COOP ASSN	BUILDING MAINT/REPAIRS	G&B	112.00
130616	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	11,481.09
130617	SAFETY-KLEEN SYSTEMS, INC	PARTS/SERVICE	R&B	143.30
130618	SECOM	CTC GRANT	HEALTH	105.26
130619	SHRED AMERICA COLORADO	DOCUMENT SHREDDING	TREAS/ADMIN/ADULT SVCS	56.96
130620	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	252.32
130621	SOUTHEASTERN COLORADO AHEC	OPERATING SUPPLIES	HEALTH	5,500.00
130622	SOUTHERN TIRE MART LLC	TIRES	R&B	1,347.89
130623	STAY SOBER, LLC	JAIL BASED SERVICES (JBBS)	JAIL	9,500.00
130624	STEIR FUEL & OIL	TIRES	R&B	54.48
130625	SUTHERLAND LUMBER CO.	BUILDING MAINT/REPAIRS	R&B	255.44
130626	SUTHERLAND LUMBER CO.	BUILDING MAINT/REPAIRS	G&B/JAIL	892.13
130627	TASCOSA OFFICE MACHINES, INC	MAINTENANCE CONTRACTS	TREAS/SHERIFF/ADULT SVCS	536.09
130628	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	395.12
130629	TOWN OF FOWLER	UTILITIES	R&B	105.48
130630	TOWN OF SWINK	UTILITIES	R&B	127.79
130631	TRIAD COMPUTER SERVICES, INC	SOFTWARE/HARDWARE RENTAL	SHERIFF	114.00
130632	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	147.50
130633	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	1,704.80
130634	VALLEY PLUMBING & HEATING, INC	MAINT/REPAIRS-215 RATON	G&B	235.00
130635	VANHOOK ROCKS	COURTHOUSE BUILDING	CAPITAL IMPROVEMENTS	2,200.00
130636	VIAERO WIRELESS	TELEPHONE	EXTENSION	144.29
130637	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	13,705.25
130638	NOT A CHECK			-
130639	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	3,605.54
130640	WALMART / CAPITAL ONE	OPERATING	VARIOUS	594.50
130641	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	287.29
130642	WALMART / CAPITAL ONE	ROAD OIL	R&B	347.35
130643	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	199.67
4513	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	54,975.17
4514	21ST CENTURY EQUIPMENT LLC	PARTS/SERVICE	R&B	1,475.31
4515	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	JAIL/R&B	1,333.05
4516	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4517	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	1,741.24
4518	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	3,399.00
4519	BOKF, NA	FEES	JAIL	1,500.00
4520	BRENDA DONALDSON	TRAVEL	SEP	125.08
4521	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	1,000.00
4522	CENTURYLINK	TELEPHONE	E911/AAA	7,517.54
4523	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	900.00
4524	CLEAN VALLEY RECYCLING	UTILITIES	HEALTH/G&B	214.00
4525	DANIEL DAVIS	TRAVEL	ADULT SERVICES	222.00
4526	DEE ANN LYONS	MEDICAL SERVICES	JAIL	2,695.00
4527	DIGITCOM ELECTRONICS, INC	RADIO REPAIR/MAINTENANCE CONTRACTS	SHERIFF/E911	2,788.08
4528	DIVE RESCUE INTERNATIONAL	OPERATING SUPPLIES	SHERIFF	496.00
4529	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	945.30
4530	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4531	FLOYD A ORNELAS JR	TRAVEL	ADULT SERVICES	330.00
4532	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	643.70
4533	GALLS, LLC	UNIFORMS	SHERIFF/JAIL	406.17
4534	GRAINGER, INC	PARTS/SERVICE	G&B/R&B	447.56
4535	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	69,594.63
4536	HD SUPPLY	BUILDING MAINT/REPAIRS	VARIOUS	1,268.28
4537	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4538	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	1,093.75
4539	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	361.00
4540	MEI TOTAL ELEVATOR SOLUTIONS	MAINTENANCE CONTRACTS	G&B	137.89
4541	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	939.91
4542	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4543	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4544	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN/R&B	375.79
4545	ROBERT L KLINKERMAN	TRAVEL	ADULT SERVICES	54.18

Check #	Vendor	Description	Department	Amount
4546	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	5,423.88
4547	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	950.00
4548	SAMANTHA PALMER	TRAVEL	SEP	96.46
4549	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN	487.50
4550	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	343.29
4551	SUPERIOR SEPTIC & EXCAVATION	PARTS/SERVICE	ADMIN/R&B	325.00
4552	TECHNOLOGY WEST	CONTRACT SERVICES	ELECTIONS	204.25
4553	NAME REDACTED	FSSP CLIENT SUPPORT	FSSP	500.00
4554	ULINE, INC	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	1,635.19
4555	VALLEY TRASH LLC	BUILDING MAINT/REPAIRS	ADMIN	80.00
4556	VIRGIL K LENZ, JR	TRAVEL	ADULT SERVICES	1,367.43
4557	VOIANCE LANGUAGE SERVICES, LLC	PURCHASED SERVICES-COMM	E911	11.73
4558	WEX BANK	FUEL	VARIOUS	6,746.12
				<u>367,560.70</u>

Fund Summary

010 - GENERAL FUND	121,584.69
011 - SMALL BUSINESS DEVELP RLF	9.95
012 - CAPITAL IMPROVEMENT FUND	2,200.00
020 - ROAD & BRIDGE FUND	36,731.65
025 - MEDICAL TRUST FUND	3,067.00
040 - AAA FUND	93,740.47
045 - INSURANCE FUND	404.92
050 - DETENTION CENTER FUND	2,134.78
065 - INTERNAL SERVICES FUND	1,226.66
070 - GENERAL HUMAN SERVICES	23,307.92
080 - HEALTH FUND	69,821.12
085 - CONSERVATION TRUST FUND	240.00
090 - CLERK HIRE FUND	7.63
095 - E-911	12,634.31
100 - OTERO LAND TRUST FUND	449.60
<u>367,560.70</u>	

OTERO COUNTY SALES TAX REPORT
June 2025

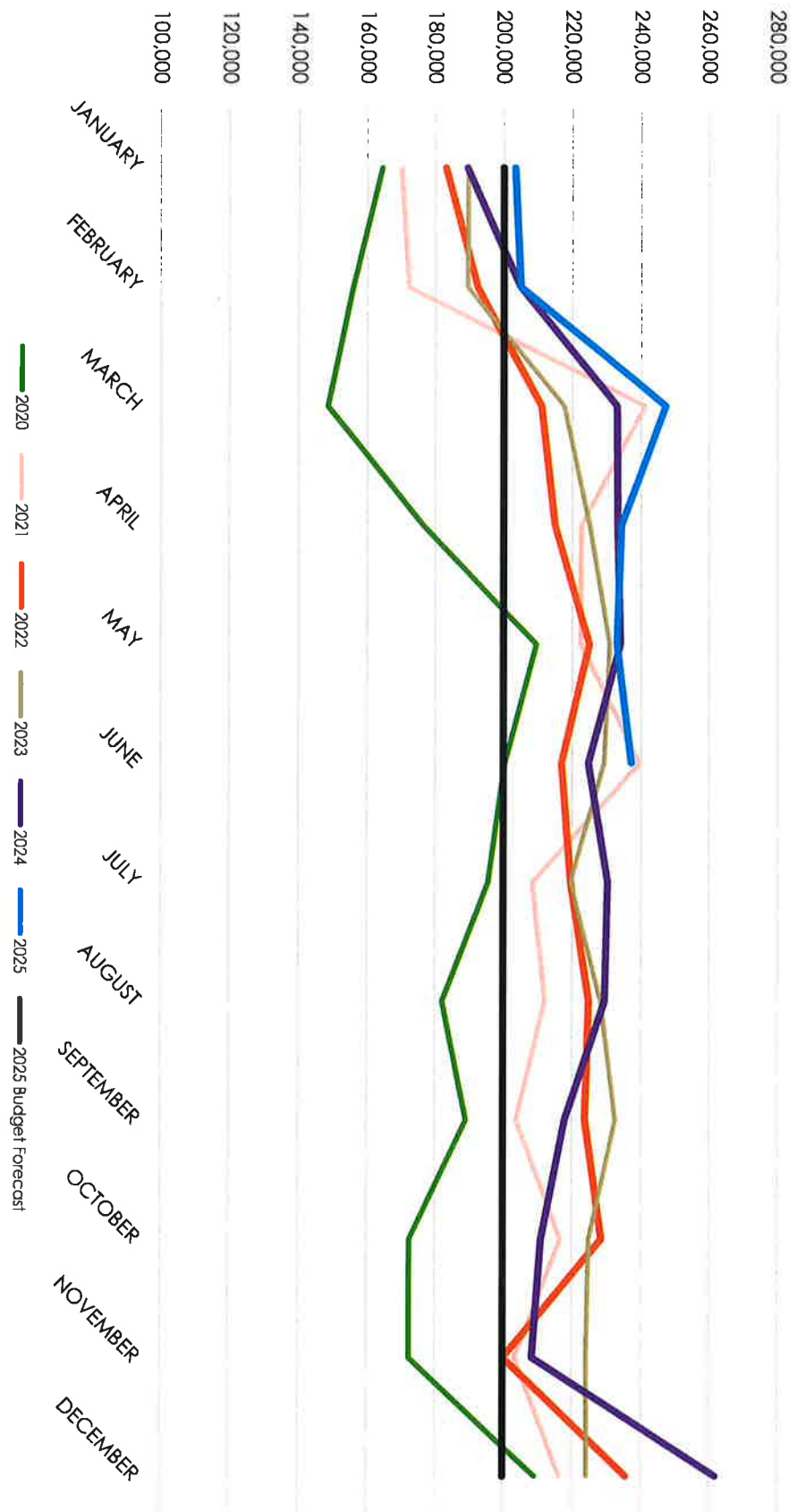


COLLECTED BY COUNTY	\$	32,422
COLLECTED BY STATE	\$	204,656
TOTAL COLLECTED	\$	237,078

Received in August 2025

	2020	2021	2022	2023	2024	2025	2025 Budget Forecast	FY2024 vs FY2025 (+/-)	Monthly % of Change	Cumm. % of Change	Cumm. % of Change
JANUARY	164,205	169,972	182,983	189,563	189,232	203,223	200,000	13,991	7%	7%	0%
FEBRUARY	155,565	172,204	192,216	189,406	204,819	204,865	200,000	46	0%	4%	4%
MARCH	148,242	240,999	210,892	217,619	232,765	247,126	200,000	14,361	7%	5%	5%
APRIL	176,370	222,632	214,762	224,963	233,125	234,134	200,000	1,009	0%	3%	4%
MAY	209,430	222,410	224,856	230,836	233,889	232,904	200,000	(985)	0%	3%	4%
JUNE	200,329	239,552	216,893	229,251	224,587	237,078	200,000	12,491	5%	3%	3%
JULY	195,468	208,403	219,463	219,497	230,255		200,000				3%
AUGUST	182,048	212,061	224,780	228,199	229,338		200,000				3%
SEPTEMBER	188,993	203,687	223,680	232,592	217,831		200,000				2%
OCTOBER	172,510	216,643	228,498	224,872	210,971		200,000				1%
NOVEMBER	172,426	203,386	199,965	224,198	208,339		200,000				0%
DECEMBER	209,095	216,381	235,641	224,283	261,747		200,000				2%
ACTUAL:	2,174,680	2,528,330	2,574,629	2,635,281	2,676,898		2,400,000	40,913			
BUDGET:	1,743,239	1,847,833	2,300,000	2,300,000	2,400,000	2,400,000					

Otero County 2025 Sales Tax Report



8/25/2025 to 9/5/2025

Commissioners' Calendar

Monday, August 25, 2025

Public Works/Facility Management / LN, DG, RO, TK, JB, AT

Mon 8/25/2025 9:00 AM - 10:00 AM

Location: Room 212

Economic Development / DB, RO, TK, JB, AT

Mon 8/25/2025 10:00 AM - 11:00 AM

Location: Room 212

Department of Human Services / RO, TK, JB, DR, AT

Mon 8/25/2025 11:00 AM - 12:00 PM

Location: Room 212

Administration / AT, RO, TK, JB

Mon 8/25/2025 12:00 PM - 1:00 PM

Location: Room 212

Department of Human Services, Land Use, Commissioner's Meeting

Mon 8/25/2025 1:30 PM - 2:30 PM

Location: Room 107 or Zoom

Ken Hood - Abstract

Mon 8/25/2025 2:30 PM - 3:00 PM

SECOR / RO

Mon 8/25/2025 3:00 PM - 4:00 PM

Tuesday, August 26, 2025

City of La Junta / RO, TK, SJ

Tue 8/26/2025 9:00 AM - 10:00 AM

Wednesday, August 27, 2025

SECOG/SECED / TK

Wed 8/27/2025 1:00 PM - 2:00 PM

Thursday, August 28, 2025

Administrator Interviews

Thu 8/28/2025 to Fri 8/29/2025

Friday, August 29, 2025

Administrator Interviews

Thu 8/28/2025 to Fri 8/29/2025

Monday, September 1, 2025

Labor Day - County Offices CLOSED

Mon 9/1/2025 (All day)

Friday, September 5, 2025

CCI - Southern District

Fri 9/5/2025 10:00 AM - 2:00 PM