



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

August 3, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Approval of Bills and Payroll
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 Jury Trials to Resume

SEE ATTACHMENTS

THOUGHT FOR THE DAY: *"Make the most of yourself by fanning the tiny, inner sparks of possibility into flames of achievement."* — Golda Meir



July 27th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lynda Scott	County Clerk

Guests in attendance were: In person: Jolly Rose, Danelle Berg and Ken Hood. On phone: Danny Chavez, Marty Lee, Christian Burney and Anne Boswell.

Chr. Goodwin called the meeting to order and requested approval of the minutes from July 20th, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

County Assessor Ken Hood presented a Petition for Abatement or Refund of taxes for Keybank National Association. This is a refund of \$7,986.80 because per CRS 39-3-118.7 the Renewable Energy property (personal property) is exempt and there is a solar garden located on the property. Mr. Hood is asking for signature on the refund. Co. Baldwin motioned to approve the refund. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a letter of support to the Lower Arkansas Valley Water Conservancy District for a grant from WSRF to line part of the Catlin Canal to prevent seepage. The letter is going to the Colorado Water Conservation Board. Admin. White-Tanabe is asking for signature on the letter. Co. Hostetler motioned to approve signature on the letter. Co. Baldwin seconded. Motion carried.

Emergency Manager Danny Chavez reported that after meeting with Sheriff Mobley, the local fire chiefs, it has been determined that due to the amount of rain we've had lately the fire restrictions can be lifted. The fire danger will be monitored to determine when or if the restrictions need to be imposed in the future. Co. Baldwin motioned to lift the ban. Co. Hostetler seconded. Motion carried.

Danelle Berg reported that she had three new business loans through OPI for Las Animas County and Otero County. There are new businesses looking for property or buildings that will work for their needs. She was asked about how she thought the County was doing and she said that she felt it was going well.

Admin. White-Tanabe has been working on the 2021 budget process. She has also been looking at the 2020 budget and how to evaluate the impact that COVID-19 has had as a whole. The new backup generator for the Sheriff's office should be installed by the end of this week. The county is still waiting on the CARES Act to become available.

Co. Hostetler met with Debbie Chapman from the Colorado State University extension service and found the meeting to be very informative. He also met with the Otero County Health Department concerning the COVID-19 pandemic.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, August 3rd, 2020 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
JULY 16 THROUGH JULY 31, 2020

Check #	Vendor	Description	Department	Amount
120265	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN/R&B	134.18
120266	BENITA GONZALES	CONSUMABLES	SENIOR CENTERS	5.22
120267	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	21,865.28
120268	BLACK HILLS ENERGY	UTILITIES	R&B	536.27
120269	BLUE TARP FINANCIAL, INC. (NORTHERN TOOL)	PARTS/SERVICE	R&B/COVID	953.39
120270	CENTURYLINK	TELEPHONE	SHERIFF	59.67
120271	CHRISTY BOWMAN	EMS	AMBULANCE	100.00
120272	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
120273	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/SHERIFF/R&B/COVID	9,454.92
120274	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	1,728.16
120275	CITY OF ROCKY FORD	UTILITIES	HEALTH/EXTENSION	235.81
120276	COLORADO DEPT OF PUBLIC HEALTH	OWTS SURCHARGE	LAND USE	460.00
120277	COLORADO DEPT OF PUBLIC HEALTH	LICENSURE FEES	HEALTH	215.00
120278	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	928.75
120279	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	218.08
120280	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MED TRUST	2,606.40
120281	DEEP ROCK	MISCELLANEOUS	ADMIN/SHERIFF/JAIL	158.39
120282	DIGITCOM ELECTRONICS, INC	OPERATING SUPPLIES	SHERIFF/R&B	92.22
120283	FASTENAL COMPANY	PARTS/SERVICE	JAIL/R&B	542.93
120284	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	279.00
120285	GAYLE LANGAN	TRAVEL	CSBG/NEMT	190.00
120286	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	501.37
120287	GRANT WRITING USA	DUES & MEETINGS	ADMIN	405.00
120288	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	196.37
120289	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	20.00
120290	GT INDEPENDENCE	FMS CLIENT SERVICES	VDC	2,389.75
120291	HARRIS PHARMACY	COVID-19 ELC	COVID	41.98
120292	HAT & SPUR HARDWARE, LLC	HOUSING	CSBG/NEMT	1,289.97
120293	HERRON ENTERPRISES USA	UNDERFUNDED COURTHOUSE GRANT	STATE GRANTS	6,650.00
120294	J&A TRAFFIC PRODUCTS	SIGNS	R&B	390.00
120295	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
120296	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	185.91
120297	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	474.00
120298	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
120299	KLEIN MAKER SPACE	SPECIAL PROJECTS	HEALTH	5,000.00
120300	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	2CE40
120301	LAS ANIMAS-HUERFANO COUNTY HEALTH DEPT	EPSDT	HEALTH	13,178.52
120302	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	418.12
120303	LYLE & SONS PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL/CSBG	2,598.00
120304	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	509.00
120305	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	436.19
120306	MEDINA'S TIRE SERVICE, LLC	EQUIPMENT R & M	LANDFILL	309.00
120307	MID-AMERICAN RESEARCH CHEMICAL	PARTS/SERVICE	R&B	256.91
120308	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	SHERIFF/JAIL	12.00
120309	MORGAN & SONS GLASS INC	DOLA COVID-19 - CLERK/TREASURER	COVID	842.27
120310	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	524.90
120311	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
120312	OTERO COUNTY COMMISSIONERS	RENT	ADULT SERVICES	1,950.00
120313	OTERO COUNTY SOCIAL SERVICES	OPERATING SUPPLIES	ADULT SERVICES	554.63
120314	PATRICIA F CLAUNCH	TRAVEL	CSBG	4.00
120315	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	415.00
120316	PRECISION HYDRAULICS, INC	PARTS/SERVICE	R&B	484.76
120317	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	525.94
120318	RACINE'S LOCKSMITHING & SECURITY, INC	MISCELLANEOUS	ADMIN	21.76
120319	REILLY JOHNSON ARCHITECTURE	ARCHITECT SERVICES	STATE GRANTS	28,635.24
120320	RESERVE ACCOUNT	POSTAGE	LAND USE/ADMIN	195.00
120321	RICHARD L COX	TRAVEL	CSBG/NEMT	135.00
120322	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL	1,049.48
120323	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
120324	ROTO-ROOTER & DRAIN SVCS	BUILDING MAINT/REPAIRS	JAIL	195.00
120325	SCHUSTER'S PRINTING, INC.	OPERATING SUPPLIES	SHERIFF	189.00
120326	SE CO WATER ACTIVITY ENTERPRISE	EXCESS CAPACITY	INTERGOVERNMENTAL	3,998.91
120327	SIGNS & DESIGNS	PARTS/SERVICE	R&B/COVID	270.00
120328	SOUTHEAST COLORADO POWER ASSN	COVID RELIEF (UNITED WAY)	COVID	528.38
120329	SOUTHEAST HEALTH SERVICES	JAIL BASED SERVICES	STATE GRANTS	34,748.03
120330	STACY W HAYS	CSBG COVID RENT	CSBG	450.00
120331	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	900.84
120332	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B/COVID	493.70
120333	THOMSON REUTERS - WEST	DOLA GRAY & BLACK MARIJUANA GRANT	STATE GRANTS	280.37
120334	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
120335	TRENTON MASCARENAS	MISCELLANEOUS	R&B	18.72

120335	TURNER ROOFING, LLC	DOLA COVID-19 - ADMINISTRATION	COVID	375.00
120336	UPS FREIGHT	PARTS/SERVICE	R&B	13.38
120338	VANHOOK ROCKS	ROCKY FORD BIKE PARK	R&B	1,203.60
120339	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,925.07
120340	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
120341	WALMART COMMUNITY BRC	DUES & MEETINGS	EMERGENCY MGMT	127.50
120342	WALMART COMMUNITY BRC	BUILDING MAINT/REPAIRS	G&B	16.59
120343	WALMART COMMUNITY BRC	OPERATING SUPPLIES	SHERIFF/JAIL	133.10
120344	WALMART COMMUNITY BRC	OPERATING SUPPLIES	HEALTH	399.73
120345	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
120346	WARRIOR KIT	BULLETPROOF VESTS	SHERIFF	928.75
120347	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	490.00
120348	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
120349	X-TREME H2O	OPERATING SUPPLIES	JAIL	130.00
			TOTAL	<u>160,931.24</u>

Fund Summary

010 - GENERAL FUND	113,848.89
020 - ROAD & BRIDGE FUND	7,330.34
025 - MEDICAL TRUST FUND	2,606.40
040 - AAA FUND	2,890.21
070 - GENERAL HUMAN SERVICES	11,917.65
080 - HEALTH FUND	21,225.91
085 - CONSERVATION TRUST FUND	211.00
090 - CLERK HIRE FUND	900.84
	<u>160,931.24</u>



Jury Trials to Resume in the 16th Judicial District

The 16th Judicial District would like to take this opportunity to inform residents within the district that it is the intention of the courts to resume jury trials in August of 2020. In partnership with Public Health and legal stakeholders, a Jury Operations Committee is in the planning phases for resuming jury trials in Otero County in August 2020, and Bent and Crowley Counties in October 2020. The Jury Operations Committee's primary focus has been public safety for citizens summoned for jury service, witnesses, victims, law enforcement, media, attorneys, defendants, court personnel, and the observing public. These considerations include strict adherence to social distancing, proper sanitation, the wearing of face coverings, and the mitigation of exposure risk in all areas at all times during the proceedings. No plan will be implemented without approval from the local Public Health Department. Proper screening procedures will be implemented upon entry into the courthouses.

The trial courts are a pillar of our system and exist to ensure justice is upheld and constitutional rights are protected. Obstacles presented by COVID-19 have made it difficult for the courts and other functions of government to operate in a sufficient manner. Despite these obstacles, it is incumbent upon us to find a way to safely resume jury trials. The courts understand and share in the health and safety concerns of citizens and will take great care to develop a comprehensive plan that takes into consideration all perspectives and risk factors.

For more information regarding the Jury Operations Committee, please contact the 16th Judicial District Court Executive, C.J. Montoya at 719-383-7123.

Commissioners

Mon Aug 3, 2020

8am - 8:30am Administration / JH, KG, JB

Where: Room 212

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

10am - 11am County Attorney / JH, JB, KG, AT, NS

Where: Room 212

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Tue Aug 4, 2020

2:30pm - 3:30pm EMPG Grant - Danny Chavez

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

4pm - 4:45pm Stakeholder Call

Wed Aug 5, 2020

9am - 9:30am Health Dept Briefing

Fri Aug 7, 2020

9am - 12pm CCI Legislative Call