



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

August 31, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Resolution 2020-10, Adoption of Hazard Mitigation Plan- Danny Chavez, Emergency Manager
 - 5.2 Letter of Support, Michelle Gardner
 - 5.3 Ratification of Letter of Support for Grant Application, Lyn Scott
 - 5.4 Approval of Bills and Payroll
- 6.0 Other Business**
- 7.0 Departmental Reports**
 - 7.1 Fire Ban- Danny Chavez, Emergency Manager
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**
 - 10.1 County offices, courts and landfills close Monday, September 7th for the Labor Day Holiday
 - 10.2 Public Hearing scheduled for September 7th, 2020 will be cancelled. Next meeting is scheduled for September 14, 2020.

SEE ATTACHMENTS

THOUGHT FOR THE DAY: *"Another world is not only possible, she is on her way. On a quiet day, I can hear her breathing."* -Arundhati Roy



August 24th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Shannon Casillas	Chief Deputy Clerk

Guests in attendance were: In person: Jolly Rose, Adrian Hart and Ken Hood. On phone: Marty Lee, Christian Burney and Anne Boswell.

Chr. Goodwin called the meeting to order and requested approval of the minutes from August 17th, 2020 with a correction in the 2nd paragraph for the Marketing and Consulting Company. The address is 201 B Colorado Ave, La Junta and is not located at the Thyme Square building. Co. Hostetler motioned to approve the minutes. Co. Goodwin seconded. Motion carried.

Ken Hood presented the Quarterly report for the assessor's office and commented that it is in a semi-normal state. Mr. Hood stated that the abstract of assessment and certifications will be moved to October 13th, 2020. December 31st, 2020 will be the final certification.

Admin. White-Tanabe presented Resolution 2020-09 Telecommuting/Teleworking Policy. Co. Hostetler motioned to approve the policy. Co Goodwin seconded. Motion carried.

Admin. White-Tanabe presented RMMI contract. This contract will help computerize accounts payable. This will need to be completed by December 31st, 2020. Price for the contract is \$115,637.50. Co. Hostetler motioned to approve the contract with RMMI. Co. Goodwin seconded. Motion carried.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, August 31st, 2020 at 1:30pm.

Clerk

Chairman

Adopted this 31st day of August, 2020.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, STATE OF
COLORADO:

County Clerk

Keith Goodwin, Chairman

Jim Baldwin

John Hostetler

Resolution No. 2020-10



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

August 16, 2020

To Whom It May Concern,

We are writing this letter in support of Michelle Gardner sitting on the redistricting commission. Michelle will represent rural Colorado because she has roots in Southern Colorado. She has been a lifelong resident of Otero County and truly represents rural Colorado. She has the ability to advocate for rural Colorado and against gerrymandering as the new districts are drawn. She understands the importance of having fair districts drawn in Colorado as she has been involved with elections at the local level and the state level.

She is an active community member with her local school, the local 4H organization, The Otero County Republican Party as well as the Otero County Republican Women. The last two election years Michelle has served as a delegate for the Republican State Assembly. Her commitment for representing rural Colorado will make her a strong voice for fair and competitive districts.

Michelle will be an analytical participant in the redrawing process. She understands that you must listen and hear the other side of this issue as well as speak up for what you think is fair. She will be able to build relationships with the other commission members in order to create a positive working environment. Those relationships will help build consensus among differing viewpoints.

Otero County would be proud to have Michelle sit on the redistricting commission. We are happy to write this letter of support for her.

Sincerely,

Keith Goodwin, Chairman
Otero County Commissioner

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner



Keith Goodwin - Commissioner Dist. 1
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Jim Baldwin - Commissioner Dist. 3
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Office of the Commissioners

August 25, 2020

Re: State of Colorado Electronic Technology Fund

Letter of Support of Grant Application

To Whom It May Concern:

This letter is written in support of the Otero County Clerk and Recorder's ongoing efforts to complete the digitization of the reception books. These records are digitized and indexed and are uploaded to iCounty, where access is readily available.

We are very interested in completing this project and very supportive of the County Clerk and Recorder for following through on this project. Access to these records is needed after business hours and by having the remaining records digitized, would greatly benefit many offices and other entities needing access on a regular basis.

Digitizing these records also eliminates the risk of loss in the event of fire, theft, or vandalism. All of these records are irreplaceable and can never be duplicated in the event of loss. The importance of digitizing the records has never been more apparent.

The Otero County Board of County Commissioners wishes for your favorable consideration of the Otero County Clerk and Recorder's Office grant application to the State of Colorado Electronic Technology Fund to advance this most important project.

Thank you for your consideration.

Sincerely,

Keith Goodwin, Chairman
Otero County Commissioner

John Hostetler
Otero County Commissioner

cc: Lynda Scott, Otero County Clerk and Recorder

OTERO COUNTY PAYMENTS
AUGUST 16 THROUGH AUGUST 31, 2020

Check #	Vendor	Description	Department	Amount
120476	DAMON NICHOLS	DOLA COVID-19 - ROAD & BRIDGE	COVID-19	3,573.00
120477	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	1,284.00
120478	ARK VALLEY DISTRIBUTING	OFFICE SUPPLIES	ADMIN/R&B	203.75
120479	BLACK HILLS ENERGY	UTILITIES	R&B	570.52
120480	BLUE TARP FINANCIAL, INC. (PARTS/SERVICE	R&B	569.99
120481	CARL L MESSENGER	DOLA COVID-19 - ROAD & BRIDGE	R&B	6,742.50
120482	CHARITY MARKUS	TRAVEL	CSBG/NEMT	209.00
120483	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ADMIN	750.00
120484	CITY OF LA JUNTA - UTILITIES	UTILITIES	VARIOUS	9,549.03
120485	CITY OF LA JUNTA TRANSIT	MED TRANS - PUBLIC TRANSPORATION	CSBG	17.00
120486	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	605.85
120487	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	760.50
120488	COLORADO DEPT OF PUBLIC HEALTH	GRAVEL	R&B	216.00
120489	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	786.75
120490	DAMON NICHOLS	DOLA COVID-19 - ROAD & BRIDGE	COVID-19	8,090.75
120491	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	32.05
120492	DEAN W CHASE	TRAVEL	CSBG/NEMT	289.00
120493	DIGITCOM ELECTRONICS, INC	RADIO REPAIR/MAINTENANCE CONTRACTS	SHERIFF/E911	5,684.50
120494	ELEGANT CONCRETE LLC	DOLA COVID-19 - ROAD & BRIDGE	R&B	10,350.00
120495	FASTENAL COMPANY	PARTS/SERVICE	SHERIFF/R&B	4,027.77
120496	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	323.00
120497	FORM WORKS DESIGN GROUP	STATE HISTORIC - HSA	STATE GRANTS	6,658.38
120498	GALLS, LLC	REPAIR/MAINT-MOTOR VEHICLES/UNIFORMS	SHERIFF/TRANSPORT	297.99
120499	GAYLE LANGAN	TRAVEL	CSBG/NEMT	116.00
120500	GOBIN'S INC	CONTRACT SERVICES	CLERK/HEALTH	99.06
120501	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
120502	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	70.00
120503	J&A TRAFFIC PRODUCTS	SIGNS	R&B	8,169.00
120504	JACK'S BODY SHOP	REPAIR/MAINT-MOTOR VEHICLES	TRANSPORT	95.00
120505	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
120506	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B/R&B	1,143.09
120507	JOHNETTE SUE FULLER	TRAVEL	CSBG/NEMT	120.00
120508	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
120509	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
120510	LA JUNTA PRINTING COMPANY INC	PRINTING	TREASURER/ASSESSOR	640.50
120511	LA JUNTA TRIBUNE-DEMOCRAT	SUBSCRIPTION	ADULT SERVICES	123.55
120512	LYLE & SONS PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL	190.00
120513	MARDONA L MORELAND	TRAVEL	NEMT	228.00
120514	MEDINA'S TIRE SERVICE, LLC	EQUIPMENT R & M	LANDFILL	155.00
120515	MELONAIRE APARTMENTS	COVID RELIEF (UNITED WAY)	CSBG	420.00
120516	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	90.00
120517	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	SHERIFF/JAIL	12.00
120518	OFFICE MAX INC.	OFFICE SUPPLIES	SHERIFF	29.97
120519	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
120520	OTERO COUNTY COMMISSIONERS	RENT	ADULT SERVICES	1,950.00
120521	OTERO COUNTY SOCIAL SERVICES	POSTAGE/OPERATING	ADULT SERVICES	224.55
120522	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	1,884.74
120523	RANDA DAVIS-TICE LAW OFFICE	LEGAL SERVICES	AAA	477.00
120524	RICHARD L COX	TRAVEL	CSBG/NEMT	170.00
120525	RICHARD R MUNIZ	HOUSING	CSBG	600.00
120526	RMMI	MAINTENANCE CONTRACTS	ADMIN	349.50
120527	ROCKY FORD DAILY GAZETTE	SUBSCRIPTION	ADULT SERVICES	75.00
120528	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,151.66
120529	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
120530	SAGE SERVICES, INC.	NSIP (IN LIEU OF COMMODITIES)	AAA	598.00
120531	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	830.56
120532	SUMMIT SEALANTS	SPECIAL PROJECTS	HEALTH	15,000.00
120533	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B/JAIL	586.27
120534	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10

Check #	Vendor	Description	Department	Amount
120535	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	58.00
120536	UPS FREIGHT	PARTS/SERVICE	R&B	124.99
120537	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,970.74
120538	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
120539	WALMART COMMUNITY BRC	OPERATING SUPPLIES	HEALTH	667.45
120540	WALMART COMMUNITY BRC	OPERATING/SHOP SUPPLIES	R&B	263.80
120541	WALMART COMMUNITY BRC	FOOD/OPERATING	JAIL	124.68
120542	WALMART COMMUNITY BRC	OFFICE SUPPLIES	ASSESSOR	140.84
120543	WARRIOR KIT	UNIFORMS	SHERIFF	265.58
120544	WHITE & SONS CONSTRUCTION CO.	PARKS & REC FACILITIES	ADMIN	10,000.00
120545	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
120546	ZELMA NOVAK	TRAVEL	CSBG	<u>339.30</u>
			TOTAL	<u>112,191.64</u>

Fund Summary

010 - GENERAL FUND	54,375.66
020 - ROAD & BRIDGE FUND	15,607.29
040 - AAA FUND	1,600.55
070 - GENERAL HUMAN SERVICES	7,066.00
080 - HEALTH FUND	17,082.58
085 - CONSERVATION TRUST FUND	10,269.00
090 - CLERK HIRE FUND	830.56
095 - E-911	<u>5,360.00</u>
	<u>112,191.64</u>

Commissioners

Mon Aug 31, 2020

8am - 9am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

Calendar: ocw@oterogov.org

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

Calendar: ocw@oterogov.org

10am - 11am County Attorney / JB, JH, KG, NS

Where: Room 212

Calendar: ocw@oterogov.org

11am - 12pm Department of Human Services / JH, KG, JB, DR

Where: Room 212

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue Sep 1, 2020

11am - 12pm CCI Safer at Home Call

Calendar: ocw@oterogov.org

2pm - 3pm

County of Otero - Performance Evaluation Methods - Project Kick Off with CPS HR

Where: <https://us02web.zoom.us/j/82212428573?pwd=MU5FL1pjSURObzBrMnRlV2hudUJZdz09>

Calendar: ocw@oterogov.org

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed Sep 2, 2020

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

9:30am - 11:30am Donna Rhode- DHS/AAA/GHS Budget Meeting

Calendar: ocw@oterogov.org

Commissioners

Thu Sep 3, 2020

8am - 10am Lex Nichols- Budget Meeting

Calendar: ocw@oterogov.org

10am - 11am Lex Nichols - 1041

Calendar: ocw@oterogov.org

12pm - 1pm CCI sales tax with dora

Calendar: ocw@oterogov.org

2:30pm - 3:30pm Ken Hood- Budget Meeting

Calendar: ocw@oterogov.org

Fri Sep 4, 2020

9am - 11:30am CCI Southern District

Calendar: ocw@oterogov.org