



**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

## Office of the Commissioners

# AGENDA

## June 27, 2022

1. Call to Order
2. Public Comment (limit of 3 minutes)
3. Presentations
4. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills and Payroll
5. Old Business
6. New Business
  - a. Otero Housing Authority Board Appointment, Lauren Jones
  - b. Otero County Historic Preservation Board Appointment, Tammy Ridenoure
7. Departmental Reports
  - a. Sales Tax Report
  - b. Detention Center Request for Proposal
8. Commissioners Report
9. Discussion
10. Announcements
  - a. 4th of July closure announcement - State, County offices, and Landfill will be closed in observance of the Independence Day holiday on Monday, July 4, 2022.



June 13<sup>th</sup>, 2022

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Jim Baldwin	Chairman
	John Hostetler	Member
	Rob Oquist	Member
	Amy White-Tanabe	Admin
	Lynda Scott	Clerk

Guests in attendance in person: Tim Knabenshue, Jolly Rose, Rebecca Goodwin, Kelsey Price, Jesse Price, and Bette McFarren.

Zoom: Anne Boswell.

Chr. Baldwin called the meeting to order and asked for approval of the Consent Agenda. The agenda contains: approval of the minutes from May 23<sup>rd</sup>, 2022, approval of bills and payroll for May 16<sup>th</sup> to May 31<sup>st</sup>, 2022. Co. Oquist motioned to approve the minutes and the consent agenda. Co. Hostetler seconded. Motion carried.

Otero County Preservation Officer, Rebecca Goodwin, along with Jesse and Kelsey Price, presented The Timpas School Nomination to the Board. The Otero County Historical Association voted unanimously to add it to the Otero County Historical Register. The school was built in 1916 with an addition put on in 1923. It meets criteria A and C because of its social and school requirements and because of the architectural elements. It is a very elaborate design for the age. The school was an integral part of the town, and at one time, it was Otero County School District 1. The Prices are planning to rehabilitate and remodel the building. They want to live in part of it and make an Inn out of part of it, eventually combining it into a ranch experience. Ms. Goodwin is asking to approve adding it to the register. Co. Oquist motioned to approve. Co. Hostetler seconded. Motion carried.

Admin. White-Tanabe presented an Intergovernmental Agreement for Dispatch Services for ratification between the City of Rocky Ford and the Otero County Sheriff's Office. The Intergovernmental Agreement will allow the City of Rocky Ford to provide dispatch services to the Otero County Sheriff's Office. Co. Hostetler motioned to approve. Co. Oquist seconded. Motion carried.

Clerk Scott presented a special liquor permit for the Danny Boy Foundation, Good Wood Festival. She asked for signature on the permit. Co. Oquist motioned to approve. Co. Hostetler seconded. Motion carried.

Clerk Scott wanted to remind everyone that the Clerk & Records Office will be closed for everything but elections on the 28<sup>th</sup> of June.

Admin. White-Tanabe presented that the RFP for the Detention Center will be published on Friday, hopefully. The grant for the security cameras in the courthouse will be funded at 100%.

Co. Oquist and the other commissioners went to the CCI conference. There were a lot of topics discussed. All in all, a busy week.

With no further business the Board adjourned the meeting.

Next meeting will be Monday, June 27<sup>th</sup>, 2022, at 1:30pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
JUNE 1 THROUGH JUNE 15, 2022

Check #	Vendor	Description	Department	Amount
124902	25-7 MEDIA, INC	ADVERTISING	HEALTH	2,725.00
124903	4 RIVERS EQUIPMENT, LLC	PARTS/SERVICE	R&B	199.42
124904	ADP SCREENING	DRUG TESTING & DOT PHYSICALS	R&B	7.01
124905	ALAN M WADLEIGH	TRAVEL	ADULT SERVICES	103.00
124906	ALL RITE PAVING & REDI MIX, INC	ROAD OIL	R&B	6,224.63
124907	ALMOST HOME COOKING	FOOD	JAIL	430.00
124908	AMERICAN ELECTRIC COMPANY	COURTHOUSE BUILDING	CAPITAL IMPROVEMENTS	4,428.75
124909	ARKANSAS VALLEY COOP	WEED CONTROL/FLUIDS	R&B	172.32
124910	ARKANSAS VALLEY HEARING CENTER	AAA GENERAL FUND	AAA	2,400.00
124911	BACA COUNTY COMMISSIONERS	BACA COUNTY	AAA	900.90
124912	BACA COUNTY PUBLIC HEALTH AGENCY	BACA COUNTY PHA	AAA	218.53
124913	BACA COUNTY SOCIAL SERVICES	CAREGIVER SUPPORT	AAA	1,901.27
124914	BAUSERMAN'S MARKET	FOOD	JAIL	90.00
124915	BENT COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	2,245.68
124916	BLACK HILLS ENERGY	UTILITIES	VARIOUS	2,508.98
124917	BOB BARKER COMPANY, INC	OPERATING SUPPLIES	JAIL	532.67
124918	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	274.00
124919	CAPITAL ONE TRADE CREDIT	WEED CONTROL	R&B	60.00
124920	CENTURYLINK - SEATTLE, WA	PURCHASED SERVICES-COMM	E911	4,400.49
124921	CITY OF LA JUNTA	RENT	HEALTH	500.00
124922	CITY OF LA JUNTA TRANSIT	CITY OF LA JUNTA	AAA	1,752.00
124923	COAST TO COAST COMPUTER PRODUCTS, INC	OFFICE SUPPLIES	TREASURER	139.99
124924	COLORADO BANK & TRUST	SPECIAL PROJECTS	ADMIN	855.00
124925	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	143.50
124926	COLORADO DEPT OF PUBLIC HEALTH	OPERATING SUPPLIES	HEALTH	961.00
124927	COMPANION LIFE INSURANCE COMPANY	LIFE INSURANCE & AD&D PREMIUMS	MED TRUST	5,169.60
124928	CONSULTING WITH A HART LLC	MISCELLANEOUS	R&B	100.00
124929	COUNTRY CHIROPRACTIC, PC	DRUG TESTING & DOT PHYSICALS	R&B	100.00
124930	CROWLEY COUNTY COMMISSIONERS	AAA GENERAL FUND	AAA	726.34
124931	DAVID MENDENHALL, ESTATE REPRESENTATIVE	GRAVEL	R&B	218.05
124932	DAVID N TRUJILLO, DDS PC	AAA GENERAL FUND	AAA	257.40
124933	DAYLIGHT DONUTS	DUES & MEETINGS	R&B	35.70
124934	DEEP ROCK	MISCELLANEOUS	TREASURER/ADMIN	67.38
124935	DEPARTMENT OF THE TREASURY	FEES	MED TRUST	800.73
124936	EXPRESS TOLL	TRAVEL	SHERIFF	6.65
124937	FASTENAL COMPANY	BUILDING MAINT/REPAIRS	JAIL	316.32
124938	GARAGE DOORS PLUS, LLC	SHOP MAINTENANCE	R&B	205.00
124939	GOBIN'S INC	MAINTENANCE CONTRACTS	VARIOUS	676.30
124940	GRAINGER, INC	BUILDING MAINT/REPAIRS	G&B/HEALTH	263.72
124941	GREAT AMERICA LEASING CORP.	MAINTENANCE CONTRACTS	ASSESSOR	145.22
124942	HUERFANO WORLD JOURNAL	ADVERTISING	HEALTH	792.00
124943	INDUSTRIAL HEALTH SERVICE, INC	DRUG TESTING & DOT PHYSICALS	TREASURER/R&B/VSO	133.20
124944	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	756.00
124945	JAY ALEXANDER	OPERATING	ADULT SERVICES	10.00
124946	JOHN DEERE FINANCIAL	OPERATING SUPPLIES	SHERIFF/R&B	1,283.18
124947	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	428.00
124948	KVAY-FM	ADVERTISING	HEALTH	1,600.00
124949	LA JUNTA TRADING COMPANY, INC	BUILDING MAINT/REPAIRS	VARIOUS	571.38
124950	LA JUNTA VALLEY OIL CO	BUILDING MAINT/REPAIRS	G&B	154.20
124951	LAMAR THEATRE	ADVERTISING	HEALTH	2,400.00
124952	LAWSON PRODUCTS, INC	PARTS/SERVICE	R&B	84.35
124953	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	563.00
124954	LYLE & SONS PLUMBING & HEATING, INC	HOUSING	CSBG	1,850.00
124955	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	390.00
124956	MARTIN MARIETTA MATERIALS, INC	ROAD OIL	R&B	897.29
124957	MARTIN PIPE & STEEL, INC	PARTS/SERVICE	R&B	2,837.41
124958	MHC KENWORTH-PUEBLO	PARTS/SERVICE	R&B	133.26

Check #	Vendor	Description	Department	Amount
124959	MOBILE RECORD SHREDDERS	DOCUMENT SHREDDING	VARIOUS	60.00
124960	MORGAN & SONS GLASS INC	PARTS/SERVICE	R&B	98.00
124961	MUTH WELDING SERVICE	PARTS/SERVICE	R&B	103.90
124962	NORTH AMERICAN TESTING, INC	DETENTION CENTER	JAIL	7,637.00
124963	ORDWAY NEW ERA	ADVERTISING	HEALTH	773.25
124964	O'REILLY AUTO PARTS	PARTS/SERVICE	R&B	1,299.05
124965	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	691.75
124966	OTERO COUNTY ROAD & BRIDGE	REPAIR/MAINT-MOTOR VEHICLES	VARIOUS	435.29
124967	OTERO PARTNERS, INC	DOLA PLANNING GRANT/DA EXPENSES	INTERGOVERNMENTAL	18,550.51
124968	OTERO TRUE VALUE	PARTS/SERVICE	R&B	162.74
124969	PEAK ELEVATOR PERFORMANCE GROUP	MAINTENANCE CONTRACTS	G&B	120.00
124970	PERKINS CHRYSLER DODGE JEEP RAM LJ	OPERATING SUPPLIES	ADMIN	935.02
124971	PLAINS THEATER	ADVERTISING	HEALTH	2,340.00
124972	PROWERS AREA TRANSIT	PROWERS AREA TRANSIT	AAA	729.02
124973	RANCHERS SUPPLY OF LA JUNTA, INC	PARTS/SERVICE	R&B	592.83
124974	RESERVE ACCOUNT	POSTAGE	LAND USE/ADMIN	231.00
124975	RICHARD R MUNIZ	HOUSING	CSBG	600.00
124976	ROBINSON PRINTING, INC	ADVERTISING	HEALTH	1,350.00
124977	ROCKY FORD DAILY GAZETTE	ADVERTISING/LEGAL NOTICES	VARIOUS	1,561.38
124978	ROCKY MOUNTAIN EYE CENTER	AAA GENERAL FUND	AAA	250.00
124979	RUSLER IMPLEMENT CO	PARTS/SERVICE	R&B	78.00
124980	SAGE SERVICES, INC.	NSIP (IN LIEU OF COMMODITIES)	AAA	44,982.93
124981	SANTA FE SENIOR CITIZENS	LIABILITY INSURANCE	SENIOR CENTERS	573.00
124982	SNO-WHITE LINEN & UNIFORM RENTAL	PARTS/SERVICE	R&B	177.66
124983	STEIR FUEL & OIL	FLUIDS	R&B	250.38
124984	TASCOSA OFFICE MACHINES, INC	OPERATING	ADULT SERVICES	65.62
124985	THE RANGE LEDGER	ADVERTISING	HEALTH	436.50
124986	THE SUPPLY CACHE INC	OPERATING SUPPLIES	SHERIFF	49.90
124987	THE WALSENBURG GOLF ASSOCIATION, INC	STEPP GRANT	HEALTH	1,200.00
124988	THOMSON REUTERS - WEST	SOFTWARE/HARDWARE RENTAL	SHERIFF	314.99
124989	TOTAL OFFICE SOLUTIONS	OFFICE SUPPLIES	TREASURER	11.97
124990	TOWN OF FOWLER	TOWN OF FOWLER	R&B	102.48
124991	TOWN OF SWINK	UTILITIES	R&B	112.63
124992	US POST OFFICE	POSTAGE, BOX RENT, ETC	TREASURER	148.00
124993	VALLEY AUTO PARTS, INC	PARTS/SERVICE	R&B	1,196.14
124994	VALLEY PLUMBING & HEATING, INC	BUILDING MAINT/REPAIRS	JAIL	215.00
124995	VIAERO WIRELESS	TELEPHONE	EXTENSION	219.36
124996	VISA	DUES & MEETINGS/OPERATING	VARIOUS	4,679.91
124997	NOT A CHECK			-
124998	VISA-SHERIFF OFFICE	DUES & MEETINGS/OPERATING	SHERIFF/JAIL	2,527.02
124999	WALMART / CAPITAL ONE	BUILDING MAINT/REPAIRS	G&B	39.57
125000	WALMART / CAPITAL ONE	OPERATING SUPPLIES	HEALTH	484.11
125001	WALTER TUCKER	PARTS/SERVICE	R&B	40.00
125002	X-TREME H2O	REPAIR/MAINT-MOTOR VEHICLES	SHERIFF/TRANSPORT	90.10
125003	VISA	OPERATING	HEALTH	3,552.42
1645	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	SHERIFF	18.85
1646	ARKANSAS VALLEY ACCUMED	JAIL BASED SERVICES (JBBS)	STATE GRANTS	428.61
1647	ARKANSAS VALLEY HOSPICE, INC	AAA GENERAL FUND	AAA	2,453.42
1648	BACA HOME CARE AGENCY, INC	AAA GENERAL FUND	AAA	2,413.00
1649	BENT COUNTY SHERIFF	BOARDING PRISONERS	JAIL	37,553.25
1650	CENTURYLINK	TELEPHONE	VARIOUS	357.39
1651	CLEAN VALLEY RECYCLING	UTILITIES	G&B	160.00
1652	COLORADO STATE UNIVERSITY	UTILITIES	EXTENSION	3,471.16
1653	DEAN W CHASE	TRAVEL	ADULT SERVICES	395.00
1654	DIGITCOM ELECTRONICS, INC	MAINTENANCE CONTRACTS	E911	5,280.00
1655	FARIS MACHINERY COMPANY	PARTS/SERVICE	R&B	215.01
1656	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	51.00
1657	GALLS, LLC	OPERATING SUPPLIES	SHERIFF	479.81
1658	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	30,093.81
1659	HIGH PLAINS AUDIOLOGY LLC	AAA GENERAL FUND	AAA	2,400.00

Check #	Vendor	Description	Department	Amount
1660	INTELLICHOICE, INC	JAIL BASED SERVICES (JBBS)	STATE GRANTS	2,500.00
1661	LAMAR AREA HOSPICE	CAREGIVER SUPPORT	AAA	1,411.54
1662	LAW OFFICE OF RANDA DAVIS-TICE	LEGAL FEE CONTINGENCY	AAA	527.00
1663	LOCK MONKEY INC	BUILDING MAINT/REPAIRS	G&B	358.66
1664	MEDINA'S TIRE SERVICE, LLC	PARTS/SERVICE	R&B	254.00
1665	PSA WORLDWIDE CORP	ADVERTISING	HEALTH	2,985.30
1666	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN/R&B/VSO	116.87
1667	ROBERT BLAIR	CSBG COVID FOOD	CSBG	71.10
1668	ROCKY FORD FOOD MARKET LLC	FOOD	JAIL	1,729.98
1669	SAMANTHA BEEDY	TRAVEL	ADULT SERVICES	682.00
1670	SHELLY R BAUER	TRAVEL	ADULT SERVICES	20.00
1671	SHULTZ LAW OFFICE LLC	CONTRACT SERVICES	VARIOUS	6,958.40
1672	THE HOME DEPOT PRO	OPERATING SUPPLIES	LAND USE/G&B	259.32
1673	TRANS-WEST TRUCKS, INC	PARTS/SERVICE	R&B	167.36
1674	VALLEY TRASH LLC	OPR / SHOP SUPPLIES	R&B	22.00
1675	WAXIE SANITARY SUPPLY	BUILDING MAINT/REPAIRS	G&B	1,712.93
1676	WEX BANK	FUEL	VARIOUS	8,816.79
1677	WINSUPPLY OF PUEBLO	BUILDING MAINT/REPAIRS	G&B	2,295.00
1678	ZELMA NOVAK	TRAVEL	ADULT SERVICES	28.00
				274,900.81

Fund Summary

010 - GENERAL FUND	97,607.30
011 - SMALL BUSINESS DEVELP RLF	273.90
012 - CAPITAL IMPROVEMENT FUND	12,065.75
013 - AMERICAN RESCUE PLAN	622.48
020 - ROAD & BRIDGE FUND	19,324.91
025 - MEDICAL TRUST FUND	5,970.33
040 - AAA FUND	98,337.48
065 - INTERNAL SERVICES FUND	330.87
070 - GENERAL HUMAN SERVICES	4,501.32
080 - HEALTH FUND	24,700.41
085 - CONSERVATION TRUST FUND	1,188.99
095 - E-911	9,977.07
274,900.81	



**Keith Goodwin** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Nathan Shultz** - County Attorney  
**Amy White-Tanabe** - County Administrator

## Office of the Commissioners

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June 27, 2022

Diane McAtee, Executive Director  
Otero County Housing Authority  
315 E 5<sup>th</sup> Street  
La Junta, CO 81050

Dear Ms. McAtee:

The Otero County Commissioners hereby appoint Lauren Jones to the Otero County Housing Authority Board for a five (5) year term. Please express our gratitude to Ms. Jones as we appreciate her contribution to the Board and to Otero County.

If you have questions or need further information, please do not hesitate to contact our office.

Sincerely,

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Jim Baldwin, Chairman

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John Hostetler

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Rob Oquist

(719)383-3000

13 W. 3<sup>rd</sup> Street, Room 212 La Junta, CO 81050

(719)383-2456 TDD





**Rob Oquist** - Commissioner Dist. 1  
**John Hostetler** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Nathan Shultz** - County Attorney  
**Amy White-Tanabe** - County Administrator

## Office of the Commissioners

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June 27, 2022

Tammy Ridenoure  
Email: [tsridenn@gmail.com](mailto:tsridenn@gmail.com)

Dear Ms. Ridenoure:

Thank you for your interest in serving on the Otero County Historic Preservation Board.

Otero County wishes to appoint you to the Otero County Historic Preservation Board for a term of three years (July 2022 – August 2025). If you have questions or need further information, please do not hesitate to contact our office. We appreciate your willingness to serve Otero County.

Sincerely,

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Jim Baldwin, Chairman  
Otero County Commissioner

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John Hostetler  
Otero County Commissioner

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Rob Oquist  
Otero County Commissioner

**OTERO COUNTY SALES TAX REPORT**

April 2022



COLLECTED BY COUNTY \$ 32,411.51

COLLECTED BY STATE \$ 182,350.83

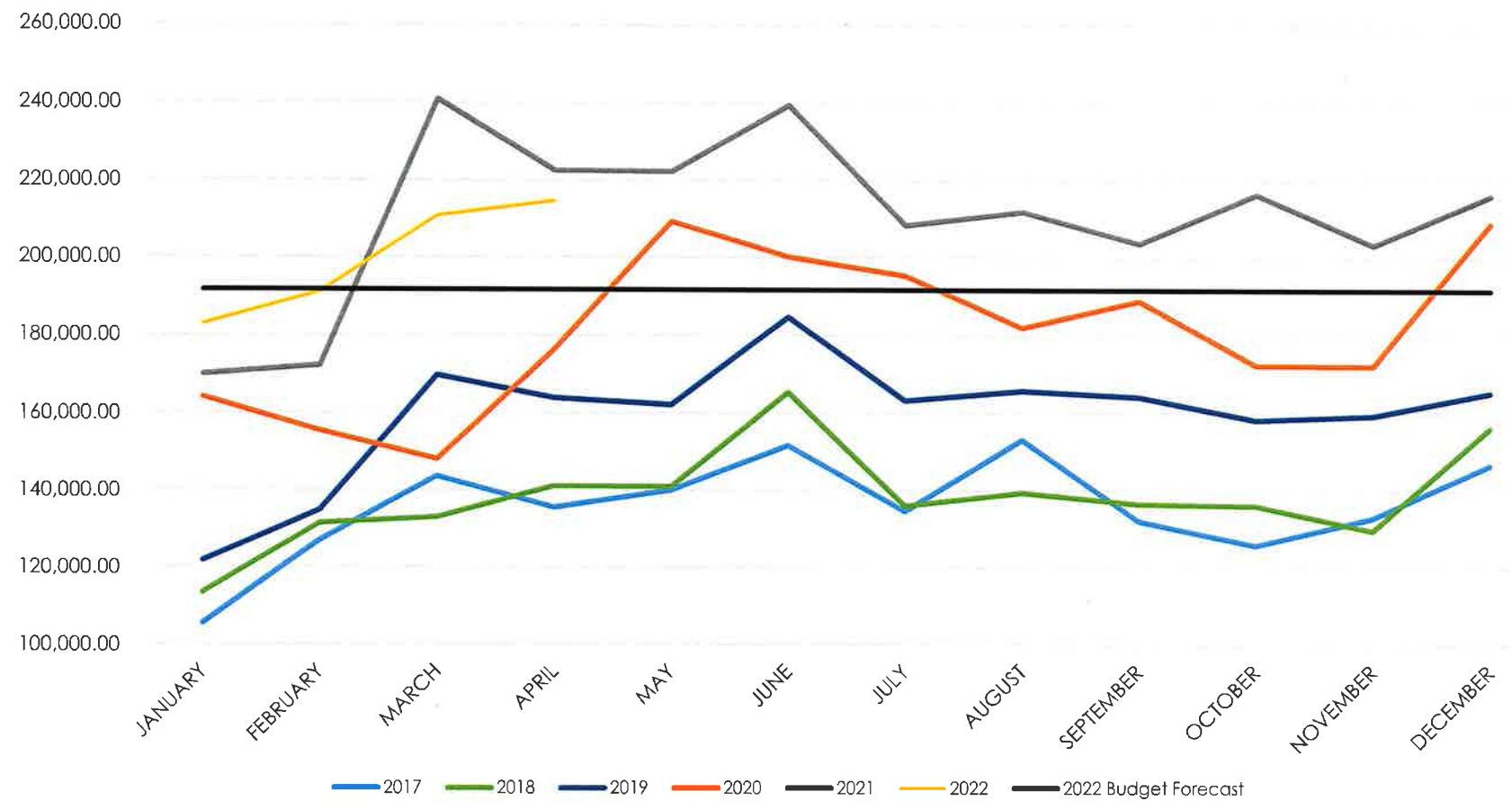
TOTAL COLLECTED **\$ 214,762.34** Received in May 2022

	2017	2018	2019	2020	2021	2022	2022 Budget Forecast	FY2021 vs FY2022		FY2021	
								(+/-)	Monthly % of Change	Cumm. % of Change	Cumm. % of Change
JANUARY	105,503.70	113,459.79	121,756.16	164,204.75	169,971.85	182,983.45	191,666.67	13,011.60	7.66%	7.66%	3.51%
FEBRUARY	127,099.50	131,577.49	134,870.23	155,565.19	172,203.77	191,215.64	191,666.67	19,011.87	11.04%	9.36%	7.01%
MARCH	143,664.30	133,034.88	169,740.89	148,242.14	240,998.68	210,892.24	191,666.67	(30,106.44)	-12.49%	0.33%	24.61%
APRIL	135,538.61	141,116.64	163,970.82	176,369.71	222,632.31	214,762.34	191,666.67	(7,869.97)	-3.53%	-0.74%	25.05%
MAY	140,089.23	140,994.71	162,242.55	209,430.39	222,410.14		191,666.67				20.43%
JUNE	151,779.74	165,524.40	184,727.31	200,329.36	239,552.28		191,666.67				20.27%
JULY	134,639.90	136,107.09	163,345.65	195,467.90	208,403.20		191,666.67				18.13%
AUGUST	153,261.78	139,538.23	165,871.93	182,047.91	212,061.07		191,666.67				17.92%
SEPTEMBER	132,195.69	136,567.68	164,321.69	188,993.15	203,686.69		191,666.67				16.74%
OCTOBER	125,887.10	136,145.07	158,386.93	172,509.80	216,642.84		191,666.67				17.59%
NOVEMBER	133,063.60	129,733.81	159,523.44	172,425.63	203,386.19		191,666.67				17.62%
DECEMBER	146,721.18	156,427.85	165,446.96	209,094.53	216,380.83		191,666.67				16.26%
<b>ACTUAL:</b>	<b>1,629,444.33</b>	<b>1,660,227.64</b>	<b>1,914,204.56</b>	<b>2,174,680.46</b>	<b>2,528,329.85</b>	<b>799,853.67</b>	<b>2,300,000.00</b>	<b>(5,952.94)</b>			

BUDGET: 1,500,000.00 1,555,746.00 1,614,803.00 1,743,239.00 1,847,833.00 2,300,000.00



# Otero County Sales Tax Report



[ocw@otterogov.org](mailto:ocw@otterogov.org)

**Mon 27 Jun 2022**

8am - 9am Administration / JH, RO, JB

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 1pm Jail Tour

1:30pm - 2:30pm Department of Human Services

1:30pm - 2:30pm Land Use

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB

3pm - 4pm Department of Human Services / JH, RO, JB, DR

3pm - 4pm SECOR

**Tue 28 Jun 2022**

All day Accounts Payable - RO

2pm - 3pm Sam Fosdick

2pm - 5pm Work Session / JH, RO, JB

**Wed 29 Jun 2022**

9:30am - 11am Farm Bill Listening Session - Senator Bennett's Office

**Thu 30 Jun 2022**

2pm - 3pm Shifrel Reception

**Mon 4 Jul 2022**

All day County Offices Closed/Independence Day

[ocw@oterogov.org](mailto:ocw@oterogov.org)

**Tue 5 Jul 2022**

9am - 10am County Attorney / JB, JH, RO, NS, SS

10am - 12pm Otero Construction Conference

11am - 12pm Administration / JH, RO, JB

2pm - 5pm Work Session / JH, RO, JB

**Mon 11 Jul 2022**

9am - 10am Public Works / JH, RO, JB, LN, DG

10am - 11am Economic Development

11am - 12pm Department of Human Services / JH, RO, JB, DR

12pm - 1pm Administration / JH, RO, JB, AT

1:30pm - 2:30pm Department of Human Services

1:30pm - 3pm Otero County Board of Commissioners Public Hearing / JH, RO, JB