

# HEALTH DEPARTMENT

*Serving Crowley & Otero Counties*



TM/SM

**Executive Director**  
Richard Ritter

**Program Directors**  
Aaron Olivieri, Training  
Susan Workman, Nursing  
Jo Jancar, WIC  
John Miller, Business  
Dr. Janell Maier, Epidemiology  
Donna Starck, Tobacco Control  
Su Korbitz, Environmental  
Kristin Carpenter, Communities That Care

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**OTERO COUNTY BOARD OF HEALTH MEETING**  
**JANUARY 28<sup>th</sup>, 2020, 11:15 a.m.**  
**OJC STUDENT CENTER, ROOM 104**  
**LA JUNTA, COLORADO**  
**(Lunch began at 11:00 a.m.)**

**Members Present:** Dr. R.J. Nelson, Vice President  
Dr. David Trujillo  
Nathan Shultz  
Kelly Lotrich

**Member(s) Absent:** Dr. Paul Yoder, President and Medical Officer

**Ex Officio:** Richard Ritter, BOH Secretary, OCHD Executive Director  
John Hostetler, Otero County Commissioner  
Amy White-Tanabe, Otero County Administrator

**Government:** Roy Elliott, Crowley County Commissioner

**OCHD Staff:** John Miller, Business Manager  
Susan Workman, Nursing Program Director  
Donna Starck, Tobacco Control Program Director  
Su Korbitz, Environmental Services Program Director  
Kristin Carpenter, Communities That Care Program Director  
Cassandra Wyckoff, RHC Program Director  
Kendra Taylor, STEPP Program Assistant

## MINUTES

1. Call to Order: A quorum being present, the meeting was called to order by R. Nelson.
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f) & C.R.S. 24-6-402 (2)(c)): The agenda was posted in the designated public locations in all OCHD offices on 1/21/2020.
3. Public Comment: There were no public comments for items not on the agenda.
4. CTC Program Report: K. Carpenter had to leave early, so she gave her CTC Program report at the beginning of the BOH meeting.

5. Consent Agenda

A. Approval of Minutes

a. 11/26/2019 Regular BOH Meeting

B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

a. 2020 CDPHE 1306 Brownfields Cleanup Plaza Block Building Contract

➤ Contract Number: 2020\*3017

➤ Purpose: CDPHE financial support to remediate the Plaza Block building in La Junta, OCHD will serve as the fiscal administrator.

➤ Status: Fully Executed

➤ Term: 1/1/2020-12/31/2020

➤ Amount: \$150,000.00

✓ The grant request was for \$200,918, of which \$33,694 was budgeted for OCHD indirect rate recovery. CDPHE awarded a total of \$150,000, so OCHD will not be receiving any indirect rate cost recovery for fiscal administration.

b. 2020 Summit Sealants Plaza Block Building Public Contract For Services

➤ Purpose: Required contract with Summit Sealants to perform remediation work on the La Junta Plaza Building, see item a. above.

➤ Status: Fully Executed

➤ Term: 1/9/2020-12/31/2020

➤ Amount: \$150,000.00

✓ OCHD will not reimburse the contractor until reimbursement from CDPHE is received.

C. Grants

a. Opioid Prevention Data To Action Grant

➤ Purpose: Potential CDPHE support for OCHD's efforts around opioid overdose prevention. OCHD will hire a program director to focus on the required strategies of provider education, community education, community-level interventions, and public awareness.

➤ Status: **FUNDED!**

D. Ratification: K. Lotrich moved to approve the consent agenda and approve/ratify the items therein, D. Trujillo seconded, motion carried.

6. Old Business

A. None

7. New Business: The following information was provided by R. Ritter:

A. Budget (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

a. Financial Summary Report (Based on Tyler Financial Reports generated on 1/27/2020)

➤ November 2019

✓ Revenues: \$138,285.38

✓ Expenditures: \$82,898.51

✓ Surplus: \$55,386.87

✓ Fund Balance: \$1,214,193.75

- December 2019
    - ✓ Revenues: \$154,425.99
    - ✓ Expenditures: \$115,668.40
    - ✓ Surplus: \$38,757.59
    - ✓ Fund Balance: \$1,252,951.34
  - b. Approval of Expenditures: K. Lotrich moved to approve the November 2019 and December 2019 expenditures in the amounts of \$82,898.51 and \$115,668.40 respectively, N. Shultz seconded, motion carried.
  - c. 2019 Actual Expenditure Percent Used: The 12/31/2019 Expenditure Guideline (generated on 1/17/2020) reports that OCHD only expended 88.79 % of its approved 2019 budget. For comparison purposes, in 2018 OCHD expended 93.9%, in 2017 the expense was 93.7%, and in 2016 the actual expenditure percent used was 94.2%.
  - d. 2019 Crowley County Per Capita Contribution: Crowley County has generously contributed \$16,197 to OCHD for its 2019 local per capita contribution. This support amounts to \$3.00 per capita, which matches Otero's contribution. This contribution satisfies the statutory requirement found at C.R.S. 25-1-512 (1)(b)(I).
  - e. 2019 Otero County Per Capita Contribution: Otero County has generously contributed \$56,493 to OCHD for its 2019 local per capita contribution. This support amounts to \$3.00 per capita, which matches Crowley's contribution. This contribution satisfies the statutory requirement found at C.R.S. 25-1-512 (1)(b)(I).
- B. Personnel
- a. New Personnel
    - Kendra Taylor: Ms. Taylor has joined OCHD's regional Tobacco Control Program team, her base office will be La Junta. Welcome Kendra!
- C. Dr. Paul Yoder Re-appointment to the BOH: The Otero County Commissioner re-appointed Dr. Yoder to the BOH for the term of 1/1/2020-12/31/2024.
- D. 2020 Crowley & Otero Counties Approved Holidays: The list of approved Crowley & Otero County Government holidays was e-mailed to the BOH on 1/17/2020. On those days respective OCHD offices will be closed.
- E. 2020 Public Notice Posting Placements (Pursuant to C.R.S. 24-6-402(2)(c) (ACTION ITEM): This law requires the BOH to annually review and approve where the public placement of the BOH agendas will be located prior to BOH meetings. Previously, the BOH has approved the lobby area for the La Junta and Rocky Ford offices and outside the door to the Ordway office. N. Shultz apprised the BOH that in 2021 the law will require digital posting. After discussion, D. Trujillo moved to approve the current locations and also digital posting, with a note on the posted agendas that in 2021 the paper copy posting will cease, Kelly Lotrich seconded, motion carried.
- F. OCHD's Public Health Improvement Plan (PHIP) Review and Approval (ACTION ITEM): Colorado Revised Statutes (CRS) 25-1-505 requires LPHA's to prepare a local PHIP that must be consistent with the statewide public health improvement plan required under CRS 25-1-504. At a minimum, the local plan must address the following:
- a. Examine data about local health status and risk factors;
  - b. Assess the capacity and performance of the local public health system;

- c. Identify goals and strategies for improving the health of the local community;
- d. Description of development and implementation of the local plan;
- e. Description of coordination necessary to accomplish the goals and priorities identified in the statewide plan; &
- f. Identification of available financial resources that are necessary to meet the identified public health needs and to implement core public health services.

The process to complete the local plan is known as CHAPS, which is an acronym that stands for Community Health Assessment and Planning System. Susan Workman and Donna Starck completed the vast majority of the work, and R. Ritter sincerely appreciates their hard work and dedication to this required and important project! Substance abuse and obesity were ranked as the top health priority in Crowley and Otero counties. These health concerns were selected by community members based on:

- a. Local data showing that county residents are at high risk because of the issues;
- b. Feasibility / practicality to address issues;
- c. Capacity assessment indicating community readiness and availability of strategies/ best practices to address the issues; &
- d. County organizations taking the lead on the issues and have resources to accomplish strategies.

Obesity increases a person's risk for several serious illnesses such as the following:

- a. Heart disease;
- b. Type 2 diabetes;
- c. High blood pressure;
- d. High cholesterol;
- e. Stroke; &
- f. Some types of cancer

The local plan was e-mailed to the BOH on 1/20/2020. The local BOH, pursuant to CRS 25-1-508 (5)(b), is to approve the local plan and submit it to the state BOH for review. K. Lotrich moved to approve the plan, D. Trujillo seconded, motion carried.

- G. Rocky Ford Office Remodel: In 2020, it is R. Ritter's goal to remodel the Rocky Ford office front lobby/reception area to make it more secure. Prior to any work commencing, R. Ritter will meet with the Otero County Commissioners to discuss the remodel and he will contact Community Building, Inc. to obtain their approval. R. Ritter will secure a quote from Morgan and Sons Glass, and will continue to keep the BOH apprised of progress.

- H. La Junta Office Remodel: Also in 2020, and possibly continuing into 2021, R. Ritter intends to remodel features of the La Junta office. Prior to any work commencing, R. Ritter will meet with the Otero County Commissioners to discuss the remodel and obtain their approval. Specifically, current plans are as follows:
- a. A remodel of the front desk to make it more secure;
  - b. Repairing and painting the entire hall;
  - c. Removing unnecessary, old office accouterments from the hall;
  - d. Adding decorative pictures to the hall; &
  - e. Installing a cabinet with countertop and shelves (not unlike the ones in the small room adjacent to Room 107 and in DHS across the hall from OCHD) to the area around the copier. This will be a workstation and will hold various supplies.
- I. Crowley County Marijuana Facilities Environmental Inspections: At the request of the Crowley County Commissioners, OCHD is researching how to perform environmental marijuana facility inspections and regulation. This has included reviewing various LPHA marijuana facility inspection forms, inspection fee schedules, and conferring with other LPHA staff on environmental inspections. OCHD inspections will focus on environmental protection and stewardship, including OWTS, discharge water, pesticide/fertilizer use, mercury vapor light disposal, ensuring up to date MSDS are in place, etc. OCHD will ensure that the BOH and both sets of county commissioners are apprised of progress.
- J. Pandemic Flu Planning: One of the deliverables in the 2019-2020 EPR Contract is to hold pandemic flu planning meetings.
- a. Purpose of these meetings: To orient and engage partners on OCHD's pandemic flu plan for Crowley and Otero Counties
  - b. What is pandemic influenza: "An influenza pandemic is a global outbreak of a new influenza A virus. Pandemics happen when new (novel) influenza A viruses emerge which are able to infect people easily and spread from person to person in an efficient and sustained way."-CDC
  - c. Importance of pandemic flu planning:
    - On various global catastrophic risk scales, pandemics are included as a primary source of human extinction.
    - "History teaches that the recurrence of a widespread influenza pandemic is not a question of if, but of when. Some one hundred years since the deadly 1918 influenza pandemic, the possibility looms large as health officials monitor the H5N1 avian influenza virus for mutation and efficient human to human spread. Even if H5N1 does not ultimately become a pandemic-causing virus, future influenza pandemics are inevitable, as was demonstrated graphically in the global H1N1 pandemic that began in 2009."-CDC & ASTHO
  - d. Strategic National Stockpile (SNS)/pan flu plan overview:
    - SNS: Federal resources that are housed in secure locations across the US.
    - Receipt, Staging, and Storage (RSS): Secure locations in Colorado that house SNS assets

- Regional Transfer Points (RTP): Defined locations within a region of counties that receive SNS assets from the RSS and distribute those assets to individual county entities.
  - Open Point Of Dispensing (POD): Defined locations within counties where medical assets are distributed to the general public
    - ✓ Primary Location: Arkansas Valley Fairgrounds, most equidistant between Crowley and Otero towns
  - Closed POD: Defined locations where medical assets are distributed to a defined group
- e. Specific Considerations
- Non-Pharmaceutical Interventions (NPI): “Nonpharmaceutical Interventions (NPIs) are actions, apart from getting vaccinated and taking medicine, that people and communities can take to help slow the spread of illnesses like pandemic influenza (flu). NPIs are also known as community mitigation strategies. When a new flu virus spreads among people, causing illness worldwide, it is called pandemic flu. Because a pandemic flu virus is new, the human population has little or no immunity against it. This allows the virus to spread quickly from person to person worldwide. NPIs are among the best ways of controlling pandemic flu when vaccines are not yet available.”-CDC
    - ✓ What are some NPI strategies
      - Non-targeted
        - Social distancing: Implementing extensive, non-targeted, general measures to reduce contact between people, thus reducing the opportunity to spread contagions.
      - Targeted
        - Isolation: “Isolation separates sick people with a contagious disease from people who are not sick”-CDC
        - Quarantine: “Quarantine separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.”-CDC
      - Legal basis for implementing NPIs
        - Jacobsen v. Massachusetts: 1904-1905 US Supreme Court case in which the Court upheld the authority of the states to enforce compulsory vaccination laws. The Court’s decision articulated the view that the freedom of the individual must sometimes be subordinate to the common welfare and is subject to the police power of the state, and this police power must be held to embrace at least such reasonable regulations established by legislative enactment to protect public health and safety. Judge Harlan expressed that the public has the right to protect itself from disease, and compared this to the public’s right to protect itself from a military invasion.

- Colorado Revised Statutes (CRS) Title 25, Article 1, and Part 5, LPHA law
  - CRS 25-1-506(3)(b)(V): “To investigate and control the causes of epidemic and communicable diseases and conditions affecting public health”
  - CRS 25-1-506(3)(VI): To establish, maintain, and enforce isolation and quarantine, and in pursuance thereof, and for this purpose only, to exercise physical control over property and over the persons of the people within the jurisdiction of the agency as the agency may find necessary for the protection of the public health”
  - CRS 25-1-506(3)(VII): “To close schools and public places and to prohibit gatherings of people when necessary to protect public health”
- Code of Colorado Regulations (CCR)
  - 6 CCR 1014-7 (3)(A)(5)(c): “Colorado’s governmental public health system will... use legal tools such as laws, rules, ordinances, and litigation to carry out its duties”
- Access and Functional Needs (AFN): Access and Functional Needs is a phrase and a whole community approach being used for inclusive emergency preparedness and response. Instead of labeling “vulnerable populations”, the access and functional needs approach suggests that there are things that everyone needs to be able to do (functions) and get (access) during emergencies, regardless of who we are. Some groups of people accomplish these functions and access differently.
- Vaccination of Critical Workforce Groups: Vaccination of Critical Workforce Groups is an important part of pandemic planning. An effective vaccine for a novel influenza may not be available for four to six months after the pandemic has started. When a vaccine is developed it will be delivered to Colorado in limited supply. Therefore, identification of the critical workforce is essential to pandemic planning.

K. Addendum/Addenda: None

## 8. Program Reports

- A. Public Health Training, Aaron Olivieri: General Information.
- B. Nursing, Susan Workman: General Information.
- C. Tobacco Control, Donna Starck: General Information.
- D. Environmental Services, Su Korbitz: General Information.
- E. DCEP, Dr. Janell Maier: General Information.
- F. EPR, Rick Ritter: General Information.
- G. Vital Statistics, John Miller: General Information.
- H. WIC, Rick Ritter: General Information
- I. RHC, Cassandra Wyckoff: General Information

9. Executive Session: Not requested nor required.

10. Adjournment: With no further business, R. Nelson adjourned the meeting.

Respectfully Submitted,



Richard Ritter

Secretary, Otero County Board of Health

Executive Director, Otero County Health Department