



**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

**Office of the Commissioners**

# **AGENDA**

**August 9, 2021**

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
  - 2.1 Clean Valley Recycling, Dee Hostetler**
  - 2.2 Canyons & Plains, Pam Denahy & Rick Wallner**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
  - 5.1 Approval of Bills and Payroll**
  - 5.2 2021 EMPG Award, Danny Chavez**
  - 5.3 JUB Engineers Agreement**
  - 5.4 Liquor License Renewal, La Junta Golf Course/Fairway**
  - 5.5 2022 Holiday List**
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**



July 26<sup>th</sup>, 2021

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Shannon Casillas	Chief Deputy Clerk

Guests in attendance via phone/zoom: Anne Boswell, and Adrian Hart.  
In Person: Jolly Rose, Danelle Berg, Tim Knabenshue, and Greg Storey.

Chr. Baldwin called the meeting to order and requested approval of the minutes from July 12<sup>th</sup>, 2021. Co. Hostetler motioned for approval of the minutes. Co. Oquist seconded. Motion carried.

Sharon Jones with the Treasurer's office presented the Semi- Annual Treasurer's Report. As of the end June 2021 there was a county funds total of \$22,268,952.85. The interest that was collected since January 2021 was \$66,558.89. Co. Oquist motioned to approve the report. Co. Hostetler seconded. Motion carried.

Chr. Baldwin called for approval of bills and payroll. Co. Hostetler motioned to approve the bills and payroll. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented sales tax report. Sales tax continues to climb for Otero County, from May 2020 to May 2021 there was a 6.2% sales tax increase. The comparison from 2020 to 2021; we are 20.43% above. In 2020 we collected 2.1 million and in May 2021 we have already collected 1 million. The Budget for 2021 was 1.8 million.

Admin. White-Tanabe presented the Resolution 2021-07 which is terminating the "Declaration of Local Public Health and Economic Emergency. Co. Oquist motioned to approve Resolution 2021-07. Co. Hostetler seconded. Motion carried.

Danelle Berg presented the Memorandum of Understanding-Workforce Housing Project. She is requesting that the commissioners enter into an MOU with Southeast Colorado Enterprise Development, Inc. This project will be housing 60-70 new housing units within 6 counties, which are Baca, Bent, Crowley, Kiowa, Otero, and Prowers. This project will have several economic benefits such as pricing for attainable levels for workforce. There is not an income cap or restriction on how much an eligible applicant is allowed to earn for this program. August 2021 will be the request for development, March-April 2022 will be groundbreaking, and February 2023 for completion of project. Discussion held. Co. Oquist motioned to approve the MOU-Workforce Housing Project not to exceed 8.5%. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe reported the single-entry atrium entrance for the North side of the Courthouse will be interviewing three contractors. The three contractors are SM Construction, Ark Valley Construction, and Bassett Construction.

Co. Oquist attended a SAGE meeting and reported that all centers are now open for Meals-on-Wheels. He also attended the SECED meeting along with Danelle Berg about the Workforce Housing project.

Co. Hostetler attended a meeting with OPI/OCLI and discussed about adding a building at the landfill. He also attended the Lower Arkansas Valley Water Conservancy District meeting in Rocky Ford and announced that Jack Goebel is the new manager. He also attended a CCI meeting and discussed legislation.

Chr. Baldwin attended an STAC meeting, they talked about the greenhouse gas policy, but no decisions were made. Discussion was held.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, August 9<sup>th</sup>, 2021, at 1:30pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
JULY 16 THROUGH JULY 31, 2021

Check #	Vendor	Description	Department	Amount
123047	VIAERO WIRELESS	TELEPHONE	JAIL	229.74
123048	CHRONICLE NEWS	STEPP GRANT	HEALTH	400.00
123049	LA JUNTA TRIBUNE-DEMOCRAT (ADVERTISING)	STEPP GRANT	HEALTH	1,895.00
123050	ORDWAY NEW ERA	STEPP GRANT	HEALTH	394.76
123051	PLAINSMAN HERALD	STEPP GRANT	HEALTH	345.00
123052	RANGE LEDGER, THE	STEPP GRANT	HEALTH	427.50
123053	ROBINSON PRINTING, INC	STEPP GRANT	HEALTH	600.00
123054	ROCKY FORD DAILY GAZETTE	STEPP GRANT	HEALTH	556.80
123055	VISA	SPECIAL PROJECTS/OPERATING	HEALTH	14,390.73
123056	25-7 MEDIA, INC	STEPP GRANT	HEALTH	424.70
123057	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	LAND USE	26.00
123058	ACM DIESEL, LLC	PARTS/SERVICE	R&B	1,882.99
123059	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	8,670.40
123060	ARKANSAS VALLEY ACCUMED	MEDICAL SUPPLIES	HEALTH	96.69
123061	BENITA GONZALES	CONSUMABLES	SENIOR CENTER	2.00
123062	BLACK HILLS ENERGY	UTILITIES	R&B	97.60
123063	BRIGITTE BROWN	TRAVEL	CSBG/NEMT	58.00
123064	CAPITAL ONE TRADE CREDIT	PARTS/SERVICE	R&B	1,122.00
123065	CATA- MIKE PETERSON, TREAS	DUES, MEETINGS & TRAINING	ASSESSOR	1,315.00
123066	CHEYENNE COUNTY PUBLIC HEALTH	STEPP GRANT	HEALTH	5,000.00
123067	CITY OF LA JUNTA	ANIMAL POUND CHARGES	ANIMAL CONTROL	750.00
123068	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/SHERIFF/R&B	8,018.36
123069	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	227.30
123070	COLORADO ASSESSOR ASSOCIATION	DUES, MEETINGS & TRAINING	ASSESSOR	115.00
123071	COLORADO DEPT OF LABOR & EMPLOYMENT	MAINTENANCE CONTRACTS	G&B	30.00
123072	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	1,038.50
123073	COLORADO DEPT OF PUBLIC HEALTH	OWTS SURCHARGE	LAND USE	400.00
123074	DAYLIGHT DONUTS	DUES & MEETINGS	EMERGENCY MGR/R&B	39.60
123075	DEAN W CHASE	TRAVEL	CSBG	105.00
123076	DEEP ROCK	OPERATING SUPPLIES	SHERIFF/JAIL	57.91
123077	DIGITCOM ELECTRONICS, INC	PARTS/SERVICE	R&B	110.00
123078	EXTRA PACKAGING LLC	DOLA COVID-19 - ADMINISTRATION	STATE GRANTS	1,112.33
123079	GARAGE DOORS PLUS, LLC	SHOP MAINTENANCE	R&B	200.00
123080	GAYLE LANGAN	TRAVEL	CSBG	146.00
123081	GCR TIRES & SERVICE	TIRES	R&B	4,654.91
123082	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	367.95
123083	GRAINGER, INC	PARTS/SERVICE	R&B	182.08
123084	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
123085	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	900.00
123086	HUERFANO WORLD JOURNAL	STEPP GRANT	HEALTH	990.00
123087	INLAND TRUCK PARTS & SERVICE	PARTS/SERVICE	R&B	56.96
123088	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
123089	JOHNETTE SUE FULLER	TRAVEL	CSBG	74.00
123090	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
123091	KAMAN INDUSTRIAL TECHNOLOGIES CORP.	PARTS/SERVICE	R&B	224.16
123092	KIOWA COUNTY	STEPP GRANT	HEALTH	5,000.00
123093	KVAY-FM	STEPP GRANT	HEALTH	424.70
123094	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/R&B	314.68
123095	LA JUNTA TRIBUNE-DEMOCRAT (ADVERTISING)	CDPP	HEALTH	3,257.38
123096	LA JUNTA TRIBUNE-DEMOCRAT (SUBSCRIPTIONS)	OPERATING SUPPLIES	HEALTH	123.55
123097	LEDS, INC.	COMPUTER SUPPLIES	CLERK	117.05
123098	MACDONALD EQUIPMENT COMPANY	PARTS/SERVICE	R&B	45.86
123099	MARDONA L MORELAND	TRAVEL	CSBG	166.00
123100	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	1,805.18
123101	MEDICAL SYSTEMS OF DENVER, INC	LABORATORY SERVICES	HEALTH	150.06
123102	MICHAEL SHAWN ANDERSON	CSBG COVID HOUSING	CSBG	2,094.20
123103	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00

Check #	Vendor	Description	Department	Amount
123104	MOBILE RECORD SHREDDERS	OPERATING SUPPLIES	SHERIFF/JAIL	12.00
123105	MURRAY DAHL BEERY RENAUD LLP	CONTRACT SERVICES	LAND USE	200.60
123106	NATIONAL ASSOCIATION OF AAA	OPERATING	AAA	1,015.00
123107	NORTH AMERICAN RESCUE LLC	MEDICAL SERVICES	JAIL	700.07
123108	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	316.36
123109	O'REILLY AUTO PARTS	REPAIRS/MAINTENANCE	COMMISSIONERS	30.31
123110	OTERO COUNTY COMMISSIONERS	RENT/OPERATING	ADULT SERVICES	3,152.33
123111	OTERO COUNTY SHERIFF DEPT.	ADVERTISING/LEGAL NOTICES	CLERK	35.00
123112	OTERO COUNTY SOCIAL SERVICES	RENT/OPERATING	ADULT SERVICES	9,058.74
123113	NOT A CHECK			-
123114	PROWERS PUBLIC HEALTH & ENVIRONMENT	STEPP GRANT	HEALTH	5,000.00
123115	QUILL CORPORATION	PARTS/SERVICE	R&B	247.90
123116	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	136.42
123117	RESERVE ACCOUNT	POSTAGE	VARIOUS	1,929.00
123118	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/HEALTH	544.20
123119	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL/R&B	1,486.24
123120	ROCKY FORD MINISTERIAL ALLIANCE	RF MINISTERIAL ALLIANCE	ADMIN	200.00
123121	ROCKY MOUNTAIN INFORMATION NETWORK	DUES & MEETINGS	SHERIFF	50.00
123122	ROTO-ROOTER & DRAIN SVCS	BUILDING MAINT/REPAIRS	JAIL	200.00
123123	SBDC	SMALL BUSINESS DEVELOPMENT CENTER	INTERGOVERNMENTAL	3,000.00
123124	SE CO WATER ACTIVITY ENTERPRISE	EXCESS CAPACITY	INTERGOVERNMENTAL	3,720.00
123125	STEIR FUEL & OIL	TIRES/FLUIDS	R&B	751.72
123126	TASC	ASO ADMINISTRATION	MED TRUST	225.00
123127	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/R&B/JAIL	899.55
123128	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
123129	TURNER ROOFING, LLC	MAINT/REPAIRS-215 RATON	G&B	550.00
123130	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	668.54
123131	VIAERO WIRELESS	TELEPHONE	VARIOUS	2,105.62
123132	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
123133	WILLIAM C PIQUETTE	P & Z BOARD FEES	LAND USE	69.90
123134	X-TREME H2O	BUILDING MAINT/REPAIRS	JAIL	130.00
1142	CAPITAL REMAN EXCHANGE, LLC	PARTS/SERVICE	R&B	6,750.00
1143	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	24,776.87
1144	FLOYD R WARD JR	TRAVEL	CSBG	139.00
1145	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	9,841.20
1146	KATOM RESTAURANT SUPPLY, INC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	1,717.31
1147	LA JUNTA ASSOCIATED CHARITIES	LJ ASSOCIATED CHARITIES	ADMIN	200.00
1148	LAW OFFICE OF RANDA DAVIS-TICE	AAA GENERAL FUND	AAA	413.00
1149	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	146.00
1150	MOLLIE BROWN	SPECIAL PROJECTS	ADMIN	180.00
1151	OTERO COUNTY 4-H COUNCIL	PARKS & REC FACILITIES	ADMIN	211.00
1152	SHELLY R BAUER	TRAVEL	CSBG/NEMT	47.00
1153	SOUTHEAST COLORADO POWER ASSN	UTILITIES	R&B	302.38

152,807.47

Fund Summary

010 - GENERAL FUND	52,857.44
020 - ROAD & BRIDGE FUND	28,322.54
025 - MEDICAL TRUST FUND	225.00
040 - AAA FUND	13,461.42
070 - GENERAL HUMAN SERVICES	14,155.51
080 - HEALTH FUND	42,522.51
085 - CONSERVATION TRUST FUND	211.00
090 - CLERK HIRE FUND	1,052.05

152,807.47



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# 2022 APPROVED HOLIDAYS

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New Year's Day	January 1, 2022	Observed Monday 1/3
President's Day	February 21, 2022	Monday
Good Friday	April 15, 2022	Friday
Memorial Day	May 30, 2022	Monday
Independence Day	July 4, 2022	Monday
Labor Day	September 5, 2022	Monday
Veteran's Day	November 11, 2022	Friday
Thanksgiving	November 24-25, 2022	Thursday and Friday
Christmas Eve	December 24, 2022	Observed Friday 12/23
Christmas	December 25, 2022	Observed Monday 12/26
New Year's Eve	December 31, 2022	Observed Friday 12/30

Note: The above holidays will result in the closure of County Offices and the Landfill.

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John Hostetler, Chairman Pro Tem

[ocw@oterogov.org](mailto:ocw@otero.gov)

**Mon Aug 9, 2021**

9am - 10am Public Works / JH, RO, JB, LN, DG

Where: Room 212

10am - 11am Administration / JH, RO, JB

Where: Room 212

11am - 12pm Department of Human Services / JH, RO, JB, DR

Where: Room 212

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Where: Room 107

3pm - 4pm Economic Development

**Tue Aug 10, 2021**

1pm - 2pm CSU Open Forum -- RO/JH

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

**Wed Aug 11, 2021**

10:30am - 12pm RESADA / JH, DR

Where: Las Animas

12:30pm - 4pm Ark River Basin Roundtable / AW

Where: Pueblo

1pm - 2pm CSU Open Forum -- RO/JH

**Thu Aug 12, 2021**

12pm - 1pm CCI Training - Leading in Times of Great Change

**Fri Aug 13, 2021**

9am - 12pm STAC / JB

Where: CDOT HQ, 4201 E Arkansas Ave, Denver

**Mon Aug 16, 2021**

8:30am - 10:30am OPI/OCLI

10am - 11am SCEDD/RO

11am - 12pm Emergency Management / JH, RO, JB, DC

[ocw@oterogov.org](mailto:ocw@oterogov.org)

12pm - 1pm Administration

1pm - 2pm Sheriff Mobley

**Tue Aug 17, 2021**

11:30am - 12:30pm SM Construction

1pm - 2pm Bassett Construction

2pm - 3pm Debrief - Construction Project

2pm - 5pm Work Session / JH, RO, JB

Where: Room 212

**Wed Aug 18, 2021**

All day SECAHB -- DC

Wed Aug 18, 2021

10:30am - 11:30am Lower Ark Water Conservancy -- JH

12pm - 1pm SEBREA -- RO, DB

2pm - 3pm SAGE -- RO

**Thu Aug 19, 2021**

5pm - 8pm Wolf Restoration & Management Plan Open House

Where: OJC

**Fri Aug 20, 2021**

1pm - 2pm Abstract Meeting/JH

**Mon Aug 23, 2021**

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Administration / JH, RO, JB

11am - 12pm Department of Human Services / JH, RO, JB, DR

1pm - 1:30pm 1041 Meeting

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use



[ocw@oterogov.org](mailto:ocw@oterogov.org)

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB  
Where: Room 107

3pm - 4pm Economic Development

**Tue Aug 24, 2021**

9:30am - 10:30am Courthouse Security

11am - 12pm Health Board / JH, AT

2pm - 3pm Budget Kickoff Meeting

3pm - 5pm Work Session / JH, RO, JB  
Where: Room 212