



TM/SM

HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director

Richard Ritter

Program Directors

Aaron Olivieri, Training
Susan Workman, Nursing
Jo Jancar, WIC
John Miller, Business
Dr. Janell Maier, Epidemiology
Michael Mustain, Tobacco Control
Su Korbitz, Environmental
Kristin Carpenter, Communities That Care

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**OTERO COUNTY BOARD OF HEALTH MEETING
NOVEMBER 26th, 2019, 11:00 a.m.
OJC STUDENT CENTER, ROOM 120
LA JUNTA, COLORADO
(Lunch starts at 11:00 a.m.)**

AGENDA

1. Call to Order
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f) & C.R.S. 24-6-402 (2)(c))
3. Public Comments for Items not on the Agenda: At the discretion of the Chair, comments may be limited regarding time allowed.
4. Consent Agenda (ACTION ITEM)
 - A. Approval of Minutes
 - a. 9/24/2019 Regular BOH Meeting
 - B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))
 - a. 2019-2020 CDPHE OPPI Contract Amendment #3
 - Routing #: 2019*0870 Amendment #3
 - Purpose: CDPHE OPPI support of OCHD's public health activities in Crowley and Otero Counties.
 - Status: Partially Executed
 - Term: 11/1/2019-6/30/2020
 - Amount: \$137,973.39
 - ✓ Increase of \$6,725.39 over the current term amount.
 - ✓ Additional funds are designated as "one-time" to address opioid and other substance use through PH interventions per Senate Bill 19-228.

- b. 2019-2020 CDPHE WIC Contract Amendment # 1
 - Purpose: CDPHE support for OCHD's WIC Program.
 - Status: Fully Executed
 - Term: 10/1/2019-9/30/2020
 - Amount: \$168,502.00
 - ✓ Increase of \$3,848 from the previous term amount of \$164,654.00.
- c. 2020 CDPHE Indirect Cost Negotiation Agreement
 - Purpose: Agreement with CDPHE for OCHD's 2020 Indirect Rate.
 - Status: Fully Executed
 - Term: 1/1/2020 – 12/31/2020
 - Rate: 20.36%
 - ✓ 2014: 19.68%
 - ✓ 2015: 19.79%
 - ✓ 2016: 19.66%
 - ✓ 2017: 21.33%
 - ✓ 2018: 20.44%
 - ✓ 2019: 20.15%
- d. 2019-2020 CDPHE EPR Contract Amendment #1
 - Routing #: CT 2020*266 Amendment 1
 - Purpose: Minor modifications to the Statement of Work (SOW).
 - Status: Partially Executed
 - Term: 7/1/2019-6/30/2020
 - Amount: \$221,457.00 (no change)
- e. 2019-2020 CDPHE Preventive Block Grant (PBG) Chronic Disease Prevention Program (CDPP) Statement of Work (SOW)
 - Purpose: CDPHE support for OCHD's regional Chronic Disease Prevention Program/Worksite Wellness Initiative.
 - Status: Fully Executed
 - Term: 10/1/2019-9/30/2020
 - Amount: \$45,000.00
 - ✓ Decrease of \$5,000 over the previous term amount.
 - ✓ This contract term includes a share-back of \$2,000 to each LPHA to support worksite wellness activities. This is similar to the share-back in the STEPP Program, with the exception that STEPP provides a share-back of \$5,000 per LPHA.

C. Grants

- a. 2019-2020 CDPHE Indoor Radon Grant
 - Purpose: CDPHE support for OCHD's efforts around radon education, awareness, training, and reporting.
 - Status: **FUNDED!**
 - Term: 10/1/2019-9/30/2020

- b. Opioid Prevention Data To Action Grant
 - Purpose: Potential CDPHE support for OCHD's efforts around opioid overdose prevention. If funded, OCHD will hire a program director to focus on the required strategies of provider education, community education, community-level interventions, and public awareness.
 - Status: Currently writing, the grant due date is 5:00 pm on 12/6/2019.
 - Term: The initial term is 2/1/2020-8/31/2020 (6 months), with the option to extend up to 2 additional years (10/1/2020-9/31/2022), which OCHD intends to do.
 - Amount: \$45,967 for the initial 6 month term, \$91,934 for each subsequent 12 month term. These are the maximum amounts allowable.
 - A grant writer (Felicia Tapia) contracted with the Colorado Consortium for Prescription Drug Abuse Prevention is writing the grant, with assistance from R. Ritter. OCHD applied for and was awarded this grant writing assistance.
- c. CDPHE 1306 Brownfields Cleanup Plaza Block Building Grant
 - Purpose: CDPHE financial support to remediate the Plaza Block building in La Junta, OCHD will serve as the fiscal administrator.
 - Status: **FUNDED!**
 - Amount: \$150,000.00
 - ✓ The grant request was for \$200,918, of which \$33,694 was budgeted for OCHD indirect rate recovery. CDPHE awarded a total of \$150,000, so OCHD will not be receiving any indirect rate cost recovery for fiscal administration.

D. Approval of Consent Agenda and Approval/Ratification of Items Therein

5. Old Business

A. None

B. Addendum/Addenda

6. New Business

A. Budget (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

a. Financial Summary Report

➤ September 2019

➤ October 2019

b. Approval of Expenditures (ACTION ITEM)

➤ September 2019

➤ October 2019

B. Personnel

a. Resignation

➤ Shurrell Ramsay

C. 2019 Vital Statistics Application Audits

D. Otero County Government Positive Work Climate

E. 2020 Regular BOH Meeting Dates, Times, and Location (ACTION ITEM)

F. Reappointment of P. Yoder to BOH (ACTION ITEM)

G. 2020 OCHD Medical Officer Approval/Renewal (ACTION ITEM)

H. 2020 OCHD Anaphylaxis Protocol Approval/Renewal

- I. 2020 BOH Officers' Election (ACTION ITEM)
- J. 2020 Executive Director Succession Plan (ACTION ITEM)
- K. Addendum/Addenda
- 7. Program Reports
 - A. Public Health Training, Aaron Olivieri
 - B. Nursing, Susan Workman
 - C. Tobacco Control, Mike Mustain
 - D. Environmental Services, Su Korbitz
 - E. DCEP, Dr. Janell Maier
 - F. EPR, Rick Ritter
 - G. Vital Statistics, John Miller
 - H. WIC, Rick Ritter
 - I. CTC, Kristin Carpenter
- 8. Executive Session
 - A. None Scheduled
- 9. Adjournment