



**Rob Oquist** - Commissioner Dist. 1  
**Tim Knabenshue** - Commissioner Dist. 2  
**Jim Baldwin** - Commissioner Dist. 3  
**Amy White-Tanabe** - County Administrator  
**Nathan Shultz** - County Attorney

## Otero County Board of Commissioners

### AGENDA May 13, 2024

1. Pledge of Allegiance
2. Call to Order
3. Public Comment (limit of 3 minutes)
4. Presentations
  - a. Lisa Schlotterhausen & Richard Chamber, Southern Colorado Economic Development District
6. Consent Agenda. *The Chair will remove any Consent Agenda item upon request by any Commissioner or assigned staff. Items removed upon request will be considered separately by the Board immediately following the action on the remaining Consent Agenda, be continued to another meeting date, or handled in a manner otherwise determined at the discretion of the Board.*
  - a. Approval of Minutes
  - b. Approval of Bills & Payroll
7. Old Business
8. New Business
9. Departmental Reports
10. Commissioners Report
11. Discussion
12. Announcements
  - a. Otero County Offices & Landfill will be closed on Monday, May 27, 2024, in observance of Memorial Day.
  - b. Public Hearing is canceled for May 27, 2024; the next meeting will be held June 10, 2024.

April 22<sup>nd</sup>, 2024

The Board of County Commissioners now meets pursuant to adjournment.

Present:	Rob Oquist	Chairman
	Tim Knabenshue	Commissioner
	Jim Baldwin	Commissioner
	Amy White-Tanabe	Administrator
	Lynda Scott	Clerk

Guests in attendance in person: Rebecca Goodwin, Bette McFarren, and Lex Nichols.  
Guests on Zoom: Gary Reed, Jonathan Tardif, and Don Bucholz.

Chr. Oquist asked everyone to stand for the Pledge of Allegiance.

Chr. Oquist called the regular meeting to order.

Rebecca Goodwin presented information on the National Register Nomination of the Rocky Ford Cemetery in Rocky Ford, CO. Otero County received a State Historical Fund Grant primarily for the preservation of Japanese-American History. Being on the National Register is a big deal for the County and for the City of Rocky Ford. Some criteria come into play and the cemetery does fit into a couple of the criteria required for registration. There are 250 Japanese American burial sites at the cemetery and while researching the history, there are 2 separate cemeteries that hold great importance to the history of Otero County. Ms. Goodwin will be traveling to Denver on May 17<sup>th</sup> for a meeting of the nomination. If approved it will then go to Washington D.C. to the Keeper of the Register.

Chr. Oquist called for approval of the consent agenda. The agenda includes approval of the minutes from April 8<sup>th</sup>, 2024, bills, and payroll for April 1<sup>st</sup> to April 19<sup>th</sup>, 2024. Co. Baldwin motioned to approve the consent agenda. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented for signature the National Register Nomination for the Valley View-Hillcrest Cemetery, Rocky Ford, CO. Co. Knabenshue motioned to approve the nomination. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented a contract for work on a sub-electric panel with Gonzales Electric out of Pueblo, CO. The County had obtained a grant through the underfunded Facilities Commission for the work to be done. The contract is for \$29,770.00. Co. Baldwin motioned to approve the contract. Co. Knabenshue seconded. Motion carried.

Admin. White-Tanabe presented a contract with Phillips Communication for ratification on the network infrastructure for the Sheriff's Administration building and the Detention Center, for \$29,340.75. Co. Knabenshue motioned to approve the ratification of the contract. Co. Baldwin seconded. Motion carried.

Admin White-Tanabe presented Resolution #2024-08, Resolution Affirming Commitment to Protect Agricultural Water Rights in the Arkansas River Basin. This resolution concerns the IGA (Intergovernmental Agreement) between Southeastern Colorado Water Conservancy District and the City of Aurora which was meant to keep the City of Aurora from purchasing more water out of the water basin. Co. Baldwin motioned to approve the Resolution. Co. Knabenshue seconded. Motion carried.

Lex Nichols, Otero County Land Use Manager, presented Resolution #2024-09, Resolution Approving La Junta Solar I's Application for a Solar Farm. Mr. Nichols recommended approving the permit. There were concerns about the revegetation of the land Solar I's has agreed to purchase a revegetation bond for \$1,800,000.00. They have also agreed to purchase a decommissioning bond to benefit the landowners for \$3,667,949.04. Mr. Nichols felt this was a benefit to the county. Co. Knabenshue motioned to approve the Resolution. Co. Baldwin seconded. Motion carried.

Admin. White-Tanabe presented the sales tax report. We are at 4% cumulation of change from last year. We are at \$204,819.00 for February 2024.

Clerk Scott mentioned that certification of the 2024 June Primary will take place on April 26<sup>th</sup>.

Lex Nichols reported that irrigation season will be starting soon. They are gearing up for the chip-n-seal season also, however, the chip spreader is broken down. Mr. Nichols stated that the summer is on track to be busy.

Admin. White-Tanabe mentioned that the Detention Center is on time and budget. There is new accounting software for the county, and it has made learning new things interesting.

Co. Baldwin reported that he attended meetings with the Southeast Water Conservancy and Kevin Karney where the topic of the day was the Intergovernmental Agreement (IGA) was being broken and where to go from there.

Co. Knabenshue reported that he attended the same water meetings as Co. Baldwin, as well as meetings with CCI about legislation. Co. Knabenshue also attended two banquets last week, one for Otero Sports and one for the CASA which benefits court-appointed advocates for foster children.

Chr. Oquist mentioned that he attended the same water meetings and CCI meetings with Co. Baldwin and Co. Knabenshue. He attended SEBREA and Sage meetings also last week.

With no further business, the Board adjourned the meeting.

Next meeting will be Monday, May 13<sup>th</sup>, 2024, at 1:30 pm.

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Clerk

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Chairman

OTERO COUNTY PAYMENTS  
APRIL 20 THROUGH APRIL 30, 2024

Check #	Vendor	Description	Department	Amount
128389	BLACK HILLS ENERGY	BLDG UTIL/MAINT - RF	HEALTH	264.91
128390	BRANDIE GRAHAM	HRSA	HEALTH	50.00
128391	BRIGITTE BROWN	TRAVEL	ADULT SERVICES	372.00
128392	CITY OF LA JUNTA	PURCHASED SERVICES-COMM	E911	705.11
128393	CITY OF LA JUNTA	CTC GRANT	HEALTH	500.00
128394	CITY OF LA JUNTA - UTILITIES	UTILITIES	G&B/SHERIFF/JAIL/R&B	7,135.58
128395	CITY OF ROCKY FORD	UTILITIES	LAND USE/ HEALTH	273.77
128396	COLORADO BUREAU OF INVESTIGATION	CONCEALED HAND GUN PERMIT	SHERIFF	366.50
128397	CONNIE M RING	AAA GENERAL FUND	AAA	23.32
128398	COUNTRY CHIROPRACTIC, PC	PRE-EMPLOYMENT COSTS/DOT PHYSICALS	JAIL/R&B	280.00
128399	DEEP ROCK	OPERATING SUPPLIES	SHERIFF	64.46
128400	EL PASO COUNTY CORONER	AUTOPSY	CORONER	1,550.00
128401	ERIC'S ELECTRIC OF LA JUNTA	BUILDING MAINT/REPAIRS	G&B/R&B	2,268.91
128402	GOBIN'S INC	MAINTENANCE CONTRACTS	LAND USE/EMERGENCY MGT	59.19
128403	GRAINGER, INC	PARTS/SERVICE	G&B/R&B	448.70
128404	GREAT AMERICA LEASING CORP.	CTC GRANT	HEALTH	84.94
128405	HARRIS GOVERN FT. COLLINS USER GROUP	DUES, MEETINGS & TRAINING	ASSESSOR	150.00
128406	INTEGRATED VOTING SOLUTIONS	POSTAGE/PRINTING	ELECTIONS	6,038.93
128407	JERRY D. BAY	P & Z BOARD FEES	LAND USE	78.00
128408	JOHN DEERE FINANCIAL	PARTS/SERVICE	G&B/R&B	136.43
128409	JR THOMPSON	P & Z BOARD FEES	LAND USE	60.90
128410	KIMBALL MIDWEST	PARTS/SERVICE	R&B	918.39
128411	LEONARD TAFOYA	TRAVEL	ADULT SERVICES	449.00
128412	MATTHEW MCINTYRE	P & Z BOARD FEES	LAND USE	65.42
128413	MID-AMERICAN RESEARCH CHEMICAL	BUILDING MAINT/REPAIRS	G&B/R&B	1,288.53
128414	NORMAN JAY SMITH	P & Z BOARD FEES	LAND USE	77.10
128415	OFFICE DEPOT, INC	OPERATING SUPPLIES	HEALTH	325.25
128416	OTERO COUNTY COMMISSIONERS	OPERATING	ADULT SERVICES	723.75
128417	OTERO COUNTY HEALTH DEPT - PETTY CASH	PETTY CASH	HEALTH	94.09
128418	OTERO COUNTY SHERIFF DEPT -PETTY CASH	FOOD	JAIL	5.45
128419	PIPEYARD	CULVERTS	R&B	787.40
128420	PROFORCE LAW ENFORCEMENT	OPERATING SUPPLIES	JAIL/SHERIFF	1,184.00
128421	PRYOR GUNS INC	TACTICAL EQUIPMENT/TRAINING	SHERIFF	3,983.98
128422	ROCKY'S ELECTRIC & MECHANICAL	PARTS/SERVICE	R&B	585.00
128423	SHRED AMERICA COLORADO	DOCUMENT SHREDDING	ADMIN	13.20
128424	THOMAS EVANCICH III	BUILDING MAINT/REPAIRS	G&B	500.00
128425	TRANE COMPANY	MAINTENANCE CONTRACTS	G&B	6,023.00
128426	TRI-COUNTY FAMILY CARE CENTER, INC	STAPP GRANT	HEALTH	250.00
128427	US POST OFFICE	WIC CONTRACT	HEALTH	272.00
128428	VIAERO WIRELESS	TELEPHONE	VARIOUS	1,846.35
128429	VISA	OPERATING	ADULT SERVICES	1,947.30
128430	WALMART / CAPITAL ONE	OPERATING SUPPLIES	SHERIFF	105.07
3195	10-41 APPAREL	UNIFORMS	SHERIFF/JAIL	947.50
3196	4 RIVERS EQUIPMENT, LLC	CAPITAL OUTLAY	R&B	195,000.00
3197	AMAZON CAPITAL SERVICES, INC	PARTS/SERVICE	R&B	194.00
3198	DAVE W HILL	P & Z BOARD FEES	LAND USE	69.90
3199	ELSIE MAE KLEIN	TRAVEL	ADULT SERVICES	194.00
3200	FLOYD A ORNELAS JR	TRAVEL	ADULT SERVICES	212.00
3201	FLOYD R WARD JR	TRAVEL	ADULT SERVICES	268.00
3202	GALLS, LLC	UNIFORMS	SHERIFF/JAIL	208.30
3203	GREGGORY PORTCH	TRAVEL	AAA	147.00
3204	GROUND ENGINEERING CONSULTANTS, INC	DETENTION DEVELOPMENT	JAIL	16,795.50
3205	GT INDEPENDENCE	FMS CLIENT SERVICES/FEE EXPENSE	VDC	32,711.20
3206	HD SUPPLY	BUILDING MAINT/REPAIRS	G&B/R&B	2,284.13
3207	IVOR JOHN HILL	CONTRACT SERVICES	ASSESSOR	1,478.94
3208	JACKI SHERIFF CLARK	TRAVEL	ADULT SERVICES	247.00
3209	JOHNETTE SUE FULLER	TRAVEL	ADULT SERVICES	620.28

Check #	Vendor	Description	Department	Amount
3210	J-U-B ENGINEERS, INC	PARKS & REC FACILITIES	DETENTION DEVELOPMENT	15,525.00
3211	MARDONA L MORELAND	TRAVEL	ADULT SERVICES	476.00
3212	MEDICAL SYSTEMS OF DENVER, INC	LABORATORY SERVICES	HEALTH	364.78
3213	NEWMAN TRAFFIC SIGNS	SIGNS	R&B	73.50
3214	ONSOLVE, LLC	PURCHASED SERVICES-COMM	E911	10,687.50
3215	QUILL CORPORATION	OFFICE SUPPLIES	ADMIN/CH SECURITY	123.94
3216	ROBERT M. FOWLER	TRAVEL & LODGING	CORONER	923.26
3217	SANDRA LEE ESTEP	TRAVEL	ADULT SERVICES	340.76
3218	SHELLY R BAUER	TRAVEL	ADULT SERVICES	25.00
3219	USDA - APHIS-WS	PREDATOR CONTROL-PROF SVC	RODENT CONTROL	5,968.44
3220	WEX BANK	TRAVEL/TRAINING	SEP	145.02
				328,386.88

Fund Summary

010 - GENERAL FUND	37,836.80
020 - ROAD & BRIDGE FUND	202,203.23
040 - AAA FUND	37,665.39
050 - DETENTION CENTER FUND	16,795.50
065 - INTERNAL SERVICES FUND	2,800.00
070 - GENERAL HUMAN SERVICES	1,236.24
080 - HEALTH FUND	2,932.11
085 - CONSERVATION TRUST FUND	15,525.00
095 - E-911	11,392.61
328,386.88	

5/13/2024 to 5/17/2024

Commissioner's Calendar

	Mon 13	Tue 14	Wed 15	Thu 16	Fri 17
AM					Aurora
AM	Public Works/Facility Management -- LN, DG, RO, TK, JB, AT				
AM	Economic Development - DB, RO, TK, JB, AT Room 212		Lower Ark Water Conservancy -- JB	SEWCD Board Meeting	
AM	Department of Human Services / RO, TK, JB, DR, AT Room 212				
PM	Administration / RO, TK, JB, AT Room 212		SEBREA - RO		911 Authority Board Meeting
PM	Department of Human Services Room 107 or Otero County Board of Room 107 or	Construction Conference			
PM			SAGE -- RO		
PM					

