



TM/SM

HEALTH DEPARTMENT

Serving Crowley & Otero Counties

Executive Director
Richard Ritter

Program Directors
Aaron Olivieri, Training
Susan Workman, Nursing
Jo Jancar, WIC
John Miller, Business
Dr. Janell Maier, Epidemiology
Michael Mustain, Tobacco Control
Su Korbitz, Environmental
Cassandra Wyckoff, Regional Health Connector
Kristin Carpenter, Communities That Care

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OTERO COUNTY BOARD OF HEALTH MEETING

MAY 28th, 2019, 11:00 a.m.

JODI'S GRILL

LA JUNTA, COLORADO

- Members Present:** Dr. Paul Yoder, President and Medical Officer
Dr. David Trujillo
Nathan Shultz
Shamay Smith
Kelly Lotrich
- Member(s) Absent:** Dr. R.J. Nelson, Vice President
- Ex Officio:** Richard Ritter, BOH Secretary, OCHD Executive Director
- OCHD Staff:** John Miller, Business Manager
Susan Workman, Nursing Program Director
Mike Mustain, Tobacco Control Program Director
Aaron Olivieri, Regional Trainer
Su Korbitz, Environmental Services Program Director
Kristin Carpenter, Communities That Care Program Director
Dee Leyba, Communities That Care Program Assistant
- Guest:** Dr. Deborah Monaghan, CDPHE OPPI

MINUTES

1. Call to Order: A quorum being present, the meeting was called to order by P. Yoder.
2. Public Notice Posting (Pursuant to C.R.S. 25-1-509(2)(f) & C.R.S. 24-6-402 (2)(c)): The agenda was posted in the designated public locations in all OCHD offices on 5/23/2019.
3. Public Comment: There were no public comments for items not on the agenda.
4. Dr. Deborah Monaghan, CDPHE OPPI: Dr. Monaghan shared information about her background and the current work she does at the Colorado Department of Public Health and Environment's (CDPHE) Office of Planning, Partnerships, and Improvement (OPPI).

5. Consent Agenda

A. Approval of Minutes

- a. March 26th, 2019 Regular BOH Meeting

B. Contract Ratification (Pursuant to C.R.S. 25-1-508 (5)(k) & C.R.S. 25-1-511 (3))

- a. 2018-2019 CDPHE OEPR Grant Funding Change Letter #1

- Routing #: 19 FHJA 126836
- Purpose: CDPHE support for OCHD's local and regional Emergency Preparedness and Response Program.
- Status: Fully Executed
- Term: 7/1/2018 – 6/30/2019
- Amount: \$221,514.00
 - ✓ Increase of \$1,139 over the current contract amount of \$220,375.

- b. 2019-2020 CDPHE OEPR Approved Task Order Contract-Waiver #154

- Routing #: CT 2020*266
- Purpose: CDPHE support for OCHD's local and regional Emergency Preparedness and Response Program.
- Status: Partially Executed
- Term: 7/1/2019 – 6/30/2020
- Amount: \$221,457.00
 - ✓ Decrease of \$57 over the previous contract amount of \$221,514.

- c. 2019-2020 CDPHE OPPI Contract Amendment #2

- Contract #: 2019*0870 Amendment #2
- Purpose: OPPI support for public health activities in Crowley and Otero counties.
- Status: Partially Executed
- Term: 7/1/2019-6/30/2020
- Amount: \$131,248.00
 - ✓ Decrease of \$4,208 over the previous term amount of \$135,456.
- This contract provides financial support for the following areas:
 - ✓ Local Core Public Health Services
 - ✓ Community Health Assessment Planning System (CHAPS)
 - ✓ Maternal and Child Health (MCH)
 - ✓ Child Fatality Prevention System (CFPS)
 - ✓ Regulatory inspections/compliance for child care and schools

- d. 2019-2020 CDPHE Immunization Core Services Contract Amendment #2
 - Contract #: 2020*098 Amendment #2
 - Purpose: CDPHE support for OCHD's Immunization Program.
 - Status: Partially Executed
 - Term: 7/1/2019-6/30/2020
 - Amount: \$24,342.00
 - ✓ Decrease of \$7,672 over the previous contract amount of \$32,014.
 - ✓ This provides a good example of the general, unpredictable nature of public health funding. At the 6/28/2018 BOH meeting, the previous Immunization Core Services Task Order was ratified in the amount of \$15,209, which represented a decrease of \$4,336 over the previous term's amount. Then, at the 11/27/2018 BOH meeting an increase to this contract was ratified in the amount of \$7,702. Then, at the 3/26/2019 BOH meeting, another increase was ratified to this contract in the amount of \$9,103. While we are always VERY grateful for any increases, these unanticipated contract changes do lead to decreases. This is a good example of why budgeting in public health can be problematic.
- e. 2019-2020 CDPHE Waste Tire Purchase Order
 - PO #: PO,FEEA, 201900011946
 - Purpose: CDPHE support for OCHD's Waste Tire Program.
 - Status: Fully Executed
 - Term: 7/1/2019 – 6/30/2020
 - Amount: \$5,000.00
 - ✓ No change over the previous term's amount.
- f. 2018-perpetuity Health Colorado Memorandum of Understanding (MOU)
 - Purpose: Required Regional Accountability Entity (RAE) MOU under the Healthy Communities (HE) contract.
 - Status: Fully Executed
 - Term: Into perpetuity unless cancelled by any party to the contract.

C. Ratification: D. Trujillo moved to approve the consent agenda and approve/ratify the items therein, N. Shultz seconded, motion carried.

6. Old Business

A. None

7. New Business: The following information was provided by R. Ritter:

A. Budget

a. Financial Summary Report (Based upon Tyler Financial Systems reports dated 5/23/2019)

- March 2019
 - ✓ Revenues: \$17,564.87
 - ✓ Expenditures: \$115,093.77
 - ✓ Deficit: \$97,528.90
 - ✓ Fund Balance: \$1,010,716.72

- April 2019
 - ✓ Revenues: \$300,312.71
 - ✓ Expenditures: \$120,310.81
 - ✓ Surplus: \$180,001.90
 - ✓ Fund Balance: \$ 1,190,718.62

- b. Approval of Expenditures: S. Smith moved to approve the March 2019 and April 2019 expenditures in the amounts of \$115,093.77 and \$120,310.81 respectively, D. Trujillo seconded, motion carried.

B. Personnel

a. Resignation

- Shamay Smith BOH Resignation: On 5/6/2019 R. Ritter received an e-mail from S. Smith that informed him of Shamay's resignation from the BOH. The resignation will be effective 6/1/2019. Mrs. Smith has served on the BOH since March 2015. OCHD and the BOH thanked Shamay for her service, wished her all the best, and presented her with a plaque and gift card.
- b. Positive Feedback, Kristin Carpenter and Dee Leyba: On Monday, 5/13/2019 Rick received an email from Ali Maffey, CDPHE Prevention Services Division, which read, in part, as follows: "I just wanted to brag for a moment about the great work Kristin and Dee are doing to lead the CTC work in your community. They understand what it means to elevate community voice and youth voice and stay in the facilitator role. They push back on our recommendations in the best ways, and take the resources we provide to them and make it into something even better. Recommendations on processes or training they change into what works best for the community, without feeling threatened by CDPHE or how we may view them for this innovative work. They exemplify everything we would hope for from a grantee - taking the resources and framework from the state and making it into something even better that is tailored to meet the needs of your community. CTC was always intended to be this way, and we love it, even using hers as a great example of taking a grant deliverable and making it something the community wants, not what the state needs. Not all communities have the confidence to make it their own - something I know is challenging when it feels like the state controls the purse strings. And candidly - it isn't trust that the state has done a good job at building in communities for a long time. I've had staff that struggled to communicate that trust and support of local innovation within the broad boundaries of our funding. That's on us, and I hope my team can work to continue building that trust with other LPHAs in the future. As a previous LPHA employee, this is what I've always hoped for, and Kristin is making it happen! She isn't the only one, but since I'm currently overseeing her contract, it really makes me so proud. Thanks for creating the work culture locally where your staff know they are trusted to create GREAT prevention work."

- C. 2019 Vital Statistics Application Audit: OCHD received a perfect score on the first vital statistics applications audit for 2019. Congratulations to John Miller on continuing to do a great job!
- D. 4/9/2019 SERHCC Surge Test: On 4/9/2019 SERHCC members participated in a tabletop exercise that simulated a tornado devastating Lamar, which required the activation and coordination of response plans in Southeast Colorado. The objective was to test the SERRHCC's ability to work in a coordinated way using their own systems and plans to find appropriate destinations for patients using a simulated evacuation of inpatient facilities.
- E. 6 CCR 1014-7 Core Public Health Services Rule Revision: On 4/17/2019 the State Board of Health voted to revise 6 CCR 1014-7, the Core Public Health Services Rule that has been in effect since 2011. The rule revision will go into effect 1/1/2020. An e-mail from Anne-Marie Braga, CDPHE OPPI, dated 4/17/2019, reads in part as follows: "Together with Tracy Anselmo of CALPHO, Public Health Transformation Steering Committee Co-Chairs, Rick Ritter from Otero County and Taryn Bailey from El Paso County, we presented proposed rule changes including updates from the February SBOH presentation, benefits of revision and progress of Colorado's Public Health Transformation effort. Everyone was quite "jazzed" thanks to Rick. :) Importantly, the Board unanimously supported the recommended changes to align with the Foundational Public Health Services model. This milestone is one of many in a multi-year, inclusive and collaborative public health transformation effort." There was no opposition to the recommended changes. In 2011, Rick testified before the SBOH in support of the Core Public Health Services Rule, and there was opposition.
- F. 4/17/2019 Lt. Governor Primavera Meeting: On 4/17/2019 Rick Ritter, along with Tracy Anselmo (CALPHO Executive Director), Jennifer Miles (CALPHO Lobbyist), and Jason Vahling (Broomfield Public Health Director), met with Lt. Governor Primavera at her office in the state capitol. The topic of conversation was governmental and local public health in Colorado.
- G. July 30th, 2019 BOH Meeting Location: OJC's Cafeteria will be closed until August 19th, 2019. Rick has arranged with Jodi's Grill to host the July 30th, 2019 BOH meeting.
- H. Addendum/Addenda: None

8. Program Reports

A. Public Health Training, Aaron Olivieri: General Information.

B. Nursing, Susan Workman: General Information.

C. Tobacco Control, Mike Mustain: General Information.

D. Environmental Health, Su Korbitz: General Information.

E. EPR, Rick Ritter: General Information.

F. Vital Statistics, John Miller: General Information.

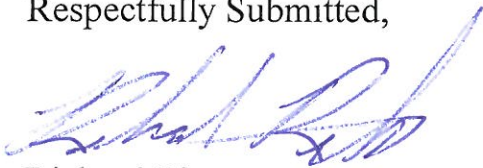
G. WIC, Rick Ritter: General Information

H. CTC, Kristin Carpenter: General Information.

9. Executive Session: Not requested nor required.

10. Adjournment: With no further business, P. Yoder adjourned the meeting.

Respectfully Submitted,



Richard Ritter

Secretary, Otero County Board of Health

Executive Director, Otero County Health Department