



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

September 26, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
 - a. Clean Valley Recycling, Dee Hostetler
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
5. Old Business
6. New Business
 - a. Detention Center Design Build Contractor Announcement
 - b. Darren Garcia, Otero County Historic Preservation Appointment
7. Departmental Reports
 - a. Sales Tax Report
8. Commissioners Report
9. Discussion
10. Announcements



September 12, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	John Hostetler	Member- Pro Tem
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Holly Huerta-Hudak	Deputy Clerk

Guests in attendance in person: Adrian Hart, Anne Boswell, Bette McFarren, Jolly Rose, Tim Knabenshue, Janice Hines, Julie Worley, Allen Jones, Norma Glover, Robin Dawson, and Norma Haugen.

On Zoom: Timothy Ahopelto and Brian Lewis

Co. Oquist motioned for approval of the Consent Agenda. The agenda contains: approval of the minutes from August 22, 2022, and approval of bills and payroll. Co. Hostetler seconded. Motion carried.

Timothy Ahopelto of Hinkle and Company presented, via Zoom, the process and results of the 2021 Otero County Audit.

Admin White-Tanabe requested the Board ratify the Department of Local Affairs grant submission, which will provide the County with funds the County can match for Phase II of the Detention Center construction. Co. Oquist motioned. Co. Hostetler seconded. Motion carried.

Admin White-Tanabe presented the Emergency Management Services Council Grant to the Board for Approval. Co. Oquist Motioned to approve and Co. Hostetler seconded. Motion carried.

Admin White-Tanabe presented the Gray and Black-Market Marijuana Enforcement Grant which will help the County investigate and prosecute unlicensed Marijuana growing or selling. Co. Oquist motioned to apply for the grant, and Co. Hostetler seconded. Motion Carried.

Admin White-Tanabe presented the Law Enforcement Workforce Grant. This will help with recruitment and training of Law Enforcement and has a zero cash match. Co. Oquist motioned and Co. Hostetler seconded. Motion carried.

Admin White-Tanabe presented the 2023 Otero County Holiday List for the Board to approve. Co. Oquist motioned to approve. Co. Hostetler seconded. Motion carried.

Admin White-Tanabe presented Resolution 2022-010. A tough decision for the County, this resolution approves the Vacancy of the Otero County Treasurer. The County wished Dennis Smith well with his recovery and his future. Dennis Smith has been out of the office since May 3, 2022. The resolution appoints Deputy Treasurer Sharon K Jones as acting Treasurer and Public Trustee until the next regular Election. Co. Oquist motioned, and Co. Hostetler seconded. Motion carried.

Deputy Clerk Huerta-Hudak spoke about the upcoming General Election. The County certified the County election content on Friday and the State will certify the State content today.

Admin White-Tanabe said she had been successfully hunting grants for the County. She also worked on certificates of participation for the new detention center. She stated the County received a Standard and Poor Rating of an A+. Budget hearings will start next week.

Co. Oquist spoke about the staff BBQ and the CCI Southern district meeting he attended.

Co. Hostetler spoke about the staff BBQ, CSU extension field day, and the CCI Southern district meeting he attended.

The Board recessed until 3:15pm for Judge McDonald to appear to swear in Deputy Treasurer Sharon K Jones.

The Board reconvened at 3:15pm. Judge McDonald appeared via Zoom and swore in Sharon K Jones as interim Treasurer.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, September 26th, 2022, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
SEPTEMBER 1 THROUGH SEPTEMBER 15, 2022

Check #	Vendor	Description	Department	Amount
125409	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	5,187.82
125410	A CUT ABOVE PEST CONTROL, LLC	BUILDING MAINT/REPAIRS	LAND USE/G&B/JAIL	101.00
125411	ACM DIESEL, LLC	PARTS/SERVICE	R&B	1,085.00
125412	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	364.20
125413	AMERICAN ELECTRIC COMPANY	COURTHOUSE BUILDING	CAPITAL IMPROVEMENTS	275.25
125414	ARKANSAS VALLEY LUMBER & SUPPLY	BUILDING MAINT/REPAIRS	G&B/R&B	163.58
125415	ARKANSAS VALLEY SEED, INC	BUILDING MAINT/REPAIRS	G&B	94.50
125416	BACA COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	1,126.00
125417	BACA COUNTY PUBLIC HEALTH AGENCY	AAA GENERAL FUND	AAA	239.03
125418	BENJAMIN BRONZE STUDIOS	SPECIAL PROJECTS	ADMIN	1,783.00
125419	BENT COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	2,668.25
125420	BLACK HILLS ENERGY	UTILITIES	HEALTH/R&B/SENIOR CENTER	2,613.42
125421	BOB BARKER COMPANY, INC	JAIL COMMISSARY EXPENSE	JAIL	84.96
125422	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	547.82
125423	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,513.32
125424	CHERRYROAD MEDIA, INC	ADVERTISING/LEGAL NOTICES	ADMIN/HEALTH	5,564.00
125425	CITY OF LA JUNTA TRANSIT	AAA GENERAL FUND	AAA	1,674.00
125426	CLEARWATER PACKAGING, INC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	856.12
125427	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	353.00
125428	COLORADO SUBLIMATION PRINTING	WIC	HEALTH	90.00
125429	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MED TRUST	2,534.40
125430	CONSULTING WITH A HART LLC	ADVERTISING	HEALTH	500.00
125431	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	47.96
125432	DEEP ROCK	OPERATING SUPPLIES	SHERIFF/JAIL	160.80
125433	ERIC'S ELECTRIC OF LA JUNTA	PARTS/SERVICE	G&B/R&B/HEALTH	4,208.48
125434	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	994.33
125435	GRAINGER, INC	PARTS/SERVICE	R&B	492.65
125436	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
125437	INDUSTRIAL HEALTH SERVICE, INC	PRE-EMPLOYMENT COSTS	VARIOUS	178.10
125438	JOHN DEERE FINANCIAL	PARTS/SERVICE	R&B	2,880.72
125439	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	351.00
125440	KIOWA COUNTY PRESS	ADVERTISING	HEALTH	800.00
125441	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	G&B/SHERIFF/JAIL	625.71
125442	LAWRENCE LUCERO	CSBG COVID HOUSING	CSBG	1,500.00
125443	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	515.20
125444	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	416.02
125445	LORENE MAREZ	CSBG COVID FOOD	CSBG	72.61
125446	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	898.43
125447	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	34.09
125448	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	1,417.22
125449	MIGUEL A ESTRADA-HURTADO	BLDG UTIL/MAINT - RF	HEALTH	50.00
125450	MOBILE RECORD SHREDDERS	MISCELLANEOUS	TREASURER/ADULT SERVICES	40.00
125451	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL	46.34
125452	ORDWAY NEW ERA	ADVERTISING	HEALTH	3,882.55
125453	O'REILLY AUTO PARTS	PARTS/SERVICE	SHERIFF/R&B	257.67
125454	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	712.67
125455	OTERO COUNTY ROAD & BRIDGE	REPAIRS/MAINTENANCE	ADMIN/SHERIFF	183.84
125456	OTERO COUNTY SHERIFF DEPT -PETTY CASH	MISCELLANEOUS	COURTHOUSE SECURITY	28.51
125457	OTERO PARTNERS, INC	DA BUILDING EXPENSES	INTERGOVERNMENTAL	1,193.37
125458	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
125459	PERKINS CHRYSLER DODGE JEEP RAM LJ	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	236.50
125460	PLAINSMAN HERALD	ADVERTISING	HEALTH	1,725.00
125461	POWER MOTIVE CORPORATION	PARTS/SERVICE	R&B	632.83
125462	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	1,662.01
125463	RANCHERS SUPPLY OF LA JUNTA, INC	PARTS/SERVICE	R&B	75.44
125464	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	LAND USE/ADMIN/HEALTH	5,001.21
125465	ROCKY MOUNTAIN EYE CENTER	LINKAGES	CSBG	270.00
125466	SECOM	CTC GRANT	HEALTH	115.14
125467	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	246.98
125468	SOUTHERN TIRE MART LLC	BATTERIES, TIRES, TUBES, ETC	SHERIFF	1,423.12
125469	TASCOSA OFFICE MACHINES, INC	OPERATING	ADULT SERVICES	125.12
125470	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	337.03
125471	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	TREASURER	73.14
125472	TOWN OF FOWLER	TOWN OF FOWLER	R&B	102.48

Check #	Vendor	Description	Department	Amount
125473	TOWN OF SWINK	UTILITIES	R&B	118.68
125474	TRIAD COMPUTER SERVICES, INC	PURCHASES UNDER \$5,000	INTERNAL SERVICES	1,574.90
125475	TRIPLE T AUTO PARTS	PARTS/SERVICE	R&B	352.75
125476	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	353.98
125477	VISA	DUES & MEETINGS/TRAVEL/OPERATING	VARIOUS	14,684.20
125478	NOT A CHECK			-
125479	VISA-SHERIFF OFFICE	DUES & MEETINGS/TRAINING/OPERATING	SHERIFF/JAIL	4,905.20
125480	WALMART / CAPITAL ONE	OPERATING/SHOP SUPPLIES	R&B	286.86
125481	WALMART / CAPITAL ONE	OFFICE SUPPLIES	ASSESSOR	134.46
125482	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	101.74
125483	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/JAIL/TRANSPORT	239.35
125484	FLAGS USA, INC	COURTHOUSE REMODEL/SINGLE ENTRY	CAPITAL IMPROVEMENTS	2,935.00
125485	KVAY-FM	ADVERTISING	HEALTH	2,000.00
125486	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	886.86
1808	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	40,067.20
1809	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	VARIOUS	1,293.83
1810	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	676.23
1811	ARKANSAS VALLEY HOSPICE, INC	AAA GENERAL FUND	AAA	3,024.50
1812	BACA HOME CARE AGENCY, INC	CAREGIVER SUPPORT	AAA	3,713.50
1813	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	30,578.16
1814	CENTURYLINK	TELEPHONE	E911/AAA	301.09
1815	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
1816	DEAN W CHASE	TRAVEL	ADULT SERVICES	456.13
1817	DEE ANN LYONS	MEDICAL SERVICES	STATE GRANTS/JAIL	3,830.00
1818	DIGITCOM ELECTRONICS, INC	RADIO REPAIR/PARTS & SERVICES	SHERIFF/R&B	110.00
1819	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	378.02
1820	GALLS, LLC	UNIFORMS/OPERATING	SHERIFF/JAIL/TRANSPORT	250.77
1821	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	52,333.68
1822	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	309.75
1823	LAMAR AREA HOSPICE	AAA GENERAL FUND	AAA	1,974.75
1824	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B	1,084.06
1825	LYNDA SCOTT	TRAVEL	CLERK	53.00
1826	MEDICAL SYSTEMS OF DENVER, INC	LABORATORY SERVICES	HEALTH	373.20
1827	MGT OF AMERICA CONSULTING, LLC	COST ALLOCATION PLAN	ADMIN	5,350.00
1828	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN	227.92
1829	REBECCA GOODWIN	MISCELLANEOUS RECEIPTS	ADMIN	1,000.00
1830	ROBERT BLAIR	CSBG COVID FOOD	CSBG	50.35
1831	ROCKY FORD FOOD MARKET LLC	FOOD/OPERATING	JAIL	1,787.53
1832	RUBY'S AUTO BODY, INC.	REPAIR/MAINT-MTR VEHICLES	INSURANCE	2,614.00
1833	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	662.64
1834	SHELLY R BAUER	TRAVEL	ADULT SERVICES	75.29
1835	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	ADMIN/LAND USE/CLERK	5,181.00
1836	SOUTHEAST COLORADO POWER ASSN	UTILITIES	JAIL	29.50
1837	THE HOME DEPOT PRO	BUILDING MAINT/REPAIRS	G&B/CAP IMPROVEMENT	892.34
1838	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	22.00
1839	WAXIE SANITARY SUPPLY	OPERATING SUPPLIES	G&B	1,077.45
1840	WEX BANK	FUEL	VARIOUS	7,721.33
1841	ZELMA NOVAK	TRAVEL	ADULT SERVICES	41.87
				<u>262,973.23</u>

Fund Summary

010 - GENERAL FUND	124,735.61
011 - SMALL BUSINESS DEVELP RLF	26.00
012 - CAPITAL IMPROVEMENT FUND	3,700.61
013 - AMERICAN RESCUE PLAN	19.36
020 - ROAD & BRIDGE FUND	19,251.12
025 - MEDICAL TRUST FUND	2,534.40
040 - AAA FUND	70,611.91
045 - INSURANCE FUND	2,614.00
065 - INTERNAL SERVICES FUND	1,574.90
070 - GENERAL HUMAN SERVICES	9,507.86
080 - HEALTH FUND	23,559.39
090 - CLERK HIRE FUND	25.45
095 - E-911	4,812.62
<u>262,973.23</u>	



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Nathan Shultz - County Attorney
Amy White-Tanabe - County Administrator

Office of the Commissioners

September 26, 2022

Darren Garcia
18780 Road EE.5
Rocky Ford, CO 81067

Dear Mr. Garcia:

Thank you for your interest in serving on the Otero County Historic Preservation Board.

Otero County wishes to appoint you to the Otero County Historic Preservation Board for a term of three years (October 2022 – September 2025). If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,

Jim Baldwin, Chairman
Otero County Commissioners

pc: Historic Preservation Board

OTERO COUNTY SALES TAX REPORT

July 2022



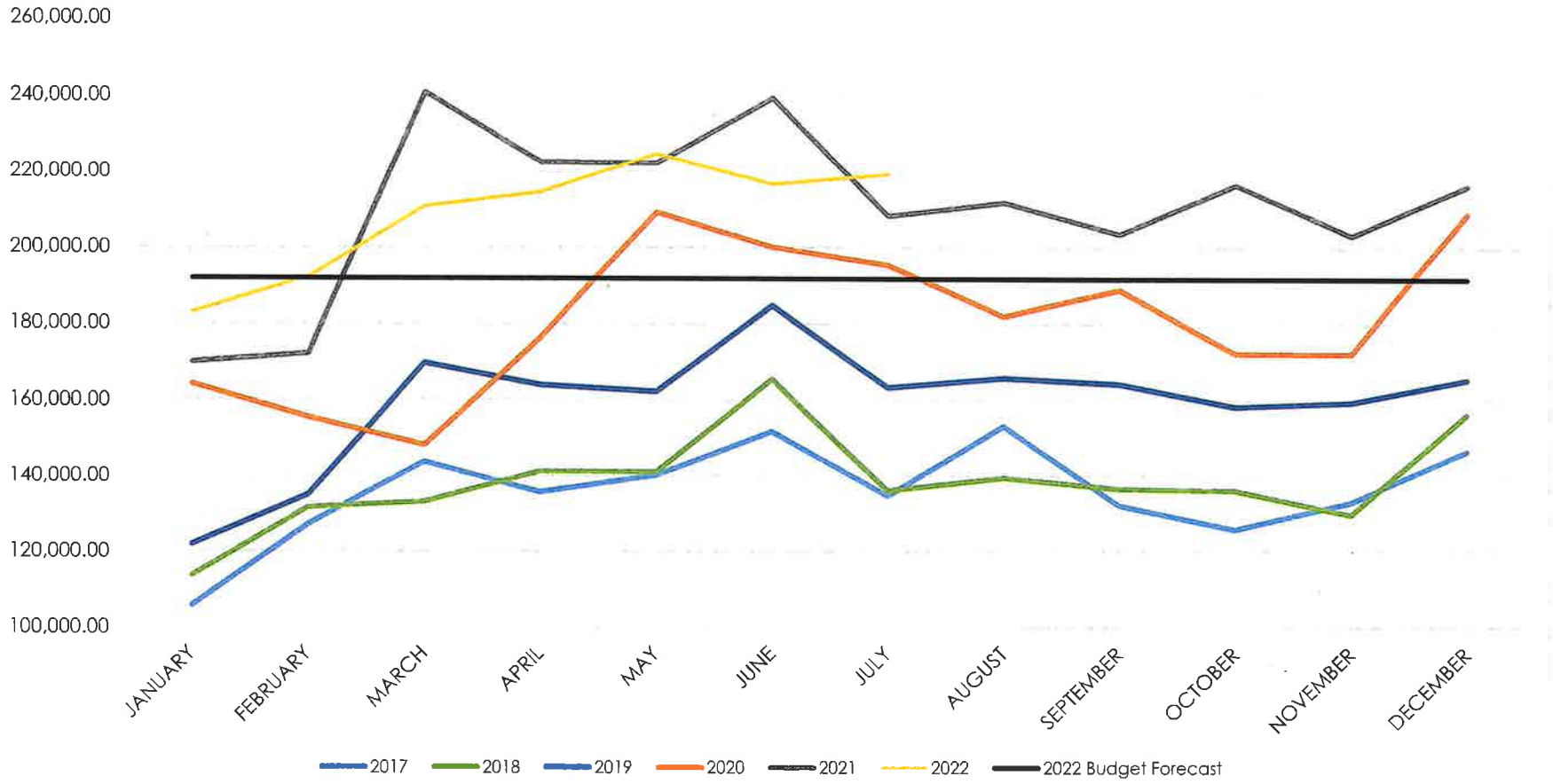
COLLECTED BY COUNTY \$ 34,720.43

COLLECTED BY STATE \$ 184,743.03

TOTAL COLLECTED \$ 219,463.46 Received in September 2022

	2017	2018	2019	2020	2021	2022	2022 Budget Forecast	FY2021 vs FY2022		FY2021	
								(+/-)	Monthly % of Change	Cumm. % of Change	Cumm. % of Change
JANUARY	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	191,666.67	13,011.60	7.66%	7.66%	3.51%
FEBRUARY	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77	192,215.64	191,666.67	20,011.87	11.62%	9.65%	7.01%
MARCH	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68	210,892.24	191,666.67	(30,106.44)	-12.49%	0.50%	24.61%
APRIL	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31	214,762.34	191,666.67	(7,869.97)	-3.53%	-0.61%	25.05%
MAY	140,089.23	140,994.71	162,242.55	209,430.39	222,410.14	224,855.77	191,666.67	2,445.63	1.10%	-0.24%	20.43%
JUNE	151,779.74	165,524.40	184,727.31	200,329.36	239,552.28	216,892.60	191,666.67	(22,659.68)	-9.46%	-1.99%	20.27%
JULY	134,639.90	136,107.09	163,345.65	195,467.90	208,403.20	219,463.46	191,666.67	11,060.26	5.31%	-0.96%	18.13%
AUGUST	153,261.78	139,538.23	165,871.93	182,047.91	212,061.07		191,666.67		0.00%		17.92%
SEPTEMBER	132,195.69	136,567.68	164,321.69	188,993.15	203,686.69		191,666.67		0.00%		16.74%
OCTOBER	125,887.10	136,145.07	158,386.93	172,509.80	216,642.84		191,666.67		0.00%		17.59%
NOVEMBER	133,063.60	129,733.81	159,523.44	172,425.63	203,386.19		191,666.67		0.00%		17.62%
DECEMBER	146,721.18	156,427.85	165,446.96	209,094.53	216,380.83		191,666.67		0.00%		16.26%
ACTUAL:	1,629,444.33	1,660,227.64	1,914,204.56	2,174,680.46	2,528,329.85	1,462,065.50	2,300,000.00	(14,106.73)			
BUDGET:	1,500,000.00	1,555,746.00	1,614,803.00	1,743,239.00	1,847,833.00	2,300,000.00					

Otero County Sales Tax Report



ocw@oterogov.org

Mon 26 Sept 2022

8:30am - 9:30am Lex Nichols Budget Conference

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm SECOR

Tue 27 Sept 2022

All day Accounts Payable - RO

9am - 9:30am Closing

9:30am - 10:30am Courthouse Security

1pm - 2pm CEBT - Willis Towers Watson

2pm - 5pm Work Session / JH, RO, JB

2:30pm - 3:30pm CDOT

Wed 28 Sept 2022

11am - 12pm SECOG/SECED - DB/JB

Thu 29 Sept 2022

9am - 10am Rick Ritter Budget Conference

12:15pm - 1:15pm Tri-County Community Corrections Board - JH

ocw@oterogov.org

Fri 30 Sept 2022

9am - 10am CCI Ballot Initiatives

Mon 3 Oct 2022

9am - 10am County Attorney / JH, RO, NS

10am - 11am Administration / JH, RO

11am - 12pm Emergency Management / JH, RO, DC

12pm - 2pm Amy Tanabe Budget Conference

2pm - 3pm Work Session

Tue 4 Oct 2022

10am - 11am Gallagher

2pm - 5pm Work Session / JH, RO

Fri 7 Oct 2022

10am - 2pm CCI Legislative Committee & Membership Meeting

Mon 10 Oct 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

12pm - 1pm Administration / JH, RO, JB

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB