



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

September 12, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
 - a. Audit Presentation, Hinkle & Company
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
5. Old Business
6. New Business
 - a. Ratify Department of Local Affairs grant submission
 - b. Emergency Management Services Council Grant Approval
 - c. Gray & Black-Market Marijuana Enforcement Grant Application Approval
 - d. Ratify Law Enforcement Workforce Grant Application Approval
 - e. 2023 Holiday List
 - f. Resolution 2022-10 A Resolution Declaring the Vacancy of the Otero County Treasurer and Appointing the Otero County Treasurer and Public Trustee
 - i. Oath of office – Scheduled for 3:15pm
7. Departmental Reports
8. Commissioners Report
9. Discussion
10. Announcements

(719) 383-3000 13 W. 3rd Street, Room 212 La Junta, CO 81050 **(719) 383-3090 Fax**



August 22nd, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Lynda Scott	Clerk

Guests in attendance in person: Adrian Hart, Anne Boswell, Bette McFarren, Shawn Mobley, Jolly Rose, Danny Chavez, Tim Knabenshue, and Chad Penner.

On Zoom: Alan Matlosz.

Chr. Baldwin motioned for approval of the Consent Agenda. The agenda contains: approval of the minutes from August 8th, 2022, and approval of bills and payroll. Co. Hostetler motioned to approve the consent agenda. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented Resolution 2022-009, Authorizing Execution of Certificates of Participation for the Funding of a new Detention Center and Sheriff's Administrative Offices. The aggregate amount shall not exceed \$15,500,000. The interest rate is set at 4.75 %. Since we are paying other counties to house inmates for us, that line item will then be used to pay off the Detention Center. Alan Matlosz, talked about the funds and how they will be used to build and set up the Detention Center. Co. Oquist motioned to approve the Resolution 2022-009. Co. Hostetler seconded. Motion carried.

Danny Chavez, Emergency Manager presented to the Board that along with Sheriff Mobley and the Fire Chief he would recommend that the fire restrictions be lifted. Co. Hostetler motioned to approve lifting the fire restrictions. Co. Oquist seconded. Motion carried.

Admin. White-Tanabe presented the sales tax report. We are at 20.27% cumulative percent of change. The monthly change is -9.46%. We went down but overall, still doing well.

Sheriff Mobley thanked the Commissioners for approving the detention center resolution.

Danny Chavez mentioned that his department is busy with trainings.

Clerk Scott talked about the conference that was attended, by her and Shannon. The biggest change being the park pass and what that might entail.

Admin. White-Tanabe mentioned that she was working on the certificate for the jail and budget.

Co. Hostetler mentioned that he attended the Fair, and the RESADA meeting.

Co. Oquist also attended his regular meetings. He also attended the Fair and the parades, a very busy week.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, September 12th, 2022, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
AUGUST 16 THROUGH AUGUST 31, 2022

Check #	Vendor	Description	Department	Amount
125343	A CUT ABOVE PEST CONTROL, LLC	MAINT/REPAIRS-215 RATON	G&B	78.00
125344	ABBA EYE CARE	AAA GENERAL FUND	AAA	300.00
125345	ACTIVE911	WILDLAND	SHERIFF	105.00
125346	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	301.04
125347	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	2,395.60
125348	BLACK HILLS ENERGY	UTILITIES	VARIOUS	1,731.16
125349	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	322.00
125350	CITY OF LA JUNTA	RENT	HEALTH	500.00
125351	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/R&B/JAIL/SHERIFF	12,444.08
125352	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	569.12
125353	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH/R&B	1,025.56
125354	COLORADO SECRETARY OF STATE	DUES & MEETINGS	CLER/ELECTIONS	40.00
125355	CSU VETERINARY DIAGNOSIC LABORATORY	LABORATORY SERVICES	HEALTH	240.00
125356	DANIEL SILLENCE	HOUSING	CSBG	2,840.00
125357	DEEP ROCK	MISCELLANEOUS	ADMIN	72.39
125358	EL PASO COUNTY CORONER	AUTOPSY	CORONER	6,000.00
125359	EXPRESS TOLL	TRAVEL	ADMIN	8.50
125360	FASTENAL COMPANY	OPERATING SUPPLIES	SHERIFF/JAIL	736.64
125361	GOBIN'S INC	PARTS/SERVICE	R&B	42.49
125362	GRAINGER, INC	PARTS/SERVICE	R&B	294.52
125363	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
125364	HUERFANO WORLD JOURNAL	ADVERTISING	HEALTH	3,960.00
125365	INSPIRATION FIELD	OPERATING SUPPLIES	SINGLE ENTRY POINT	894.25
125366	INTEGRATED VOTING SOLUTIONS	POSTAGE, BOX RENT, ETC	ELECTIONS	1,800.00
125367	JIM COLLINS	MED TRANS/HOUSING	ADULT SERVICES	699.42
125368	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	490.36
125369	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
125370	KIMBALL MIDWEST	PARTS/SERVICE	R&B	176.40
125371	LA JUNTA PRINTING COMPANY INC	OFFICE SUPPLIES	TREASURER	85.00
125372	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	667.04
125373	LOLITA J LOPEZ	LINKAGES	CSBG	285.00
125374	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	663.16
125375	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	1,083.88
125376	MATTHEW MCINTYRE	P & Z BOARD FEES	LAND USE	65.42
125377	MID-AMERICAN RESEARCH CHEMICAL	PARTS/SERVICE	R&B	980.00
125378	MIDWEST CARD & ID SOLUTIONS	CONTINGENT CLAIMS	INSURANCE	8,735.00
125379	VOIDED CHECK			-
125380	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/HEALTH	547.97
125381	O'REILLY AUTO PARTS	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	145.84
125382	OTERO COUNTY COMMISSIONERS	AUDIT/RENT/DP FEES	VARIOUS	10,539.90
125383	OTERO COUNTY HEALTH DEPT	PETTY CASH	HEALTH	95.23
125384	OTERO COUNTY SOCIAL SERVICES	OPERATING/RENT	ADULT SERVICES	337.03
125385	PERKINS MOTOR COMPANY, INC.	PARTS/SERVICE	R&B	5,450.50
125386	QUADIENT FINANCE USA, INC	POSTAGE, BOX RENT, ETC	SHERIFF	90.04
125387	RICHARD'S RIBZ	SPECIAL PROJECTS	ADMIN	1,980.00
125388	ROBINSON PRINTING, INC	STEPP GRANT	HEALTH	3,000.00
125389	RYAN T ANDERSON, DDS	AAA GENERAL FUND	AAA	125.00
125390	SECOM	SECOM CIRCUIT/TELEPHONE	VARIOUS	5,371.39
125391	NOT A CHECK			-
125392	SECOM (911)	SECOM CIRCUIT	E911	513.00
125393	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	SHERIFF	43.61
125394	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	1,025.31
125395	THE SCHREIBER RESEARCH GROUP (TSRG)	OD2A GRANT	HEALTH	249.57
125396	THE SIGN SHOP, INC	BUILDING MAINT/REPAIRS	G&B	159.00
125397	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES/PRINTING	CLERK/ADMIN	541.91
125398	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	29.00
125399	TRIAD COMPUTER SERVICES, INC	OFFICE SUPPLIES/E-MAIL & DOMAIN SERVER	ADMIN/GIS	1,929.95

Check #	Vendor	Description	Department	Amount
125400	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	1,195.41
125401	VALLEY AUTO PARTS, INC	BATTERIES, TIRES, TUBES, ETC	SHERIFF	232.99
125402	VALLEY PLUMBING & HEATING, INC	MAINT/REPAIRS-215 RATON	G&B	120.00
125403	VIAERO WIRELESS	TELEPHONE	VARIOUS	2,424.64
125404	VISA	OPERATING/DUES & MEETINGS	HEALTH	2,502.50
125405	WAGNER EQUIPMENT CO	PARTS/SERVICE	R&B	4,156.56
125406	WALMART / CAPITAL ONE	WILDLAND/DUES & MEETINGS/MISC	SHERIFF/JAIL	295.56
125407	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	300.00
125408	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	ADMIN/SHERIFF/JAIL	24.00
1788	AMAZON CAPITAL SERVICES, INC	PARTS/SERVICE	G&B/R&B	365.74
1789	CENTURYLINK	TELEPHONE	SHERIFF	60.35
1790	CREATIVE FORMS & CONCEPTS, INC	OFFICE SUPPLIES	ADMIN	328.08
1791	DAVE W HILL	P & Z BOARD FEES	LAND USE	69.90
1792	DEAN W CHASE	TRAVEL	ADULT SERVICES	530.87
1793	DIGITCOM ELECTRONICS, INC	PARTS/SERVICE	R&B	43.20
1794	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	136.00
1795	GALLS, LLC	UNIFORMS	SHERIFF	38.05
1796	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	44,001.45
1797	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	312.16
1798	LYNDA SCOTT	TRAVEL	CLERK	180.20
1799	MAVERICK SOLUTIONS, LLC	SPECIAL PROJECTS	ADMIN	1,820.00
1800	MUSTAPHA BEQQI	TRAVEL	ADULT SERVICES	285.00
1801	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	350.00
1802	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	281.46
1803	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL/R&B	3,140.11
1804	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	862.16
1805	SHELLY R BAUER	TRAVEL	ADULT SERVICES	12.19
1806	THE HOME DEPOT PRO	PARTS/SERVICE	R&B/CAP IMPROVEMENT	795.20
1807	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	22.00
				147,836.12

Fund Summary

010 - GENERAL FUND	38,978.69
012 - CAPITAL IMPROVEMENT FUND	529.32
020 - ROAD & BRIDGE FUND	19,470.57
040 - AAA FUND	50,476.77
045 - INSURANCE FUND	8,735.00
070 - GENERAL HUMAN SERVICES	10,007.47
080 - HEALTH FUND	16,206.49
085 - CONSERVATION TRUST FUND	1,604.00
090 - CLERK HIRE FUND	1,314.81
095 - E-911	513.00
147,836.12	



Southeastern Colorado Regional Emergency Trauma Advisory Council

Grant Application

(Applications due by December)

(Boxes will expand as you type if you use this electronic copy)

- 1. Which Agency will be the "Lead Agency" that administers this Grant? (fiscal agent)**

Otero County EMS Council

- 2. Contact Name at "Lead Agency":**

Hannah Muth---Otero County EMS Council Chairman

- 3. Lead Agency Contact Phone Numbers:**

#1 719-469-3443

#2 719-469-1007

- 4. Lead Agency Contact E-Mail: This is important. It will be used for all further contact/information**

hmuthrffd@yahoo.com

- 5. Is this a multi-agency request? If so, please list all agencies working together on this grant request:**

No

Direct Contact to Southeast Colorado RETAC
(719)248-3978
Email: SCREMSINC@aol.com

6. Counties and Agencies that will benefit from this grant (Please list):

Fowler Fire Dept, Manzanola Police Dept, Rocky Ford Fire Dept, Otero County Sheriffs Office and Cheraw Fire Dept.

7. Transporting Agencies: Have you completed your “Agency Profile” on the CDPHE Website, and are you currently downloading patient data to the state’s MATRX system? (If not, please tell us your plans to do so)

Have you submitted a current Agency Profile: N/A
Are you submitting data to CDPHE: N/A

8. Amount you are Requesting from the RETAC:

\$15,000

9. Amount you are Contributing: (Not required, but please list if applicable)

n/a

10. Total Cost of Project/Equipment:

\$15,000

11. If funded, what will the grant money be used for? (Please explain in narrative form what will be accomplished with this funding, and how this request coincides with the RETAC’s current biannual plan goals and objectives for the region.)

#2 Clinical Care/Mass Casualty---

\$3,180.80 will be used to purchase 2 AED units. (1 for the Otero County Sheriffs office to put in the jail, 1 AED for the Cheraw Fire Dept to place in a Fire Truck)

Direct Contact to Southeast Colorado RETAC

(719)248-3978

Email: SCREMSINC@aol.com

#15---Evaluations---\$1,700 will be used for County Ambulance Inspections EMS agencies in Otero County.

#13---Prevention---\$700 will be used towards cot inspections throughout Otero County.

#9---Medical Direction---Remaining balance of \$9,419.20 will be used to pay portions of the Medical Director Fees split evenly between the EMS agencies in Otero County.

12. Please explain in narrative form how your agency/facility is funded:

Otero County EMS Council is a volunteer board that receives RETAC funding and disburses to areas of need throughout Otero County.

13. Please explain in narrative form the overall condition of your finances at this point. IE: Is your agency budget in the black or red? Are you billing for services? How do you obtain or disburse funds? Are your employees paid or volunteer? Do you owe any large debt? (The RETAC is looking at the big picture for this section.)

Otero County EMS Council is a volunteer board that receives RETAC funding and disburses to areas of need throughout Otero County. We have used all the funding allocated to us for the past few years. Our Board is made up of 1 member from each EMS/Fire agency in Otero County and several at large members.

Agreement:

By signing this section, you are agreeing to;

- Submit an Agency Profile to CDPHE
- Spend any funding received from the Southern RETAC according to this grant request by May 15 of the requested fiscal year. Any changes to this exact request MUST be submitted in writing to the Southern Colorado RETAC Board of Directors before any changes are made.
- Send all invoices/POs incurred related to this request to the SCRETAC office by May 15 of the requested fiscal year.

Signature: _____

Title: _____

Date: _____

County Representative of grant applicant. (This should be completed by the County EMS Council or like group from the County representing. If no group representing the County is available, the County Commissioners should sign as accepting this grant application on the Counties behalf.)

Signature: _____

Title: _____

Date: _____



2023 APPROVED HOLIDAYS

New Year's Day	January 1, 2023	Observed Monday 1/2
President's Day	February 20, 2023	Monday
Good Friday	April 7, 2023	Friday
Memorial Day	May 29, 2023	Monday
Independence Day	July 4, 2023	Tuesday
Labor Day	September 4, 2023	Monday
Veteran's Day	November 11, 2023	Observed Friday 11/10
Thanksgiving	November 23-24, 2023	Thursday and Friday
Christmas Eve	December 24, 2023	Observed Friday 12/22
Christmas	December 25, 2023	Monday
New Year's Eve	December 31, 2023	Observed Friday 12/29

Note: The above holidays will result in the closure of County Offices.

John Hostetler, Chairman Pro Tem

Date

STATE OF COLORADO)
) ss.
County of Otero)

At a Regular Meeting of the Board of County Commissioners for Otero County, Colorado, held at the Courthouse in La Junta, Colorado, on the 12th day of September, A.D., 2022, there were present:

<input type="checkbox"/>	Jim Baldwin,	Chairman
<input type="checkbox"/>	John Hostetler,	Commissioner
<input type="checkbox"/>	Rob Oquist,	Commissioner
<input type="checkbox"/>	Lynda Scott,	Clerk to the Board
<input type="checkbox"/>	Amy White-Tanabe	County Administrator

when the following proceedings, among others, were had and done, to-wit:

Resolution #2022-10

A RESOLUTION DECLARING THE VACANCY OF THE OTERO COUNTY TREASURER AND APPOINTING THE OTERO COUNTY TREASURER AND PUBLIC TRUSTEE.

WHEREAS, The County Treasurer for Otero County, Colorado, Howard Dennis Smith has vacated his duties as treasurer and public trustee; and

WHEREAS, in accordance with C.R.S. 30-10-705, the deputy treasurer, Sharon K. Jones, has been the acting treasurer since May 3, 2022; and

WHEREAS, in accordance with the Colorado State Constitution, Section 9 of Article 14 the Otero County Board of County Commissioners has the duty to appoint an acting Treasurer to finish the term of Treasurer Smith; and

WHEREAS, in accordance with C.R.S. 38-37-102(2)(a) the County Treasurer shall act as the Public Trustee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Otero, Colorado that:

1. The acting treasurer, Sharon K. Jones, is hereby appointed as Otero County Treasurer until the regularly scheduled election in November 2022.
2. This appointment is effective the 12th day of September 2022

3. Treasurer Jones shall be responsible for statutory duties of the office of Otero County Treasurer from September 12, 2022, until such time as she vacates the office.

4. Treasurer Jones shall act as the Public Trustee in accordance with C.R.S. 38-37-102, *et sec.*

Adopted this 12th day of September 2022.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
OF OTERO COUNTY, STATE OF
COLORADO:

Clerk & Recorder

Jim Baldwin, Chairman

John Hostetler

Rob Oquist

ocw@otero.gov

Mon 12 Sept 2022

All day Accounts Payable - RO

8am - 9am Administration / JH, RO, JB

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

12pm - 1pm Hinkle & Company

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Tue 13 Sept 2022

10am - 12pm Otero Construction Conference

2pm - 5pm Work Session / JH, RO, JB

2:30pm - 3:15pm Stifel Call

Wed 14 Sept 2022

8am - 9:30am Stifel

10am - 11am SCEDD - RO

10:30am - 12pm RESADA / JH, DR

10:30am - 11:30am Stifel

12:30pm - 4pm Ark River Basin Roundtable / JB

ocw@oterogov.org

4pm - 5pm Historic Preservation

Mon 19 Sept 2022

8:30am - 10:30am OPI/OCLI

11am - 12pm Emergency Management / JH, RO, JB, DC

12pm - 1pm Administration

1pm - 2pm Sheriff Mobley

2pm - 3pm Donna Rohde Preliminary Budget Conference

Tue 20 Sept 2022

All day Construction Interviews

9am - 10:15am Nunn Construction

11am - 12:15pm Bassett Construction

2pm - 3:15pm GH Phipps

2pm - 5pm Work Session / JH, RO, JB

Wed 21 Sept 2022

All day Construction Interviews

10am - 10:30am Danny Chavez Budget Hearing

11am - 12pm Sharon Jones Budget Conference

12pm - 1pm SEBREA – RO, DB

1pm - 2:15pm SM Construction

2pm - 3pm SAGE – RO

2:30pm - 3:45pm Bryan Construction

ocw@otero.gov

Thu 22 Sept 2022

All day Construction Interview Team Review

10:30am - 11:30am Danelle Berg Budget Hearing

11:30am - 12:30pm Ken Hood Budget Hearing

Fri 23 Sept 2022

9am - 4pm CCI Steering Committee

Mon 26 Sept 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services

12:30pm - 1:30pm Bruce Finkenscher Prelim Budget Review

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm SECOR