



HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director

Richard Ritter

Program Directors

Chris Coffield, RHC

Marie Mora-Menges, Nursing

Jo Jancar, WIC

John Miller, Business

Dr. Janell Maier, Epidemiology/EPR

Donna Starck, Tobacco Control

Su Korbitz, Environmental

Dee Leyba, CTC

Arlene Cooke, SUD

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OTERO COUNTY BOARD OF HEALTH MEETING

SEPTEMBER 26th, 2023, 11:00 a.m.

OTERO COUNTY COURTHOUSE, ROOM 107

LA JUNTA, COLORADO

AGENDA

1. Call to Order
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f), C.R.S. 24-6-402 (2)(c)(I), & C.R.S. 24-6-402(2)(c)(III))
3. Public Comments for Items not on the Agenda: At the discretion of the Chair, comments may be limited regarding time allowed.
4. Consent Agenda (ACTION ITEM)
 - A. Approval of Minutes
 - a. July 25th, 2023, Regular BOH Meeting
 - B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))
 - a. 2022-2023 CDPHE WIC Option Letter
 - Purpose: Increased CDPHE financial support for OCHD's WIC Program.
 - Status: Fully Executed
 - Term: 10/1/2022-9/30/2023
 - Amount: \$194,650.00
 - ✓ Increase of \$10,000 over the current contract amount of \$ 184,650.
 - b. 2023 Crowley County Public Health Services Contract
 - Purpose: Crowley County support for OCHD's public health services in Crowley County.
 - Status: Fully Executed
 - Term: 1/1/2023-12/31/2023
 - Amount: \$16,197.00
 - C. Approval of Consent Agenda and Approval/Ratification of Items Therein
5. Old Business
 - A. None
 - B. Addendum/Addenda

6. New Business
 - A. Budget (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))
 - a. Financial Summary Report
 - July 2023
 - August 2023
 - b. Approval of Expenditures (ACTION ITEM)
 - July 2023
 - August 2023
 - c. 2022 OCHD Fiscal Performance
 - d. Fund Balance Importance
 - e. Fund Balance Multi-Year Perspective 2001-2022
 - f. Fund Balance Recommended Amounts
 - g. 2023/2024 OCHD Budget Version 2.1 Approval and Adoption (ACTION ITEM)
 - B. Personnel
 - a. New Personnel
 - Peer Recovery Support Specialists (PRSS)
 - C. 2023 BOH Training
 - D. A Path Forward Fundraiser Rescheduled
 - E. Needle Disposal Kiosk, Dr. J. Maier
 - F. 2023 WIC Fiscal Monitoring Desk Audit
 - G. Addendum/Addenda
7. Program Reports
 - A. CTC, Dee Leyba
 - B. DCEP/EPR, Dr. Janell Maier
 - C. Environmental Services, Su Korbitz
 - D. Nursing, Marie Mora-Menges
 - E. SUD, Arlene Cooke
 - F. STEPP, Donna Starck
 - G. Training, Chris Coffield
 - H. Vital Statistics, John Miller
 - I. AmeriCorps, Gypsy Harviston
8. Executive Session (ACTION ITEM)
 - A. Personnel
 - a. Executive Director's Annual Evaluation
 - b. Citation authorizing executive session: C.R.S. 24-6-402(4)(f)(I)
9. Adjournment