

Otero County Land Use Department
Otero County Courthouse
411 N. 10th Street
Rocky Ford, CO 81067
Telephone: (719) 383-3035

File No. _____
Date Received: _____
Fee: \$75.00 to Otero County Land Use Department
Fee: \$13.00 to Otero County Clerk & Recorder

Application for Land Use Change SUBDIVISION EXEMPTION

- Statutory Exemption (Section 5-301)
 - Combination of Contiguous Parcels of Land (Section 5-301, A, 8; Section 5-501, B, 4 and 5)
- Boundary or Lot Line Revision (Section 5-301, B)
- Correction Plat (Section 5-301, C)
- Cluster Development (Section 5-302)

PROPERTY OWNER INFORMATION:

NAME: _____
MAILING ADDRESS: _____
PHONE NUMBERS: (Home) _____ (Office) _____ (Cell) _____
EMAIL ADDRESS: _____

APPLICANT INFORMATION (If different from Owner Information):

NAME: _____
MAILING ADDRESS: _____
PHONE NUMBERS: (Home) _____ (Office) _____ (Cell) _____
EMAIL ADDRESS: _____

PROPERTY DESCRIPTION:

PHYSICAL ADDRESS OF PROPERTY IN QUESTION: _____
EXISTING ZONING DISTRICT CLASSIFICATION: _____
PARCEL ID#: _____

TOTAL AREA SIZE OF PRESENT PARCEL (Total Acreage or Square Feet): _____

LEGAL DESCRIPTION OF PROPERTY:

DESCRIBE EXISTING USE OF PROPERTY: (Explain in Detail)

NUMBER OF PREVIOUS SUBDIVISIONS GRANTED FOR THIS PROPERTY: _____

TOTAL AREA SIZE OF NEW PARCEL (Total Acreage or Square Feet):

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

DOMESTIC WATER SOURCE:

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

WASTEWATER SOURCE:

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

ACCESS

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

ARE THERE ANY WELLS ON THE PROPERTY? Yes No

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

INTENDED USE:

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

WILL ANY ANIMALS BE KEPT ON THE PROPERTY: IF SO, HOW MANY?

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

IS THIS PROPERTY SUBJECT TO A CONSERVATION EASEMENT? No Yes

If "Yes", show on a plot plan the location of the conservation easement and provide a survey of said easement, if available, as well as a copy of the conservation easement agreement (deed).

IF THE PROPERTY IS LOCATED IN AN AGRICULTURE ZONE DISTRICT, INDICATE HOW MANY SHARES OF IRRIGATION WATER WILL BE DEEDED TO EACH PARCEL:

PARCEL 1 _____ PARCEL 2 _____ PARCEL 3 _____ PARCEL 4 _____

REQUEST:

DESCRIBE PROPOSED USE OF PROPERTY, IDENTIFY THE COLORADO REVISED STATUTE OR LAND USE CODE SECTION YOU ARE RELYING UPON WITH REGARD TO THE PROPERTY BEING EXEMPT, AND PROVIDE OTHER SUPPORTING INFORMATION (SPECIFY REASON FOR REQUEST):

Property Owner's Signature

Applicant's Signature
(If not Property Owner)

ADDITIONAL INFORMATION TO BE SUBMITTED WITH THIS APPLICATION:

Subdivision Exemption:

1. A plot plan or improvement location survey showing all existing structures, location of septic system, access, distances from property lines, and easements or rights-of-way (if easement or right-of-way is recorded, attach a copy of the recorded instrument). If the property in question is vacant, a plot plan or improvement location survey showing the proposed structures, proposed location of septic system, distances from property lines, access, easements, etc., must be submitted with this application. This plot plan or improvement location survey must be on 8½" X 11" or 8½" X 14" paper and must be legible. This plot plan or improvement location survey will be reproduced several times; therefore, it must be clearly drawn.
2. A statement from an approved water company or source wherein the company or source agrees to provide domestic water to the property and sets forth the approximate location of where the water tap will be located. Further, the statement must be dated within thirty days of the date of the application.
3. Vicinity Map (unless waived by the LUA) See Article 4, Section 4-602C2
4. Exemption Plat (if applicable) (unless waived by the LUA) See Article 5, Section 5-702C (6)
5. Written narrative explaining the reason for the request for exemption from subdivision (unless otherwise stated above)

Boundary or Lot Line Revision or Correction:

1. A plot plan or improvement location survey showing the existing property and the legal description of the proposed lot line revision or correction.
2. Written narrative explaining the reason for the request for the boundary or lot line revision or correction (unless otherwise stated above).
3. Written proofs that the property will have adequate facilities and utilities in the requested boundary or lot line amendment area. See Article 7-502B (2).

Correction Plat:

1. Correction plat.
2. Written narrative explaining the reason for the request for the correction plat (unless otherwise stated above).

Cluster Development:

1. A plot plan or improvement location survey showing all existing structures, location of septic system, access, distances from property lines, and easements or rights-of-way (if easement or right-of-way is recorded, attach a copy of the recorded instrument). If the property in question is vacant, a plot plan or improvement location survey showing the proposed structures, proposed location of septic system, distances from property lines, access, easements, etc., must be submitted with this application. This plot plan or improvement location survey must be on 8½" X 11" or 8½" X 14" paper and must be legible. This plot plan or improvement location survey will be reproduced several times; therefore, it must be clearly drawn.
2. A statement from an approved water company or source wherein the company or source agrees to provide domestic water to the property and sets forth the approximate location of where the water tap will be located. Further, the statement must be dated within thirty days of the date of the application.
3. Vicinity Map (unless waived by the LUA) See Article 4, Section 4-602 C2
4. Cluster Development Exemption Plat (unless waived by the LUA) See Article 5, Section 5-702C (7)
5. Open Space Plan Map (unless waived by the LUA) See Article 5, Section 5-702C (8)
6. Open Space Management Plan (unless waived by the LUA) See Article 5, Section 5-702C (9)
7. Land Suitability Analysis (unless waived by the LUA) See Article 4, Section 4-602D
8. Impact Analysis (unless waived by the LUA) See Article 4, Section 4-602E
9. Engineering Reports and Plans (unless waived by the LUA) (See Article 5, Section 5-701E (8))

NOTE:

1. If the application is not filled out completely, it cannot be processed. All requested information must be submitted as requested by the Otero County Land Use Office.
2. If the property is located within an area which was **historically irrigated**, it is therefore subject to the Otero County "1041 Regulations" and there may be additional requirements, as set forth in Article 14, which must be satisfied before this application will be accepted for review.
3. The applicant will have to provide a statement of approval from the Otero County Health Department regarding water supply and sewage treatment on the property before final approval.