



TM/SM

HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director
Richard Ritter

Program Directors

Aaron Olivieri, Training
Tarren Buford, Nursing
Jo Jancar, WIC
John Miller, Business
Dr. Janell Maier, Epidemiology
Donna Starck, Tobacco Control
Su Korbitz, Environmental
Dee Ieyba, Communities That Care
Arlene Cooke, OD2A
Chris Coffield, RHC

La Junta Office

13 West 3rd Street, Room 111
La Junta, CO 81050
Phone: (719) 383-3040

Rocky Ford Office

811 South 13th Street
Rocky Ford, CO 81067
Phone: (719) 254-5300

Ordway Office

603 Main, Courthouse Annex
Ordway, CO 81063
Phone: (719) 267-5247

Website: <https://oterocounty.colorado.gov/>

OTERO COUNTY BOARD OF HEALTH MEETING
JANUARY 25th, 2022, 11:00 a.m.
OTERO COUNTY COURTHOUSE, ROOM 107
LA JUNTA, COLORADO

Members Present: Dr. Paul Yoder, President and Medical Officer
Dr. R.J. Nelson, Vice President
Dr. David Trujillo

Member(s) Absent: None

Ex Officio: John Hostetler, Otero County Commissioner
Amy White-Tanabe, Otero County Administrator
Richard Ritter, BOH Secretary, OCHD Executive Director

OCHD Staff: Tarren Buford, Nursing Program Director
Chris Coffield, RHC
Arlene Cooke, OD2A Program Director
Su Korbitz, Environmental Services Program Director
John Miller, Business Manager

Guests: Lindsey Hart
Mark McCuiston

MINUTES

1. Call to Order: A quorum being present, the meeting was called to order by Dr. Yoder.
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f), C.R.S. 24-6-402 (2)(c)(I), & C.R.S. 24-6-402(2)(c)(III)): The 2022 BOH meeting schedule was posted on the BOH website on 11/30/2021, and this agenda was posted in the designated public locations in all OCHD offices on 1/21/2022 and on the BOH website on 1/24/2022.

3. Public Comment: There were no public comments for items not on the agenda.
4. Consent Agenda
 - A. Approval of Minutes
 - a. 11/30/2021 Regular BOH Meeting
 - B. Grants
 - a. Health Resources Services Administration (HRSA) Implementation Grant
 - Purpose: To address OUD (Opioid Use Disorder) and Substance Use Disorder (SUD) in Bent, Conejos, Crowley, and Otero Counties.
 - Status: Submitted, awaiting funding decision.
 - Term: Three years.
 - Amount: Approximately \$1,000,000 over 3 years.
 - C. Approval of Consent Agenda and Approval/Ratification of Items Therein: Dr. Nelson moved to approve the consent agenda, Dr. Trujillo seconded, motion carried.
5. Old Business
 - A. None
6. New Business
 - A. Prospective New BOH Members: Dr. Yoder began with a round of introductions for those present at the meeting. The BOH then had a candid dialogue with the prospective BOH members. Both Ms. Hart and Mr. McCuiston shared background information on themselves, and their reasons for seeking membership on the BOH. Both candidates asked questions about the BOH. The BOH thanked them, and they were invited to stay for the remainder of the meeting.
 - B. Budget (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))
 - a. Financial Summary Report (Based upon Tyler Financial Systems reports dated 1/19/2022)
 - November 2021
 - ✓ Revenues: \$74,482.84
 - ✓ Expenditures: \$100,765.53
 - ✓ Deficit: \$26,282.69
 - ✓ Fund Balance: \$1,622,933.44
 - December 2021
 - ✓ Revenues: \$215,913.54
 - ✓ Expenditures: \$105,107.55
 - ✓ Surplus: \$110,805.99
 - ✓ Fund Balance: \$1,733,739.43
 - b. Approval of Expenditures: Dr. Trujillo moved to approve the November 2021 and December 2021 expenditures in the amounts of \$100,765.53 & \$105,107.55 respectively, Dr. Nelson seconded, motion carried.
 - c. 2021 Actual Expenditure Percent Used: The 12/31/2021 Expenditure Guideline (Tyler Systems statement dated 1/19/2022) reports that OCHD only expended 81.3 % of its approved 2021 budget.

- d. 2021 Crowley County Per Capita Contribution: Crowley County has contributed \$16,197 to OCHD for its 2021 local per capita contribution. This support amounts to \$3.00 per capita, which matches Otero's contribution. This contribution satisfies the statutory requirement found at C.R.S. 25-1-512 (1)(b)(I).
- e. 2021 Otero County Per Capita Contribution: Otero County has contributed \$56,493 to OCHD for its 2021 local per capita contribution. This support amounts to \$3.00 per capita, which matches Crowley's contribution. This contribution satisfies the statutory requirement found at C.R.S. 25-1-512 (1)(b)(I).
- C. 2022 Crowley & Otero Counties Approved Holidays: The list of approved Crowley & Otero County Government holidays was e-mailed to the BOH on 1/20/2022.
- D. 2022 Public Notice Posting Placements (Pursuant to C.R.S. 24-6-402(2)(c) (ACTION ITEM): Colorado Revised Statutes (C.R.S.) 24-6-402(2)(III) states "...a local public body shall be deemed to have given full and timely notice of a public meeting if the local public body posts the notice, with specific agenda information if available, no less than twenty-four hours prior to the holding of the meeting on a public website of the local public body... A local public body that posts a notice of a public meeting on a public website pursuant to this subsection (2)(c)(III) may in its discretion also post a notice by any other means including in a designated public place pursuant to subsection (2)(c)(I) of this section; except that nothing in this section shall be construed to require such other posting. A local public body that posts notices of public meetings on a public website pursuant to this subsection (2)(c)(III) shall designate a public place within the boundaries of the local public body at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online." C.R.S. 25-4-402(2)(c) states "...In addition to any other means of full and timely notice, a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting. The public place or places for posting such notice shall be designated annually at the local public body's first regular meeting of each calendar year..."
 - a. The essence of these statutes are as follows:
 - With online posting, you do not have to post notices physically unless digital posting is temporarily not available due to technology/emergency issues. OCHD posts digital notices.
 - ✓ The BOH must designate a location(s) to post physical notices if the situation warrants.
 - In addition to digital posting, the BOH may continue to post physical notices. If this choice is made, then the BOH must designate the physical locations on an annual basis at their first meeting of the calendar year.

- b. R. Ritter respectfully recommended the following to the BOH: Continue with regular physical postings. This will then serve to meet the physical posting requirements for technology/emergency issues that interfere with digital posting. Previously, the BOH has approved the lobby area for the La Junta and Rocky Ford offices and outside the door to the Ordway office. These locations are conspicuous to the public, and R. Ritter recommended these same locations to the BOH for 2022. Dr. Nelson moved to approve R. Ritter's recommendations as previously detailed, Dr. Trujillo seconded, motion carried.
- E. SE Colorado CHEMPACK Storage: CHEMPACKs are containers of nerve agent antidotes placed in secure locations in local jurisdictions around the country to allow rapid response to a chemical/radiological incident. These medications treat the symptoms of agent exposure and can be used even when the actual agent is unknown. Because these antidotes must be administered quickly, the CHEMPACK team maintains 1,960 containers strategically placed in more than 1,340 locations in the United States. More than 90 percent of the U.S. population is within 1 hour of a CHEMPACK location. Most are located in hospitals or fire stations selected by local authorities to support a rapid hazmat response and can be accessed quickly if hospitals or first responders need them. SE Colorado has had CHEMPACK assets staged in our region for several years. The current host of the SE Colorado CHEMPACK has decided to discontinue staging this asset at their facility. Kris Stokke, SE Colorado EPR Planner, and R. Ritter are actively looking for regional storage solutions so that this important asset can continue to be maintained in SE Colorado. There are several federal regulations governing site and storage options.
- F. CDPHE WIC Office Positive Feedback: On 12/13/2021, Jo Jancar, OCHD's WIC Program Director, received the an email from the CDPHE WIC Office that read as follows:

"Dear Local Agency WIC Staff:

It has been quite a year, well, quite a year and more actually!

As a Colorado WIC team, we have faced numerous challenges and successes over the past 2 years. You have risen to the occasion and responded without hesitation to think creatively and deliver stellar services to WIC families. You transitioned to remote services, implemented new COVID policies, and gave your clients more fruits and vegetables than ever before with new food packages, over and over again.

We know this hasn't been easy and the work has been incredibly time consuming. Your efforts to issue (and reissue) the increased CVB amounts have put nearly \$1.5 million of fruits and veggies into the homes of Colorado families each month, providing extra help during a time when many families are struggling. Colorado WIC would not have been able to achieve this without you.

We hope you keep in mind what you and your colleagues have accomplished. Let these achievements serve as motivation and reminders of how invaluable you are to the success and mission of WIC and to the families that we serve.

Speaking of successes, a National WIC Association survey of Colorado WIC clients was recently conducted and 96% of clients felt the overall quality of services was the same or better compared to in-person services before the pandemic. You have made phone appointments and remote services amazing for clients. They are noticing!"

G. Addendum/Addenda

- a. BOH Training & Email Addresses: CDPHE has requested the email addresses of local BOH members to forward to them information on the newly required BOH trainings. R. Ritter asked the BOH members if it was OK to use their email addresses that are on R. Ritter's BOH distribution list for this purpose, and they replied in the affirmative.

7. Program Reports

- A. Nursing, Tarren Buford: General information
 - B. RHC, Chris Coffield: General information
 - C. OD2A, Arlene Cooke: General information
 - D. Environmental Services, Su Korbitz: General information
 - E. DCEP, Rick Ritter: General information
 - F. Vital Statistics, John Miller: General information
 - G. Public Health Training, Rick Ritter: R. Ritter reported information from A. Olivieri that is found on the last page of these Minutes.
 - H. EPR, Rick Ritter: No report
 - I. WIC, Rick Ritter: No report
8. Executive Session: Dr. Yoder recommended an executive session to discuss the prospective BOH members. Mr. Shultz, OCHD Attorney, stated that the executive session would be under the category of "Personnel" and the citation authorizing this executive session would be C.R.S. 24-6-402(4)(f)(I). Dr. Nelson moved to convene into executive session, Dr. Trujillo seconded, motion carried. The BOH, Mr. Shultz, and R. Ritter then moved into executive session, which was recorded.
9. Reconvene: The BOH reconvened into regular session. Mr. Shultz asked those that were present in executive session if any felt that the discussion strayed from the category of personnel, specifically regarding the prospective BOH members, and none replied in the affirmative.

10. Prospective BOH Members Appointment Recommendations: Dr. Trujillo moved to recommend to the Otero Board of County Commissioners (OBOCC) the appointments of both Ms. Lindsey Hart and Mr. Mark McCuistion to the BOH, Dr. Nelson seconded, motion carried. The BOH instructed R. Ritter to communicate these recommendations to the OBOCC. The BOH expressed its appreciation to Ms. Hart and Mr. McCuistion for their willingness to serve on the BOH.

11. Adjournment: With no further business, Dr. Yoder adjourned the meeting.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Richard Ritter".

Richard Ritter
Secretary, Otero County Board of Health
Executive Director, Otero County Health Department



SOUTHEAST COLORADO REGIONAL EMERGENCY PREPAREDNESS AND RESPONSE
617 RATON
LA JUNTA CO 81050

MEMORANDUM

Date: 25 January 2022

Southeast Regional EPR Trainer Report – BOH Jan 2022

- FIT Testing
 - Baca County
 - Southeast Colorado Hospital District
 - Walsh Healthcare
 - Otero County
 - Rocky Ford Family Health
 - Bent County
 - Bent County Ambulance
- Tabletop Exercise
 - Arkansas Valley Family – March 10, 2022
 - Support with Rocky Ford School and Rocky Ford Fire
- Access and Functional Needs Workshop
 - Otero County – March 9, 2022
- Crowley/Otero School Liaison for COVID-19 Response
 - Working with area schools to ensure effective communication surrounding ever-changing school guidance
 - Major kudos to OCHD and area schools for in-person quarantine guidance. First county in state and proves to keep MORE kids in school

