



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

September 14, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
 - 3.1 CBDG Participation Plan
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Letter of Appointment, Arkansas Basin Roundtable
 - 5.2 Letter of Appointment, Otero County Housing Authority
 - 5.3 Letter of Support, Santa Fe Trail Youth Symposium
 - 5.4 CDBG-CV Grant Application
 - 5.5 Liquor License Renewal Request, Felisa's Restaurant & Lounge
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: "You're never too small to make a difference." -Greta Thunberg



August 31st, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lyn Scott	Clerk

Guests in attendance were: In person: Jolly Rose, Adrian Hart, Michelle Gardner, Danny Chavez and Danelle Berg. On phone: Marty Lee, Christian Burney and Anne Boswell.

Chr. Goodwin called the meeting to order and requested approval of the minutes from August 24th, 2020. Co. Hostetler motioned to approve the minutes. Co. Baldwin seconded. Motion carried.

Danny Chavez, Otero County Emergency Manager, presented a Resolution 2020-10 Adoption the "Southeast Colorado Regional Hazard Mitigation Plan, Comprehensive Update, 2020" As Otero County's Multi-Hazard Mitigation Plan. This is a five year plan required by FEMA and Emergency Management. This has been FEMA and State approved. Co. Baldwin motioned to approve Resolution 2020-10. Co. Hostetler seconded. Motion carried.

Danny Chavez, Otero Emergency Manager, presented an update on the fire ban. State of Colorado's Governor Polis has issued a total fire ban for 30 days, State-wide.

Michelle Gardner is requesting a letter of support to sit on the redistricting commission, this is legislative and congressional. She will represent the rural Colorado because she has roots in Southern Colorado, and is a lifelong resident of Otero County. She will be a great asset to the commission. Co. Hostetler motioned to approve the letter of support. Co. Baldwin seconded. Motion carried.

Otero County Clerk, Lyn Scott presented a letter for ratification in support for the ERTB Grant application that was sent in on last Friday. Co. Baldwin motioned to approve the ratification of the letter of support. Co. Hostetler seconded. Motion carried.

Chr. Goodwin called for a motion to approve the bills from August 16 to August 31, 2020. Co. Hostetler motioned to approve the bills. Co. Baldwin seconded. Motion carried.

Danelle Berg shared that her daughter-in-law made 60 pillow cases to give to Donna Rohde for children in need. She also shared that Sen. Bennett was here last Thursday and was able to talk to several people. They discussed the Conduit and broadband in the Southeast Region. Sen. Bennett introduced legislation that he has been working on concerning affordability, access and speed. Discussion was held.

Admin. White-Tanabe worked on the budget with the Commissioners. Budget meetings were held with the Department heads, they are paying attention to spending. She is working on projects with work flow, making sure the workloads can be handled either at home or at the office.

Co. Hostetler met with Joey Harrison who sets traps for skunks and badgers, they are getting ready to trap for coyotes. He attended a courthouse security meeting and he attended a Health Dept. meeting. He along with Chr. Goodwin and Admin. White-Tanabe also met with the Sheriff about the jail facilities.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, September 14th, 2020 at 1:30pm.

Clerk

Chairman

**CITIZEN PARTICIPATION PLAN
for the Community Development Block Grant
Covid-19 (CDBG-CV) Program**

Pursuant to Section 104(a)(3) of the Housing and Community Development Act of 1974, as amended, this Citizen Participation Plan is hereby adopted to ensure that the citizens of Otero County, particularly persons of low and moderate income residing in slum and blight areas and in areas in which CDBG-CV funds are proposed to be used, are provided the opportunity and encouraged to participate in the planning and implementation of CDBG-CV funded activities.

PUBLIC HEARING

Virtual public hearings will be the primary means of obtaining citizen views and responding to proposals and questions related to community development and housing needs proposed CDBG-CV activities.

Prior to submitting a CDBG-CV application to the State, Otero County will conduct at least one virtual public hearing to identify community development and housing needs, including the needs of low and moderate income persons, as well as other needs in the community that might be addressed through the CDBG-CV program, and to review proposed CDBG-CV activities and the past performance of Otero County in carrying out its CDBG-CV responsibilities. In the event CDBG-CV funds are granted by the State, Otero County will conduct at least one additional virtual public hearing to allow citizens to review and comment on its performance in carrying out its CDBG-CV project/activity.

A formal public notice will be published in a newspaper of general circulation in the area **at least five (5) days prior** to such virtual public hearings. A public notice will also be posted in the Otero County Courthouse and in other places frequented by the public, especially low and moderate income persons and persons benefiting from or affected by proposed CDBG-CV activities. As circumstances warrant and as Otero County determines necessary or appropriate, participation may additionally be specifically solicited from persons of low and moderate income, those benefiting from or affected by CDBG-CV activities and/or representatives of such persons. Hearings will be held at times and methods convenient to potential and actual beneficiaries, and with accommodation for the handicapped. In the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate, arrangements should be made to have an interpreter present.

PUBLIC INFORMATION AND RECORDS

Information and records regarding the proposed of CDBG-CV funds should be made available electronically upon request. The public will be informed by public notice. Special communication aids can be made available to persons upon request.

TECHNICAL ASSISTANCE

Otero County will provide technical assistance to groups' representative of persons of low and moderate income that request assistance in developing CDBG-CV proposals. The level and type of assistance appropriate will be determined by Otero County based on its ability to provide or arrange for such assistance, the cost of providing such assistance and other relevant factors.

WRITTEN COMMENTS AND RESPONSES

Otero County will respond to written complaints and grievances in writing in a timely manner. When practicable, such written responses shall be made within fifteen (15) working days.

Signature of Chief Elected Official

Date

NOTE 1: EACH MUNICIPALITY AND COUNTY DIRECTLY PARTICIPATING IN A MULTI-JURISDICTIONAL APPLICATION IS REQUIRED TO HAVE A CITIZEN PARTICIPATION (CP) PLAN.

NOTE 2: CITIZEN ADVISORY COMMITTEES ARE NOT REQUIRED. IF ONE IS PROPOSED, HOWEVER, ITS ROLE AND COMPOSITION SHOULD BE INCLUDED IN THIS CP PLAN.



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September 14, 2020

Arkansas Basin Roundtable Executive Committee
Mark Shea - Chair

Emails: Mshea@csu.org and arkbasinrt@gmail.com

Dear Mr. Shea,

On behalf of Otero County and the municipal representatives of the county, we would like to appoint Thomas Seaba to the Arkansas Basin Roundtable Otero County Municipal Seat effective October 1, 2020. A resident of Otero County, Mr. Seaba has been and continues to be an active member of the community, bringing his energy and enthusiasm to various projects in our surrounding cities and Otero county as a whole. We believe that his representation will successfully fill the seat with our best interest, and he will be a valuable asset to the Arkansas Basin Roundtable. Please use this letter as a formal appointment.

Regards,

Keith Goodwin, Chairman
Otero County Commissioner

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner



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September 14, 2020

Diane McAtee, Executive Director
Otero County Housing Authority
315 E 5th Street
La Junta, CO 81050

Dear Ms. McAtee:

The Otero County Commissioners hereby re-appoint Eva Leyva to the Otero County Housing Authority Board for a five (5) year term. Please express our gratitude to Ms. Leyva as we appreciate her contribution to the Board and to Otero County.

If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,

Keith Goodwin, Chairman

John Hostetler

Jim Baldwin

(719)383-3000

13 W. 3rd Street, Room 212 La Junta, CO 81050

(719)383-2456 TDD





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Tom Stroh, Director
State Historical Fund
1200 Broadway
Denver, CO 80202

Dear Mr. Stroh,

The Otero County Board of Commissioners would like to express our support for the Bent's Fort Chapter of the Santa Fe Trail Association's application for a State Historical Fund grant. This grant will assist the Bent's Fort Chapter in putting on a once in a lifetime educational opportunity for students and their teachers to attend the 2021 Santa Fe Trail Youth Symposium, to be held September 22-25, 2021 in Boggsville and Bent's Old Fort.

The objectives of the Santa Fe Trail Youth Symposium include the commemoration of the Bicentennial opening of the Trail, which will be held in La Junta and Bent's Fort, and the encouragement of our local youth to learn about local historic and cultural resources. The Otero County Board of Commissioners believes in the importance of the Santa Fe Trail, Boggsville, and Bent's Old Fort to heritage tourism and the economy of southeast Colorado, and fully backs the preservation and promotion of our historic sites. We also believe it is beneficial for children of all ages to be able to learn about cultural resources by experiencing them in person, rather than only learning about them in a classroom setting. The Santa Fe Trail Association's plan to host a Youth Symposium affirms our community values and for this reason we are glad to offer our support.

Sincerely,

Keith Goodwin, Chairman
Otero County Commissioner

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner

Commissioners

Mon Sep 14, 2020

8am - 9am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

9am - 9:15am Emergency Management / JH, KG, JB, DC

Where: Room 212

Calendar: ocw@oterogov.org

9:15am - 10am Public Works / JH, KG, JB, LN

Where: Room 212

Calendar: ocw@oterogov.org

10am - 11am Department of Human Services / JH, KG, JB, DR

Where: Room 212

Calendar: ocw@oterogov.org

11am - 12pm County Attorney -- KG, JB, JH, NS

Where: Room 212

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

3pm - 3:30pm Economic Development Coordinator / JH, KG, DB

Calendar: ocw@oterogov.org

Tue Sep 15, 2020

1:45pm - 2:45pm Lex Nichols

Calendar: ocw@oterogov.org

3pm - 4pm Emergency Management Budget Hearing

Calendar: ocw@oterogov.org

3pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

Wed Sep 16, 2020

All day SECAHB -- DC

Wed Sep 16, 2020

Calendar: ocw@oterogov.org

8am - 11:30am Lower Arkansas Valley Water Conservancy District / KG

Where: Rocky Ford

Calendar: ocw@oterogov.org

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

Commissioners

12pm - 2pm SEBREA / DB, KG

Where: OJC, McDonald Hall

Calendar: ocw@oterogov.org

2pm - 3pm SAGE / JH, DR

Where: OJC

Calendar: ocw@oterogov.org

Thu Sep 17, 2020

3pm - 4:30pm Small Town Workshop

Calendar: ocw@oterogov.org