



TM/SM

HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director

Richard Ritter

Program Directors

Chris Coffield, Training

Marie Menges, Nursing

Jo Jancar, WIC

John Miller, Business

Dr. Janell Maier, Epidemiology

Donna Starck, Tobacco Control

Su Korbitz, Environmental

Dee Leyba, Communities That Care

Arlene Cooke, OD2A

La Junta Office

13 West 3rd Street, Room 111

La Junta, CO 81050

Phone: (719) 383-3040

Rocky Ford Office

811 South 13th Street

Rocky Ford, CO 81067

Phone: (719) 254-5300

Ordway Office

603 Main, Courthouse Annex

Ordway, CO 81063

Phone: (719) 267-5247

Website: <https://oterocounty.colorado.gov/>

OTERO COUNTY BOARD OF HEALTH MEETING

MAY 30th, 2023, 11:00 a.m.

OTERO COUNTY COURTHOUSE, ROOM 107

LA JUNTA, COLORADO

AGENDA

1. Call to Order
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f), C.R.S. 24-6-402 (2)(c)(I), & C.R.S. 24-6-402(2)(c)(III))
3. Public Comments for Items not on the Agenda: At the discretion of the Chair, comments may be limited regarding time allowed.
4. Consent Agenda (ACTION ITEM)
 - A. Approval of Minutes (Previously sent on 1/31/2023 & 5/23/2023)
 - a. January 31st, 2023 Regular BOH Meeting
 - B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))
 - a. 2023-2024 CDPHE Child Fatality Prevention System (CFPS) Approved Task Order Contract-Waiver #154
 - Routing #: 2022*0285
 - Purpose: CDPHE direction and support for OCHD's CFPS services/activities.
 - Status: Fully Executed
 - Term: 7/1/2023-6/30/2024
 - Amount: \$7,000.00
 - ✓ Decrease of \$600 over the previous contract amount of \$ 7,600.
 - b. 2022-2023 AmeriCorps/Trailhead Institute Colorado Public Health Works Member Service Agreement
 - Purpose: Updated AmeriCorps/Trailhead Institute Agreement providing direction and support for OCHD's AmeriCorps services and activities. This agreement supports OCHD staff member Gypsy Harviston.
 - Status: Fully Executed
 - Term: 11/23/2022-11/22/2023

- c. 2022-2024 OPHP LPHA Workforce Funding Purchase Order (PO)
 - PO #: PO,FAAA,202200009771
 - Purpose: PO extension; CDC/CDPHE support for OCHD’s workforce.
 - Status: Fully Executed
 - Term: 5/24/2022-6/30/2024
 - Amount: \$141,473.00 (Original amount)
- d. 2023-2024 CDPHE Waste Tire Purchase Order (PO)
 - PO #: PO,FEEA,202300010924
 - Purpose: CDPHE support for OCHD’s waste tire activities..
 - Status: Fully Executed
 - Term: 7/1/2023-6/30/2024
 - Amount: \$5,000.00
 - ✓ No change over the previous contract amount.
- e. 2023-2023 CDPHE Environmental Services Task Order Contract
 - Task Order #: 2024*0446
 - Purpose: CDPHE support for OCHD’s Environmental Services Program.
 - Status: Partially Executed
 - Term: 7/1/2023-6/30/2028
 - Amount: \$20,000.00
 - ✓ Increase of \$10,000 over the SFY22 (2021-2022) contract amount of \$10,000.
- f. 2023-2024 CDPHE Public Health Emergency Preparedness (PHEP)
 - Amendment Contract #: 2024*0102 Amendment #6
 - Purpose: Significantly reduced CDPHE support for OCHD’s Emergency Preparedness and Response (EPR) Program and activities.
 - Status: Fully Executed
 - Term: 7/1/2023-6/30/2024
 - Amount: \$73,212.00
 - ✓ Significant decrease of \$140,406 over the previous contract amount of \$213,618.
 - ✓ This substantial reduction is the result of CDPHE’s state-wide regional staff restructuring. This topic was discussed in detail at the 12/13/2022 BOH Meeting.

C. Approval of Consent Agenda and Approval/Ratification of Items Therein

5. Old Business

A. None

B. Addendum/Addenda

6. New Business

A. Budget (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

a. Increased WIC Funding Request

b. Financial Summary Report

- January 2023
- February 2023
- March 2023
- April 2023

- c. Approval of Expenditures (ACTION ITEM)
 - January 2023
 - February 2023
 - March 2023
 - April 2023
- B. Personnel
 - a. Status Change
 - Dr. Janell Maier, Communicable Disease Prevention/Control & Emergency Preparedness and Response Program Director
 - Chris Coffield, Regional Health Connector
- C. CHEMPACK Update
- D. 2023 BOH Training
- E. La Junta Office Door Lock Installations
- F. Rocky Ford Office Copier Purchase
- G. AccuFit 9000 Respiratory Mask Fit Test Machine
- H. Addendum/Addenda
- 7. Program Reports
 - A. CTC, Dee Leyba
 - B. DCEP, Dr. Janell Maier
 - C. Environmental Services, Su Korbitz
 - D. EPR, Rick Ritter
 - E. Nursing, Marie Mora-Menges
 - F. OD2A/HRSA, Arlene Cooke
 - G. STEPP, Donna Starck
 - H. Training, Chris Coffield
 - I. Vital Statistics, John Miller
 - J. WIC, Rick Ritter
 - K. AmeriCorps, Gypsy Harviston
- 8. Executive Session (ACTION ITEM)
 - A. None Scheduled
- 9. Adjournment