



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

September 21, 2020

- 1.0 Call to Order/Approval of Minutes**
- 2.0 Guests**
- 3.0 Public Comment (Limit of 3 minutes)**
- 4.0 Old Business**
- 5.0 New Business**
 - 5.1 Bid Opening: Painting of Rocky Ford Annex – Darren Garcia, Facilities Project Manager
 - 5.2 Approval of Bills
 - 5.3 Ratification of Protect Our Neighbor Letter of Support
- 6.0 Other Business**
- 7.0 Departmental Reports**
- 8.0 Commissioners Report**
- 9.0 Discussion**
- 10.0 Announcements**

SEE ATTACHMENTS

THOUGHT FOR THE DAY: *"Dissent speaks to a future age...That's the dissenter's hope: that they are writing not for today but for tomorrow."* -Justice Ruth Bader Ginsberg



September 14th, 2020

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Keith Goodwin	Chairman
	Jim Baldwin	Member
	John Hostetler	Member
	Amy White-Tanabe	Administrator
	Lyn Scott	Clerk

Guests in attendance were: In person: Jolly Rose and Adrian Hart. On phone: Marty Lee and Anne Boswell.

Chr. Goodwin called the meeting to order and requested approval of the minutes from August 31st, 2020. Co. Hostetler motioned to approve the minutes, with correction to paragraph 10, Joey Harrison should be Joseph Gacnik. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented the CDBG Participation Plan for the Community Development Block Grant due to COVID-19. Otero County along with DOLA is applying for a grant, they want to be able to develop a plan for a capital improvement project, to help with the detainees at the jail as the County was not able to provide a safe place for the detainees. We were outsourcing detainees which is detrimental to the wellbeing of the County. This is an \$800 Thousand dollar project with no match required. Jolly Rose and Adrian Hart spoke for the project, they were glad that we were looking into different ways to help finance.

Admin. White-Tanabe presented a letter of appointment for the Arkansas Basin Roundtable Executive Committee to have Thomas Seaba be the municipal representative on behalf of Otero County. Signature is being asked for. Co. Hostetler motioned to approve the signature. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented a letter of re-appointment for Eva Leyva to the Otero County Housing Authority Board for a 5 year term. Signature is being asked for. Co. Baldwin motioned to approve the signature. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a letter of support for the Bent's Fort Chapter of the Santa Fe Trail Association's application for a State Historical Fund grant. This grant will give students a once in a lifetime educational opportunity to attend the 2021 Santa Fe Trail Youth Symposium. Signature is being asked for. Co. Hostetler motioned to approve signature. Co. Baldwin seconded. Motion carried.

Chr. Goodwin put the CDBG Participation Plan for the Community Development Block Grant to the Board. Co. Baldwin motioned to approve the CDBG Grant. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented a liquor license renewal request for Felisa's Restaurant and Lounge. Signature is asked for. Co. Hostetler motioned to approve the license. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented that she along with the Commissioners have been working on the budget.

Co. Hostetler attended the Health Department meeting concerning the COVID-19. He also attended a meeting with RESADA. There was a DOLA workshop that he attended, there was an interesting meaning to R&D, they call it repeat and duplicate and Co. Hostetler was thinking research and development.

With no further business, the board adjourned the meeting.

Next meeting will be Monday, September 21st, 2020 at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
SEPTEMBER 1 THROUGH SEPTEMBER 15, 2020

Check #	Vendor	Description	Department	Amount
120547	RMMI	DOCUMENT SCANNING/STORAGE	ADMIN	63,842.50
120548	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	39,546.80
120549	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B/LANDFILL	6,355.21
120550	A CUT ABOVE PEST CONTROL, LLC	MAINTENANCE CONTRACTS	G&B/JAIL/R&B/EXTENSION	326.00
120551	ALAN M WADLEIGH	TRAVEL	CSBG	102.00
120552	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	504.00
120553	AMAZON CAPITAL SERVICES, INC	BUILDING MAINT/REPAIRS	JAIL	18.94
120554	ARK VALLEY VISION CARE, LLC	MATERIAL AID	AAA	250.00
120555	ARKANSAS VALLEY ACCUMED	MEDICAL SERVICES	JAIL	660.53
120556	ARKANSAS VALLEY HEARING CENTER	MATERIAL AID	AAA	2,800.00
120557	ARKANSAS VALLEY HOSPICE, INC	CAREGIVER SUPPORT	AAA	763.20
120558	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	G&B/R&B	1,250.94
120559	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	931.00
120560	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	32.29
120561	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	851.93
120562	BART MENDENHALL	GRAVEL	R&B	136.95
120563	BENT COUNTY COMMISSIONERS	BENT COUNTY GATS	AAA	242.67
120564	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	27,047.99
120565	BLACK HILLS ENERGY	UTILITIES	R&B/HEALTH/SR. CNTRS.	1,111.25
120566	BLUE TARP FINANCIAL, INC. (NORTHERN TOOL)	PARTS/SERVICE	R&B	1,349.01
120567	BOB BARKER COMPANY, INC	JAIL COMMISSARY EXPENSE	JAIL	350.52
120568	CCVSOA	DUES & MEETINGS	VSO	25.00
120569	CENTURYLINK	OPERATIONS-TITLE III SERV	AAA	3.02
120570	CENTURYLINK	PURCHASED SERVICES-COMM	E911	264.42
120571	CENTURYLINK	TELEPHONE	SHERIFF	59.67
120572	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	726.80
120573	CITY OF LA JUNTA	RENT	HEALTH	500.00
120574	CITY OF LA JUNTA - UTILITIES	UTILITIES	VARIOUS	4,185.36
120575	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	291.00
120576	CITY OF LAS ANIMAS	CSBG COVID UTILITIES	CSBG	2,076.98
120577	CITY OF ROCKY FORD	UTILITIES	EXTENSION/HEALTH	226.77
120578	COLORADO DEPT OF LABOR & EMPLOYMENT	GAS/DIESEL	R&B	105.00
120579	COLORADO DEPT OF PUBLIC HEALTH	STEPP GRANT	HEALTH	1,632.00
120580	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	216.49
120581	COMPANION LIFE INSURANCE COMPANY	ASO ADMINISTRATION	MED TRUST	2,592.00
120582	COUNTRY CHIROPRACTIC, PC	MISCELLANEOUS	ASSESSOR	50.00
120583	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	10.68
120584	DEAN W CHASE	TRAVEL	CSBG/NEMT	572.00
120585	DEE ANN LYONS	MEDICAL SERVICES	JAIL	2,528.40
120586	DEEP ROCK	MISCELLANEOUS	VARIOUS	194.16
120587	DIGITCOM ELECTRONICS, INC	PARTS/SERVICE	R&B	969.43
120588	DOMINION VOTING SYSTEMS, INC.	OFFICE SUPPLIES	ELECTIONS	114.45
120589	DUANE L GURULE	2020 CENSUS	ADMIN	500.00
120590	EL PASO COUNTY CORONER	AUTOPSY	CORONER	6,000.00
120591	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	G&B/ADMIN	5,182.45
120592	FARIS MACHINERY COMPANY	PARTS/SERVICE	R&B	1,170.76
120593	FASTENAL COMPANY	ROAD OIL	R&B	2,115.64
120594	FLOYD R WARD JR	TRAVEL	CSBG/NEMT	702.00
120595	GALLS, LLC	UNIFORMS	JAIL	131.64
120596	GAYLE LANGAN	TRAVEL	CSBG/NEMT	193.00
120597	GCR TIRES & SERVICE	TIRES	R&B	2,271.94
120598	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	617.44
120599	GRAINGER, INC	PARTS/SERVICE	R&B	204.00
120600	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	147.00
120601	GRIZZLY TIRE AND AUTO LLC	PARTS/SERVICE	R&B	70.00
120602	HANDCUFF WAREHOUSE	PURCHASES UNDER \$5,000	INTERNAL SERVICES	952.96
120603	HERO 247	UNIFORMS	SHERIFF/JAIL	211.00
120604	J&A TRAFFIC PRODUCTS	SIGNS	R&B	1,195.00
120605	JOHN DEERE FINANCIAL	OPERATING SUPPLIES	JAIL	6.99

Check #	Vendor	Description	Department	Amount
120606	JOHNETTE SUE FULLER	TRAVEL	NEMT	62.00
120607	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/R&B	540.76
120608	LA JUNTA VALLEY TIRE SHOP	FLUIDS	R&B	10.00
120609	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	1,724.48
120610	MARDONA L MORELAND	TRAVEL	CSBG/NEMT	490.00
120611	MARTIN PIPE & STEEL, INC	CATTLE GUARDS	R&B	4,320.75
120612	MCCANDLESS INTERNATIONAL	PARTS/SERVICE	R&B	319.48
120613	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	521.52
120614	MID-AMERICAN RESEARCH CHEMICAL	SUPPLIES	G&B	227.69
120615	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
120616	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	124.00
120617	NEWDALE-GRAND VALLEY WATER CO	COVID RELIEF (UNITED WAY)	ADULT SERVICES	128.50
120618	NINE HEALTH SERVICES, INC	III-B SERVICES	AAA	18,750.00
120619	NORTH LINE GIS, LLC	PURCHASED SERVICES-COMM	E911	180.00
120620	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	8.50
120621	ORDWAY NEW ERA	HIRING EXPENSE	HEALTH	11.25
120622	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	624.00
120623	OTERO COUNTY COMMISSIONERS	RENT/STEWARDSHIP/MONITORING	ADULT SERVICES/OCLT	1,555.52
120624	OTERO COUNTY ROAD & BRIDGE	BUILDING MAINT/REPAIRS	G&B/HOLBROOK/ADMIN	38.20
120625	OTERO TRUE VALUE	PARTS/SERVICE	R&B	50.01
120626	PEACOCK-LARSEN FUNERAL HOME, INC	AUTOPSY	CORONER	300.00
120627	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
120628	POWER MOTIVE CORPORATION	PARTS/SERVICE	R&B	2,192.20
120629	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,085.41
120630	QUILL CORPORATION	OFFICE SUPPLIES	VARIOUS	301.94
120631	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	931.29
120632	RANDA DAVIS-TICE LAW OFFICE	LEGAL FEE CONTINGENCY	AAA	537.00
120633	RESERVE ACCOUNT	POSTAGE, BOX RENT, ETC	TREASURER	400.00
120634	RICHARD L COX	TRAVEL	CSBG/NEMT	125.00
120635	ROBERT BLAIR	CSBG COVID FOOD	CSBG	73.35
120636	ROCKY FORD AUTO PARTS	PARTS/SERVICE	R&B	724.89
120637	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/ADMIN/HEALTH	370.57
120638	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,300.70
120639	RUBY'S AUTO BODY, INC.	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/R&B	351.90
120640	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	2,061.58
120641	SAGE SERVICES, INC.	CONGREGATE/HOME DELIVERED MEALS	AAA	33,234.50
120642	SECOM	TELEPHONE/SECOM CIRCUIT	VARIOUS	4,950.57
120643	NOT A CHECK			-
120644	SECOM (911)	SECOM CIRCUIT	E911	513.00
120645	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	6,650.00
120646	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	142.70
120647	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL/R&B	292.57
120648	TERESA WADLEIGH	TRAVEL	CSBG	108.99
120649	THE HOME DEPOT PRO	MAINT/REPAIRS-215 RATON	G&B/R&B	493.41
120650	THIN BLUE LINE CREATIVE DESIGN	STEPP GRANT	HEALTH	125.00
120651	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK/TREASURER	421.96
120652	TOWN OF FOWLER	UTILITIES	R&B	102.48
120653	TOWN OF SWINK	UTILITIES	R&B	119.01
120654	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	1,030.46
120655	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	1,138.48
120656	UNITED REPROGRAPHIC SUPPLY, INC	OPERATING SUPPLIES	LAND USE	179.95
120657	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	91.49
120658	VALLEY PLUMBING & HEATING, INC	PARTS/SERVICE	R&B	3,288.00
120659	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	20.00
120660	VALLEY VIEW ELECTRIC	EMERGENCY GENERATOR - JAIL	JAIL	28,640.00
120661	VAL-U-MED HEALTH MART	MEDICAL SERVICES	JAIL	12.28
120662	VIAERO WIRELESS	TELEPHONE	EXTENSION	210.96
120663	VISA	DUES & MEETINGS/OPERATING	VARIOUS	7,295.88
120664	NOT A CHECK			-
120665	VISA	UNIFORMS/OPERATING/TRAINING	SHERIFF/JAIL	3,406.28
120666	WALMART COMMUNITY BRC	BUILDING MAINT/REPAIRS	G&B	18.97
120667	WALTER TUCKER	PARTS/SERVICE	R&B/LAKE	360.00

Check #	Vendor	Description	Department	Amount
120668	WAXIE SANITARY SUPPLY	JANITORIAL SUPPLIES	G&B/EXTENSION	934.56
120669	WEAR PARTS & EQUIPMENT CO, INC.	PARTS/SERVICE	R&B	1,312.31
120670	WEX BANK	OCHD VEHICLE	HEALTH	100.60
120671	WEX BANK	GAS & OIL	ADMIN	55.53
120672	WEX BANK	GAS & OIL	SHERIFF/TRANSPORT	3,175.17
120673	WEX BANK	DIESEL	LANDFILL	155.85
120674	WEX BANK	GAS	R&B	618.94
120675	WEX BANK	FUEL	LAND USE	324.60
120676	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	109.04
			TOTAL	<u>327,735.21</u>

Fund Summary

010 - GENERAL FUND	181,299.42
011 - SMALL BUSINESS DEVELP RLF	18.00
012 - CAPITAL IMPROVEMENT FUND	28,640.00
020 - ROAD & BRIDGE FUND	33,039.91
025 - MEDICAL TRUST FUND	2,592.00
040 - AAA FUND	61,714.57
065 - INTERNAL SERVICES FUND	952.96
070 - GENERAL HUMAN SERVICES	7,102.52
080 - HEALTH FUND	9,258.62
085 - CONSERVATION TRUST FUND	331.20
090 - CLERK HIRE FUND	212.11
095 - E-911	1,684.22
100 - OTERO LAND TRUST FUND	<u>889.68</u>
	<u>327,735.21</u>



Keith Goodwin - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
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Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

September 15, 2020

Jill Hunsacker-Ryan, Executive Director
Colorado Department of Public Health and Environment
4300 Cherry Creek Drive South
Denver, Colorado 80246

Dear Director Hunsacker-Ryan,

Please accept this as a letter of attestation of our support for Bent County Public Health (BCPH) and Otero County Health Department (OCHD) in their pursuit of Protect our Neighbor (PON) status for the counties of Bent, Crowley, and Otero. By our submission of this letter, we acknowledge that we:

- support the containment plan of our Local Public Health Agencies (LPHA);
- support the LPHA directors as the LPHA's works to meet and maintain PON thresholds; &
- will utilize our agency's tools and resources to encourage compliance with the LPHA's containment plans.

If you have any questions, please do not hesitate to contact the Otero County Commissioners Office at 719-383-3000.

Sincerely,

Keith Goodwin, Chairman
Otero County Commissioner

John Hostetler
Otero County Commissioner

Jim Baldwin
Otero County Commissioner

Commissioners

Mon Sep 21, 2020

8am - 9am Administration / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

8:30am - 11am OPI/City/County/OCLI / KG, JB, JH

Where: Room 107

Calendar: ocw@oterogov.org

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, KG, JB

Where: Room 107

Calendar: ocw@oterogov.org

2:45pm - 3:45pm Danelle Berg- Budget Meeting

Calendar: ocw@oterogov.org

Tue Sep 22, 2020

9:30am - 10:30am Courthouse Security

Where: ZOOM

Calendar: ocw@oterogov.org

2:30pm - 5pm Work Session / JH, KG, JB

Where: Room 212

Calendar: ocw@oterogov.org

4pm - 5pm Otero County/Gallagher - Updated Claims & Financials

Where: Webex

Calendar: ocw@oterogov.org

Wed Sep 23, 2020

9am - 9:30am Health Dept Briefing

Calendar: ocw@oterogov.org

9am - 12pm SE TPR / JB

Where: SECED 112 W Elm, Lamar CO

Calendar: ocw@oterogov.org

10am - 12pm Lower Basin Workshop

Calendar: ocw@oterogov.org

12pm - 1pm Foreman Meeting

Where: Rocky Ford

Calendar: ocw@oterogov.org

2pm - 3pm Dispatch Meeting

Where: ZOOM

Calendar: ocw@oterogov.org

Commissioners

Fri Sep 25, 2020

9am - 3pm CCI -- Proposed Legislative Issues

Calendar: ocw@oterogov.org