



TM/SM

HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director
Richard Ritter

Program Directors
Aaron Olivieri, Training
Susan Workman, Nursing
Jo Jancar, WIC
John Miller, Business
Dr. Janell Maier, Epidemiology
Michael Mustain, Tobacco Control
Su Korbitz, Environmental
Cassandra Rogers, Regional Health Connector
Kristin Carpenter, Communities That Care

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OTERO COUNTY BOARD OF HEALTH MEETING

MARCH 26th, 2019, 11:15 a.m.
OJC STUDENT CENTER, ROOM 104
LA JUNTA, COLORADO
(Lunch began at 11:00 a.m.)

- Members Present:** Dr. Paul Yoder, President and Medical Officer
Dr. R.J. Nelson, Vice President
Dr. David Trujillo
Nathan Shultz
Kelly Lotrich
- Member(s) Absent:** Shamay Smith
- Ex Officio:** Richard Ritter, BOH Secretary, OCHD Executive Director
John Hostetler, Otero County Commissioner
Amy White-Tanabe, Otero County Administrator
- Government:** Roy Allen Elliott, Crowley County Commissioner
Keith Goodwin, Otero County Commissioner
- OCHD Staff:** John Miller, Business Manager
Mike Mustain, Tobacco Control Program Director
Dr. Janell Maier, Regional Epidemiologist
Aaron Olivieri, Regional Trainer
Su Korbitz, Environmental Services Program Director
Tarren Buford, Public Health Nurse
Kristin Carpenter, Communities That Care Program Director
- Intern:** Arlene Cooke, Otero Junior College (OJC)

MINUTES

1. Call to Order: A quorum being present, the meeting was called to order by P. Yoder
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f) & C.R.S. 24-6-402 (2)(c)): The agenda was posted in the designated public locations in all OCHD offices on 3/25/2019.
3. Public Comment: There were no public comments for items not on the agenda.

4. Consent Agenda

A. Approval of Minutes

a. January 29th, 2019 Regular BOH Meeting

B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

a. 2018-2019 CDPHE Immunization Core Services Contract Amendment #1

➤ Routing #: 19 FHHA 127048

➤ Purpose: CDPHE support for OCHD's Immunization Program.

➤ Status: Partially Executed

➤ Term: 3/18/2019-6/30/2019

➤ Amount: \$32,014

✓ Increase of \$9,103 over the previous contract amount of \$22,911.

b. 2019 Colorado Health Institute (CHI) Regional Health Connector (RHC) Contract Amendment # 3

➤ Routing #: Y2RHC0006

➤ Purpose: CHI support for OCHD RHC Program.

➤ Status: Partially Executed

➤ Term: Extends RHC Program through 6/30/2019

c. 2018-2019 South East Regional Health Care Coalition (SERHCC) Fiscal Agent Agreement

➤ Purpose: Required deliverable between the SERHCC Chair (R. Ritter) and SERHCC Fiscal Agent (Prowers County Public Health).

➤ Status: Fully Executed

➤ Term: 7/1/2018-6/30/2019

C. Ratification: R. Nelson moved to approve the consent agenda and approve/ratify the items therein, K. Lotrich seconded, motion carried.

5. Old Business

A. None

6. New Business: The following information was provided by R. Ritter:

A. Budget

a. Financial Summary Report (Based upon Tyler Financial Systems reports dated 3/25/2019)

➤ January 2019

✓ Revenues: \$39,744.18

✓ Expenditures: \$129,112.41

✓ Deficit: \$89,368.23

✓ Fund Balance: \$1,221,342.46

➤ February 2019

✓ Revenues: \$17,677.43

✓ Expenditures: \$132,390.74

✓ Deficit: \$114,713.31

✓ Fund Balance: \$1,106,629.15

b. Approval of Expenditures: K. Lotrich moved to approve the January 2019 and February 2019 expenditures in the amounts of \$129,112.41 and \$132,390.74 respectively, D. Trujillo seconded, motion carried.

B. Personnel

a. Positive Feedback

- Shurrell Ramsay: On 2/22/2019, Rick received an email from Wendy Larsen, 16th Judicial District Court Executive, which read as follows: “You have stellar employees- Jeff and Rick – I wanted to give kudos to two of your staff members. Today, we had a family with unsupervised children who were attending a court proceeding and they were present in the courtroom and then actively exploring around the hallway and restrooms outside my office. Cherell (I hope I have her name correct) is an employee for the Health Department and John Grinstead jumped into action! Somehow Cherell knew that the children had pink eye and she and John when above and beyond cleaning the restroom, the courtroom, drinking fountain, and surrounding areas in the hallway to disinfect surfaces and even the air! John commented that he didn’t want any of us getting sick or taking it home to our families! I truly appreciate your employees looking out for us and I appreciate the work that they do every day!”
- Susan Workman: In early March 2019 an elderly woman became diarrheal and vomited in the courthouse bathroom. Susan took care of the lady, stabilizing her and cleaning her up. Thank you Susan!

b. New Personnel

- Tarren Buford: Mrs. Buford has joined OCHD as a PHN effective 3/11/2019. Her base office will be La Junta. Welcome Mrs. Buford!

c. Resignation

- Jeremy Hill: Mr. Hill has resigned as an AmeriCorps Member.

d. Status Change

- Shurrell Ramsay: Mrs. Ramsay’s new base office is Rocky Ford.

C. Public Health Transformation Steering Committee Co-Chair: R. Ritter has been appointed as the rural Co-Chair of the state-wide Public Health Transformation Steering Committee. Taryn Bailey, El Paso County Public Health, has been appointed as the urban Co-Chair.

D. Public Health Emergency Law (PHEL) Course: R. Ritter attended an all-day PHEL course in Colorado Springs on 3/5/2019.

E. CSU Extension Team Award: Our CTC Program has been nominated for the CSU Extension Team Award! This award recognizes the program outcomes and impacts of teams which come together for a specific period of time to work on a special initiative/goal. One or more team members must be a CSU Extension employee.

F. HB 19-1033: On 1/30/2019, R. Ritter and Rocky Ford Police Chief Angelo Griego traveled to Denver and testified in behalf of HB19-1033, which is entitled “Local Governments May Regulate Nicotine Products” and concerns local governments’ authority to regulate products containing nicotine. That day, the bill passed out of committee, it passed out of the House, went to a Senate committee and the full Senate where it passed, and is currently awaiting the Governor’s signature to become law. The effective date will be 7/1/2019. M. Mustain and R. Ritter met with the Otero County Commissioners on 3/19/2019, and recommended to the Commissioners to wait until the law becomes effective for taking any public action with the proposed local ordinance.

- G. Bent County Request to Join OCHD STEPP: Bent County Public Health has requested to join OCHD's Regional Tobacco Control Program. Currently, Bent County Public Health has its own STEPP Program and accompanying funding from CDPHE. M. Mustain and R. Ritter have forwarded this request to CDPHE, and CDPHE is working on the administrative processes to accommodate this request. This change would be effective 7/1/2019, and Bent County Public Health's STEPP annual fiscal allocation of \$36,859 would then be transferred to OCHD, and OCHD would be responsible for tobacco control activities in Bent County. This would bring the OCHD's STEPP regional collaborative to nine counties.
- H. Bent County Request to Join OCHD CTC: Bent County Public Health has requested to join OCHD's CTC Program. Bent County Public Health does not currently have its own CTC Program, thus it does not have CTC funding. K. Carpenter is exploring funding options for inclusion of Bent County into OCHD's CTC Program. Potential effective date for this merger is 7/1/2019.
- I. Addendum/Addenda: None
7. Program Reports
- A. Public Health Training, Aaron Olivieri: General Information.
 - B. Tobacco Control, Mike Mustain: General Information.
 - C. Environmental Health, Su Korbitz: General Information.
 - D. DCEP, Dr. Janell Maier: General Information.
 - E. CTC, Kristin Carpenter: General Information.
8. Executive Session: Not requested nor required.
9. Adjournment: With no further business, P. Yoder adjourned the meeting.

Respectfully Submitted,



Richard Ritter
Secretary, Otero County Board of Health
Executive Director, Otero County Health Department