



Rob Oquist - Commissioner Dist. 1
John Hostetler - Commissioner Dist. 2
Jim Baldwin - Commissioner Dist. 3
Amy White-Tanabe - County Administrator
Nathan Shultz - County Attorney

Office of the Commissioners

AGENDA

June 13, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
 - a. Approval of Minutes
 - b. Approval of Bills and Payroll
5. Old Business
6. New Business
 - a. Timpas School Nomination, Rebecca Goodwin – Otero County Preservation Officer
 - b. Ratify: IGA between Otero County and the City of Rocky Ford, Dispatch Services
 - c. Liquor License Application – The Danny Boy Foundation, Good Wood Festival, Lyn Scott
7. Departmental Reports
8. Commissioners Report
9. Discussion
10. Announcements



May 23rd, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Lynda Scott	Clerk

Guests in attendance in person: Adrian Hart, Tim Knabenshue, Jolly Rose, Lee Miller, Jim Broderick, Leann Noga, Barry Shiohita, Kevin Karney, Bette McFarren, Jennifer Rife, Sharon Jones, and Bill Long.
Zoom: Anne Boswell.

Chr. Baldwin called the meeting to order and asked for approval of the Consent Agenda. The agenda contains: approval of the minutes from May 9th, 2022, approval of bills and payroll for May 1st to May 15th, 2022, and Ratify Masonic Lodge Roofing Contract. Co. Oquist motioned to approve the Consent Agenda. Co. Hostetler seconded. Motion carried.

Bill Long and Lee Miller with the Southeastern Colorado Water Conservancy District presented information on the Conduit to bring water to the southeast part of the State. Mr. Long mentioned that construction could start as soon as the end of 2022 or early 2023. The construction grant did speed up the process from 14 to 15 years to 6 to 7 years, which is a very optimistic outlook. Part of the money to build the conduit will be funded through the Federal Infrastructure Bill. Mr. Miller talked about creating a water authority so that all the entities, Counties and Cities had a voice in how it is to be built and what the responsibility of the entities included. They are in the process of drafting a template for an IGA (Intergovernmental Agreement). Mr. Long and Mr. Miller invited the Commissioners to a meeting that will be held at Otero College on June 15th, 2022, to try to set up a relationship with all the entities. They would like the (water authority) to benefit all involved. Chr. Baldwin asked if they had the IGA available, and Mr. Miller said they still working on it. Discussion was held.

Admin. White-Tanabe presented an IGA between the Otero County Commissioners and the Town of Fowler. The IGA gives the Land Use Administrator of Otero County the ability to provide the Town of Fowler with building inspection services. Co. Hostetler motioned to approve the IGA. Co. Oquist seconded. Motion carried.

Sharon Jones with the Treasurer's Office presented the Public Trustee 1st Quarter Report. There were 209 release deed of trust for \$3,135.00. There were 13 new foreclosures totaling \$1,950.00. Total income \$7,942.91, total expenses \$5,419.60, total given to the Treasurer \$2,523.31. Ms. Jones did mention that foreclosures were on hold for a time so that may be why the numbers are up.

Admin. White-Tanabe presented the sales tax report. The cumulative % of change is .33%. Percent of monthly change is - 12.49%. Total amount collected for March was \$210,892.24.

Admin. White-Tanabe reported that she is put the finishing changes on the CDOT grant that she turned in on Friday. She gave a shout out to Jennifer Rife that helps her in the office, they have been working on a grant to replace the security cameras in the courthouse.

Co. Oquist attended Sage and SEBREA meetings. Sage received a new water heater. SEBREA talked about the asbestos, and what process of how to deal with it. On Wednesday at 1:30pm he will be in Las Animas at the groundbreaking for the new housing project.

Co. Hostetler attended a OCLI meeting. They have started on the building at the landfill, he is glad they have started that. He also attended the Lower Ark Water Conservancy meeting; they are concerned with quality not quantity. That was a talk they had not had previously. He also attended the Bent's Fort meeting concerning Hwy 50.

Admin. White-Tanabe mentioned that construction on the front of the building is now underway so she would like to remind people that they need to use the east door off Colorado Ave., or the ADA entrance on the northwest side by driver's license.

Chr. Baldwin mentioned that he attended the round table and talked about the Colorado River and how dry everything is in the western part of the State. He hopes they find a way to keep the water rights in the state and not letting anyone take them. He would like to see water stay here in Colorado. The CWCP is working on a water plan.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, June 13th, 2022, at 1:30pm.

Clerk

Chairman

OTERO COUNTY PAYMENTS
MAY 16 THROUGH MAY 31, 2022

Check #	Vendor	Description	Department	Amount
124815	OTERO COUNTY CLERK	MISCELLANEOUS	SBD	28.00
124816	25-7 MEDIA, INC	ADVERTISING	HEALTH	3,300.00
124817	A CUT ABOVE PEST CONTROL, LLC	MAINT/REPAIRS-215 RATON	G&B	78.00
124818	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	74.00
124819	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	13,163.92
124820	ARKANSAS VALLEY RESOURCE CENTER, INC	ARK VALLEY RESOURCE CENTER	HEALTH	3,000.00
124821	BLACK HILLS ENERGY	UTILITIES	LAND USE/G&B/R&B	1,706.84
124822	BOB BARKER COMPANY, INC	OPERATING/UNIFORMS	STATE GRANTS/JAIL	802.86
124823	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	403.00
124824	CHERRY ROAD MEDIA, INC	ADVERTISING	HEALTH	5,130.00
124825	CHRONICLE NEWS	ADVERTISING	HEALTH	999.00
124826	CITY OF LA JUNTA - UTILITIES	UTILITIES	VARIOUS	9,315.78
124827	CITY OF ROCKY FORD	UTILITIES	LAND USE/HEALTH	156.24
124828	COLORADO DEPT OF HCPF	SINGLE ENTRY POINT (SEP)	SINGLE ENTRY POINT	244.23
124829	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
124830	DEEP ROCK	OPERATING SUPPLIES	SHERIFF/JAIL	158.80
124831	EASYFLOW FOR SAFE WATER	BUILDING MAINT/REPAIRS	JAIL	130.00
124832	EL PASO COUNTY CORONER	AUTOPSY	CORONER	1,500.00
124833	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	JAIL/G&B/R&B	1,488.28
124834	EXTRA PACKAGING LLC	SUPPLIES	CORONER	587.50
124835	FIREPENNY	EMS	AMBULANCE SERVICE	500.00
124836	FLAVIO MAESTAS	DRUG TESTING & DOT PHYSICALS	R&B	292.08
124837	GARY HANAGAN FARM MARKETS	WELLNESS PROGRAM	MED TRUST	1,515.00
124838	GEARBAGS.COM	EMS	AMBULANCE SERVICE	219.95
124839	GRAINGER, INC	PARTS/SERVICE	CAP IMPROVEMENT/R&B	544.21
124840	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.16
124841	HINKLE & COMPANY, PC	AUDIT	ADMIN	12,900.00
124842	HUERFANO WORLD JOURNAL	ADVERTISING	HEALTH	792.00
124843	JACK'S BODY SHOP	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	296.00
124844	JACKSON AWARDS & DESIGN LTD	OFFICE SUPPLIES	ELECTIONS/SHERIFF	610.00
124845	JOHN DEERE FINANCIAL	BUILDING MAINT/REPAIRS	G&B	79.99
124846	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	1,120.00
124847	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
124848	KIMBALL MIDWEST	PARTS/SERVICE	R&B	583.27
124849	KVAY-FM	ADVERTISING	HEALTH	825.00
124850	LA JUNTA KIDS RODEO, INC.	KIDS RODEO	ADMIN	250.00
124851	LA JUNTA TRADING COMPANY, INC	PARTS/SERVICE	R&B	17.97
124852	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	693.54
124853	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	925.00
124854	LOWER ARKANSAS VALLEY AAA	DUES & MEETINGS	ADMIN	75.00
124855	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	345.00
124856	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	2,660.49
124857	MID-AMERICAN RESEARCH CHEMICAL	WEED CONTROL	R&B	1,551.88
124858	MOBILE RECORD SHREDDERS	OPERATING SUPPLIES	SHERIFF/JAIL	12.00
124859	MORGAN & SONS GLASS INC	PARTS/SERVICE	R&B	48.00
124860	OFFICE DEPOT, INC	OFFICE SUPPLIES	SHERIFF/JAIL/HEALTH	1,257.22
124861	ORDWAY NEW ERA	ADVERTISING	HEALTH	773.25
124862	O'REILLY AUTO PARTS	GAS & OIL	SHERIFF	30.99
124863	OTERO COUNTY CLERK	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF	11.56
124864	OTERO COUNTY COMMISSIONERS	INTERNAL SERVICES FEES/E-MAIL	VARIOUS	44,952.31
124865	NOT A CHECK			-
124866	OTERO COUNTY DEPT. OF HUMAN SERVICES	HUMAN SERVICES / NEMT	INTERGOVERNMENTAL	1,500.00
124867	OTERO COUNTY SHERIFF DEPT -PETTY CASH	GAS & OIL	SHERIFF	33.44
124868	PITNEY BOWES, INC	MAINTENANCE CONTRACTS	VARIOUS	651.16
124869	PLAINSMAN HERALD	ADVERTISING	HEALTH	345.00
124870	PROFORCE LAW ENFORCEMENT	OPERATING SUPPLIES/FIREARMS	SHERIFF	226.18
124871	PROGRESSIVE MICROTECHNOLOGY, INC.	SOFTWARE/HARDWARE RENTAL	SHERIFF	695.00
124872	PRYOR GUNS INC	OPERATING SUPPLIES	SHERIFF	40.00
124873	QUADIANT FINANCE USA, INC	POSTAGE, BOX RENT, ETC	SHERIFF	50.00
124874	RAM PRODUCTS, LTD	PARTS/SERVICE	R&B	165.69
124875	RICHARD WARD	OFFICE SUPPLIES	VSO	40.00
124876	ROCKY FORD DAILY GAZETTE	ADVERTISING	HEALTH	925.50
124877	ROCKY FORD GRAND THEATER	ADVERTISING	HEALTH	1,200.00
124878	SAGE SERVICES, INC.	DONATIONS	AAA	21.00

Check #	Vendor	Description	Department	Amount
124879	SECOM	TELEPHONE/SECOM CIRCUIT	VARIOUS	5,335.20
124880	NOT A CHECK			-
124881	SECOM (911)	SECOM CIRCUIT	E911	513.00
124882	SHERYL SEAMANS	CONTRACT SERVICES	COUNTY ATTORNEY	143.50
124883	STATE OF COLO DPA ACCOUNTING	POSTAGE, BOX RENT, ETC	CLERK	982.14
124884	THE RANGE LEDGER	ADVERTISING	HEALTH	349.20
124885	THE SUPPLY CACHE INC	OPERATING SUPPLIES	SHERIFF	587.03
124886	TOM FEDDE	P & Z BOARD FEES	LAND USE	77.10
124887	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	CLERK/ADMIN	605.96
124888	TOWN OF CHERAW	BUILDING MAINT/REPAIRS	ADMIN	29.00
124889	TRIAD COMPUTER SERVICES, INC	OFFICE EQUIPMENT	SHERIFF/VSO/INT SVCS	2,466.16
124890	TYLER TECHNOLOGIES, INC.	MAINTENANCE CONTRACTS	ADMIN	2,565.51
124891	VALLEY AUTO PARTS, INC	OPERATING SUPPLIES	SHERIFF	27.54
124892	VALLEY PLUMBING & HEATING, INC	SHOP MAINTENANCE	R&B	401.26
124893	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,742.46
124894	VINCE TATUM	P & Z BOARD FEES	LAND USE	65.42
124895	VISA	SPECIAL PROJECTS/OPERATING	HEALTH	3,548.86
124896	WALMART / CAPITAL ONE	FOOD/OPERATING	JAIL/SHERIFF	752.64
124897	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	250.00
124898	WALMART / CAPITAL ONE	AAA GENERAL FUND	AAA	70.00
124899	WALMART / CAPITAL ONE	OPERATING SUPPLIES	R&B	300.17
124900	WALMART / CAPITAL ONE	OFFICE SUPPLIES	ASSESSOR	141.52
124901	WASHINGTON COUNTY SHERIFFS OFFICE	BOARDING PRISONERS	JAIL	2,255.00
1620	LISA M CONTY	MISCELLANEOUS	SHERIFF	200.00
1621	16TH JUDICIAL DISTRICT	16TH JUDICIAL DISTRICT	INTERGOVERNMENTAL	40,067.20
1622	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	CLERK/G&B/R&B	408.31
1623	AMERICAN AED, LLC	EMS	AMBULANCE SERVICE	2,800.00
1624	AMY WHITE TANABE	SPECIAL PROJECTS	ADMIN	104.00
1625	CONTROL SOLUTIONS	OPERATING SUPPLIES	HEALTH	447.00
1626	DEAN W CHASE	TRAVEL	ADULT SERVICES	492.00
1627	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	145.00
1628	GALLS, LLC	OPERATING SUPPLIES	SHERIFF	415.33
1629	GCR TIRES & SERVICE	TIRES	R&B	3,142.50
1630	GREG PHILSON, DDS, PC	AAA GENERAL FUND	AAA	1,659.77
1631	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	7,790.04
1632	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	2,000.00
1633	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B	855.91
1634	LYNDA SCOTT	MISCELLANEOUS	ELECTIONS	20.05
1635	MAES MECHANICAL, LLC	BUILDING MAINT/REPAIRS	G&B	1,230.00
1636	NEWMAN TRAFFIC SIGNS	SIGNS	R&B	1,581.25
1637	QUILL CORPORATION	OFFICE SUPPLIES	CLERK/G&B	194.65
1638	ROBERT M. FOWLER	SUPPLIES	CORONER	94.19
1639	ROCKY FORD FOOD MARKET LLC	FOOD/SUPPLIES	JAIL/R&B	2,387.27
1640	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	1,306.00
1641	SAMMIE GEORGE	MISCELLANEOUS	SBD	45.00
1642	SHELLY R BAUER	TRAVEL	ADULT SERVICES	15.00
1643	SM CONSTRUCTION INC	COURTHOUSE REMODEL/SINGLE ENTRY	CAPITAL IMPROVEMENT	156,535.33
1644	THE HOME DEPOT PRO	OPERATING SUPPLIES	JAIL/G&B/R&B	509.43
				369,940.09

Fund Summary

010 - GENERAL FUND	134,642.10
011 - SMALL BUSINESS DEVELP RLF	73.00
012 - CAPITAL IMPROVEMENT FUND	157,004.67
020 - ROAD & BRIDGE FUND	27,218.43
025 - MEDICAL TRUST FUND	1,515.00
040 - AAA FUND	15,660.87
065 - INTERNAL SERVICES FUND	5,177.55
070 - GENERAL HUMAN SERVICES	3,844.06
080 - HEALTH FUND	22,791.00
085 - CONSERVATION TRUST FUND	29.00
090 - CLERK HIRE FUND	1,471.41
095 - E-911	513.00
369,940.09	

**INTERGOVERNMENTAL AGREEMENT
DISPATCH SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT, made and executed this 6th day of June, 2022, by and between the CITY OF ROCKY FORD, a Colorado municipal corporation, hereinafter referred to as "City," on behalf of the Rocky Ford Emergency Communications Center, hereinafter referred to as "RFECC", and the County of Otero, a Colorado political subdivision, hereinafter referred to as "County" on behalf of the Otero County Sheriff's Office, hereinafter referred to as "OCSO."

WITNESSETH:

WHEREAS, the City is a political subdivision of the State of Colorado incorporated as a statutory city pursuant to Title 31, Colorado Revised Statutes; and its boundaries are located wholly within the County of Otero, State of Colorado; and

WHEREAS, the County is a political subdivision of the State of Colorado incorporated as a County pursuant to Title 30, Colorado Revised Statutes; and

WHEREAS, the Colorado Constitution, Article 14, Section 18, and the Colorado Revised Statutes 29-1-201 (2016), et. Seq., authorizes political subdivisions to enter into intergovernmental agreements for the mutual benefit of both parties; and

WHEREAS, the County desires to enter into this agreement with the City requesting and requiring the RFECC, to provide dispatch services to the OCSO, and the City is willing and able to provide said dispatch services to the County upon the terms and conditions set forth below.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements hereinafter set forth, and for such other and further considerations, the receipt and sufficiency of which is hereby acknowledged, the City and County mutually covenant and agree as follows:

1. The City, through the RFECC, will provide all necessary dispatch services for the OCSO according to the terms of the agreement as follows:
 - a. All customary and ordinary dispatch services for the OCSO in the following positions:
 - i. Road Deputies
 - ii. Transport Deputies
 - iii. Court House Security Deputies
 - b. The dispatch services shall be available on a 24-hour a day basis, seven days a week.
 - c. The RFECC shall set up EFORCE for the OCSO Road Deputies.

- d. The County shall pay for the EFORCE set up.
 - e. The RFECC shall re-program radio console with radio patching for the OCSO Road Deputies.
 - f. The RFECC shall disseminate CCIC/NCIC information to the OCSO Road Deputies.
 - g. The RFECC shall provide 911 call services.
 - h. The OCSO shall assist the RFECC in moving Call Works to the Communications Center.
 - i. The OCSO shall assist the RFECC in forwarding admin lines to the communications center.
2. The City shall, at all times, reasonably cooperate with the County, its Board of Commissioners, agents and employees so as to facilitate the performance of this agreement.
 3. The County agrees to provide the City with the following services, equipment, and consideration:
 - a. The County will furnish at its own expense all necessary dispatch and/or radio equipment in each OCSO Road Deputy vehicle necessary for the proper installation, operation, and maintenance equipment and/or system.
 - b. All costs and expenses associated with said consultation and/or equipment shall be borne completely by the County.
 4. The County shall pay the City a sum of \$100,000 for each one year of service, to commence each January 1st of each year. The one-year service fee can be made in four equal quarterly payments, invoiced on January 1, April 1, July 1 and October 1 of each year. Invoices shall be paid within 30 days to avoid disruption of service.
 5. The initial service fee shall be pro rata according to the start date of the dispatch services.
 6. Dispatch personnel to be furnished under the terms of this agreement shall at all times be considered City employees. The City shall pay all salaries and shall be responsible for all deductions with respect to such salaries. No employee of the City's Department shall be entitled to any County employment benefits whatsoever, including Worker's Compensation insurance and the like.

7. The City and its employees and agents stand as independent contractors with respect to the County under this agreement. No officer, employee, or agent of the County shall be deemed an officer, employee or agent of the City and no officer, employee, or agent of the City shall be deemed an officer, employee, or agent of the County. The City is to have the entire charge, control, and supervision of all services performed under this agreement.
8. Any grievance on behalf of the County shall be submitted in writing to the Communications Director of the City within five days of the event. Any grievances on behalf of the City will be submitted to the Otero County Administrator in writing within five days of the event.
9. The County shall not be liable for compensation or indemnity to any City employee for injuries or sickness arising out of the employment of the City or its officers or employees, and the City shall, to the extent it may legally do so, after insurance benefits and coverage have been provided, defend and hold harmless the County against such claims and provide any required Worker's Compensation Insurance and unemployment insurance coverage for City employees.
10. The City, its elected officials, employees and agents shall not be deemed to assume any liability for intentional or negligent acts of said County, or any officer, agent, or employee thereof.
11. The County shall, to the extent may legally do so, after any insurance benefits and coverage have been provided, defend and hold harmless the City, its elected officials, employees, and agents any claim resulting from the operation of the dispatch activities by the City on behalf of the County.
12. The term of this agreement shall be from _____, 2022 to December 31, 2024. In the event the County desires to renew this agreement for an additional term or period of time, the County shall notify the City in writing at least thirty days prior to the expiration of this agreement. The parties shall at that time enter into negotiations for renewal of this agreement during the thirty days prior to termination.
13. Either party shall be entitled to terminate this agreement upon thirty days written notice, and that all sums to be paid here under shall be pro rata to the date of termination.
14. No change or modification of this agreement shall be valid unless the same is in writing and signed by the parties here to.
15. This agreement shall be construed and enforced in accordance with Colorado Revised Statute 29-1-203.

16. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

EXECUTED AND APPROVED this _____ day of _____, 2022.

Mayor, City of Rocky Ford

City of Rocky Ford Communications Director

ATTEST:

City of Rocky Ford Town Clerk

EXECUTED AND APPROVED this 6th day of June, 2022.

Gal P. Hester
Chairman Pro Tem, Otero County Commissioners

[Signature]
Otero County Sheriff

ATTEST:

Lynndale Scott
Otero County Clerk



ocw@oterogov.org

Mon 13 Jun 2022

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Administration / JH, RO, JB, AT

11am - 12pm Department of Human Services / JH, RO, JB, DR

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

Tue 14 Jun 2022

2pm - 5pm Work Session / JH, RO, JB

Wed 15 Jun 2022

10:30am - 11:30am Lower Ark Water Conservancy -- JH

Thu 16 Jun 2022

10:30am - 12pm RESADA / JH, DR

Mon 20 Jun 2022

8:30am - 10:30am OPI/OCLI

11am - 12pm Emergency Management / JH, RO, JB, DC

12pm - 1pm Administration

1pm - 2pm Sheriff Mobley

Tue 21 Jun 2022

10am - 12pm Otero Construction Conference

2pm - 5pm Work Session / JH, RO, JB

Wed 22 Jun 2022

10am - 11am SCEDD - RO

11am - 12pm SECOG/SECED - DB/JB

ocw@oterogov.org

4pm - 5pm Historic Preservation Board Meeting

Mon 27 Jun 2022

8am - 9am Administration / JH, RO, JB

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 1pm Jail Tour

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm Department of Human Services / JH, RO, JB, DR

3pm - 4pm SECOR